

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY 12803
June 18, 2025
Regular Village Meeting @ 7:00 PM

Regular Village Board Meeting
MAYOR JOSEPH ORLOW PRESIDING
Minutes

Attendance:

Mayor Orlow	Clerk Treasurer Samantha Berg
Trustee Carota	DPW Superintendent TJ Chagnon
Trustee Comstock	Dennis Duvall
Trustee Middleton	Tim Pease
Attorney Bill Nikas	TJ Wade
Reed Antis	Bruce Poole
Wendy Poole	Gretchen Taylor
Bill	CR
CR	Nick
Nick	Nick
Nick	USER
18566686794	

The Mayor opened the meeting at 7:00 PM.

Pledge of Allegiance

Public Forum

- **TJ Wade, 29 Second Street** - The MidTown parking lot sign is dangerous. The owners have been notified of their parking lot sign by the Code Enforcement Officer. When will the water metering rates begin? There will be a letter sent from the Board with what the per-thousand rates will be beyond the minimum. There will be a full-scale read of the entire town to determine where the billing starts from, and no "back charge" from that point. The Water Sewer Committee is working on determining what the minimum amount of gallons will be for the minimum charge and the per-thousand rate after that.
- **Dennis Davall, 207 Main Street** - nothing has been done with the March 26 complaint on the corner of Wilson and Saratoga regarding furniture. Owners have been summoned to appear in court, and they have not. They are receiving a \$250/day fine for delinquency. After 30 days, they will receive another notice, and if they do not show up for court after 30 days, they will be picked up and brought to court. They will be given 2 solutions: 1. To take care of the issue, or 2. Be fined \$250/day for the past 60 days. If they do not pay that, it will be applied to their water/sewer bill. If they don't pay that, a

lien will be put on their property. Also inquired if the speed monitors were ordered? Has been complaining that Main Street is a speedway in South Glens Falls. Has reached out to Chad Cook, Saratoga County Highway Dept., and was told of a process to have the speed reduced from Bluebird to the Village from 45 mph to 30 mph. This would have to be done by petitioning Saratoga County. When the speed monitors are installed, he would like to see one at the Village line to slow people down coming in from the 4-way stop from Bluebird and Fort Edward Road. He would also like to see a 4-way stop at Harrison and Main with a speed table. There is a concern regarding the traffic patterns.

- **Bruce and Wendy Poole, 15 Wilson Avenue and Gretchen Taylor, 21 Wilson Avenue** - have been having an issue with Philip Hoffer, the neighbor from 1 Wilson Avenue, doing “burnouts” on the street, filling the street with noise and smoke, for the past 5-6 years. The issue has now escalated with obscenities being shouted and additional people showing up from his Facebook invite to join in. The police have been called numerous times, but they have not witnessed or caught anyone in the act, so nothing has been done. There are cars and motorcycles illegally parked on the sidewalk. Someone is going to get hurt, and neighbors are getting frustrated. The Board has requested a video with audio to be emailed to Attorney Nikas and a formal complaint to be filed with Building and Codes for code violations.

1. Grant Projects Update

a. GIGP

- i. **Project Update: Motion 061825-1 to table Contingency Order and move into damages:** Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.

Discussion: The Board is looking into damages for a legal response. Anthony Mantas, Delaware Engineering - June 10th, met with members of the Village Board and the GIGP contractor to discuss their formal request for an additional \$65,061.25 in charges incurred from the project. On June 12th, a letter was submitted to the Board with our recommendation on which of the cases we agree had legitimacy and which we reject. There is a clause for ‘unusual circumstances’, for example, a difficult installation situation. A total of 76 of the 291 installations agreed upon, totaling \$16,560.00, are recommended to add to the project. Looking into what damage amounts were incurred by subcontractor delays has cost the Village and Delaware Engineering.

- ii. **Motion 061825-2 to Pay App #4 - Ferguson Enterprises - \$78,997.72:** Trustee Baxter motioned, Trustee Middleton seconded. All in favor, motion passed.

Discussion: It is the recommendation of the engineering firm that this pay app be processed. This covers 08/01/24 - 04/30/2025 installations. There will be one additional pay app next month for retainage, provided the contractor can rectify the punch list completely.

b. CDBG Grant update

- i. **Current Status:** RFP and RFQ have been approved by OCR and are now in the queue for publishing with the Post Star. Submittals should be received by July 17th, with interviews to be conducted the following week. This process will need to be done quickly due to bidding timelines, and hopefully be able to get this completed before winter sets in.

2. **Motion 061825-3 to approve Transfers:** Trustee Carota motioned, Trustee Baxter seconded. All in favor, motion passed.

a.	FX 8340.403	FX 8320.404	\$604.28	WATER TESTING
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3. **Motion 061825-4 to Approve the Bills and Payroll as Audited:** Trustee Carota motioned, Trustee Middleton seconded. All in favor, motion passed.

- a. General - \$61,399.04
- b. Water - \$11,032.55
- c. Sewer - \$1,953.19
- d. Special - \$273.98
- e. Payroll -
 - i. 06/04/25 - \$27,032.66
 - ii. 06/11/25 - \$25,785.12

4. **Motion 061825-5 to receive and file the resignation letter of Molly DeVaux:** Trustee Middleton motioned, Trustee Comstock seconded. All in favor, motion passed.

Discussion: The Clerk's Office would like to thank Molly for her service to the Village; she will be missed.

5. **Motion 061825-6 to approve Minutes 04/02/25, 04/16/25, 05/07/25:** Trustee Carota motioned, Trustee Baxter seconded. All in favor, motion passed.

6. **Motion 061825-7 to appoint Melissa Holcomb as Deputy Registrar:** Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.

7. **Motion 061825-8 to add Melissa Holcomb as a signer on all accounts:** Trustee Comstock motioned, Trustee Carota seconded. All in favor, motion passed.

8. **RFP Labor Counsel:** The Board will first reach out to the Labor Counsel.

9. **Planning Board members:** The Village needs to appoint 2 people to the Planning Board. The Mayor and Trustee Middleton to meet and discuss.

- 10. Motion 061825-9 to approve the Aqualogics transition to non-copper lines FX 8340.400 (\$7,172.00):** Trustee Baxter motioned, Trustee Comstock seconded. All in favor, motion passed.
Discussion: In evaluating the Village's phone system, we have begun identifying lines that will need to be replaced and transitioned away from copper lines. Copper lines are no longer stable, and vendors are charging more for their use or replacing them entirely. Aqualogics has provided a quote to move away from copper lines for the water system. We will also be working with StoredTech. Trustee Baxter recommended fiber line and will confer with TJ Chagnon. Additional costs will be provided in a future quote. Verizon needs the Village to change out the copper lines because they are phasing them out.
- 11. Motion 061825-10 to approve the First Street Pump Station rebuild G 8130.404 (\$1,988.23):** Trustee Carota motioned, Trustee Baxter seconded. All in favor, motion passed.
Discussion: The pump has a seal failure. Water stays in, and it needs to be repaired.
- 12. Motion 061825-11 to approve the 26 John Street Curb Cut after Building & Codes sign off on green space:** Trustee Carota motioned, Trustee Middleton seconded. All in favor, motion passed.
Discussion: AIM Services has requested to change the layout of the driveway and increase parking for resident accessibility. This will change their green space.
- 13. Motion 061825-12 to approve the purchase of 50 traffic cones from JC Smith to be paid from A 5110.201 - \$1,209.00:** Trustee Middleton motioned, Trustee Carota seconded. All in favor, motion passed.
- 14. Motion 061825-13 to go to bid based on recommendations for GAC plant dehumidifier:** Trustee Baxter motioned, Trustee Carota seconded. All in favor, motion passed.
- 15. Motion 061825-14 to approve DPW hiring Part-time Summer help:** Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.
- 16. Motion 061825-15 to approve parking at the Public Parking Area for a Moreau Community Center Fall Bus Trip:** Trustee Baxter motioned, Trustee Comstock seconded. All in favor, motion passed.
Discussion: We have received a request from Moreau Community Center for clarification regarding the public parking area behind Common Roots. They have a large bus group going out for 9 days (9/28 - 10/6) and would like to use the public parking area for about 28 cars because it is close to the PD.

17. Old Business

- a. **Main Street Paving:** TJ Chagnon is currently receiving quotes
- b. **Water/Sewer Analysis (immediate attention):** Preparing to set up a workshop, a date to be announced.

18. New Business

- a. Water/Sewer Committee would like to meet with the City of Glens Falls Sewer Department Chief to discuss the contract.
- b. **Motion 061825-16 to allow food trucks at the 2025 Summer Concert Series and waive the associated fees, subject to Counsel's approval:** Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.
Discussion: Due to safety concerns, the Board suggested the service window be facing the sidewalk side.

19. Trustee Reports: None.

20. Mayor's Report: The Mayor is working on staff infrastructure and the needs of the Village.

21. Motion 061825-17 to enter Executive Session at 8:36pm for PBA Negotiations, Personnel: Trustee Carota motioned, Trustee Baxter seconded. All in favor, motion passed.

Motion 061825-18 to adjourn Executive Session and re-enter the public session with no action taken at 9:32 pm: Trustee Baxter motioned, Trustee Comstock seconded. All in favor, motion passed.

Motion 061825-19 to adjourn the Regular Village Board Meeting at 9:34 pm: Trustee Baxter motioned, Trustee Comstock seconded. All in favor, motion passed.