



46 Saratoga Avenue
South Glens Falls, New York 12803-1210
Telephone (518) 793-1455 Fax (518) 793-3063

PUBLIC MEETING

7:00 PM Regular Session

November 2, 2022

MAYOR NICHOLAS BODKIN PRESIDING

Agenda

Public Forum 7:00 p.m.

1. Delaware Engineering Report on Items
 - a. Carbon Filtration Project Update
 - b. Sewer I&I Update
 - c. GIGP Update (Water Meters)

2. Transfers

11/2/22			
A 3120.215	A 3120.418	\$1,000.00	Cleaning Services
A 1990.400	A 5410.402	\$1,104.83	Sidewalks
A 1430.403	A 1430.405	\$1,000.00	Labor Attorney

3. Motion to Approve the Bills as Audited.
4. FAZ Auditor Update
5. Minutes - 12/8/22, 12/27/22, 10/19/22
6. Motion to accept and file DPW, PD, and Animal Control report.
7. Building Inspector Discussion, Fee Schedule
8. Village Signs
9. Motion to approve and sign Auctions International Contract
10. Replacement Filters for Water Plant
11. Father Tony's Request to Pay for Cleaning of Storm Sewer
12. RFP- Legal Bid results



46 Saratoga Avenue
South Glens Falls, New York 12803-1210
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13. Old Business
14. New Business
15. PD New Hire
16. Trustee Reports
17. Mayor's Report
18. **Executive Session Items:**
Legal RFP

QUOTE | SQ-208342-1

Quotation prepared for

Alan Dubois

sgfwater@sgfny.com | 518-792-5046

Date

09/01/2022

Valid Until



11/13/2022

BILL TO

Village of South Glens Falls
116 1/2 Saratoga Ave
South Glens Falls, NY 12803

SHIP TO

Village of South Glens Falls
116 1/2 Saratoga Ave
South Glens Falls, NY 12803

Line	Item Description	Lead Time	Qty	Rate	Amount
1	TCPX1.0A40C5B Pleated Polypropylene Filter Cartridge, 1 Micron Absolute, 40-in. Length x 2.7-inch OD, 222/SPRING, Buna Seals <i>Equivalent to: PMG010-40FNTX</i> 9 Cases (12 units per case, priced individually) Case Weight: 35.0 lbs Dims: 10.0 x 13.0 x 45.0 in EXW: Cedar Rapids, IA  Download Spec Sheet	Approx. 3-4 Weeks ARO	Each 108	\$ 61.35	\$ 6,625.80
2	GCTB0.5A40-5B-TB Polypropylene Meltblown Filter Cartridge GCTB Series, 0.5 Micron, 40-in. Length, 222/SPRING, w/ Buna Seals, Thermally Bonded <i>Equivalent to: MBN05M40-TX-N</i> 9 Cases (12 units per case, priced individually) EXW: Cedar Rapids, IA  Download Spec Sheet	Approx. 3-4 Weeks ARO	Each 108	\$ 26.00	\$ 2,808.00

Filtersource.com, Inc.

228 Park Ave South - PMB 39157 - New York, NY 10003-1502

(888) 968-3458 support@filtersource.com

Line	Item Description	Lead Time	Qty	Rate	Amount
3	GCTB1A40-5B-TB Polypropylene Meltblown Filter Cartridge GCTB Series, 1 Micron, 40-in. Length, 222/SPRING, w/ Buna Seals, Thermally Bonded <i>Equivalent to: AVS-1M-40TX-N</i> 9 Cases (12 units per case, priced individually) EXW: Cedar Rapids, IA Download Spec Sheet	Approx. 3-4 Weeks ARO	Each 108	\$ 24.50	\$ 2,646.00

*Quoted lead times are our best approximation of when the items are available to send out but are never definitive.
Please be advised lead times may be longer than estimated due to unforeseen circumstances by our manufacturing partners.*

For technical questions, please contact your salesperson:

Glenn Clancy

Phone: (518) 396-5851

Email: glenn@filtersource.com

Sales Tax

\$ 0.00

Total Quotation

\$ 12,079.80 USD

All products must be ordered by case quantity only
Delivered Pricing | Total includes freight
Subject to sales tax, duties or additional charges

To place an order:

Please email your purchase order to **orders@filtersource.com** and reference quote # **SQ-208342-1**.

All new customers must complete customer onboarding. Please visit filtersource.com/credit before placing order.

Filtersource.com, Inc.

