

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY12803
October 16, 2024
7:00 PM

Village Board Meeting

MAYOR NICHOLAS BODKIN PRESIDING

Minutes

Attendance:

Mayor Bodkin	Clerk Treasurer Samantha Berg
Trustee Gutheil	Attorney Bill Nikas
Trustee Carota	TJ Chagnon
Trustee Girard	Chief Dave Gifford
Alan Dubois	Members of the SGF Fire Company
Unnamed member of the public	

Absent: Trustee Orlow

The Mayor opened the meeting at 7:00 PM.

Pledge of Allegiance

Public Forum: None

1. **The Mayor reported that there was action taken in Executive Session on 10/02/24.**
 - a. **Motion 100224-1Exec to grant the request of an unnamed employee to be paid for 19 days of PTO upon their anticipated date of resignation of November 3, 2024.** This action was taken in executive session to protect the interest and not impact the potential of other employment opportunities. Motion made by Trustee Girard, seconded by Trustee Orlow. All in favor, motion passed.
2. **Grant Project Update**
 - a. **Carbon Filtration:**
 - i. **Project update:** Test results are back from the sampling. There has been no feedback from DOH on those results. Alan Dubois advised there has been no progress in the plant. Trustee Gutheil asked if anything is going to be addressed on the test results and the three new elements found. They have been referred to the engineers for evaluation. The pressure valves have been ordered, but waiting on delivery. There is an invoice in the bills that

addressed the additional cost of engineering the GAC loop. It is currently coded to come out of the FX fund. TJ Chagnon asked for clarification regarding whether the design of the GAC loop was paid for through the grant. The Board will hold the bill for further discussion.

- ii. **Condensation Mitigation:** CT Male has taken some photos and we are waiting for their proposal.

b. GIGP

- i. **Project Update:** Trustee Gutheil mentioned that there are 100 installations scheduled for today. TJ relayed that there was an error in a resident's home regarding the removal of a shut off valve of their sprinkler but that was rectified. He would like to see more progress. Mayor Bodkin advised that Saks is in town canvassing the Village for appointments.

c. Ferry Blvd

- i. **Motion 101624-1 to engage CT Male to proceed with an RFP/Bid for mechanical pigging with a not to exceed of \$25,800 to be paid from Water Engineering:** Trustee Girard motioned, Trustee Carota seconded. Trustee Girard-yes, Trustee Gutheil-yes, Trustee Carota-yes, Mayor Bodkin-no. Motion passed. **Discussion:** Trustee Girard would like the Board to engage CT Male to proceed with an RFP for mechanical pigging of the Ferry Blvd line. Trustee Gutheil spoke with Kathryn from CT Male regarding reaching out to other municipalities and if the mechanical pigging was successful. She advised that if they start to see that it's not a successful process, they will stop billing.

d. Closing of Long Term Financing for Clean Water Projects

- i. **Motion 101624-2 to authorize the Mayor to sign the documents for the conversion of the long term financing of the Clean Water SRF pending clarification of the 50% rule used to calculate the payments and why the payments increase:** Trustee Girard motioned, Trustee Carota seconded. Trustee Gutheil abstained, Trustee Girard-yes, Trustee Carota-yes, Mayor Bodkin-yes. Motion passed. **Discussion:** Trustee Gutheil would like an explanation as to what the 50% rule means and why the payments increase rather than being a flat rate. If the financing was zero percent, why do the payments change? Mayor Bodkin advised that Bond Counsel has reviewed the documents and determined them to be correct.



3. **Motion 101624-3 to appropriate \$968.84 from Bridge Lighting Reserve (A 878.0210) to A 1640.200:** Trustee Carota motioned, Trustee Girard seconded. All in favor, motion passed.

Discussion: Trustee Gutheil feels that more should be taken from there. TJ advised that it would be difficult to estimate. There is concern that the vibration from the bridge is causing some wires to rub so the contractor suggests rewiring each pole to allow for the movement in the bridge. Each of the poles should be done while they are there as it would be more cost effective.

4. **Motion 101624-4 to approve the Bills and Payroll as Audited holding the Delaware voucher :** Trustee Carota motioned, Trustee Carota seconded. All in favor, motion passed.

- a. General - \$16,290.42
- b. Water - \$5,478.93
- c. Sewer - \$979.38
- d. Payroll -
 - i. 10/02/24 - \$21,785.34
 - ii. 10/09/24 - \$22,565.87
- e. Special - \$57,775.00

Discussion: Trustee Gutheil asked for clarification on an invoice for software. Samantha advised the CPA auditors suggested we use this software to do the calculations for the GASB 96 leases memo. This is an annual subscription. Trustee Gutheil asked for clarification regarding the vouchers for Zoning Board members and when they met.

5. **Motion 101624-5 to receive and file the September Buildings & Codes department:** Trustee Girard motioned, Trustee Gutheil seconded. All in favor, motion passed.

