



**Consolidated Board of Health Meeting
November 1, 2023 7:00 p.m.**

1. Review Title Public Health Official and definition of _____
2. Review property of concern (executive session)



CONSOLIDATED HEALTH BOARD MEETING 7:00 PM

PUBLIC HEARING 7:20 PM

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November 1, 2023

MAYOR NICHOLAS BODKIN PRESIDING

Agenda

Public Forum

1. Proposed Local Laws for Public Hearing:
 - a. Local Law #2 2023 Food Truck local law
 - b. Local Law #3 2023 Engine Brake Law
 - c. Local Law #4 2023 Parking Ticket Fee Law
2. Grant Projects Update
 - a. Carbon Filtration
 - b. GIGP
3. Motion to allow the Clerk's Office to pay via ACH as needed

4. Transfers

	11/01/2023	2023-2024		
A 1990.400	A 1910.400	\$33,325.15	MISSED PAYMENT 2021-2022	
A 1990.400	A 3410.404	\$275.92	FIRE TRUCK REPAIRS	
			MULTIFACTOR AUTH. SET UP REQUIRED BY INSURANCE / NOT BUDGETED	
A 1990.400	A 1325.409	\$1,932.00		

5. Motion to Approve the Bills and Payroll as Audited

- a. General - \$47,650.76
- b. Water - \$9393.38
- c. Sewer - \$1835.19
- d. Special - \$43,601.07
- e. Payroll
 - i. 10/25/23 - \$29,190.94
 - ii. 11/01/23 - \$22,857.58

6. Amend Budget for CHIPS

- a. A 3501.0000 - \$390,000.00 (Revenue)
- b. A 5112.200 - \$390,000.00 (Expenditure)



7. Sweeper payment
8. PD Patrol Car Lettering/Decals
9. Motion to accept and file DPW, PD, Building Inspector/Code Enforcement, and Animal Control Reports for the month of October
10. 120Water Timeline
11. Dog Warden complaints
12. National Grid decorations agreement
13. Drinking Water Source Protection Program
14. Minutes (10/18/23)
15. Recognize New Member of the Fire Company, Clyde Nicholson
16. Old Business
 - a. Main Street property (formerly Moss property)
 - b. Former McDonalds property
 - c. Essity Departure
 - d. Industrial Zoning
 - e. Speed Signs
 - f. Fire Company contract and payment status
17. New Business
 - a. Attorney Interview 8:00 pm
18. Trustee Reports
19. Mayor's Report
20. Executive Session: Performance of unnamed person(s)



BUILDING INSPECTOR AND CODE ENFORMENT MONTHLY REPORT

Subject: Monthly Building and Codes Department Activity Report

Date: 10/1/23 – 10/31/23

Status Update: Most of the month of October was dedicated to working with the property owner of 22 Main St. through the process of preparing for cleaning up the fire debris. Correspondence with asbestos contractors, surveyors, Department of Labor, and Department of Environmental Conservation to secure proper variances and permits. Once acquired from state agencies, the property owner will file a demolition permit with the Building and Codes department to remediate the 22 Main St. property. We are currently waiting on DOL to award the property owner a variance to remediate.

Milage Driven: 355 Miles driven in September 2023

Certificate of Occupancy: (1) CO has been issued. I sent a mailer out to all business informing them of Certificate of Occupancy / Fire Inspections for calendar year 2023. I have had correspondence with several business scheduling appointments to complete inspections. I have full confidence the process be completed in calendar year 2023 allowing for annual and bi-annual Fire Inspection to begin in calendar year 2024.

- 75 Saratoga Ave.
- 129 Saratoga Ave. – I continue to work with management getting all rooms inspected and new CO issued. 10 guest rooms inspected.
- 137 Saratoga Avenue – Subway - Needs to be reinspected for remedies to conditional CO.
- 15 Appointments scheduled businesses needing inspections for 2023 CO/Fire Inspection.

Certificate of Completion: (4) Building Permit Certificates of Completion

- Permit #2355 – 142 Main St.
- Permit #2351 – 18 Lydia St.
- Permit #2349 – 20 Jackson Ave.
- Permit #2334 – 5 Larchwood Ln.

Permits: (2) processed (Permits #2357-2358)

- Addition Permit: #2357 – 175 Main St.
- Fence Permit: #2358 – 14 Prospect St.

