



PUBLIC MEETING

7:00 PM Regular Session
October 5, 2022
MAYOR NICHOLAS BODKIN PRESIDING

Agenda

Public Forum 7:00 p.m.

1. Motion to Approve the Bills as Audited.
2. Transfers

From Account	To Account	Amount	Reason
A 1420.401	A 1430.405	\$1,000.00	Non Union Labor Attorney
A 1990.400	A 5410.402	\$1,700.00	sidewalks

3. Training Opportunity for Water Dept.
4. Retirement Training Opportunity for Clerks Office
5. NRWA PFAS Cost Recovery Program
6. PD Tactical Gear quotes
7. Payroll System update: Clerk Treasurer Berg
8. Authorization to sign the MOA for unnamed PD employees
9. COVID policies, mask update:

Masks are only required in healthcare facilities in New York. The CDC recently eased its guidelines on masks, where hospitals and nursing homes in areas with low transmission rates can choose whether they will require masks.
10. Update on Investment Directive: Mayor and Clerk Treasurer Berg



11. FAZ Auditor Update
12. Minutes - 12/1/21, 12/15/21
13. DPW, PD, Animal Control Report for September 2022
14. Building Inspector Report and Discussion
 - a. Fees
 - b. Revenue Generation Opportunities
15. Recognize new Fire Company member
16. Bicycles in the PD garage (Donate to Giorgiannis?)
17. PD furnace issues. The Chief requested quotes from several local companies for both repairs and replacement.
18. Old Business
19. New Business
20. Carbon Filtration Project Update
21. Sewer I&I Update
22. GIGP Update (Water Meters) Bid Deadline 10-26-22, 2:00 p.m.
Bid Opening at 46 Saratoga Avenue Municipal Meeting Room
2:00 p.m.
23. Trustee Reports
24. Mayor's Report
 - Old printer discussion
 - a. Update of local laws - **Tabled**
 - Parking Ticket Fee (8-4-2021 Update needed)
 - Traffic Ticket Fee (Village Specific)
 - Update - Speed Limits 141-14 - Around Village Parks
Beach Road, River St./1st St., Veterans Park
(Discussion)
 - Nuisance and Abatement law
25. Executive Session Items: If needed

SOUTH GLENS FALLS ANIMAL CONTROL

Report September 2022

7 calls on cats (1 taken to animal shelter abandoned), 8 calls on dogs, 2 calls on foxes,
16 calls for information, 1 on a wood chuck, 1 on a racoon and 1 on an opossum.

E. G. Robbins, ACO

October 1st, 2022



DEPARTMENT OF PUBLIC SAFETY
DIVISION OF POLICE
5 WEST MARION AVENUE
SOUTH GLENS FALLS, NEW YORK 12803
PHONE: 518 792-4173 • 518-792-6336
FAX: 518-792-6481

David J. Gifford
CHIEF OF POLICE



MONTHLY REPORT FOR SEPTEMBER 2022

Calls/Services Total	381		
Investigations	1		
Alarms	3		
Funeral Escorts	1		
Personal Injury Accidents	1		
Property Damage Accidents	9		
Open Doors/Windows	2		
Business/House Checks	0		
Assist Other Agencies (Police/Fire/EMS)	15		
Traffic Tickets	43		
Parking Tickets	2		
DWI Arrests	1		
Penal Law Arrests		Violations	0
		Misdemeanor	7
		Felony	0
Bench Warrant Arrests	0		
Traffic Details	29		
Larcenies Reported	14		
Criminal Mischiefs Reported	0		
Burglaries Reported	2		
Mileage 7G275	929		
Mileage 7G276	1677		
Mileage 7G277	41		
Total	2647		

Respectfully Submitted,

David J. Gifford
Chief of Police

Cc: Mayor, Trustees and Village Clerk

SOUTH GLENS FALLS POLICE DEPT. List of Arrests

LIST OF ARRESTS

Page 1 of 2

Print Date: 10/03/2022

Print Time: 8:27:20

Selection Criteria

ORI: NY0452400 SOUTH GLENS FALLS POLICE DEPT.

Date From: 09/01/2022

Date To: 09/30/2022

Sorted By: Arrest Location

ORI: NY0452400

Arrest Date	SJS Id	Arrestee Name (last, first, middle)	Arrest Number	Arrest Location	Arrest Agency ORI			
09/14/2022 12:04	30525	DAVID JESSICA N	3972	27-41 GANSEVOORT RD SOUTH GLENS FALLS, NEW YORK 12803	SOUTH GLENS FALLS POLICE DEPT. NY0452400			
Date Reported: 09/14/2022 11:55								
LAW	Article/Section	SUB	CL	CAT	DEG	ATT	NAME OF OFFENSE	CTS
PL	155.25		A	M	0	C	PETIT LARCENY	1
Arrest Date	SJS Id	Arrestee Name (last, first, middle)	Arrest Number	Arrest Location	Arrest Agency ORI			
09/21/2022 12:40	30550	BACON BRITTNAY A	3975	27-41 GANSEVOORT RD SOUTH GLENS FALLS, NEW YORK 12803	SOUTH GLENS FALLS POLICE DEPT. NY0452400			
Date Reported: 09/21/2022 12:27								
LAW	Article/Section	SUB	CL	CAT	DEG	ATT	NAME OF OFFENSE	CTS
PL	155.25		A	M	0	C	PETIT LARCENY	1
Arrest Date	SJS Id	Arrestee Name (last, first, middle)	Arrest Number	Arrest Location	Arrest Agency ORI			
09/16/2022 17:30	30360	DEAN CRYSTINA Y	3973	5 W MARION AVE SOUTH GLENS FALLS, NEW YORK 12803	SOUTH GLENS FALLS POLICE DEPT. NY0452400			
Date Reported: 09/10/2022 12:15								
LAW	Article/Section	SUB	CL	CAT	DEG	ATT	NAME OF OFFENSE	CTS
PL	155.25		A	M	0	C	PETIT LARCENY	1
Arrest Date	SJS Id	Arrestee Name (last, first, middle)	Arrest Number	Arrest Location	Arrest Agency ORI			
09/27/2022 09:20	30550	BACON BRITTNAY A	3977	5 WEST MARION AVE. SOUTH GLENS FALLS, NEW YORK 12803	SOUTH GLENS FALLS POLICE DEPT. NY0452400			
Date Reported: 09/23/2022 15:00								
LAW	Article/Section	SUB	CL	CAT	DEG	ATT	NAME OF OFFENSE	CTS
PL	155.25		A	M	0	C	PETIT LARCENY	3
Arrest Date	SJS Id	Arrestee Name (last, first, middle)	Arrest Number	Arrest Location	Arrest Agency ORI			
09/26/2022 14:33	30406	JACKSON DOMINIQUE	3976	CHESTNUT STREET BLDG 32 SOUTH GLENS FALLS, NEW YORK 12803	SOUTH GLENS FALLS POLICE DEPT. NY0452400			
Date Reported: 09/26/2022 10:01								
LAW	Article/Section	SUB	CL	CAT	DEG	ATT	NAME OF OFFENSE	CTS
PL	120.00		A	M	3	A	ATTEMPTED ASSAULT -3RD	1
Arrest Date	SJS Id	Arrestee Name (last, first, middle)	Arrest Number	Arrest Location	Arrest Agency ORI			
09/09/2022 19:35	30503	ANDERSON DAVID J	3971	GANSEVOORT ROAD SOUTH GLENS FALLS, NEW YORK 12803	SOUTH GLENS FALLS POLICE DEPT. NY0452400			
Date Reported: 09/09/2022 19:30								
LAW	Article/Section	SUB	CL	CAT	DEG	ATT	NAME OF OFFENSE	CTS
PL	155.25		A	M	0	C	PETIT LARCENY	1

LIST OF ARRESTS

Page 2 of 2

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Selection Criteria

ORI: NY0452400 SOUTH GLENS FALLS POLICE DEPT.