Discussion: None

6. **Motion 101624-6 to receive and file the Minutes for 06/05/24 and 10/02/24 Executive Session:** Trustee Carota motioned, Trustee Girard seconded. Trustee Girard-yes, Trustee Carota-yes, Mayor Bodkin-yes, Trustee Gutheil abstained. Motion passed.

Discussion: Trustee Gutheil requested clarification on section 1A. It was determined that the approval of the GAC loop **INCLUDED** materials. That change will be made to the final minutes.

7. **Motion 101624-7 to engage 120 Water to conduct the mailings and public notice requirements via a software platform:** Trustee Girard motioned, Trustee Carota seconded. Trustee Girard-yes, Trustee Carota-yes, Mayor Bodkin-yes, Trustee Gutheil abstained. Motion passed.

Discussion: This will be a yearly subscription until such time as the LSLI inventory is complete. Changes will have to be made continuously as information is discovered. TJ has heard rumblings of the possibility that some of these regulations might be rolled back. Samantha clarified that there are



currently approx. 1100 unknowns and they will need to be notified within 30 days. TJ noticed a few data inconsistencies that should be followed up on. The software is a flat fee regardless of the number of unknowns. Trustee Girard suggested someone work with the company for a detail of the numbers involved.

8. **Salt Storage Shed:** The Town has the opportunity to pursue a shared services grant regarding salt storage. TJ has interest because it would address the recommendation from DOT regarding the amount of salt that is being stored over our watershed. He referred this to the Water/Sewer Committee as well. The Town is simply asking to see if the Village would be interested. TJ feels that there are items that need to be addressed such as maintenance, the cost of transporting the salt (weights), etc. Both Boards should communicate regarding moving forward with a long term plan on this. There are a lot of variables involved. Trustee Girard would like to get the salt out of the barn so he thinks it should be looked at. He thinks the Water/Sewer Committee and TJ could meet with the Town on this.
9. **Motion 101624-8 to accept the resignation of Alan Dubois Jr effective 11/02/24 and rehire him as a Part Time Water Sewer Plant Operator in Charge at an hourly rate of \$40.00:** Trustee Girard motioned, Trustee Carota seconded. All in favor, motion passed.
Discussion: Trustee Gutheil asked if the DOH is okay with a part time Chief Operator in Charge. TJ would like to discuss further in executive session.

10. Old Business

- a. **Motion 101624-9 to sell the old police car through Auctions International:** Trustee Gutheil motioned, Trustee Girard seconded. Trustee Gutheil-yes, Trustee Girard-yes, Trustee Carota-yes, Mayor Bodkin-no. Motion passed.
- b. **Fire Department Contract:** Counsel advised he is waiting for the FD attorney to set up the conference. John Rivers asked for clarification as to the subject of the conference. Counsel advised he would like to move forward with the proposals from the last meeting. Their counsel has not reached out to them with a date and our Counsel is ready to go. Counsel also advised that the contract that is currently on the table could be signed to move forward. Mr. Rivers asked for clarification as to why the FD contracts are being discussed in executive session and not in open session. Counsel advised that he cannot contact the FD directly because they are represented by counsel. Village Counsel has been reaching out to their attorney. Village Counsel sent the FD Counsel 12 bullet points to be discussed and he thinks that the FD should ask him for those points.
- c. **Medicare renewals:** Mayor Bodkin advised that the broker is currently working on the tabulations for the renewals. There was an error in the spreadsheet that needed to be re-worked.



- d. **Biochar:** Biochar has applied for a USDA grant and a second comment period was opened. Trustee Gutheil feels that the Board should ask Counsel to send in another letter of objection.

11. New Business

- a. **FD/PD Floors:** Trustee Orlow is supposed to be working on quotes for those departments. The Board would like to see quotes for carpet tile due to the ease of replacement.

12. Trustee Reports: None.

- 13. Mayor Reports:** The Mayor has been approached by a utility company to perhaps lease space from Village property to install a hub for their system. To be discussed more as information is available.

- 14. Motion 101624-10 to enter Executive Session to discuss GIGP, FD Contract negotiation, Crossing Guard/Police Officer applications, Part time staffing, and performance of an unnamed person at 8:45 PM:** Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.

- 15. Motion 101624-11 to adjourn Executive session to public session with no action taken at 9:20 PM:** Trustee Carota motioned, Trustee Girard seconded. All in favor, motion passed.

- 16. Motion 101624-12 to hire an unnamed primary Crossing Guard and two back-up Crossing Guards at the budgeted rate pending favorable background checks:** Trustee Carota motioned, Trustee Girard seconded. All in favor, motion passed.

- 17. Motion 101624-13 to adjourn the meeting at 9:22 PM:** Trustee Carota motioned, Trustee Girard seconded. All in favor, motion passed.

