

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY12803
December 18, 2024
Regular Village Meeting @ 7:00 PM

Village Board Meeting

MAYOR NICHOLAS BODKIN PRESIDING

Minutes

Attendance:

Mayor Bodkin
Trustee Gutheil
Trustee Carota
Trustee Orlow
Trustee Girard
Tim Pease
Bruce Lant
Jeff Morris
Alan Dubois
CR
+18566686794
Alex Portal, Post Star

Clerk Treasurer Samantha Berg
TJ Chagnon
Bill Ramsey
Chief Dave Gifford
Attorney Bill Nikas
Cheryl Lawyer
Claude Middleton
John Rivers
Janice Middleton
Sergeant Jason Martin
Sergeant Todd Moulthrop

The Mayor opened the meeting at 7:00 PM.

Pledge of Allegiance

Moment of Silence for retired Village PD Officer Bob Kelly

The Mayor recognized the 20 years of service to the Village by Chief David Gifford. He also recognized the more than 20 years of service by Sergeant Todd Moulthrop and the almost 20 years of service by Sergeant Jason Martin. Awards were presented to each of the officers.

Public Forum:

- Bill Ramsey thanked the Village for the great success of the First Annual Tree Lighting. Bill stated that he and his wife are already planning next year's event. Mayor Bodkin thanked everyone's involvement in making the event happen.
- Jeff Morris, a member of the Fraternal Orders of Eagles in South Glens Falls, spoke about the upcoming year of the annual Haunted House being



20 years. They would like to block off Third St at the traffic light on Main Street to the alley way along the building. The Eagles are looking to do community outreach with a trunk or treat during the day in the Eagles parking lot and a small festival alongside the building. Jeff asked what the process would be to do this event as far as permits, insurance, staffing, etc. Mayor Bodkin suggested getting in touch with the Clerk's Office to get what is required. Jeff stated the Eagles are looking at Saturday, October 26th for this event.

- John Rivers stated that he stopped into the Clerk's office to sign the Fire Contract but Samantha didn't have the contract in the office. John stated they have a copy but typically it is signed before he signs. Attorney Bill Nikas stated that he sent it to the firehouse attorney for them to sign. Then he can send it to the Mayor for him to sign and write a check. John stated that they would like to get into the firehouse account by the end of the calendar year. There will be two payments, the first one is for \$84,000.00 for the contract of services. A balance of \$45,000.00 will be due in the next fiscal year.

1. Grant Project Update

a. **Carbon Filtration project update:** Anthony Mantas received the email on the signed change order late this afternoon but doesn't have any other updates.

b. **GIGP:**

- i. **Project update:** Anthony sent an email late this afternoon with a list of remaining accounts as they currently stand. Anthony stated what was left was a fair amount of vacant properties. Anthony stated the list consists of twenty accounts. Two accounts Anthony is recommending meter pits, in addition to the other two meter pits that have already been approved. Anthony is suggesting these meter pits due to no space to change in the basement at 34 Feeder Dam Rd. SAKS was denied access on the first round of installs at 10 McHugh St, then the homeowner did a no-call no-show on the last round. Upon looking at the record, they can see the pipe is under the vanity unit and would not be able to install. Two residents were flat refusals on the installs and he suggested enforcing the Village penalties on those residents. Three other residents have plumbing issues that have not been feasible to install the meters. Anthony Mantas said the Village would have to decide what to do with these three accounts, either have meter pits installed or waive the penalty until the homeowners can get the plumbing fixed. Eleven total for Certified mail from the contractor. Anthony stated that the project is already at 99% completion. Delaware has signed the Completion form as well as the contractor and has sent it to the Village for signature.