Date From: 09/01/2022

Date To: 09/30/2022

Sorted By: Arrest Location

Arrest Date	SJS Id	Arrestee Name (last, first, middle)	Arrest Number	Arrest Location	Arrest Agency ORI			
09/30/2022 23:00	30570	SIMPSON MARIAH L	3978	STEWARTS SHOP SOUTH GLENS FALLS, NEW YORK 12803	SOUTH GLENS FALLS POLICE DEPT. NY0452400			
Date Reported: 09/30/2022 19:36								
LAW	Article/Section	SUB	CL	CAT	DEG	ATT	NAME OF OFFENSE	CTS
PL	155.25		A	M	0	C	PETIT LARCENY	1

Arrest Date	SJS Id	Arrestee Name (last, first, middle)	Arrest Number	Arrest Location	Arrest Agency ORI			
09/20/2022 18:25	30549	PEMRICK AMBER L	3974	VAN BUREN ST SOUTH GLENS FALLS, NEW YORK 12803	SOUTH GLENS FALLS POLICE DEPT. NY0452400			
Date Reported: 09/20/2022 18:15								
LAW	Article/Section	SUB	CL	CAT	DEG	ATT	NAME OF OFFENSE	CTS
VTL	1192	03	U	M	0	C	DRIVING WHILE INTOXICATED- 1ST OFFENS	1
VTL	1192	2-AA	U	M	0	C	AGGRAVATED DWI:PER SE-BAC .18 OR MOR	1

Group Total Records: 8

Total Records: 8

SGFPD T/MOREAU PATROL RESPONSES SEPTEMBER 2022

<u>DATE</u>	<u>DURATION</u>	<u>LOCATION</u>	<u>OFFICER(S)</u>	<u>REASON/DISPATCHER</u>
09/05	30 MIN	21D QUARRY DR	LOREY/CORDINER	VIOLENT DOMESTIC/SD AND SP
09/07	60 MIN	EVERGREEN TR. PK.	MARTIN/FARMER	BURG. IN PROGRESS/SD AND SP
09/13	20MIN	BLUEBIRD ROAD	GAILOR	WELFARE CHECK PER SD REQUEST
09/21	25 MIN	17 TANGLEWOOD	GAILOR	DOMESTIC/SP REQUEST
09/24	21 MIN	FORTSVILLE RD	HOLCOMB	DWI ASSIST/PER DEPUTY REQUEST
09/29	10 MIN	24 PARK DR	MARTIN/CORDINER	BURGLARY IN PROGRESS/SD

SP=STATE POLICE SD=SARATOGA COUNTY SHERIFF'S COMSEC=NYS SP DISPATCH

MONTHLY VEHICLE STOPS

Sept 2022

STREET NAME	NUMBER OF STOPS	UTT ISSUED
Saratoga Ave/Rd	4	
Main St	14	11
Fifth St	2	1
William St	4	
Hudson St	30	10
Harrison Ave	6	1
Gansevoort Rd	1	
Ferry Blvd	2	4
Hannaford Lot	1	1
TOTALS:	64	27



Samantha Berg <clerktreasurer@sgfny.com>

NYSLRS Employer Education Seminar Invitation - Albany County - October 20, 2022

1 message

NYSLRS Employer Education <nyslrsemployereducation@osc.ny.gov>

Thu, Sep 15, 2022 at 10:36 AM



Dear Employer,

The NYS Retirement System Employer Education Unit will be presenting a one-day Employer Education Seminar at:

Location: Guilderland Town Hall**Address: 5209 Western Turnpike, Guilderland, NY 12084****Date: Thursday, October 20, 2022 @ 9:00 AM**

Our seminar covers reporting requirements and procedures that have proven valuable for payroll and personnel staff whose responsibilities include preparing & submitting the monthly report, enrolling new/existing members, etc.

This seminar will cover Retirement System policies and procedures applicable to both legacy and enhanced reporting as our employers continue to make this necessary transition.

The seminar addresses topics such as:

- Membership
- Enrollment
- Monthly Reporting
- Reporting at Time of Retirement
- Post-Retirement Employment
- Planning for Retirement

The seminar will begin at 9:00am and will run until approximately 3:30pm.

Seminar size is limited and reservations will be accepted on a "first come, first served" basis.

Please limit your response to two attendees in order for us to serve as many employers as possible.

****If you have already attended the employer education one day seminar within the past 18 months, please forward this invitation along to others in your organization who may benefit from attending.***

If you are interested in attending, please reply to this email with the following information:

- Name
- Title
- Employer
- Location Code
- Email address

Thank you - Hope to see you soon!

Employer Participation and Education Unit
Member and Employer Services Bureau
New York State and Local Retirement Systems
NYSLRSEmployerEducation@osc.ny.gov

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Hi everyone,

I have had a demo with the companies listed below for payroll software.

Below is a list of talking points on all software packages.

My personal recommendation is to go with Accu-Data. They are fully versed on what is now the hours required to submit retirement data to NYSLRS as well as a modern payroll system that can be tailored to our needs. This will allow for a timekeeping system to be implemented but still allow supervisors the flexibility they need to fit their individual department needs.

I have called references on all systems and all reporting very positive things for all of the systems. No one had anything negative to say about any of them.

Edmunds

Annual Maintenance - \$11000.00 per year

Implementation cost - \$9000.00

(\$153.84 per week, includes Payroll and
Timekeeping module)

Imports directly into Edmunds G/L

Will still need to pay taxes, etc. manually

Cannot start implementation until 2nd quarter of
2023 at the earliest

Timekeeping system will remove the manual entry
required for time sheets and reduce payroll
processing errors and overpayments

Electronic pay reports that will make processing
union payments faster, less manual data research

PrimePay

Annual Maintenance - \$6025.26

Installation Charge of \$420.00

(\$126.83 per week, includes timekeeping and PR module)

Can create an import that will import into Edmunds G/L

2 Free months of service

Will pay all payroll liabilities, etc.

Timekeeping system will remove the manual entry required for time sheets and reduce payroll processing errors and overpayments

Able to start implementation for the 2023 year

Does not currently integrate with NYSLRS retirement system but is a work in progress, would need a template from the state which I am having trouble getting

Accu-Data

Annual Maintenance - \$7277.40

No installation and set up charge

(\$139.95 per week, includes timekeeping and PR module)

Can create an import that will import into Edmunds G/L

System can be tailored to our needs

Will pay all payroll liabilities, etc.

Timekeeping system will remove the manual entry required for time sheets and reduce payroll processing errors and overpayments

Able to implement at the beginning of the 2023 year

Currently works with NYSLRS importing retirement data which will save countless hours in the clerk's office

Over 36 years in business, currently handles the largest municipality in NYS, serve over 100 NYS municipalities

Timekeeping can be done on a computer, app or manual time clock. Supervisor time sheets can also be imported.



September 19, 2022

Village of South Glens Falls
Attn: Samantha Berg

Accu Data Payroll Proposal

The following proposal is for a **Full Payroll Service** that includes all payroll tax filings as well as all Quarterly and Year End reporting.

Weekly Base Payroll Charge	\$29.95
30 Active Employees at \$1.00 Per Active	\$30.00
Direct Deposit Service	\$15.00
Full Tax Pay and File Service (1 State)	\$15.00
Time & Attendance Tracking with Time Off Accruals at \$1.00 Per Active	\$30.00
Employee Self-Serve Access	Included
Electronic Payroll Management Reporting	Included
Online Payroll Processing	Included
Conversion to Accu Data and Account Set-up	Included
New Hire Reporting	Included
All Quarterly and Year End Reporting	Included
W-2's at Year End	Included
<hr/>	
\$65.00 Base Charge \$6.75 per W-2	
Total Cost Per Payroll Processing	\$119.95
Next Day Delivery (if necessary)	\$20.00/Location
Purchase of 1 Biometric Finger Scan Time Clock (if needed)	\$1,795.00 One Time Fee

Over the past 36 years, Accu Data Payroll has established itself to be the "boutique" of the payroll industry. Our philosophy has always been to provide a superior product with superior service at a cost effective price. It is this philosophy that distinguishes us from other firms. We tailor our services to meet your needs and are happy to do as much or as little as you would like.

If you have any questions regarding the above proposal, please do not hesitate to contact me.

Sincerely,
Accu Data Workforce Solutions

Susan Accardo
VP Sales & Marketing

Accu Data Corp.
95 W. Old Country Road
Hicksville, NY 11801
T: (516) 935-6767 F: (516) 935-6848
www.workforcesolutions.com



Sales Proposal prepared for South Glens Falls Village, NY

Prepared by: John Wray, Regional Sales Director

Proposal Date: 09/02/2022

Expiration Date: 12/30/2022

Software Services - Subscription

	Amount
Employee Self-Service - 3 Year 48.08/WK	\$2,500.00
Human Resources - 3 Year 51.69/WK - optional	\$3,000.00
Payroll - 3 Year 105.77/WK	\$5,500.00
211.54/WK - 153.85/WK (no HR)	Annual Fees: \$11,000.00

Professional Services - Implementation

	Amount
Standard Personnel Implementation I	\$5,000.00
	One-Time Fees: \$5,000.00

Conversion Services

	Amount
Payroll - Employee Master File	\$2,000.00
Payroll - Employee Pay History - Summary	\$2,000.00
	One-Time Fees: \$4,000.00

Total Year 1 Investment: \$20,000.00

Software Services -Subscriptions

With an Edmunds GovTech solution, a true Windows application with a graphical user interface is delivered. All applications are ODBC compliant and utilize a SQL database, which allows for seamless integration with products such as MS Excel™, MS Word™, and many GIS packages to name a few.

