

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY12803
February 19, 2025
Regular Village Meeting @ 7:00 PM

Village Board Meeting

MAYOR NICHOLAS BODKIN PRESIDING

Minutes

Attendance:

Mayor Bodkin
Trustee Carota
Trustee Girard
Trustee Gutheil
Trustee Orlow
Attorney Bill Nikas
Alan Dubois
Claude Middleton
Bruce Lant
CR
Maintenance Man
R2D2

Clerk Treasurer Samantha Berg
Deputy Clerk Treasurer Lorie Gollhofer
DPW Superintendent TJ Chagnon
Fire Company representatives
Tim Pease
Alex Portal - Post Star
Hailey Dubois
TJ Wade
CL
JM
Nick

The Mayor opened the meeting at 7:00 PM.

Pledge of Allegiance

Public Forum: None

1. Grant Project Updates

a. GIGP

- i. **Project Update:** Attorney Nikas recommends the 20 certified letters come from the Village.
- ii. **Certificate of Substantial Completion:** Requested language has been added to the certificate and punch list attached and emailed to the Board. It was confirmed that warranties begin from the logged installation date.

- b. **CDBG Grant Update:** All paperwork has been submitted to OCR and we await response. Anthony updated drawings as DOH specified and resubmitted to CDBG for approval. OCR discouraged RFP until funds are received by the Village. Everything to our knowledge up to date.

2. **Motion 021925-1 to approve the transfers as presented:** Trustee Orlow motioned and Trustee Girard seconded. All in favor, motion passed.

a.	A 1325.0410	A 1325.0420	\$799.19	CT Background Checks - Gollhofer
	A 1430.0405	A 1430.0403	\$475.00	CSEA Attorney
	FX 8320.0405	FX 8320.0200	\$5.76	W.P. Equipment - New PC

3. **Motion 021925-2 to approve the Bills and Payroll as Audited with the Inclusion of the Special Warrant for Retropay for the CSEA Contract:** Trustee Orlow motioned and Trustee Girard seconded. Trustee Orlow-yes, Trustee Carota-yes, Trustee Gutheil-abstained, Trustee Girard-yes, Mayor Bodkin-abstained with a notation of the mechanics of the \$.35 not added to how the payout was calculated but signed and approved by the CSEA, motion passed.
 - a. General - \$25,484.20
 - b. Water - \$810.66
 - c. Sewer - \$540.99
 - d. Special (Retro) - \$6,525.68
 - e. Payroll:
 - i. 01/29/25 - \$29,506.47
 - ii. 02/05/25 - \$24,830.05
 - iii. 02/12/25 - \$26,893.63
4. **CT Male Humidity Proposal:** There is a problem with the power not being able to handle both the pumps and the dehumidifiers. The Board would like a quote to upgrade to a 30amp breaker. There is no interest to engage CT Male to evaluate the dehumidifier situation as Delaware has already provided that information.
5. **Motion 021925-3 to put the Carbon Media out for bid with an opening date of Monday, March 17, 2025 at 12:00pm:** Trustee Orlow motioned and Trustee Carota seconded. All in favor, motion passed.
6. **Motion 021925-4 proclamation for February 28th through March 1st to be South High Marathon Dance Weekend:** Trustee Orlow motioned and Trustee Girard seconded. All in favor, motion passed.
7. **Motion 021925-5 RFP for Water Main Replacement on Baker Ave and/or Jackson Ave:** Trustee Carota motioned and Trustee Orlow seconded. **No vote.**
8. **Motion 021925-6 to move \$300,000 from Unappropriated Fund Balance to DPW Major Equipment:** Trustee Girard motioned and Trustee Orlow seconded. Trustee Orlow-yes, Trustee Carota-yes, Trustee Girard-yes, Trustee Gutheil-abstaining due to not knowing fund balance amount, Mayor Bodkin-yes, motion passed.
Motion 021925-7 permission for Mayor Bodkin to sign EV Mandate Letter with year model 2025/2026 update: Trustee Girard motioned and Trustee Orlow seconded. All in favor, motion passed.

9. Personnel Request

- a. **Motion 021925-8 for the payout of retro pay from June 1 - November 2 for John Rosati:** Trustee Orlow motioned and Trustee Gutheil seconded. Trustee Orlow-yes, Trustee Carota-yes, Trustee Girard-abstained, Trustee Gutheil-yes, Mayor Bodkin-yes, motion passed
Discussion: Employee has same circumstance as previously approved employee.

10. Motion 021925-9 to establish a Fee of \$1,000 to be associated with Village Code 153:37 Parks & Rec for site plan approvals: Trustee Girard motioned and Trustee Orlow seconded. All in favor, motion passed.

Discussion: Trustee Gutheil raised concern that Counsel was not present at the last Planning Board Meeting. It was explained that Counsel was unable to attend due to a less than 24-hour notice and will be present for future meetings. The Mayor will put in a request to consider a 7:00 pm time for future Planning/Zoning Board Meetings.

11. Old Business: Trustee Gutheil requests adding Monthly Financials with Balance Sheets to the Regular Village Board Meeting Agenda. Trustee Gutheil questioned where 2 of the laptops and the additional microphones purchased for the Board were: one of the laptops is not working, the other is on the Mayor's desk and the additional microphones are not being utilized and are in storage. Trustee Girard and Trustee Gutheil have requested a management meeting with the auditors. Mayor to request a virtual meeting with the auditors to discuss the final audit for March 5th at 6:00 pm before the Regular Village Board Meeting with an alternate date of March 19th before the Regular Village Board Meeting.

12. New Business

- a. Trustee Gutheil requested a Board Budget Meeting for March 26th at 7:00 pm.
- b. **Motion 021925-10 to approve HRA Transfers from Contingency:** Trustee Girard motioned and Trustee Orlow seconded. Trustee Orlow-yes, Trustee Carota-yes, Trustee Girard-yes, Trustee Gutheil-abstained, Mayor Bodkin-yes, motion passed.
- i. A 878.0500 to A 9060.0811 - \$20,000
 - ii. FX 1990.0400 to FX 9060.0811 - \$7,500.00
 - iii. G 1990.0400 to G 9060.0811 - \$4,000.00

13. Trustee Reports: Trustee Orlow reached out to Hank's Flooring on the Fire Department floors.

14. Mayor's Report: The Mayor would like to remind the Board that Cyber Security training should be kept up to date in addition to the annual trainings. The Fire Department discussion will be on the next agenda.

15. **Motion 021925-11 to enter into executive session at 8:17pm to discuss SLIC Fiber and PBA Negotiations:** Mayor Bodkin motioned and Trustee Orlow seconded. Mayor Bodkin-no, Trustee Carota-yes, Trustee Orlow-yes, Trustee Girard-yes, Trustee Gutheil-yes. Motion passed.
16. **Motion 021925-12 to adjourn executive session with no action taken at 9:02 pm:** Mayor Bodkin motioned and Trustee Carota seconded. All in favor, motion passed.
17. **Motion 021925-13 to adjourn the meeting at 9:02 pm:** Trustee Gutheil motioned and Trustee Carota seconded. All in favor, motion passed.