

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY12803
December 04th, 2024
Regular Village Meeting @ 7:00 PM

Village Board Meeting

MAYOR NICHOLAS BODKIN PRESIDING

Minutes

Attendance:

Mayor Bodkin
Trustee Gutheil
Trustee Carota
Trustee Orlow
Cheryl Lawyer
Claude Middleton
CR

Alex Portal, Post Star
TJ Wade

Clerk Treasurer Samantha Berg
TJ Chagnon
Attorney Bill Nikas
Tim Pease
Bruce Lant
Bill
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Chris Abrams, Moreau Highway Superintendent
Ashley Underwood, NBT Bank Insurance Agency

The Mayor opened the meeting at 7:00 PM.

Pledge of Allegiance

Public Forum:

- TJ Wade questioned if the Village was up to date with the zoning changes that the Town of Moreau has made. Mayor Bodkin stated that the Town of Moreau's Zoning has no impact on the Village. In the Zoning map that the Town of Moreau proposed, the Village was blacked out and not included. TJ stated that the Town now has the state involved and asked if the Village has had the same situation. Mayor Bodkin confirmed we have not heard anything from the state.

1. Grant Project Update

a. Carbon Filtration:

- i. **Motion 120424-1 to authorize the Mayor to sign the change order as presented:** Trustee Carota motioned, Trustee Orlow seconded. Trustee Carota-yes, Trustee Orlow - yes, Trustee Gutheil - No, Mayor Bodkin - yes, motion passed.
Discussion: Anthony Mantas forwarded the corrected change order that was discussed in the last meeting to the contractor. It has been signed and now just needs the Village's signature. Anthony



stated that the project overall is done. The Contractor needs to submit their retainage pay application and to do that the schedule values need to be modified to the close-out change order. The only item pending that needs to be submitted to the Village is a set of drawings which includes red lines from the construction of the notes and the in-house notes. Anthony expects that to be done in the next week or so.

ii. **Ordering New GAC Media:** TJ has spoken to Calgon and requested quotes on media and lead time for delivery. We are still waiting for the results of the last round of testing. TJ talked in depth with Calgon and the Village will have to buy one more load of virgin media. The Village has to have what they call a swing load. The swing load consists of the Village's media that Calgon can hold until the Village is ready to change the vessel and re-activate the carbon to send back to the Village. TJ believes that Village was under the assumption that Calgon was taking the material recycling and bringing it right back. Mayor Bodkin asked Counsel if the Village would have to get another RFP. TJ stated that is considered a sole source. Counsel clarified that if it is indeed sole source then we are okay to use the same vendor.

iii. **Pay application from MCJ Construction of \$26,000.00: Previously approved pending the waiver of lien**
Discussion: Anthony Mantas stated this pay application was not approved to be paid at the last meeting due to the absence of the Waiver of Mechanic's Lien. The work has been completed and accepted since August. The Mayor stated that the pay application was approved but just needed the Waiver provided.

b. CBGD Grant Award

i. **Steps moving forward:** Mayor Bodkin stated that the Village received the grant for the Ferry Blvd water replacement project for \$1,000,000.00. Mayor Bodkin is waiting for a call back to see if they have to include the additional 500 Feet in the project. The next step is a meeting with CBDG to go over the requirements that will need to be met for the procurement policies when the Village goes out for bids. The Department of Health did approve the drawings and specs as they are, but if the Village is going to add the extra 500 feet it will have to go through a review process.

c. GIGP

i. **Motion 120424-2 to approve pay application #2 for \$111,773.33 and pay application #3 for \$202,776.27-** Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.