Smart Phone Apps – All applicable Smart Phone Apps are included with the associated MCSJ module at no additional cost.

Security – The software features a single sign-on approach that allows for user-based security. This provides access to modules based on the employee's security profile. The security is module and task specific.



Integration – All modules are fully integrated. A single source of entry minimizes data entry errors and streamlines organizational processes. The system dynamically posts all related entries to the appropriate modules.

Reporting – Along with standard system reports, customized reporting is also provided. Through built-in custom reporting tools, users can create and save personalized reports that can be exported directly into MS Excel™. Reporting flexibility allows users to create unlimited custom reports that are accessible at any time.

PDF Forms - All required forms can be generated within the application. This reduces the need to have pre-printed forms, such as pre-printed checks or utility bills. Create customized letters by merging in any field from the system. Letters can be created, printed, and documented in the corresponding record.

Attachments - The ability to attach any type of file to records, accounts, and employees along with scanning images directly into the software is provided. There is no limitation with the amount or size of those items you wish to attach.

Implementation & Project Management

Edmunds GovTech has a goal to make the transition from a legacy system as painless as possible. Project management includes planning, monitoring, and reporting of progress to ensure the success of the software implementation. The Client's Project Manager and EGT Staff will work in concert to identify the scope of the project, estimate the work involved, and create a project schedule with appropriate resources. The project plan is then developed to describe the tasks that will lead to a successful implementation. The project is carefully planned, implemented, monitored, and controlled. Problem resolution, risk management, opportunity management, change management, software configuration management, and data management are included, identified, and documented throughout the project. Project Managers and Training and Implementation Employees have been involved in hundreds of similar successful projects.

Proposal Notes

Live, remote implementation & training.

Onsite available upon request with travel expenses.

Quoted data conversion scope of work based on typical projects.

Alternate conversions available upon request and priced accordingly.

Unless quoted, implementation is included with module subscription.

By signing this quote or subsequent sales order, the client confirms the contents meets their expectations.

Any post signature acceptance project requests are subject to added costs.

System live dates determined by EGT project management staff.

Payment Terms

One-time Implementation Fees: 50% will be due upon execution of the contract, 25% will be invoiced 60 days after the Effective Date and the remaining 25% will be invoiced upon the earlier of project acceptance or first production use.

One-time Data Conversion Fees: 50% will be due upon execution of the contract, 25% will be invoiced 60 days after the Effective Date and the remaining 25% will be invoiced upon the earlier of project acceptance or first production use.

Annual Subscription Fees: 100% will be invoiced upon execution of the contract for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to the anniversary of the term date.

All invoices shall be paid within 30 days of the invoice date. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees.

**Please return executed Sales Orders
via DocuSign or Email to:**

Edmunds GovTech

SalesOrders@EdmundsGovTech.com

P: 888.336.6999 | F: 609.645.3111

www.EdmundsGovTech.com

South Glens Falls Village

Samantha Berg

Date



877-44MYPAY | primepay.com | 1487 Dunwoody Drive, West Chester, PA 19380

Client Details			
Company Name	Village of South Glens Falls	Primary Contact	Samantha Berg
Street		Phone	5187931455
City, State Zip	South Glens Falls, NY 12803	Email	accountclerktypist@sgfny.com

Quote Details			
Sales Executive	Peter Meisburger	Quote Number	Q-149983-1
Phone	+1 5188104605	Quote Date	9/1/2022 12:25 PM
Email	pmeisburger@primepay.com	Expires On	10/1/2022

Billing Details			
Bill to Name	Village of South Glens Falls	Billing Frequency	Monthly
Bill to Street		Payment Method	ACH Debit
City, State Zip	South Glens Falls, NY 12803	Invoice Method	Electronic

Pricing Summary		
One-Time Fees	Average Per Month	Annual Price (Excl. One-Time)
\$420.00	\$539.08	\$6,025.26

Payroll:

Product Name	Start Date	Quantity	Frequency	Per Pay	Avg. Per Month	Per Year
All Inclusive Payroll Bundle	10/5/2022	30	Weekly	\$95.34	\$433.14	\$4,957.68
Online Payroll	10/5/2022	30	Weekly	\$0.00	\$0.00	\$0.00
Tax Filing	10/5/2022	3	Weekly	\$0.00	\$0.00	\$0.00
Direct Deposit	10/5/2022	30	Weekly	\$0.00	\$0.00	\$0.00
Online Pay Statements	10/5/2022	30	Weekly	\$0.00	\$0.00	\$0.00
Check Signing	10/5/2022	30	Weekly	\$0.00	\$0.00	\$0.00
Check Stuffing	10/5/2022	30	Weekly	\$0.00	\$0.00	\$0.00
Check Sealing	10/5/2022	30	Weekly	\$0.00	\$0.00	\$0.00
Electronic Garnishments	10/5/2022	30	Weekly	\$0.00	\$0.00	\$0.00
* General Ledger Import	10/5/2022	30	Weekly	\$0.00	\$0.00	\$0.00
Departmental Summary	10/5/2022	1	Weekly	\$0.00	\$0.00	\$0.00
Payroll Journal	10/5/2022	1	Weekly	\$0.00	\$0.00	\$0.00
Payroll Tax Summary	10/5/2022	1	Weekly	\$0.00	\$0.00	\$0.00
Time Worksheet	10/5/2022	1	Weekly	\$0.00	\$0.00	\$0.00
Paperless	10/5/2022	1	Weekly	\$0.00	\$0.00	\$0.00
W-2s	10/5/2022	30	Annually		\$273.50 *	\$273.50
Data Storage Fee	10/5/2022	1	Annually		\$100.00 *	\$100.00
TOTALS				\$95.34		
				Payroll: TOTAL:		\$5,331.18

95.34/WK

HR & Compliance

Product Name	Start Date	Quantity	Frequency	PEPM	Avg. Per Month	Per Year
Basic Compliance Bundle	10/5/2022	1	Monthly		\$11.00	\$132.00
All-In-One Poster Kit with eUpdate	10/5/2022	1	Monthly		\$0.00	\$0.00
Gold HR**	Optional	30	Monthly	\$3.00	\$90.00	\$1,080.00
3 Months Free: Gold HR	10/5/2022	1	Monthly		\$0.00	\$0.00
PrimePay HR Counsel: Ask HR**	Optional	1	Monthly		\$149.00	\$1,788.00
Learning Management System Lite	10/5/2022	1	Monthly		\$0.00	\$0.00
HR & Compliance TOTAL:						\$132.00

2.75 WK

Time & Attendance

Product Name	Start Date	Quantity	Frequency	PEPM	Avg. Per Month	Per Year
SwipeClock	9/28/2022	30	Monthly		\$109.44	\$1,313.28
SwipeClock Setup Fee	9/28/2022	30	One-Time		\$200.00	\$200.00
SwipeClock Monthly Site Fee	9/28/2022	1	Monthly		\$5.50	\$66.00
Time Clock Accrual Setup Fee	9/28/2022	1	One-Time		\$220.00	\$220.00
Time & Attendance TOTAL:						\$1,799.28

28.74 WK

Promotions

Product Name	Start Date	Quantity	Frequency	PEPM	Avg. Per Month	Per Year
2 Months Free	10/5/2022	1	Weekly		\$-408.60	\$-817.20
Promotion: Ask HR**	Optional	1	Monthly		\$-50.00	\$-600.00
Promotions TOTAL:						\$-817.20

**Product is Optional. Pricing not included in any total. Initial or Check the Box to Purchase.

Product Name	Purchase?
Gold HR**	
PrimePay HR Counsel: Ask HR**	
Promotion: Ask HR**	

126.83/WK



QUOTES RECEIVED

Purchasing (Total Project)

Date: 9/14/2022

State Contract No. _____

Quotes received for: PD HVAC Repair/Replace

Vendor	Price
<u>Adirondack P & M</u>	<u>\$1000⁺</u>
<u>Jack Hall P & H</u>	<u>\$5984</u>
<u>Carl Mechanical</u>	<u>\$1640 / \$4650</u>
<u>Northern Mechanical</u>	<u>\$4785</u>

Notes:

For all items between \$500 and \$2999, please provide 3 verbal quotes. For all items between \$3000 and \$9999, please provide 3 written/faxed quotes. Anything over \$10,000 will need to go to bid.

Quote

Jack Hall Plumbing & Heating, Inc.

