

Village of South Glens Falls  
46 Saratoga Avenue, South Glens Falls, NY 12803  
June 4, 2025  
Regular Village Meeting @ 7:00 PM

**Regular Village Board Meeting**  
MAYOR JOSEPH ORLOW PRESIDING  
Minutes

**Attendance:**

Mayor Orlow  
Trustee Carota  
Trustee Comstock  
Trustee Middleton  
Attorney Bill Nikas  
Reed Antis  
Bill

Deputy Clerk Treasurer Lorie Gollhofer  
DPW Superintendent TJ Chagnon  
Alan DuBois  
Nick Havens  
TJ Wade  
Ken Scherl  
CR

The Mayor opened the meeting at 7:01 PM.

Pledge of Allegiance

**Public Forum**

- **Ken Sheryl of 46 Harrison Avenue** addressed the Board with apologies and thanks for progress being made regarding the 48 Harrison Avenue property. Attorney Nikas reported that the house at 48 Harrison Avenue is going into foreclosure. The bank is supposed to send someone out to evaluate the structure and remediate it, hopefully to take it down.

**Motion 060425-1 to authorize Attorney Nikas to move forward with litigation if there is no movement with the 48 Harrison Avenue property:**  
Trustee Middleton motioned, Trustee Carota seconded. All in favor, motion passed.

- **TJ Wade of Second Street and Hudson Avenue** asked if there would be any improvement in the water quality in his neighborhood. The Board is working on a 10-year plan to revamp the water lines for the streets of the Village. There will be meetings to discuss how we're going to do this and how this will be paid for.

**1. Grant Projects Update**

**a. GIGP**

- i. **Project Update:** Certificate of Completion to be signed once the punchlist is complete. There will be a meeting with Ferguson at 10:00am on Tuesday, June 10th.

b. **CDBG Grant update**

i. **Current Status**

**Discussion:** Changes to the RFP and RFQ to be sent to Anthony at Delaware Engineering for corrections, and then to the State for approval.

2. **Motion 060425-2 to approve Transfers:** Trustee Carota motioned, Trustee Middleton seconded. All in favor, motion passed.

a. 24-25

A 1990.400	A 1210.800	\$144.00	Mayor FICA - Incorrect GL last request
A 1430.401	A 1420.401	\$61.00	Attorney
FX 8320.401	FX 8310.409	\$80.00	Computer Support
FX 8320.401	FX 8310.411	\$437.05	Water Admin Engineer
A 1325.413	A 7550.400	\$500.00	Bridge Flags

3. **Motion 060425-3 to Approve the Bills and Payroll as Audited:** Trustee Carota motioned, Trustee Baxter seconded. All in favor, motion passed.

- a. General - \$18,637.72
- b. Water - \$26,532.61
- c. Sewer - \$1,070.65
- d. Payroll -
  - i. 05/21/25 - \$23,701.22
  - ii. 05/28/25 - \$30,383.93

4. **Motion 060425-4 to receive and file DPW, PD, Animal Control, Buildings & Codes May monthly reports:** Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.

**Discussion:** None.

5. **Motion 060425-5 to approve the purchase of Filters for the Water Plant from FX 8310.412 - \$14,241.96 for:** Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.

**Discussion:** None.

6. **Motion 060425-6 to approve DPW MEO-B to MEO-A effective 06/01/2025:** Trustee Baxter motioned, Trustee Middleton seconded. All in favor, motion passed.

**Discussion:** None.

7. **Motion 060425-7 to authorize a RFP for dehumidifiers to be installed in the GAC plant pending Engineer and Attorney review:** Trustee Baxter motioned, Trustee Middleton seconded. All in favor, motion passed.

**Discussion:** Delaware has been asked to rewrite a draft bid with updated specifications to go to bid before the weather gets too muggy and the GAC plant runs into humidity problems again.

## 8. Old Business

- a. **48 Harrison Avenue:** Tabled
- b. **Water/Sewer Rate Analysis:** Tabled

## 9. New Business

- a. **Main Street paving:** Paving can be done with CHIPs allotment. The Board has already approved paving parts of Harrison Avenue and TJ would like to move forward with getting bids for Main Street. Mayor Orlow is meeting with Trustee Middleton tomorrow (Thurs) and setting up a Streets Committee and will revisit it at the next meeting.
- b. **SAM grant, DPW:** The Village will need to change the scope of the \$100,000 set aside for DPW and resubmit for Board approval to be sent back to the State.
- c. **Motion 060425-8 to approve the Uke Concert Date change from Thursday, July 24 to Thursday, July 17 at Veteran's Park:** Trustee Middleton motioned, Trustee Carota seconded. All in favor, motion passed.  
**Discussion:** None.
- d. **Motion 060425-9 to create an email for the Village Historian:** Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.  
**Discussion:** None.
- e. **Aqualogics Copper Line Replacement:** TJ will be reaching out for more information.

## 10. Trustee Reports

- a. Trustee Comstock attended the NYCOM Conference at the Sagamore Resort. One takeaway was how important parks are to a community, and he would like to serve on a Parks Committee.
- b. Trustee Middleton had a meeting with Dennis Duvall, working on a committee list, hopefully to be completed by the next Board Meeting, and also addressing the need for a full-time Water Sewer employee.
- c. Trustee Baxter is moving forward with Water Sewer rate analysis.

- 11. **Mayor's Report:** Mayor Orlow met with Jessie Fish regarding opening up the beach with the Town of Moreau. He is also exploring a prospect for Essity.

- 12. **Motion 060425-10 to adjourn the Regular Village Meeting at 7:38 pm to Executive Session for PBA Negotiations, Personnel:** Trustee Baxter motioned, Trustee Carota seconded. All in favor, motion passed.  
**Discussion:** None.

- 13. **Motion 060425-11 to adjourn Executive Session and reopen the public session with no action taken:** Trustee Carota motioned, Trustee Carota seconded. All in favor, motion passed.  
**Discussion:** None.

14. **Motion 060425-12 to adjourn the meeting at 8:03 pm:** Trustee Carota motioned, Trustee Middleton seconded. All in favor, motion passed.  
**Discussion:** None.

DRAFT