228 Park Ave South - PMB 39157 - New York, NY 10003-1502

(888) 968-3458 support@filtersource.com



East Coast Filter, Inc.
560 Washington Street Suite 3
Wrentham, MA 02093
1-877-ANY-FILTER

QUOTE #: 245284

Today's date: 24 Oct 2022 Expires: 13 Nov 2022

Quoted to: Alan Dubois Jr
Phone: (518) 792-5046
Email: sgfwater@sgfny.com
Payment Terms: Net 0
Ship via: Best Way Prepay & Add

Sold to:

ALAN DUBOIS JR
VILLAGE OF SOUTH GLENS FALLS
46 SARATOGA AVE
SOUTH GLENS FALLS NY 12803
UNITED STATES

Ship to:

ALAN DUBOIS JR
VILLAGE OF SOUTH GLENS FALLS
46 SARATOGA AVE
SOUTH GLENS FALLS NY 12803
UNITED STATES

Quantity	ECF Part Number	Description	Item net	Total net
108	PPE1.0A40C5B	PPE1.0A40C5B - Pleated Polypropylene Cartridge Filter, 1.0 Micron Absolute, 2.5" OD x 40.0" L, Single Open End Style 222/Spring with Buna Gasket, Polypropylene Support Media, Core and Support Netting, Recommended Changeout 35 PSI, Maximum Operating Temperature 176°F. Qty 15/Case Lead Time: 4-5 Weeks + Transit Time	\$83.9200	\$9063.36
108	GCTB0.5A40-5B-TB	GCTB0.5A40-5B-TB - High Performance Grade Polypropylene Meltblown Cartridge Filter, 0.5 Micron, 2.5" OD x 40" Long, SOE Style 222/Spring with Buna Gasket, Thermally Bonded End Caps. Qty 15/Case Lead Time: 4-5 Weeks + Transit Time	\$25.6800	\$2773.44
108	GCTB1.0A40-5B-TB	GCTB1A40-5B-TB - High Performance Grade Polypropylene Meltblown Cartridge Filter, 1 Micron, 2.5" OD x 40" Long, SOE Style 222/Spring with Buna Gasket, Thermally Bonded End Caps. Qty 15/Case Lead Time: 4-5 Weeks + Transit Time	\$24.3700	\$2631.96
1		Estimated Shipping Note: Please note that this is only an estimate and cannot be guaranteed at the time of shipment as the current shipping rates are constantly fluctuating.	\$1157.6500	\$1157.65
1		Note: The factory is having a price increase after 11/13. If an order is placed prior to this date, we are able to hold pricing. Any order placed after 11/13 will need to be quoted with updated pricing.	\$0.0000	\$0.00
Subtotal			\$15626.41	
Tax			\$1012.81	
Total			\$16639.22	
Paid to date			\$0.00	

For technical questions on this quote, please contact your salesperson:

Kevin Zagrodny
phone: (774) 847-9540
email: orders@eastcoastfilter.com

Please note that unless previously agreed upon with your Salesperson, All Items Quoted do not include freight and East Coast Filter, Inc. Reserves the Right at any time to Correct Clerical Errors.

To place order, send an email to: orders@eastcoastfilter.com

Orders will be Acknowledged within 24 hours after Receipt of Order. If you do not get an Acknowledgement within 24 hours, Please Contact our Office Directly at 774-847-9540 as your Order may not have been Received.



DEPARTMENT OF PUBLIC SAFETY
DIVISION OF POLICE
5 WEST MARION AVENUE
SOUTH GLENS FALLS, NEW YORK 12803
PHONE: 518-792-4173 • 518-792-6336
FAX: 518-792-6481

David J. Gifford
CHIEF OF POLICE



MONTHLY REPORT FOR OCTOBER 2022

Calls / Services Total	366	
Investigations	0	
Business/Residential Alarms	6	
Funeral Escorts	2	
Personal Injury Accidents	3	
Property Damage Accidents	8	
Open Doors & Windows	1	
Business/House Checks	5	
Assist Other Agencies (Police, Fire, EMS)	16	
Uniform Traffic Tickets	39	
Parking Tickets	2	
D.W.I. Arrests	0	
Penal Law Arrests		Violations 1
		Misdemeanors 3
		Felonies 2
Warrant Arrests	1	
Traffic Details	18	
Larcenies Reported	7	
Criminal Mischief Reported	1	
Burglaries Reported	0	
Mileage 7G275	1262	
Mileage 7G276	1597	
Mileage 7G277	11	
Total	3170	

Respectfully submitted,

A handwritten signature in black ink, appearing to read "D. Gifford", written over a horizontal line.