165 Bay Street

Glens Falls NY 12801

518-792-7114 FAX: 518-792-1889

Quote # 364942

Date: 9/16/2022

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SOUTH GLENS FALLS POLICE DEPT
5 WEST MARION AVENUE
SOUTH GLENS FALLS NY 12803

Service At:

SOUTH GLENS FALLS POLICE DEPT
5 WEST MARION AVENUE
SOUTH GLENS FALLS NY 12803

Job #278567

Contract #

Claim #

WE VALUE YOUR TRUST IN US!

AS IT IS OUR GOAL TO PROVIDE THE FINEST SERVICE AND QUALITY WORKMANSHIP FOR OUR CUSTOMERS, WE HEREBY PROPOSE THE FOLLOWING SCOPE OF WORK:

REMOVE AND DISPOSE OF EXISTING FURNACE.

SUPPLY AND INSTALL HEIL N95ESN SERIES 120K BTU UP TO 96% EFFICIENT SINGLE STAGE NATURAL GAS FIRED FURNACE AND TO INCLUDE SUPPLY AND RETURN DUCT CONNECTIONS, ELECTRICAL, GAS PIPING, CONDENSATE PLUMBING, PVC EXHAUST AND INTAKE AIR PIPING, DIGITAL THERMOSTAT, START UP AND TESTING.

1 YEAR LABOR/WORKMANSHIP WARRANTY

10 YEAR HEIL PARTS WARRANTY

1 YEAR ALL OTHER PARTS WARRANTY

Proposed Work	Quantity	Unit Price	Extended Price	Tax
TOTAL LABOR/MATERIAL	1	\$5,984.00	\$5,984.00	
		Total	\$5,984.00	

Equipment is warranted per Manufacturer's guidelines. IT IS THE CUSTOMER'S SOLE RESPONSIBILITY TO REGISTER ANY NEW EQUIPMENT FOR WARRANTY PURPOSES. We cannot warranty any existing systems or components for performance, proper operation or service life. Proposal valid for 30 days.

ACCEPTANCE OF PROPOSAL: The above pricing, scope of work and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. I/We understand and agree that payments to do the work will be made in accordance with the payments terms set forth in this proposal. If any payments are not made timely, the Company will add 2% per month to any balances owed, and in the event of non-payment for the work or default, I/We agree to pay the Company's reasonable collection charges, costs and attorney fees. Cancellation fee will apply if equipment is ordered and we are charged restocking fees by our vendor.

TERMS: 50% UPON ACCEPTANCE, 50% AT COMPLETION

Acceptance (Customer)

Date

Approval (Company)

Date

Quote

Jack Hall Plumbing & Heating, Inc.
165 Bay Street
Glens Falls NY 12801
518-792-7114 FAX: 518-792-1889

Quote # 364942
Date: 9/16/2022
Page # 2 of 2

Method of Payment

Check ☐ Cash ☐

Credit ☐

Master Card ☐ Visa ☐ AmExp ☐ Discover ☐

Acct # _____ Exp Date _____

Name on Card _____

Signature _____

Northern Mechanical Services

30 progress Blvd. Queensbury N.Y. 12804
(518) 745-1537
DBrambley@northernmechservices.com

Proposal

SGF Police Department
5 West Marion Ave.
South Glens Falls, N.Y. 12803

September 21, 2022
SGF Police Department
David J Gifford

We propose hereby to furnish material and labor - complete in accordance with the specifications below.

As Listed

Payment to be made as follows:

Payment due net invoice

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control, Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature____Dana Brambley_____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

We hereby submit specifications and estimates for:

Total cost to furnish materials and labor to replace the gas fired furnace.

HVAC Scope

Remove failed furnace
Install natural gas fired Coleman or Goodman furnace Model # TM9Y120D20MP11/GM9S961205D
Depending on availability.
Install duct transition as required
Insulate and seal duct as per SMCA requirements
Commission furnace system

Total: \$ 4,785.00

Option: #1 Install condenser of matching tonnage:

Add: \$ 3,500.00

Note: Village to get equipment on and off the roof for Option add.

Excludes-

Line voltage
NYS Sales Tax

Northern Mechanical Services

30 progress Blvd. Queensbury N.Y. 12804

(518) 745-1537

DBrambley@northernmechservices.com

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature_____

Signature_____

Date of Acceptance_____



PROPOSAL

Date: 9/26/2022

Proposal # 22145

TO:

David J. Gifford-Chief of Police
South Glens Falls Police Department
5 W Marion Ave
South Glens Falls, NY 12803

PO	Job	Payment Terms	Start Date
22145	Furnace repair.	Upon completion	Upon owner's approval and scheduling.

Qty	Description	Unit Price	Line Total
1	Fan motor, blade, and capacitor. (Material)		\$880.00
1	Installation of fan motor, fan blade, and capacitor. (Labor)		\$760.00
	Subtotal		\$1,640.00
	Sales Tax		Tax Exempt
	Total		\$1,640.00

Proposal good for 30 days. Add 4% for credit card payments.

Make all checks payable to C&L Mechanical

C&L Mechanical * PO Box 187 * Fort Edward, NY 12828 Phone: 518-531-8998

Thank you for your business!



PROPOSAL

Date: 9/26/2022
Proposal # CL22146

TO:
David J. Gifford-Chief of Police
South Glens Falls Police Department
5 W Marion Ave.
South Glens Falls, NY 12803

PO	Job	Payment Terms	Start Date
22146	Furnace replacement	Upon completion.	Upon Owner's approval and scheduling.

Qty	Description	Unit Price	Line Total
1	York 120K BTU furnace with associated plumbing. (Material)		\$2,450.00
1	Remove existing furnace and replace with new.		\$2,200.00
		Subtotal	\$4,650.00
		Sales Tax	Tax Exempt
		Total	\$4,650.00

Proposal good for 30 days. Add 4% for credit card payments.
Make all checks payable to C&L Mechanical
C&L Mechanical * PO Box 187 * Fort Edward, NY 12828 Phone: 518-531-8998
Thank you for your business!



David Gifford <david.gifford@sgfny.com>

Heating/AC Repair

2 messages

David Gifford <david.gifford@sgfny.com>

Tue, Sep 13, 2022 at 12:04 PM

To: Mayor Bodkin <mayor@sgfny.com>, Harry Gutheil <trusteegutheil@sgfny.com>, Tim Carota <trusteecarota@sgfny.com>, Tony Girard <trusteegirard@sgfny.com>, Joe Orlow <trusteeorlow@sgfny.com>, Samantha Berg <deputy.treasurer@sgfny.com>, TJ Chagnon <dpwchagnon@sgfny.com>

Good Afternoon - Kyle from Adirondack P&M was just here looking at the furnace/AC and estimated the cost to repair the squirrel cage and the fan will be about \$700 in parts and at least \$300 in labor. He also states the unit was made in 1997 and the Village should look at upgrading the whole thing. Please advise if I should get more repair quotes or should I get replacement quotes. Thank you. Chief

--
Chief David J Gifford
South Glens Falls Police
5 W Marion Avenue
South Glens Falls, NY 12803
(518) 792-6336
Fax: (518) 792-6481

Joe Orlow <trusteeorlow@sgfny.com>

Wed, Sep 14, 2022 at 6:57 PM

To: David Gifford <david.gifford@sgfny.com>

Cc: Mayor Bodkin <mayor@sgfny.com>, Harry Gutheil <trusteegutheil@sgfny.com>, Tim Carota <trusteecarota@sgfny.com>, Tony Girard <trusteegirard@sgfny.com>, Samantha Berg <deputy.treasurer@sgfny.com>, TJ Chagnon <dpwchagnon@sgfny.com>

GOOD IDEA TO GET QUOTES ON A NEW UNIT
THANKS

[Quoted text hidden]

--
Joseph Orlow
Trustee

Village of South Glens Falls

46 Saratoga Avenue

South Glens Falls, NY 12803

518-793-1455 Phone

518-793-3063 Fax



QUOTES RECEIVED

Purchasing (Total Project)

Date: 9/16/2022

State Contract No. _____

Quotes received for: PD HVAC Repair/Replace

Vendor		Price
<u>Adirondack P & M</u>		<u>\$1000⁺</u>
<u>Jack Hall P & H</u>		<u>\$5984</u>
<u>Carl Mechanical</u>		<u>\$1640 / \$4650</u>
<u>Northern Mechanical</u>		<u>\$1986 / \$4785</u>

Notes:

For all items between \$500 and \$2999, please provide 3 verbal quotes. For all items between \$3000 and \$9999, please provide 3 written/faxed quotes. Anything over \$10,000 will need to go to bid.