Discussion: Trustee Gutheil stated when looking over the pay application, he noticed the prevailing wages for the interview of the workers. Trustee Gutheil would like clarification if that was done. Anthony stated that has been done but is not a requirement of the pay application. That only applies to the requirement for project close-out. Anthony shares that the project has three days of installation coming up December 5th - 7th. Currently 59 appointments and 21 pending a solution. Anthony gives a big thanks to Samantha Berg in the Clerk's office and TJ Chagnon in the DPW for the efforts they have made to get the appointments made. Trustee Gutheil requested that he would like to see a report of how much the staff in the Village has worked on this. Trustee Gutheil asked if there would be a certified mail receipt going out for the ones who have not been contacted in over a year. Anthony Mantas stated that there are only 6 residents that are unreachable. He will be trying to make efforts to get ahold of them well he is in town.

2. **CT Male Updates:** Mayor Bodkin stated that he has not received any updates on the hydraulic model. TJ stated the next step is to go out and flush hydrants. TJ stated that he has spoken with Kathryn and may have to hold off until spring due to the weather to flush the hydrants. TJ has sent all the documentation of improvements that have been completed in the year prior and the prints have been done. Trust Gutheil asked if there has been any movement on Grant Writing. Mayor Bodkin stated he has not been able to connect with Jim due to the holiday. Mayor Bodkin did touch base with CT Male following the CBGD Grant award and discussed the situation. Kathryn had sent an email to the Board with their position on the situation and stopped the pigging project on Ferry Blvd.

3. **Motion 120424-3 to approve the transfers as presented:** Trustee Orlow motioned, Trustee Carota seconded. All in favor, motion passed.

	A 1621.400	A 9010.800	\$54.56	Employee Retirement Benefits
	FX 8320.405	FX 9010.800	\$4.96	Employee Retirement Benefits
	G 8130.405	G 9010.800	\$2.48	Employee Retirement Benefits
a.	G 1990.400	G 9790.600	\$1,054.00	Sewer Principal Payment

Discussion: NONE



4. **Motion 120424-4 to approve the Bills and Payroll as Audited and to hold the payment voucher on retirement to be paid on February 1st:** Trustee Orlow motioned, Trustee Carota seconded. Trustee Carota-yes, Trustee Orlow-yes, Trustee Gutheil-abstained, Mayor Bodkin-yes, motion passed.

- a. General - \$233,667.13
- b. Water- \$40,074.16
- c. Sewer-\$36,936.64
- d. Payroll-
 - i. 11/20- \$21,495.82
 - ii. 11/27- \$27,844.59

Discussion: Trustee Gutheil stated that he has brought up the CSEA bill in the past and it keeps getting passed. He will be voting no. Trustee Gutheil mentioned a voucher for the retirement with Samantha today. The Village usually takes the discount and pre-pays the bill. Trustee Gutheil questioned whether it would be our advantage to not pay until February. Samantha confirmed that was her determination. It was less than a 1% discount, and interest rates are currently over 4%. Trustee Gutheil abstained from looking at the difference in the numbers.

5. **Motion 122124- 5 to enter executive session at 7:53 PM to discuss health care renewals with the broker from NBT Bank Insurance Agency:** Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.

Motion 121224- 6 to adjourn the executive session and reopen the public session at 8:16 PM with no action taken: Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.

Discussion: Mayor Bodkin stated the Board had requested we look at different brokers for health insurance. Ashley Underwood, a representative from the NBT Bank, was present to discuss what the Village options are for health insurance renewals. Ashley stated that as a small employer, the rates are the rates. The Village could go to any broker and they would be able to show you all the placemats of plan options and rates and they would all be the same. The Village health insurance is a high-deductible plan at the moment and the employee only pays a low percentage of the premium. With the HRA accounts, the employee doesn't need to swipe the card at the time of the doctor's visit. Deductibles should only be paid once the claim has been processed by the insurer. There are a couple of options in plans that the Village can consider, 1) renewing the current CDPHP High Deductible Bronze 421 plan with a marginal increase of 8%. 2) CDPHP Bronze 424 plan with a low deductible with low copays at the end. 3 and 3) Silver 326 plan, the single deductible is \$2,500 and the family is \$5,000. After meeting those deductibles you would go into a low copay phase. This copay phase is \$1,100 less than what the Village has now. There are other perks that the employees can take advantage of on the CDPHP insurance. Trustee Gutheil asked if there was a way that the retiree's health insurance be looked at



as well. Ashley stated that health insurance can be looked at for the retirees as well.