David J. Gifford
Chief of Police

cc: Mayor & Trustees



DEPARTMENT OF PUBLIC WORKS

46 Saratoga Avenue

P.O. Box 1210

South Glens Falls, New York 12803-1210

Telephone (518) 792-4033

Fax (518) 792-0299

**BOARD MEETING
November 2, 2022**

WATER/WASTE WATER TOTALS:

WATER: 19,246,000 WASTEWATER: 9,890,000

Avg. day: 621,000

Avg. day: 319,000

Max. day: 779,000 10/6


Max. day: 450,000 10/16

Min. day: 539,000 10/12

Min. day: 270,000 10/27

Town Water: 000,000

- 1) Emergency Water Shut Offs:
- 2) Emergency Sewer Calls: 10/14 Feeder Dam pump station
- 3) 10/4 Blacktop aprons and patches throughout the village.
- 4) 10/5 2 Trucks hauling blacktop for the Town of Moreau.
- 5) 10/6 Remove sidewalks @ 35, 39 Jackson, 161 Main, and Vet. Park.
- 6) 10/7 Water main break Gansevoort Rd.
- 7) 10/10 Water service repair 96 Main St.
- 8) 10/11-12 Form and prep sidewalks on Jackson, Main, and at the Park.
- 9) 10/14 Pull curb @ 5 Edgewood, stop signs on Brentwood.
- 10) 10/17 Maintenance @ First St Pump Station.
- 11) 10/18-19 Pour sidewalks, pull forms, and backfill on Jackson, Main, and at the Park.
- 12) 10/19 2 Trucks hauling blacktop for The Town of Moreau.
- 13) Fall Yard Waste removal is ongoing
- 14) Vehicle and building maintenance is ongoing
- 15) Mowing, leaf removal, and trail maintenance is ongoing
- 16) Sweeping program is ongoing

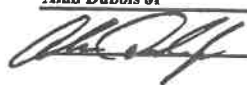

TJ Chagnon
Public Works Superintendent

REC 12/02/22 14:52

Water System Operation Report

Public Water System Name	Reporting Month/Year	Date Report Submitted	Source Water Type(s)
Village of South Glens Falls	October-22		<input type="checkbox"/> Surface <input type="checkbox"/> Ground <input checked="" type="checkbox"/> WUDI <input type="checkbox"/> Purchase with subsequent chlorination <input type="checkbox"/> Purchase w/out subsequent chlorination
Public Water Supply ID#	County	Town, Village, or City	
4500170	Saratoga	Village of South Glens Falls	
Treatment Plant(s) Identification #1 Beach Road WTP			