Northern Mechanical Services

30 progress Blvd. Queensbury N.Y. 12804
(518) 745-1537
DBrambley@northernmechservices.com

Proposal

SGF Police Department
5 West Marion Ave.
South Glens Falls, N.Y. 12803

October 4, 2022
SGF Police Department
David J Gifford

We propose hereby to furnish material and labor - complete in accordance with the specifications below.

As Listed

Payment to be made as follows:

Payment due net Invoice

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control, Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature _____ Dana Brambley _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

We hereby submit specifications and estimates for:

Total cost to furnish materials and labor to replace the gas fired furnace.

HVAC Scope

Remove failed furnace
Install natural gas fired Coleman or Goodman furnace Model # TM9Y120D20MP11/GM9S961205D
Depending on availability.
Install duct transition as required
Insulate and seal duct as per SMCA requirements
Commission furnace system

Total: \$ 4,785.00

Option: #1 Install condenser of matching tonnage:

Add: \$ 3,500.00

Note: Village to get equipment on and off the roof for Option add.

Option: #2 Repair existing furnace blower assembly:

Total: \$ 1,986.00

Excludes-

Line voltage
NYS Sales Tax

Northern Mechanical Services

30 progress Blvd. Queensbury N.Y. 12804

(518) 745-1537

DBrambley@northernmechservices.com

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance _____



SOUTH GLENS FALLS FIRE COMPANY, INC.

**7 W. MARION AVENUE
SOUTH GLENS FALLS, NY 12803**

**STATION #1: (518) 792-1674
CHIEF@SGFFIRE.ORG**

**STATION #2: (518) 798-4020
PRESIDENT@SGFFIRE.ORG**

September 23, 2022

**Village Clerk
Village of South Glens Falls
46 Saratoga Ave
South Glens Falls NY 12803**

Re: New Member

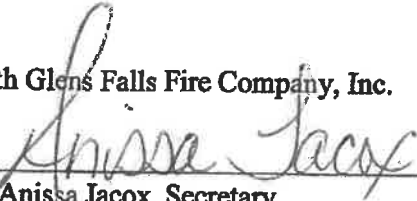
Please be advised that the following application has been approved at South Glens Falls Fire Company's September 12, 2022 Company meeting:

Kara Gutowski

I understand that the Village Board no longer holds a formal vote approving the applications. Please provide me with written notification as I need to forward the same to Saratoga County Self Insurance. You may forward to ajacox@sgffire.org,

South Glens Falls Fire Company, Inc.

By:


Anissa Jacox, Secretary

**Cc: Chief: Pete Corlew
President: Wayne Palmer
File**



www.facebook.com/southglensfallsfire

South Glens Falls Fire Company Inc.

RETURN COMPLETED APPLICATIONS TO:

7 West Marion Avenue

South Glens Falls, NY 12803

Station #1: (518) 792-1674 Station #2: (518) 798-4020

Fax #: (518) 761-4638

(Applications can also be dropped off at either station)

Application for Membership

1. Gutowski (Last Name) Kara (First Name) B (Middle Initial) 09/06/1983 (Date of Birth)

2. 48 Terry Drive (Address) _____ (Apt. /Suite No.)

South Glens Falls (City, Town, Village) NY (State) 12803 (Zip Code)

3. Telephone: _____ (Home) _____ (Work) (518) 683-0750 (Cell)

E-Mail: ciocia.kara@gmail.com (example@southglensfallsfire.com)

4. How long have you resided at the above address? Years: _____ Months: 10

5. How long have you resided in New York State? Years: 38 Months: _____

6. Are you 18 years of age or older? Yes: X No: _____ If "NO", state your age. _____

> Are you currently enrolled in High School? Yes _____ No _____

7. Is additional information about a change in your name or your use of an assumed name or nickname necessary to enable a check on your eligibility for membership? Yes: _____ No: _____ If "YES", explain. _____

8. Are you currently employed? Yes: X No: _____ if "YES" provide employer information below.
> May we contact your employer for a reference? Yes: X No: _____

Name of Employer: McPhillips, Fitzgerald & Cullum LLP

Address: 888 Glen St. - PO Box 299 Phone: (518) 792-1174

Glens Falls, NY 12801

Work with Attorney
Vanessa Hutton

1st Wayne
2nd Mike

9. Do you hold a valid New York State Driver's License? Yes: ☒ No: ☐

10. Please indicate your availability to participate in normally required fire department activities
(Monthly meetings, training drills, and emergency calls)

Please check appropriate time periods:

Weekdays: Days: _____ Evenings: ☒ Nights: ☒

Weekends: Days: ☒ Evenings: ☒ Nights: ☐

11. Previous emergency services experience: (include only fire, rescue, police, and emergency medical agencies)
(Please include a letter of verification from previous agencies as well as copies of any certifications or training documentation.)

Name of Agency: _____

Address: _____

Contact Person: _____ Telephone: (____) _____
(If more space is needed, please use attached sheet)

12. Have you ever been a member of the United States Armed Forces? Yes: _____ No: ☒

If the answer is yes, did you receive a dishonorable discharge? Yes: _____ No: _____
Dishonorable discharge is not an absolute bar to membership. This and other factors will affect a final Membership decision.

- If the above answer is "Yes", give complete details on the page provided for additional information
(Include service branch and service dates).

13. Have you ever been convicted of or pled guilty to a felony, misdemeanor, insurance fraud, arson, or a
Reduction of one of these offenses? Yes: _____ No: ☒ if "Yes", give details on attached sheet.

14. Please list three personal references, other than members of this organization and family members, who
have known you for at least three years.

A. Name: Robert Pedro Telephone: (____) _____

Address: 8 Munson Dr, Granville, NY 12832

B. Name: Loid Warner Telephone: (____) _____

Address: 2 Munson Dr., Granville, NY 12832

C. Name: Frank Hunt Telephone: (____) _____

Address: 12 Munson Dr, Granville, NY 12832

15. Please list the names of any acquaintances that are members of this organization:

16. OSHA regulations require that you pass a physical examination before becoming an interior structural
firefighter. The department's designated physician will provide you with a free medical examination if your
application is approved. Will you be willing to undergo a medical examination? Yes: ☒ No: ☐

South Glens Falls Fire Company Inc.


Probationary Member Requirements

(KEEP DOCUMENT FOR YOUR REFERENCE)

All members of the South Glens Falls Fire Company Inc. are required to follow the rules and regulations as set forth in the South Glens Falls Fire Company Constitution and By-laws. Any applicant voted into this organization must complete a one year probationary period. During this period, you are an active probationary member and your requirements will be more than that of a regular member. If after one year you have successfully completed the probationary requirements, you will be re-voted on by the company membership. A positive outcome from that vote makes you an active member. The following is a list of the probationary requirements as listed in Article IX of the South Glens Falls Fire Company By-laws:

- a) 10% of alarms
- b) 16 drills (3 per quarter, plus another 4 at some point throughout the year)
- c) 7 monthly meetings (1 per quarter, plus another 3 throughout the year)
- d) 4 work parties (1 per quarter)
- e) 2 fundraisers
- f) Annual OSHA training
- g) Completion of Firefighter 1 training

As stated above, successful completion of these requirements means you will be re-voted on by the company membership. A positive outcome from that vote will make you an active member of the South Glens Falls Fire Company Inc. If at any time you have a question regarding what your requirements are, please contact the Chief or President of the Company.



ADDITIONAL INFORMATION:

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•

•

•

WITHIN THE FREEDOM OF INFORMATION LAW, ALL INFORMATION CONTAINED OR OBTAINED HEREIN WILL REMAIN CONFIDENTIAL AND WILL BE USED ONLY FOR INTERNAL MEMBERSHIP PROCESSING.

In witness whereof, this application has been subscribed the 23 of June, 20 22
(Date) (Month) (Year)
By the undersigned applicant who affirms that the statements made herein are true in penalties of perjury.

Applicant Signature: Kara Gutowski Date: 6/23/2022

-Legal Guardian (if Applicant is under 18)

Witnessed By: (Please Print) Beverly Gutowski Date: 6/23/22

Witness Signature: Beverly Gutowski

PRIVACY NOTIFICATION:

Section 94 of the Public Officers Law (Personal Privacy Protection Law) requires that you be notified of the following facts when information which will be maintained in a record system is collected from you. The authority to request and confirm personal information on you is found in Article 6 of the Executive Law.

The information obtained will:

- Be used to determine your qualifications for the position for which you are applying;
- Be released to the fire chief and your potential supervisors; and
- Be maintained in your personnel file (if you become a fire department member)

Failure to provide the information or authorization will result in your application not being considered for membership and will be sent back for completion.