- ii. **Motion 121824-1 to approve GIGP Disbursement #7 for \$321,296.08 (Ferguson Enterprises for \$314,549.60, Delaware Engineering for \$6,746.48):** Trustee Carota motioned, Mayor Bodkin seconded. Trustee Gutheil abstained, Trustee Girard abstained, Trustee Carota yes, Mayor Bodkin yes, motion failed.
 - iii. **Motion 121824-2 to approve payment of Pay Application #2 for Ferguson Enterprises and 1 invoice for Delaware for \$4,786.48:** Trustee Gutheil motioned, Trustee Girard seconded. All in favor, motion passed.
Discussion: Samantha Berg's suggestion is to pay Ferguson their pay applications. There are two invoices for Delaware one that Samantha is suggesting to pay in the amount of \$4,786.48. The other invoice looks like it is over the contract amount. They were contracted for \$123,400.00. Samantha would like to review. Trustee Gutheil has concerns about how much money will be left. The Village has a retainage amount, but they have been beyond the year with the original completion date and a penalty clause in the contract. Trustee Gutheil wants to make sure there is enough money left there to satisfy any concerns. Trustee Gutheil is also concerned about warranty dates because, in the language in the contract, some of the parts were warranted at different times. Samantha Berg questioned the Board on what to tell Ferguson because these pay applications were approved at the last meeting and they are expecting checks by the end of the year. Trustee Girard stated that until things get straightened out first, it should be held. Trustee Gutheil stated we need to wait to see where this contract is going to end.
 - c. **CBGD Grant Update:** Mayor Bodkin has reached out to Charles Phillion looking for direction and clarification on the scope of the project needing to include the 500 feet. The Mayor has not heard back from him.
2. **Motion 121824-3 to approve Sewer Long-term Financing Disbursement #1 to Bartlett Pontiff for \$5,290.00:** Trustee Carota motioned, Mayor Bodkin seconded. All in favor, motion passed.
Discussion: Trustee Gutheil asked what account this is coming out of. Samantha Berg stated it would be coming out of the sewer bond.
 3. **CT Male Updates:**
 - a. **Grant discussion:** Mayor Bodkin has been continuing to try to connect with CT Male. Trustee Gutheil has suggested that the Village needs to start a paper trail with the lack of response. Trustee Gutheil stated that he sent an email out with no response from CT Male either. Trustee Girard suggested that when the Mayor tries to connect with CT Male, he cc the Board as well so they know where it stands.

4. **Motion 121824-4 to approve the creation of revenue account FX2650.0000 (sales of scrap metal):** Trustee Girard motioned, Trustee Carota seconded. All in favor, motion passed.
Discussion: NONE
5. **Motion 121824-5 to approve the transfers as presented:** Trustee Girard motioned, Trustee Carota seconded. All in favor, motion passed.
 - a. A 1430.405 to A 1430.403 - \$2,000.00
6. **Motion 121824-6 to approve the special warrant for the Fire Dept contract for the amount of \$84,000:** Trustee Girard motioned, Trustee Gutheil seconded. All in Favor, motion passed.
7. **Motion 121824-7 to approve the Bills and Payroll as Audited:** Trustee Carota motioned, Trustee Girard seconded. All in favor, motion passed.
 - a. General - \$25,938.40
 - b. Water - \$1,080.21
 - c. Sewer - \$1,095.53
 - d. Parade- \$46.68
 - e. Special - \$10,045.82
 - f. Payroll:
 - i. 12/04/24 - \$27,150.86
 - ii. 12/11/24 - \$24,176.27

Discussion: Trustee Gutheil suggests taking a look at the account balances and the budget. Trustee Gutheil stated that some of the revenues are not going to be whole for the year. Trustee Gutheil suggested that the HRA balances needed to be looked at to see how they are going to be funded. Trustee Gutheil also suggests looking at overtime management. Trustee Gutheil stated that across all departments the Village is already looking at about \$80,000 in overtime costs.

8. **Health insurance renewal:** Mayor Bodkin stated that Ashley Underwood from NBT Insurance has met with employees and set for enrollment.
9. **Motion 121824-8 to approve Minutes 12/04/24:** Trustee Carota motioned, Mayor Bodkin seconded. Trustee Carota yes, Trustee Girard abstained, Trustee Gutheil yes, Mayor Bodkin yes, motion passed.
Discussion: Trustee Gutheil stated that he met with Shawwna in the Clerk's office and went over minor changes.
10. **Motion 120424-9 to approve PD's new patrol vehicle decals and lettering out by Liberty Graphics for \$570.00 to be paid from A3120.0401:** Trustee Carota motioned, Trustee Girard seconded. All in favor, motion passed.
Discussion: Chief David Gifford stated that he would like to do the same lettering and decal company that we used last year on another vehicle.