Date	Treated water volume (1,000 gallons/day)	Chlorination										PH	Water Temp.	Phosphat e
		Gas Cl ₂		Free Chlorine Residual at Entry Point (mg/l)										
		Cylinder weight remaining (lbs.) 1	Chlorine used per day (lbs.)	0000	0400	0800	1200	1600	2000	Max.	SU			
1	713.7	150.0	105.6		1.29	1.28	1.37	1.31	1.29	1.29	1.37	7.25	9	0.69
2	727.3	149.6	96.8	9.2	1.29	1.28	1.37	1.31	1.30	1.25	1.37	7.24	9.1	0.68
3	748.7	149.4	87.8	9.2	1.29	1.29	1.37	1.24	1.29	1.27	1.37	7.25	9	0.64
4	750.0	149.6	79.6	8.2	1.23	1.26	1.35	1.20	1.27	1.26	1.35	7.27	8.9	0.5
5	685.3	150.8	71.8	7.8	1.20	1.27	1.36	1.19	1.27	1.25	1.36	7.25	9.1	0.54
6	778.8	150.8	63.6	8.2	1.24	1.24	1.33	1.19	1.26	1.27	1.33	7.24	9.2	0.57
7	687.1	151.0	56.2	7.4	1.16	1.25	1.34	1.18	1.25	1.24	1.34	7.24	9.3	0.55
8	615.2	150.5	48.0	8.8	1.24	1.35	1.40	1.29	1.27	1.33	1.40	7.24	9.2	0.58
9	570.8	150.2	41.0	7.2	1.27	1.34	1.42	1.31	1.34	1.29	1.42	7.26	9	0.67
10	557.3	150.4	34.6	6.4	1.33	1.37	1.45	1.29	1.28	1.28	1.45	7.26	9.1	0.55
11	559.7	150.5	27.8	6.8	1.32	1.33	1.45	1.32	1.28	1.24	1.45	7.26	9.1	0.48
12	539.4	150.6	22.2	5.6	1.28	1.32	1.42	1.28	1.31	1.30	1.42	7.26	9.1	0.59
13	541.2	150.8	16.4	5.8	1.20	1.24	1.35	1.26	1.20	1.22	1.35	7.26	9.1	0.55
14	558.3	151.0	10.2	6.2	1.14	1.21	1.28	1.17	1.18	1.07	1.28	7.25	9.2	0.56
15	615.1	150.6	3.4	7.2	1.19	1.20	1.24	1.18	1.12	1.15	1.24	7.26	9.2	0.49
16	609.3	150.2	0.2	3.6	1.15	1.23	1.29	1.18	1.13	1.19	1.29	7.26	9.2	0.55
17	608.0	143.2	152.2	7.0	1.14	1.19	1.26	1.15	1.16	1.15	1.26	7.27	9	0.54
18	618.7	134.8	150.0	10.6	1.21	1.22	1.26	1.27	1.18	1.15	1.27	7.28	8.9	0.59
19	603.1	129.8	153.4	5.0	1.21	1.25	1.31	1.29	1.22	1.26	1.31	7.28	9	0.51
20	603.7	123.6	150.8	8.8	1.18	1.28	1.33	1.22	1.15	1.24	1.33	7.3	8.8	0.55
21	600.4	117.4	151.0	6.2	1.18	1.28	1.33	1.20	1.17	1.25	1.33	7.3	8.8	0.51
22	599.6	111.4	151.4	6.0	1.19	1.28	1.32	1.23	1.18	1.24	1.32	7.3	8.8	0.5
23	604.0	105.2	151.6	6.2	1.18	1.28	1.32	1.30	1.21	1.18	1.32	7.29	8.9	0.54
24	598.5	99.2	152.2	6.0	1.16	1.28	1.34	1.21	1.18	1.23	1.34	7.27	9.1	0.5
25	566.3	93.4	152.6	5.8	1.17	1.27	1.33	1.21	1.25	1.18	1.33	7.24	9.2	0.53
26	602.9	87.4	153.0	6.0	1.22	1.23	1.27	1.23	1.16	1.22	1.27	7.23	9.3	0.52
27	563.6	81.1	152.8	6.6	1.15	1.24	1.31	1.20	1.22	1.22	1.31	7.22	9.4	0.5
28	614.6	73.6	151.8	8.4	1.23	1.24	1.27	1.30	1.22	1.19	1.30	7.26	9.1	0.58
29	604.1	66.6	151.2	7.6	1.24	1.30	1.35	1.25	1.20	1.18	1.35	7.28	9	0.49
30	619.8	60.0	151.0	6.8	1.26	1.29	1.29	1.27	1.20	1.18	1.29	7.3	8.8	0.5
31	581.6	53.6	151.0	6.4	1.20	1.26	1.29	1.28	1.21	1.16	1.29	7.3	8.7	0.54
Total	19,246		210.9845949									225.17	280.6	17.09
AVG.	621		7.03281983									7.26355	9.05161	0.55129
MAX	779		10.6133									7.3	9.4	0.69
MIN.	539		3.6252899									7.22	8.7	0.48

Reported by: Alan Dubois Jr Title: Operator in Charge NYS DOH Operator Number: NY0041732
 Signature:  Date: 11/1/22 Operator Grade Lev: IIA, IIB, C, D

SOUTH GLENS FALLS SEWER TOTALS 2022

Saturday, October 01, 2022	AD	295	X 1000 GALLONS
Sunday, October 02, 2022	AD	335	X 1000 GALLONS
Monday, October 03, 2022	JR	330	X 1000 GALLONS
Tuesday, October 04, 2022	AD	300	X 1000 GALLONS
Wednesday, October 05, 2022	JR	310	X 1000 GALLONS
Thursday, October 06, 2022	AD	300	X 1000 GALLONS
Friday, October 07, 2022	JR	310	X 1000 GALLONS
Saturday, October 08, 2022	JR	295	X 1000 GALLONS
Sunday, October 09, 2022	JR	280	X 1000 GALLONS
Monday, October 10, 2022	AD	305	X 1000 GALLONS
Tuesday, October 11, 2022	AD	310	X 1000 GALLONS
Wednesday, October 12, 2022	AD	290	X 1000 GALLONS
Thursday, October 13, 2022	AD	350	X 1000 GALLONS
Friday, October 14, 2022	AD	370	X 1000 GALLONS
Saturday, October 15, 2022	AD	310	X 1000 GALLONS
Sunday, October 16, 2022	JR	450	X 1000 GALLONS
Monday, October 17, 2022	AD	300	X 1000 GALLONS
Tuesday, October 18, 2022	AD	380	X 1000 GALLONS
Wednesday, October 19, 2022	AD	340	X 1000 GALLONS
Thursday, October 20, 2022	AD	300	X 1000 GALLONS
Friday, October 21, 2022	AD	330	X 1000 GALLONS
Saturday, October 22, 2022	AD	330	X 1000 GALLONS
Sunday, October 23, 2022	AD	340	X 1000 GALLONS
Monday, October 24, 2022	AD	310	X 1000 GALLONS
Tuesday, October 25, 2022	AD	310	X 1000 GALLONS
Wednesday, October 26, 2022	AD	320	X 1000 GALLONS
Thursday, October 27, 2022	AD	270	X 1000 GALLONS
Friday, October 28, 2022	AD	300	X 1000 GALLONS
Saturday, October 29, 2022	AD	310	X 1000 GALLONS
Sunday, October 30, 2022	AD	320	X 1000 GALLONS
Monday, October 31, 2022	AD	290	X 1000 GALLONS
	TOTAL:	9890	X 1000 GALLONS
	TOTAL:	9890000	
	AVERAGE:	319.032258	
	MIN:	270	
	MAX:	450	