Applicant's Authorization for Release of Information:

In order to confirm the information I supplied on my application for membership within the South Glens Falls Fire Company Inc., I authorize all licensing agencies, educational institutions, law enforcement agencies, present and former employer, and the military services to disclose their relevant records about me to the South Glens Falls Fire Company Inc. whether the information be of public, private, or confidential nature; and I release them from any liability and responsibility from doing so.

This authorization, in original copy form, shall be valid for this and future information, reports, or updates that may be requested.

I understand that this form will accompany requests for official documents and confirmations of my credentials.

Kara Gutowski
(Applicant Name - Please Print)

Kara Gutowski
(Applicant's Signature)

6/23/22
(Date)

Legal Guardian (If under 18)

(Legal Guardian Signature)

(Date)

WITNESSED BY:

Beverly Gutowski
(Witness' Name - Please Print)

Beverly Gutowski
(Witness Signature)

6/23/2022
(Date)

✓

New York State Firefighter Arson Background Check Release:

Pursuant to Chapter 423, Article 35, Section 837-o of the New York State Executive Law, any person who applies for membership in a fire company, as such term is defined in section three of the volunteer firefighters' benefit law, or who seeks to transfer as a member to another fire company, shall be required to authorize the submission of his or her name and other authorized identifying information to the division which shall search its files for records indicating whether the person stands convicted of the crime of arson.

The South Glens Falls Fire Company will submit this form to the Saratoga County Sheriff's Department, as required by the above statute. The information obtained will be used to determine your qualifications for the position for which you are applying; to be released to the fire chief and your potential supervisors; and be maintained in your personal file, if you become a fire department member. Failure to provide the information or authorization will result in your application not being considered for membership.

Firefighter Applicant Information (PLEASE PRINT CLEARLY)

First Name:	Middle Name or Initial:	Last Name:
Kara	B	Gutowski
Street Address:	City, State:	Zip code:
48 Terry Dr.	South Glens Falls, NY	12803
Nickname or Alias:	Race:	Social Security Number:
	Caucasian	064 - 68 - 7175
Sex: Male <input type="checkbox"/> Female <input checked="" type="checkbox"/>	Date of Birth:	Height:
Female	09/06/1983	Feet: 5 Inches: 4
Birth Place:		Driver's License Number:
Glens Falls, NY		816 - 335 - 763

Kara Gutowski
(Applicant Name - Please Print)

Kara Gutowski
(Applicant's Signature)

6/23/22
(Date)

Legal Guardian (If under 18)

(Legal Guardian Signature)

(Date)

WITNESSED BY:

Beverly Gutowski
(Witness' Name - Please Print)

Beverly Gutowski
(Witness' Signature)

6/23/2022
(Date)

Date Application Received:

Date Application Read:

Date of Interview in Board Meeting:

Date Application Voted on by Membership:

Result of Vote:

Date Name Submitted to Village:

Date of Physical:

Date of Village Approval:

Date Letter Mailed to Applicant or Contacted:

9/11/22

9/12/22

9/12/22

Accepted / Rejected

9/23/22

9/20/22

1





NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES
Office of Criminal Justice Operations
Volunteer Firefighter Inquiry Form

INSTRUCTIONS: This form is to be used only by a Sheriff's Office (or OFPC, where applicable) when performing searches authorized under NY Executive Law §837-o in connection with individuals seeking membership in a Volunteer Fire Department.

This form must be U.S. mailed, faxed or hand delivered between agencies. E-mail transmission is not permissible.

Shaded boxes are required data elements.

A. DATE:

8-19-22

B. REQUESTING VOLUNTEER FIRE DEPARTMENT

DEPARTMENT NAME: So. GLENS FALLS FIRE COMPANY

FIRE CHIEF NAME: Peter J. Corlew

SIGNATURE: Peter J. Corlew

ADDRESS: 7 WEST MARION AVENUE
So. GLENS FALLS NY 12803

TELEPHONE NUMBER: (518) 792-1674

FAX NUMBER: N/A

1. NAME (LAST, FIRST, MIDDLE)

Gutovskiy, Kara, B

2. ADDRESS (Street, City, Zip Code)

48. Terry Drive, South Glens Falls NY, 12803

3. ALIAS AND/OR MAIDEN NAME

4. SEX

M

F

5. RACIAL APPEARANCE

White

Black

Indian

Asian

Unknown

Other

6. ETHNICITY

Hispanic

Not Hispanic

Unknown

7. HEIGHT
Ft. In.

8. DATE OF BIRTH
Month Day Year

9

6

1983

9. PLACE OF BIRTH

Glens Falls

10. SOCIAL SECURITY NO.

816-335-703

INVESTIGATING OFFICER: Deputy A. Gravelle

DATE: 8/24/22

INVESTIGATING OFFICER SIGNATURE: [Signature]

☒ NO RECORD OF AN ARSON CONVICTION OR A CONVICTION REQUIRING REGISTRATION AS A SEX OFFENDER

☐ CONVICTED OF ARSON; NO RECORD OF A CONVICTION REQUIRING REGISTRATION AS A SEX OFFENDER

☐ CONVICTED OF A CRIME REQUIRING REGISTRATION AS A SEX OFFENDER; NO RECORD OF AN ARSON CONVICTION

☐ CONVICTED OF ARSON AND CONVICTED OF A CRIME REQUIRING REGISTRATION AS A SEX OFFENDER

RESULTS OF INQUIRY



RESPIRATOR MEDICAL RECOMMENDATION FORM

(Respiratory Protection Standard, 29 CFR 1910.134.)

NFPA 1582: The Standard on Comprehensive Occupational Medical Program for Fire Departments

Employee Name: Kara Gutowski DOB 9-6-83

Agency name: South Glens Falls Fire

This form outlines the results of the Occupational Safety and Health Administration (OSHA) Respirator Medical Evaluation and NFPA 1582 Standards. If you have any questions regarding this evaluation please call Standard Medical Testing Services at 518-744-6560.

This form must be completed by a licensed medical provider.

Based on review of the OSHA Respirator Medical Evaluation Questionnaire (Mandatory) and Physical Exam this individual is medically qualified as:

☒ Interior/Exterior Firefighter (SCBA) Class "A"

☐ Exterior/Support Role Firefighter (SCBA) Class "B-SCBA"

☐ Exterior/Support Role Firefighter (NO SCBA) Class "B"

☐ Support Role (No Firefighting Duties) Class "C"

☐ Administrative Role (no Firefighting Duties) Class "D"

☐ Emergency Medical Services (EMS) Only (Non-Fire Based) Class "E"

☐ No Conclusions pending further evaluation information

Date: 9-20-22

EXAMINER SIGNATURE

[Signature] MD, NR, PA

Standard Medical Testing Services
a division of Mountain Medical

Merrile Lynn Streeter, BSN

597 Bay Road

Queensbury, NY 12804

518-744-6560

fax: 518-409-8441

www.standardmedicalservices.com

standardmedicalservices@gmail.com

Mountain Medical Services

Michael Pond, MD/MRO

1927 Saranac Avenue

Lake Placid, NY 12945

518-523-7575

FAX: 518-523-7577

www.mountainmedical.net

354 Broadway, Saranac Lake, NY 12983

2 Hospital Drive, Massena, NY 13662

3372 St. Rte. 11, Suite H, Malone, NY 12953



Quantitative Fit Test Form

QNFT w/TSI PortaCount

Name: Kara Gutowski

DOB: 9/6/83

Signature: _____

Phone # _____

Company Name: SGF Fire

Fit Test Date: 9/20/22

Expires: 9/20/23

Respirator

Fit Factor 100__ 500~~X~~

Make: SCOTT

Model: AV3000

Full Face X 1/2 Face _____

- 1) Normal Breathing 4750
- 2) Deep Breaths 19600
- 3) Head Side to Side 35600
- 4) Head Up & Down 82000
- 5) Talking 50400
- 6) Exercise 254000
- 7) Normal Breathing 376000

Overall Fit Factor 21200

Size: S__ M~~X~~ Lg__ XLg__

Pass X Fail _____

Protocol: OSHA 29CRF1910.134 Appendix A

Tester: M Roberts

Tested by: Standard Medical Services 597 Bay Rd Queensbury NY 12804



Specimen Result Certificate

Printed by: 13863 - Mountain Medical Svcs - Queensbury Report printed on 9/20/2022 08:54 AM Page 1 of 1
ID Number: 7201035410

Attention:
Merrie Lynn Streeter
Mountain Medical Svcs - Queensbury
597 Bay Road
QUEENSBURY, NY 12804

Verification Date 9/20/2022 09:24 AM CST

Collection Site:
13863-Mountain Medical Svcs - Queensbury
597 Bay Road
QUEENSBURY, NY, 12804