6. **Motion 120424- 7 to receive and file Animal Control, DPW, PD, and Building/ Codes report:** Trustee Orlow motioned, Trustee Carota seconded. All in Favor, motion passed.

Discussion: Trustee Gutheil asked about the school Crossing Guard's hours being higher than the others. TJ explains that that particular employee does both the middle school and the elementary crosswalks and school hours changed this year.

7. **Motion 120424- 8 to approve Minutes 11/06/24 and 11/20/24:** Trustee Carota motioned, Trustee Orlow seconded. Trustee Gutheil abstained, Trustee Carota-yes, Trustee Orlow-yes Mayor Bodkin-yes, motion passed.

Discussion: Samantha stated that there is one small correction to be made on the 11/20/24 meeting minutes on page 7. It should read Joint Fire Protection District. Trustee Gutheil abstained due to not having time to read the minutes over.

8. **Motion 120424- 9 to renew The South Glens Falls/Town Of Moreau Chamber of Commerce membership:** Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.

Discussion: NONE

9. **Old Business**

- a. **Saratoga Co. Trails grant:** The Mayor just wanted to give an update on being the recipient of the grant for installing the public restroom by the DPW. The next step is to establish plans and source the restroom structure.

- b. **Status of Fire House Flooring:** Tim Pease asked for an update on the flooring quotes. Trustee Orlow stated he would work on this in the upcoming week. Mayor Bodkin stated that he did speak to one flooring manufacturer and got some recommendations on their products.

- c. **Salt Shed Discussion:** TJ stated that there was a meeting and discussed what it would entail to get the grant written and approved with an IMA. TJ asked the Board if they would be willing to go into an IMA with the Town. Without the IMA, the Town can't move forward on the grant. Chris Abrams stated there was a difference from the last meeting he spoke at in the cost aspect. The proposal from the manufacturer is the cost of \$137,670 with the 10% shared cost which brings the cost to the Village to \$6,880. Chris shared that if the Town Supervisor writes a letter of intent pending the grant approval the manufacturer will lock that price. If that is not locked in there will be a 5% increase come January. TJ also mentioned the discussion on the water contract with the Town and getting something



more current in place. There were discussions of the 30 days of opting out for either party so they don't have to go back to the contract every year.

10. New Business

- a. **Discussion of Financials:** Trustee Gutheil suggested the Board meet and discuss the financials. Trustee Gutheil asked when the last financials were distributed to the Board. Samantha and the office are working on the balance sheets.

11. Trustee Reports: NONE

12. Mayor Reports:

- a. **Tree lighting Ceremony: 12/13 5:00 - 9:00 PM at the Betar Byway gazebo.**
- b. **CSEA Negotiation:** The Mayor stated that the CSEA Negotiations meeting took place today and another session has been scheduled for December 18th.

13. Motion 120424-10 to enter executive session at 8:45 PM to discuss CSEA Contract Negotiations: Trustee Carota motioned, Trustee Gutheil seconded. All in favor, motion passed.

14. Motion 120424- 11 to adjourn executive session at 8:55 PM: Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.

15. Motion 120424-12 to re-enter executive session to discuss health insurance coverage at 8:55 PM: Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.

16. Motion 120424- 13 to adjourn the Executive session and open to public session at 9:09 with no action taken: Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.

17. Motion 120424-14 to name NBT Bank Insurance Agency LLC the new broker of the Village of 2025 insurance renewal: Trustee Carota motioned, Trustee Orlow seconded, All in favor, motion passed.
Discussion: Trustee Carota asked if the Village had a signed contract with the previous broker. Other Board members stated that they don't believe there is a contract.

18. Motion 120424- 15 to adjourn the meeting at 9:12 PM: Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.