Water Returned to the Earth

Village of South Glens Falls

Water Plant

Date:	Total Gallons:	Pumped Gallons:	Returned Gallons:
Saturday, October 01, 2022	904,059	713,670	190,389
Sunday, October 02, 2022	917,199	727,251	189,948
Monday, October 03, 2022	920,225	748,699	171,526
Tuesday, October 04, 2022	900,703	750,032	150,671
Wednesday, October 05, 2022	887,273	685,302	201,971
Thursday, October 06, 2022	932,484	778,789	153,695
Friday, October 07, 2022	878,477	687,060	191,417
Saturday, October 08, 2022	891,379	615,194	276,185
Sunday, October 09, 2022	893,439	570,756	322,683
Monday, October 10, 2022	890,520	557,328	333,192
Tuesday, October 11, 2022	896,887	559,702	337,185
Wednesday, October 12, 2022	892,412	539,369	353,043
Thursday, October 13, 2022	895,434	541,181	354,253
Friday, October 14, 2022	906,800	558,313	348,487
Saturday, October 15, 2022	911,523	615,098	296,425
Sunday, October 16, 2022	903,853	609,304	294,549
Monday, October 17, 2022	901,496	607,971	293,525
Tuesday, October 18, 2022	915,714	618,735	296,979
Wednesday, October 19, 2022	911,989	603,092	308,897
Thursday, October 20, 2022	907,027	603,705	303,322
Friday, October 21, 2022	899,060	600,421	298,639
Saturday, October 22, 2022	902,291	599,623	302,668
Sunday, October 23, 2022	904,694	604,033	300,661
Monday, October 24, 2022	895,422	598,499	296,923
Tuesday, October 25, 2022	894,124	566,327	327,797
Wednesday, October 26, 2022	907,094	602,927	304,167
Thursday, October 27, 2022	889,696	563,615	326,081
Friday, October 28, 2022	902,210	614,592	287,618
Saturday, October 29, 2022	900,550	604,053	296,497
Sunday, October 30, 2022	905,860	619,806	286,054
Monday, October 31, 2022	891,150	581,559	309,591
Totals:	27,951,044	19,246,006	8,705,038



FILTRATION EQUIPMENT • PUMPS • SERVICES

198 Freshwater Blvd., Enfield, CT 06082
(860) 745-7475 Fax (860) 745-7477

September 15, 2022

Mr. Alan Dubois
South Glens Falls Water
116 ½ Saratoga Avenue
South Glens Falls, NY 12803

Dear Alan,

We are happy to quote you the following cartridge filters for your water treatment.

GLOBAL FILTER PP SERIES ®

\$122.90/each

- Part Number: **PP1.0A40C5B**
- Pleated PolyPropylene, 1 Micron Absolute Rated Cartridge
- 40" Long, '222' End Connection x Spring
- NSF 61 Certified
- (12)/Case

GLOBAL FILTER GCTB SERIES ®

\$24.05/each

- Part Number: **GCTB0.5A405BTB**
- Meltblown Polypropylene, 0.5 Micron Nominal Rated Cartridge
- 40" Long, '222' End Connection x Spring
- NSF 61 Certified
- (12)/Case

GLOBAL FILTER GCTB SERIES ®

\$24.05/each

- Part Number: **GCTB1A405BTB**
- Meltblown Polypropylene, 1.0 Micron Nominal Rated Cartridge
- 40" Long, '222' End Connection x Spring
- NSF 61 Certified
- (12)/Case

DELIVERY: (5) Weeks for GCTB Series, (8) Weeks for PP Series

FOB: Delivered

PRICING: Valid for (60) days

TERMS: Net (30) Days

(cont.)

NOTE: Pricing includes Freight to South Glens Falls, NY

If you have any questions, do not hesitate to contact me at (518) 791-1163.

Sincerely,

Gary Turck

SOUTH GLENS FALLS ANIMAL CONTROL

Report October 2022

9 calls on cats, 5 calls on foxes (red and grey), 1 on a raccoon, 3 opossums,
13 calls for information, 2 call on abandoned animals.

E. G. Robbins, ACO

November 1st, 2022

0-21-11-1-8-0

DRAFT

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY12803
December 27th,2021
4:00 PM

Village Board Meeting

MAYOR NICHOLAS BODKIN PRESIDING

Minutes

Attendance:

Mayor Bodkin
Trustee Gutheil
TJ Chagnon
Trustee Girard

1. Motion #122721-1 to amend 2021-2022 Budget in recognition of the minimum wage increase. Increase the Crossing Guard and DPW summer help worker to \$13.20 per hour. Trustee Gutheil Motions, Trustee Girard seconds. All in favor. Motion passes.
2. Motion #122721-2 to go into Executive session at 4:04PM to discuss employment application for personnel. Trustee Gutheil motions, Trustee Girard seconds. All in favor. Motion passes.
3. Motion #122721-3 To return from an Executive meeting at 4:55PM, no action was taken. Trustee Gutheil motions, Trustee Girard seconds. All in favor. Motion passes.
4. Motion #122721-4 To hire unnamed person as temporary receptionist/assistant at \$18.75 per hour. This is until a Deputy Clerk Treasurer can be hired. Trustee Girard motions, Trustee Gutheil seconds seconds. All in favor. Motion passes.
5. Motion #122721-5 to advertise open Deputy Clerk Treasurer position. Trustee Gutheil motions, Trustee Girard seconds. All in favor. Motion passes.
6. Motion #122721-6 to adjourn the Special Board meeting at 4:59 PM. Trustee Girard motions, Trustee Gutheil seconds. All in favor. Motion passes.

DRAFT

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY12803

December 8th,2021

12:00 PM

Village Board Meeting

MAYOR NICHOLAS BODKIN PRESIDING

Minutes

Attendance:

Mayor Bodkin
Trustee Gutheil
Trustee Orlow
Trustee Girard

518-321-9711
518-744-7870

1. Motion #12821-1 to approve voucher for The NYSLRS Annual Invoice for Police Retirement, PO Number 22000490 Expenditure account A9015.800 for \$106,414.00. Trustee Orlow motions, Trustee Girard seconds. All in favor. Motion passes.
2. Motion #12821-2 to adjourn the special session at 12:03. Trustee Orlow motions, Trustee Gutheil seconds. All in favor. Motion passes.

DRAFT

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY12803
October 19th,2022
7:00 PM

Village Board Meeting

MAYOR NICHOLAS BODKIN PRESIDING

Minutes

Attendance:

Mayor Bodkin
Trustee Gutheil
Trustee Carota
Trustee Girard
Trustee Orlow
Alan D
Kevin Ostrander
Clerk Treasurer Samantha Berg

Jojo
Dave Gifford
Charlie
Jason Martin
Bob
Megan Bassler
518-415-7363
JM

Public Forum 7:00 p.m.

1. Meeting is called to order at 7:00 PM. No one from the public wishes to speak at this time.

2. **Motion to Approve the Bills as Audited:** Motion #101922-2 to approve the bills as audited. Trustee Carota motions. Trustee Orlow seconds. Trustee Gutheil votes no. Motion passes.

Discussion: Trustee Gutheil asked who is controlling overtime for the Clerk's Office. The Mayor stated that the department head controls this and Clerk Treasurer Berg stated this should not happen in the future. Trustee Gutheil would like to see delivery slips, when items are ordered, and when they are delivered. Trustee Gutheil asked about the bill pertaining to the fire truck. The Mayor stated the truck broke down for a second time and will need diagnostics run on how to proceed. The company also charged for travel. Trustee Gutheil asked why we don't verify references for new employees ourselves. Counsel stated that it is a fine line to walk with getting information from references and using it for hiring. Trustee Gutheil asked what the maintenance fee is for the barcode scanner. This is for our scanner for payments in Edmunds and in case something breaks. Trustee Gutheil asked if we were staying with Edmunds. Clerk Treasurer Berg said she would be okay with this. Trustee Gutheil asked about a voucher for an employee for certified mail postage, he believes there should be a petty cash fund for them. Clerk Treasurer Berg stated there is no record of the office having petty cash.

Trustee Gutheil would like the quarterly bills to indicate what quarter they are for. Trustee Gutheil does not remember being a part of the Association of Village Clerk's. Clerk Treasurer Berg stated they will offer training for us. Trustee Gutheil would like all three employees to be registered for this. Trustee Gutheil will not support Orbital Fire. Trustee Gutheil is concerned about the PowerPlan voucher regarding shipping for a replacement part. Trustee Gutheil is going to look at trees on 71 Hudson St and 41 Chestnut St, \$750 each. He would like to assess the condition of the trees before we pay this bill for maintaining them. Trustee Gutheil thinks we do not have enough money budgeted for StoredTech.

Motion #101922-3 to have the Mayor or Department Heads call the references. Trustee Gutheil motions. Trustee Girard seconds. Trustee Orlow abstains. The Mayor votes no. Trustee Gutheil, Girard, and Carota vote yes. Motion passes.

Motion #101922-4 to create a petty cash fund in the amount of \$200. Trustee Gutheil motions. Trustee Orlow seconds. All in favor. Motion passes

3. Transfers:

10/19/22			
FX 8320.408	FX 8340.403	\$650.00	Water Dept Internet (Verizon tablets)
A 3120.403	A 3120.425	\$500.00	Background Checks
A 3120.200	A 3120.412	\$114.47	New Furnace

Motion #101922-1 to approve the transfers as presented, Trustee Carota motions. Trustee Orlow seconds. All in favor. Motion passes.

Discussion: Trustee Gutheil asked why we were short of funds for the new furnace. Clerk Treasurer Berg stated there was an incorrect revenue posting that was not caught until afterwards.

4. **Update on Investment Directive: Mayor and Clerk Treasurer Berg:** All current CD's are 30 days or less. The Mayor stated there is a million dollars of water funds in the general fund, we are hoping to move this into a CD upon maturity of the other 30 day CD's. This will be on the 24th. Trustee Gutheil asked if the 4 million dollars in the general fund was reinvested that he mentioned from the last meeting. The Mayor stated only \$137,000 was reinvested because the resolution only allowed for this. The Mayor is now asking to move the one million dollars. Trustee Girard suggests investing an additional 1.5 million. The board agrees with the 1.5 million dollar amount. This will be discussed further in the executive session.
5. **FAZ Auditor Update:** Trustee Gutheil asked when we will be finished and close the books. Clerk Treasurer Berg is working on finishing bank reconciliations then will have a better idea. The Mayor stated we will be left with \$1,245,000 after investing.
6. **Motion to approve the Mayor to sign the payroll contract for new payroll company:** Discussion: Trustee Gutheil believes the agreement has Nassau County listed when it should be Saratoga. This item will be tabled while counsel reviews.
7. **NRWA PFAS Cost Recovery Program:** Motion #101922-5 to complete additional information required and have the Mayor sign. Trustee Carota motions, Trustee Girard seconds. Trustee Orlow and Gutheil abstain, rest in favor. Motion passes.

8. **Minutes - 12/01/21, 12/15/21, 08/24/22:** Motion #101922-6 to approve the listed minutes when corrections are made. Trustee Carota motions, Trustee Girard seconds. Trustee Gutheil abstains and rest are in favor. Motion passes.
Discussion: Trustee Gutheil will abstain from voting. He found a difference in who attended and what is listed in the minutes on the 15th. There was also an executive session that did not have the items of discussion listed.
9. **PD Ammunition Quotes:** Motion #101922-7 to award the bid to Jurek Brothers who is the most readily available and reasonably priced at \$620.37. Trustee Orlow motions, Trustee Gutheil seconds. All in favor. Motion passes.
10. **Building Inspector Discussion:** The Board will revisit this next meeting.
11. **Parade- PD and DPW preparedness, National Grid agreement for decorations:** The Mayor is asking for the departments to be aware of this coming in the future. Motion #101922-8 to approve and accept agreement and allow DPW and Police to assist. Trustee Orlow motions. Trustee Girard seconds. All in favor, motion passes.
12. **Mountainside Medical Consortium:** Clerk Treasurer Berg stated this will be at no cost to us and in regards to helping with testing for the DPW Department. Motion #101922-9 to become a member of Mountainside Medical Consortium. Trustee Orlow motions. Trustee Carota. All in favor. Motion passes.
13. **Village Sign Quotes:** To purchase two new aluminum signs. We received 5 quotes. Trustee Orlow would like a presentation of the company's product. This item has been tabled for the next meeting.
14. **Motion to approve and sign Auctions International Contract:** Item has been tabled. The Mayor received concerns from counsel. Trustee Gutheil stated he has used this company in the past and has a bidder's ID for the record.
15. **AED Pad-Pak Quote:** Motion #101922-10 to approve purchase of necessary AED Pad Packs for \$340.52. Trustee Orlow motions. Trustee Carota seconds. All in favor, motion passes.
16. **Fire Department New Member Recognition:** We recognize and welcome Brandon Ferris and Tyler Slywka to the Fire Department and thank them for their service.
17. **Old Business:** Trustee Gutheil noticed a NYS registrar reached out about comments for the PFAS. He is questioning who will answer this. Trustee Gutheil recognizes the recordings are sufficient to cover what we need to post and believes a written document needs to be posted within 2 weeks. The Mayor stated NYCOM said the video only is enough and the written minutes have no time limit to be posted.

Motion #101922-11 to have last meeting minutes be done in house and completed for the next meeting. Trustee Gutheil motions. Trustee Girard seconds. Trustee Orlow abstains, The Mayor votes no. Rest in favor. Motion passes.

Trustee Gutheil and Orlow want to outsource the task of past minutes to not exceed \$100 a meeting, \$20 an hour. Trustee Orlow motions and Trustee Gutheil seconds. Counsel stated that audio recordings will suffice to cover legality if posted within 2 weeks. There is a need for written minutes. This item will be tabled.

Trustee Gutheil wants to know when the Board is going to review financial statements. Clerk Treasurer Berg stated she completes them on a monthly basis and prefers to have in person meetings to go over them before the meetings. She will look into a time that is best during the week for meeting.

Trustee Gutheil has questions about KPI and would like a meeting with the engineers.

Motion #101922-12 to approve \$700 recommendation on sewer pipe repair and not to exceed \$1,500 and for the Mayor to sign an engagement letter. Trustee Carota motions, Trustee Orlow seconds. This will allow Trustee Gutheil room for discussion with the company. All in favor. Motion passes.

18. New Business: None

19. Carbon Filtration Project Update: The Mayor stated they are still currently working on this project. Motion #101922-13 to approve pay app #2 for the amount of \$325,330. Trustee Carota motions, Trustee Orlow seconds. All in favor. Motion passes.

20. Sewer I&I Update:

Motion to engage CT Male for review of KPIs recent repair. Trustee Gutheil asked why we pay so much per cut for the 5 items. The Mayor stated this is all covered under KPI and the Village is not paying, it is under warranty.

21. GIGP Update (Water Meters) Bid Deadline 10-26-22, 2:00 p.m. Bid Opening at 46 Saratoga Avenue Municipal Meeting Room 2:00 p.m:

22. Trustee Reports: The Engineer answered Trustee Gutheil's concern.

23. Mayor's Report:

Increase of minimum wage to \$14.20.

Update of local laws - Tabled

Parking Ticket Fee (8-4-2021 Update needed)

Traffic Ticket Fee (Village Specific)

Update - Speed Limits 141-14 - Around Village Parks

Beach Road, River St./1st St., Veterans Park (Discussion)

11/18/2022 is the deadline to have our proposal sent.

Nuisance and Abatement law

Code Blue: When the temperature decreases below 32 degrees, they can be sent to the Open Door Mission.

24. Motion #101922-14 to pay KPI invoice from July. Trustee Gutheil abstains. Rest in favor. Motion passes.

Trustee Orlow excused himself at 8:40PM

- 25. Motion #101922-15 to pause tonight's meeting and enter executive session at 8:45 PM. Trustee Carota motions. Trustee Girard seconds. Executive session items: Additional MOA for PD employee, potential PD employee discussion, background check policy, Auction International contract, complaints against the Village, employment history of an unnamed person or persons, Fire Department, and George Moss Property.**
- 26. Motion #101922-16 to re-open tonight's meeting and leave the executive session at 10:15 PM. Trustee Carota motions. Trustee Girard seconds. All in favor. Motion passes.**
- 27. Motion #101922-17 to approve purchase of time clocks (3) through AccuData using Contingency 1990.400 from corresponding A, G, and FX funds. Trustee Carota motions Trustee Girard seconds. All in favor. Motion passes.**
- 28. Motion #101922-18 to pay MOA \$478.40 to Sergeant Jason Martin for previous time not used. Trustee Carota motions. Trustee Girard seconds. All in favor. Motion passes.**
- 29. Motion #101922-19 to adjourn tonight's meeting at 10:05 PM. Trustee Carota motions. Trustee Girard seconds. All in favor. Motion passes.**