Medical Review Officer:
Michael P. M. Pond, M.D.
1927 Saranac Ave Ste 100
Lake Placid NY 12946
518-523-7575

Donor Name: gutowski, kara
Date Of Test: 9/20/2022
ID Number: 7201035410

Donor SSN: XXX-XX-7175
Donor ID:
Reason for Test: Pre-employment

Service: eCup+ 10 (3265) -xCup 10 Basic

Regulation: Non-DOT
Specimen Type: Urine

Drugs Tested:

Drug Name	Result	Laboratory Screening Cutoff *	Laboratory - Confirmation Cutoff *	Drug Name	Result	Laboratory Screening Cutoff *	Laboratory Confirmation Cutoff *
Marijuana	Negative	50 ng/mL	15 ng/mL	Oxycodone	Negative	100 ng/mL	100 ng/mL
Cocaine	Negative	150 ng/mL	100 ng/mL	PCP	Negative	25 ng/mL	25 ng/mL
Amphetamines (AMP)†	Negative	500 ng/mL	250 ng/mL	Barbiturates	Negative	300 ng/mL	300 ng/mL
Amphetamines (MET)†	Negative	500 ng/mL	250 ng/mL	Benzodiazepines	Negative	300 ng/mL	300 ng/mL
Opiates	Negative	2000 ng/mL	2000 ng/mL	Methadone	Negative	300 pg/10mg	300 pg/10mg

Final Result Disposition: **Negative**

Remarks:

* Represents laboratory screening and confirmation values.

† Represents class (Sub-Class Abbreviation)



DEPARTMENT OF PUBLIC WORKS

46 Saratoga Avenue

P.O. Box 1210

South Glens Falls, New York 12803-1210

Telephone (518) 792-4033

Fax (518) 792-0299

BOARD MEETING

October 5, 2022

WATER/WASTE WATER TOTALS:

WATER: 23,840,000 WASTEWATER: 10,460,000

Avg. day: 795,000

Avg. day: 348,000

Max. day: 973,000 9/21

Max. day: 750,000 9/19

Min. day: 711,000 9/6

Min. day: 275,000 9/3

Town Water: 000,000

- 1) Emergency Water Shut Offs: 9/21 16 Marion Ave. 9/29 109 Hudson St.
- 2) Emergency Sewer Calls: 9/12 144 Hudson St. 9/15 45 Jackson Ave. 9/20 176 Main St. 9/23 36 Wilson Ave. 9/26 1A Lydia St.
- 3) 9/1-9/2 Crosswalks and basin marker painting
- 4) 9/7 Removed sidewalks 8 & 17 Harrison Ave
- 5) 9/8 Emergency sewer repair 19 Fairview St.
- 6) 9/9 Form and prep sidewalks on Harrison Ave.
- 7) 9/12 Storm clean up, remove fallen trees on Byway and near Reservoir
- 8) 9/14-9/15 Pour sidewalks 8&17 Harrison Ave. pull forms and backfill
- 9) 9/15-9/15 Plant trees throughout the Village
- 10) 9/20-9/21 Hauling blacktop for the Town of Moreau
- 11) 9/21-9/22 Flushing hydrants
- 12) 9/23 Blacktop aprons, sewer ditch and patch troubled areas.
- 13) 9/26,27 &29 Remove, form, pour, and backfill sidewalks at 20 & 34 Jackson Ave. and 19 Harrison Ave
- 14) Yard Waste removal is ongoing
- 15) Vehicle and building maintenance is ongoing
- 16) Mowing and trail maintenance is ongoing
- 17) Sweeping program is ongoing

TJ Chagnon

Public Works Superintendent

Water System Operation Report

Public Water System Name		Reporting Month/Year		Date Report Submitted		Source Water Type(s)	
Village of South Glens Falls		September-22				<input type="checkbox"/> Surface <input type="checkbox"/> Ground <input type="checkbox"/> Sewer <input type="checkbox"/> Purchase with subsequent chlorination <input type="checkbox"/> Purchase w/out subsequent chlorination	
Public Water Supply ID#		County		Town, Village, or City			
4500170		Saratoga		Village of South Glens Falls			
Treatment Plant(s) Identification #1 Beach Road WTP							

Date	Treated water volume (1,000 gallons/day)	Gas Cl ₂		Chlorination								PH	Water Temp. °C	Phosphate PPM
		Cylinder weight remaining (lbs.) 1	Chlorine used per day (lbs.)	Free Chlorine Residual at Entry Point (mg/l)										
				0000	0400	0800	1200	1600	2000	Max.	SU			
1	804.7	150.4	70.6		1.12	1.25	1.27	1.13	1.19	1.23	1.27	7.22	9.9	0.65
2	886.4	149.8	60.4	10.8	1.13	1.25	1.27	1.15	1.26	1.23	1.27	7.22	9.7	0.71
3	858.8	149.8	50.6	9.9	1.18	1.26	1.28	1.15	1.27	1.23	1.28	7.22	9.6	0.72
4	845.2	150.0	41.4	9.2	1.18	1.27	1.27	1.16	1.27	1.20	1.27	7.22	9.7	0.61
5	785.7	149.8	32.4	9.2	1.20	1.27	1.28	1.25	1.24	1.29	1.29	7.22	9.7	0.68
6	711.3	149.6	24.6	8.0	1.29	1.28	1.36	1.29	1.27	1.27	1.36	7.22	9.6	0.65
7	755.8	149.6	15.8	8.9	1.26	1.27	1.34	1.20	1.24	1.24	1.34	7.22	9.6	0.67
8	795.2	149.6	7.0	8.8	1.24	1.24	1.24	1.17	1.27	1.27	1.27	7.22	9.5	0.65
9	797.4	148.8	0.4	7.4	1.19	1.24	1.26	1.18	1.26	1.19	1.26	7.22	9.6	0.66
10	835.4	139.8	0.6	8.9	1.20	1.22	1.24	1.16	1.24	1.19	1.24	7.22	9.6	0.73
11	842.6	130.8	0.6	9.0	1.23	1.25	1.26	1.18	1.19	1.20	1.26	7.22	9.7	0.7
12	856.5	123.0	150.6	7.8	1.23	1.24	1.22	1.14	1.24	1.18	1.24	7.21	9.7	0.66
13	759.7	114.8	151.0	8.2	1.20	1.23	1.26	1.19	1.24	1.22	1.26	7.21	9.7	0.67
14	793.3	106.0	150.8	9.0	1.23	1.27	1.29	1.18	1.25	1.24	1.29	7.21	9.6	0.65
15	764.4	96.8	150.8	9.2	1.18	1.25	1.27	1.20	1.29	1.28	1.29	7.22	9.6	0.68
16	824.2	87.8	150.5	9.4	1.23	1.29	1.28	1.21	1.25	1.25	1.29	7.23	9.4	0.64
17	789.9	79.0	150.2	9.1	1.24	1.28	1.29	1.24	1.28	1.22	1.29	7.23	9.5	0.68
18	834.8	70.6	150.4	8.4	1.28	1.28	1.28	1.20	1.24	1.28	1.28	7.23	9.4	0.63
19	710.9	63.0	150.8	7.6	1.18	1.25	1.29	1.23	1.26	1.29	1.29	7.22	9.5	0.64
20	747.0	55.0	151.0	8.0	1.26	1.24	1.31	1.21	1.24	1.24	1.31	7.22	9.5	0.58
21	973.2	45.0	150.8	10.2	1.24	1.26	1.14	1.14	1.18	1.18	1.26	7.23	9.5	0.63
22	900.7	36.0	151.2	9.0	1.05	1.03	0.99	0.94	1.00	1.07	1.07	7.3	9.6	0.58
23	744.4	27.0	150.4	9.9	1.07	1.17	1.26	1.16	1.18	1.25	1.26	7.25	9.4	0.65
24	776.4	17.6	149.8	10.0	1.19	1.28	1.28	1.29	1.27	1.28	1.29	7.25	9.2	0.66
25	768.1	9.2	149.8	8.4	1.26	1.29	1.37	1.22	1.29	1.24	1.37	7.24	9.3	0.63
26	731.7	4.2	149.0	5.8	1.28	1.27	1.36	1.23	1.29	1.29	1.36	7.24	9.2	0.65
27	781.4	150.8	140.0	9.0	1.22	1.24	1.33	1.24	1.29	1.29	1.33	7.23	9.3	0.60
28	718.7	151.0	132.0	8.0	1.22		1.31	1.31	1.32	1.31	1.32	7.24	9.1	0.63
29	716.0	150.2	123.2	9.6	1.32	1.32	1.37	1.32	1.32	1.29	1.37	7.23	9.2	0.67
30	729.4	149.8	114.1	9.5	1.29	1.28	1.37	1.27	1.29	1.29	1.37	7.24	9.1	0.68
31														
Total	23,840			256.0974429							N/A			
AVG.	795			8.830946307								7.22833	285	19.54
MAX	973			10.76867								7.3	9.9	0.73
MIN.	711			5.820507								7.21	9.1	0.56