Inspections: (23) Site Inspections

- 48 Harrison Ave. – Sanitary Inspection.
- 17 Clark St – Pool inspection.
- 84 Hudson St – Tennant inspection.
- 19 Grand Ave. – Pre CO inspection.
- 129 Saratoga Ave. – CO inspection.
- 142 Main St. – Shed inspection.
- 18 Lydia St – Solar site inspection.
- 175 Main St – Deck inspection.
- 26 Main St – Site inspection for clean-up.
- 48 Harrison Ave. – Sanitary inspection.
- 20 Jackson Ave – Footing inspection.
- 37 Stewart Ave – Fence inspection.
- 156 Main St – Site inspection for clean-up.
- 6 Third St – Fence inspection.
- 1 Moreau Dr. – Vehicle inspection.
- 22 Spring St – Tree inspection.
- 22 Main St – Site inspection for clean-up.



- 129 Saratoga Ave. – Sign permit site inspection.
- 42 Ferry Blvd. – Site inspection for clean-up.
- 12 Tamarack Dr. – Site inspection – National Grid
- 8 Brentwood Dr. – Site inspection – Property line issue.
- 131 Saratoga Ave. – Site inspection – Sign permit.
- 48 Harrison Ave. – Sanitation inspection

Site Plan Review: (0) Construction Site Plan reviewed.

Zoning Compliance / Municipality Search Letters: (4) zoning compliance letters

- 3 Moreau Dr.
- 11 Third St.
- 32 Spring St.
- 75 Saratoga Ave.
- 168 Saratoga Ave. – This Zoning Compliance issue has not yet been resolved. Working with our legal team to address.

Citations/Violations: I continue to work with our residents to clean up yard debris, junked cars, and general property maintenance. I am very happy with overall resident cooperation and compliance when made aware of violations. Consistent progress is being made on properties that have received notice of violation and communication with all residents in violation has been positive and constructive.

- **Violations Issued** – (0) Notice of Violations letters sent.
- **Violations Resolved** – (3) violations remediated by having conversation with resident.
- **Violations Outstanding** – 42 Ferry Blvd., 156 Main Street, 22 Main St., 26-28 Main St., 48 Harrison Ave.

Resident Questions, Concerns, Complaints: The biggest issue we are seeing in 2023 is the lack of compliance of our debris and junk vehicles. I have worked diligently to identify all remaining properties that are in violation of Debris and Vehicles and have sent out the first letter requesting remediation. I completed communication with the list of offenders before the Fall of 2023.

- Phone Calls: 41 calls received.
- Emails: 33 emails received.



QUOTES RECEIVED

Purchasing (Total Project)

Date: 10/27/2023

State Contract No. Unable to Find

Quotes received for: Patrol car lettering / decals

Vendor

Liberty Graphics - Glens Falls

LaRosa's - Schenectady

West Signs - Kingsbury

No other vendors located.

Price

\$570.00

(Same Price as quote from 6/2023)

No response - 2 requests

\$1925.00

Notes: A-3120-0200 PD Equipment

I Recommend Liberty Graphics. ~~etc~~

For all items between \$500 and \$2999, please provide 3 verbal quotes. For all items between \$3000 and \$9999, please provide 3 written/faxed quotes. Anything over \$10,000 will need to go to bid.

INVOICE

Liberty Graphics of Glens Falls
53 Hudson Ave
Glens Falls, NY 12801

LibertyGraphicsgf@outlook.com
+1 (518) 636-7198



South Glens Falls Police

Bill to
South Glens Falls Police

Invoice details
Invoice no.: 1211
Terms: Net 30
Invoice date: 06/12/2023
Due date: 07/12/2023

Product/Service	Amount
1. Vehicle Lettering South Glens Falls police SUV #7G-275	\$450.00
2. Install Off site install/application	1 hr x \$60.00 \$60.00
3. Hours Design/Layout fee	1 unit x \$60.00 \$60.00
Total	\$570.00

Ways to pay



Pay invoice

Estimate 23-60538



All Signs Point West

23 October 2023

Ordered by: Gifford

Business Name:

Order Information
Vinyl Letter sign

South Glens Falls Police
46 Saratoga Ave
South Glens Falls NY 12803

Contact Info: david.gifford@sgfny.com

QUANTITY	DETAILS	UNIT PRICE	LINE TOTAL
2	POLICE SOUTH GLENS FALLS -2 tone sides	285.00	570.00
2	POLICE symbol	50.00	100.00
1	POLICE SOUTH GLENS FALLS -2 tone back	195.00	195.00
1	POLICE - Front with car number	295.00	295.00
2	911 on sides	70.00	140.00
5	INSTALLING ON VEHICLE	125.00	625.00

Net Total \$1,925.00

Tax ~~6131.75~~

USD TOTAL ~~8,059.75~~

PAYMENT DETAILS

Make Checks payable to:

West Signs
1100 Dix Avenue
Hudson Falls NY 12839

Contact Us:

Aaron West

Phone: 518-747-5283

Facsimile: 518-747-5572

Email: aaron@WestSigns.com



*South Glens Falls
Animal Control*

Ed Robbins

Phone: (518) 743-0148

OR

***Village Police:
(518) 792-6336***

SOUTH GLENS FALLS ANIMAL CONTROL

Report October 2023

19 calls on canines (people complaining they can't get hold of DCO), referred to Town Board. Asked by ENCON to watch for foxes with mange or rabies, as several have been seen.

7 calls on felines, 1 raccoon, 6 on foxes and 1 injured goose (referred to wild life rehabilitator).

E. G. Robbins, ACO

November 1st, 2023

WHAT IS DWSP2?



Together, We Can Protect Your Drinking Water

The Drinking Water Source Protection Program (DWSP2) is a locally led, state-supported program that empowers municipalities to take action to improve and protect their public water sources and surrounding environment. The program offers free technical assistance to develop and implement community-specific drinking water source protection plans. DWSP2 is designed to build off previous work, help align priorities, and fill gaps within a municipality's current and future source water protection efforts.

Protecting drinking water is a high priority for New Yorkers. DWSP2 assists municipalities with proactively protecting their drinking water sources and the surrounding environment. The finalized plan will evaluate the current source water condition based on data and mapping, leading to actionable steps the municipality can take to protect their drinking water sources now and into the future.

What to Expect from DWSP2

- Free technical assistance throughout the entire DWSP2 Plan development process
- Flexible schedule for communities to continue meeting other priorities
- Mapping the drinking water source and surrounding area
- Inventory of potential contaminant sources surrounding the drinking water source
- Actionable list of source water protection methods
- Guidance on funding sources and strategies for implementing source water protection actions
- Free technical assistance to start plan implementation

Which Communities are Eligible for DWSP2?

DWSP2 is open to all community public water supplies in New York. This program is designed for:

- Small, medium, and large public water supplies
- Rural and urban communities
- Public water supplies who do not have updated source water maps
- Municipalities who have:
 - Groundwater, surface water, or both
 - Limited staff capacity
 - A source within or outside of their administrative boundaries

Community Advantages Provided by DWSP2

Communities participating in the Drinking Water Source Protection Program can:

- Promote public health and resiliency
- Increase community confidence in drinking water
- Enhance environmental protection and recreation
- Avoid preventable drinking water treatment costs
- Strengthen community partnerships

Drinking Water Source Protection Program Framework

The State has a guidance document that municipalities can use to develop their drinking water source protection plan, "[A Framework for Creating a Drinking Water Source Protection Program Plan.](#)" This document includes an easy-to-follow summary touching on the key components of a protection plan. Technical assistance providers will use the Framework, as they work with their communities, to develop DWSP2 plans.

How to start DWSP2 In your community

DWSP2 is a comprehensive approach to source water protection that provides your community with actionable steps to keep your drinking water safe now and into the future.

To learn more, fill out the **DWSP2 Interest Form** to schedule an information session.



DWSP2 Interest Form



DWSP2 Webpage

Questions can be submitted to: source.water@dec.ny.gov or visit the DWSP2 webpage: <https://www.dec.ny.gov/chemical/115250.html>

CONTACT INFORMATION

New York State Department of Health
Corning Tower. Empire State Plaza, Albany, New York 12237
P: (518) 402-7650 | F: (518) 402-7599 |
bpwsp@health.ny.gov
www.health.ny.gov/DrinkingWater

New York State Department of Environmental Conservation
625 Broadway. Albany, New York 12233
P: (518) 402-8086 | F: (518) 402-9029 |
source.water@dec.ny.gov
<https://www.dec.ny.gov/chemical/115250.html>