11. Motion 121824-10 to approve Cardiac Life to do CPR/AED training for \$1700.00 for up to 20 people: Trustee Girard motioned, Trustee Carota seconded. All in favor, motion passed.

Discussion: Trustee Gutheil asked if the Moreau Emergency Squad still does the training. Mayor Bodkin stated the lowest bidder is not available for any training for 6 months. Samantha stated it is a requirement for each building to have staff on-site be CPR/AED certified annually.

12. Motion 121824-11 to approve Cardiac Life for \$3,174.10 For 2 AED Replacement and pads including rescue-ready kits out of acct A 1621.0400: Trustee Girard motioned, Trustee Carota seconded. All in favor, motion passed.

13. Old Business

- Trustee Gutheil asked where we stood with the auditors. Samantha has been in contact with RBT and answering their inquiries. Samantha stated it's still a work in progress. Trustee Gutheil asked if the Village could get a draft report. Samantha stated that she would reach out and ask but is not sure if RBT is prepared to release that yet.
- Trustee Gutheil asked about water and sewer rates with the new meters installed and the Board's intention to review the rates. Mayor Bodkin stated that the intent was to have a fair and equitable fee schedule for the water and sewer rents. The only way to do that is to have data that would support the rate that gets established. TJ suggests that at the next billing cycle, most of the meters will have been installed. The Village could look at the date of the installation of a cross-section of the Village to determine what the other houses use. TJ can flag the ones that were installed in the summertime to see their usage in both season cycles. TJ believes that the Village is not ready for the next billing cycle.
- Trustee Gutheil asked about the status of the Fire Department floors. Mayor Bodkin found flooring that is available on the state contract of a local vendor. Mayor Bodkin stated if the Board would like he can ask that vendor to come in and give the village a quote.
- Trustee Gutheil stated he has brought this up before about the PFAS claims on the class action suit. Trustee Gutheil believes the Village should ask for special funds and expand the amount of money that the Village has asked for. Mayor Bodkin asked TJ if there were any additional expenses. TJ stated he was looking at the heat billing. Mayor Bodkin stated the Village can update the cost of the claim as they go.

14. New Business: NONE

15. Trustee Reports: Trustee Gutheil asked Bill if there was any update on the two burned-out properties. Bill stated he sent a letter out to the two banks involved for 48 Harrison Ave. One bank is HUD which is responsible for properties that are in arrears or foreclosure. They sent back a letter stating that the property is current, Bill does not believe this is the case. Bill has filed a complaint with the Financial



Services Bureau with NYS that oversees these types of cases. The Department is supposed to be getting back to Bill by the end of December. Bill Nikas stated that the 42 Ferry Blvd is in a similar case. Samantha stated that she and the Building Inspector John Pagano discussed the property. John did get a chance to have a conversation with the parent of the owner. The parent stated that there were intentions to renovate the house but had no movement on it. Bill stated he would follow up with John.

16. **Mayor Reports:** Mayor Bodkin thanked everyone again who was involved in the tree lighting ceremony. Mayor Bodkin shared that the feedback from a lot of families that attended was that it was nice to have something to do as a family that cost minimal. Trustee Gutheil stated he had one suggestion to look at the week after Thanksgiving to get better weather. Mayor Bodkin suggests a committee be put together for the event and looking at Bill Ramsey to be in charge of that committee.
17. **Motion 121824-12 to enter executive session at 7:51 PM to discuss CSEA Contract Negotiations:** Trustee Girard motioned, Trustee Carota seconded. All in favor, motion passed.
18. **Motion 121824-13 to adjourn the Executive session and open to public session with no action taken at 8:20 PM:** Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.
19. **Motion 121824-14 to approve the terms of Memorandum of Agreement with CSEA and authorize the Mayor to sign the Bargaining Agreement:** Trustee Orlow motioned, Trustee Girard seconded. All in favor, motion passed.
20. **Motion 121824-15 to adjourn the meeting at 8:39 PM:** Trustee Orlow motioned, Trustee Girard seconded. All in favor, motion passed.