Reported by: Alan Dubois Jr Title: Operator in Charge NYS DOH Operator Number: NY0041732
 Signature: [Signature] Date: 10/3/22 Operator Grade Lev: IIA, IIB, C, D

SOUTH GLENS FALLS SEWER TOTALS 2022

Thursday, September 01, 2022	AD	295	X 1000 GALLONS
Friday, September 02, 2022	AD	305	X 1000 GALLONS
Saturday, September 03, 2022	AD	275	X 1000 GALLONS
Sunday, September 04, 2022	AD	285	X 1000 GALLONS
Monday, September 05, 2022	JR	380	X 1000 GALLONS
Tuesday, September 06, 2022	JR	366	X 1000 GALLONS
Wednesday, September 07, 2022	JR	341	X 1000 GALLONS
Thursday, September 08, 2022	JR	302	X 1000 GALLONS
Friday, September 09, 2022	JR	341	X 1000 GALLONS
Saturday, September 10, 2022	JR	323	X 1000 GALLONS
Sunday, September 11, 2022	AD	332	X 1000 GALLONS
Monday, September 12, 2022	JR	315	X 1000 GALLONS
Tuesday, September 13, 2022	JR	346	X 1000 GALLONS
Wednesday, September 14, 2022	AD	334	X 1000 GALLONS
Thursday, September 15, 2022	AD	300	X 1000 GALLONS
Friday, September 16, 2022	AD	330	X 1000 GALLONS
Saturday, September 17, 2022	AD	310	X 1000 GALLONS
Sunday, September 18, 2022	AD	340	X 1000 GALLONS
Monday, September 19, 2022	AD	750	X 1000 GALLONS
Tuesday, September 20, 2022	AD	390	X 1000 GALLONS
Wednesday, September 21, 2022	AD	365	X 1000 GALLONS
Thursday, September 22, 2022	AD	355	X 1000 GALLONS
Friday, September 23, 2022	AD	380	X 1000 GALLONS
Saturday, September 24, 2022	AD	340	X 1000 GALLONS
Sunday, September 25, 2022	AD	380	X 1000 GALLONS
Monday, September 26, 2022	AD	350	X 1000 GALLONS
Tuesday, September 27, 2022	AD	350	X 1000 GALLONS
Wednesday, September 28, 2022	AD	330	X 1000 GALLONS
Thursday, September 29, 2022	AD	300	X 1000 GALLONS
Friday, September 30, 2022	AD	350	X 1000 GALLONS
	TOTAL:	10460	X 1000 GALLONS
	TOTAL:	10460000	
	AVERAGE:	348.666667	
	MIN:	275	
	MAX:	750	

Water Returned to the Earth

**Village of South Glens Falls
Water Plant**

Date:	Total Gallons:	Pumped Gallons:	Returned Gallons:
Thursday, September 01, 2022	903,831	804,703	99,128
Friday, September 02, 2022	956,287	886,425	69,862
Saturday, September 03, 2022	911,087	858,789	52,298
Sunday, September 04, 2022	897,302	845,188	52,114
Monday, September 05, 2022	871,779	785,704	86,075
Tuesday, September 06, 2022	927,790	711,317	216,473
Wednesday, September 07, 2022	926,168	755,818	170,350
Thursday, September 08, 2022	937,530	795,194	142,336
Friday, September 09, 2022	914,670	797,385	117,285
Saturday, September 10, 2022	915,093	835,440	79,653
Sunday, September 11, 2022	911,637	842,641	68,996
Monday, September 12, 2022	902,485	856,524	45,961
Tuesday, September 13, 2022	875,938	759,674	116,264
Wednesday, September 14, 2022	935,688	793,345	142,343
Thursday, September 15, 2022	916,125	764,416	151,709
Friday, September 16, 2022	915,957	824,205	91,752
Saturday, September 17, 2022	887,765	789,896	97,869
Sunday, September 18, 2022	926,520	834,840	91,680
Monday, September 19, 2022	875,946	710,926	165,020
Tuesday, September 20, 2022	934,445	747,022	187,423
Wednesday, September 21, 2022	1,067,109	973,231	93,878
Thursday, September 22, 2022	939,478	900,679	38,799
Friday, September 23, 2022	883,671	744,392	139,279
Saturday, September 24, 2022	900,558	776,428	124,130
Sunday, September 25, 2022	902,801	768,148	134,653
Monday, September 26, 2022	900,316	731,714	168,602
Tuesday, September 27, 2022	932,997	781,434	151,563
Wednesday, September 28, 2022	890,378	718,680	171,698
Thursday, September 29, 2022	912,865	716,046	196,819
Friday, September 30, 2022	908,947	729,443	179,504
Totals:	27,483,163	23,839,647	3,643,516

	Operator	Hours	Gallons	Hypo
Thursday, September 01, 2022	AD	1553.7	0	0
Friday, September 02, 2022	AD	1553.7	0	0
Saturday, September 03, 2022	AD	1553.7	0	0
Sunday, September 04, 2022	AD	1553.7	0	0
Monday, September 05, 2022	AD	1553.7	0	0
Tuesday, September 06, 2022	AD	1553.7	0	0
Wednesday, September 07, 2022	AD	1553.7	0	0
Thursday, September 08, 2022	JR	1553.7	0	0
Friday, September 09, 2022	JR	1553.7	0	0
Saturday, September 10, 2022	JR	1553.7	0	0
Sunday, September 11, 2022	JR	1553.7	0	0
Monday, September 12, 2022	AD	1553.7	0	0
Tuesday, September 13, 2022	AD	1553.7	0	0
Wednesday, September 14, 2022	AD	1553.7	0	0
Thursday, September 15, 2022	AD	1553.7	0	0
Friday, September 16, 2022	AD	1553.7	0	0
Saturday, September 17, 2022	AD	1553.7	0	0
Sunday, September 18, 2022	AD	1553.7	0	0
Monday, September 19, 2022	AD	1553.7	0	0
Tuesday, September 20, 2022	AD	1553.7	0	0
Wednesday, September 21, 2022	AD	1553.7	0	0
Thursday, September 22, 2022	AD	1567.6	104,250	12.5
Friday, September 23, 2022	AD	1567.6	0	0
Saturday, September 24, 2022	AD	1567.6	0	0
Sunday, September 25, 2022	AD	1567.6	0	0
Monday, September 26, 2022	AD	1567.6	0	0
Tuesday, September 27, 2022	AD	1567.6	0	0
Wednesday, September 28, 2022	AD	1567.6	0	0
Thursday, September 29, 2022	AD	1567.6	0	0
Friday, September 30, 2022	AD	1567.6	0	0
		13.9	104,250	12.5

**Adirondack
Water
Works
Conference**

**2022 Fall Meeting
and Workshop**



The Fall meeting of the Adirondack Waterworks Conference and Workshop will be held on **Tuesday, October 18, 2022 at the Century House Restaurant, Latham, NY.** Lunch will be included with registration. Cost for the program will be the same, whether you are having lunch or not. If you register and do not attend **without cancellation in advance**, you will be charged for the program.

Registration will be limited to the first 150 registrants.

SCHEDULE: (NYSDOH and DEC Water/Wastewater Plant Operator and Engineering contact hours have been requested.)

8:30 am	Registration, Coffee, and Donuts
9:00am – 10:00 am	Making Smart Metering Choices by Louis Schoolcraft of Ti Sales.
10:00am – 11:00 am	Cybersecurity by Enrique Lopez of General Control Systems
11:00am – 12:00 pm	What's new with DI Pipe? By Paul Hansen, P.E. of DIPRA
12:00pm – 1:00pm	Lunch

Pre-registered price for the program is \$65.00. **Please make your reservation by Friday, October 14th.** Questions should be directed to Carol Alden, Saratoga County Water Authority (518)761-2058.

Email reservations to cs@saratogacountywaterauthority.com or fax to: (518)792-4942. Mailed reservations and payments should be sent to: AWWC c/o Carol Alden, 260 Butler Road, Gansevoort, NY 12831.

AWWC REGISTRATION:

COMPANY/FACILITY NAME: _____

Email Confirmation to: _____

Number of Attendees @ \$65.00 each _____ Total Due \$ _____ Voucher required: Y or N

Names of Attendees:
