

Welcome Public

Mayor Gutheil asks all to silence their Cell Phones

Mayor Gutheil then asks all to stand for the Pledge of Allegiance

PUBLIC MEETING

7:04 pm

November 20, 2019

MAYOR HARRY G. GUTHEIL JR. PRESIDING

Minutes

Attendance:

Mayor Gutheil

Trustee Orlow

Trustee Bodkin

Attorney Bartkowski

Trustee Carota

Highway Maintenance Supervisor Chagnon

Trustee Girard

Clerk Treasurer Kelleher

Public Forum - None.

Mayor Gutheil stated the Board just received two letters via email from Mike Valentine of the Saratoga County Planning Board. Will add both letters received to the record.

Trustee Bodkin commented that one of the letters emailed from Saratoga County Planning Board was dated September 30th. Trustee Bodkin inquired why the Board wasn't provided the information back then because there were a lot of comments in that letter that would have been constructive to the process.

Trustee Bodkin feels the letter highlights some aspects the Board should consider revisiting possible changes in the future as the need arises based on applications since they did note some concern on some of the changes.

Mayor Gutheil agrees and feels the Board is open to changes in the future.

Trustee Girard thinks the Saratoga County Planning Board addressed the 2nd zoning draft they were given. Attorney Bartkowski agrees.

Because the Saratoga County Planning Board met early and reviewed the zoning changes the Village Board can adopt the zoning changes this evening and cancel the special meeting scheduled for November 25th.

1. Approve minutes November 6, 2019
Motion by Trustee Carota to approve the November 6, 2019 Board meeting minutes. Seconded by Trustee Orlow. Trustee Bodkin abstained. Mayor Gutheil abstained. All were in favor. None opposed. Motion carried.
2. Set Future Meetings
 - a. Schedule a Water Committee Meeting for 6:00 pm on December 4th

3. Transfers:

Mayor Gutheil explained the Zoning Board Contractual account is short \$3,639.60 due to The LA Group's invoice. The Clerk will contact Jim Martin to confirm if there is a final invoice coming. Trustee Bodkin noted the need to transfer enough to cover the difference but also the need to consider stipends for the Planning and Zoning Board members through the end of the fiscal year. He suggested adding another \$500 for legal services as well as the \$65 per person training cost for the Saratoga County Planning and Zoning Conference.

Trustee Girard suggested moving money from Contingency now and then upon further review of the financial statements consider moving the money back to Contingency.

Transfer \$5,000 from A1990.400 Contingency to A8010.400 Zoning Board Contractual.

Motion by Trustee Girard to approve this transfer of \$5,000 from Contingency to Zoning Board Contractual. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

Trustee Girard inquired about the balance in the Planning Board Contractual account. Mayor Gutheil said the Board will review the next financial statement and be able to move money accordingly from then until the end of the year at the next Board meeting.

Trustee Bodkin inquired on who initiates the code book revisions and the charges associated with those changes. Attorney Bartkowski will follow up with the Clerk.

4. Approve Bills

Mayor Gutheil asked his questions. T.J. Chagnon explained that Schmidt Wholesale is the new vendor that took over the Badger Meters and that the replacement meters have been purchased. The school meter has arrived and will be installed by the school next month.

Motion by Trustee Bodkin to approve bills as audited. Seconded by Trustee Orlow. Trustee Girard abstained. All were in favor. None opposed. Motion carried.

5. SEQR on Zoning

Next action on the zoning is to do the SEQR.

Part 1 – Nature of project is doing an update to Village Code Section 153 as proposed by the Comprehensive Plan related to governmental resources facilities, historical and cultural resources, community and economic development, infrastructure and utilities, recreation resources and facilities and housing.

Part 2 – No impact on land, no impact on geological features, no impact on surface water, no impact on ground water, no impact on flooding, no impact on air, no impact on plants and animals, no impact on agricultural resources, no impact on aesthetic resources, no impact on historic and archeological resources, no impact on open space and recreation, no impact on critical environmental areas, no impact on transportation, no impact on energy, no impact on noise, odor and light, no impact on human health, consistency with community plans – no, consistency with community character – no.

Part 3 – Determination of Significance; type 1 action.

- A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

Motion by Trustee Carota to authorize Mayor Gutheil to sign Part 1 and Part 3 of the SEQR on zoning. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

6. Local Law 3 of 2019

Motion by Trustee Girard to adopt Local Law 3 of 2019. Seconded by Trustee Bodkin. All were in favor. None opposed. Motion carried.

Roll Call:

Trustee Girard, yes

Trustee Bodkin, yes

Trustee Carota, yes

Trustee Orlow, yes

Mayor Gutheil, yes

Mayor Gutheil thanked all who worked on the project including Jim Martin and members of the public that have been involved. All agreed to cancel the previously scheduled Special Meeting November 25, 2019.

7. Multi-Jurisdictional Hazard Mitigation Plan

Attorney Bartkowski questioned the resolution where it said we have made it available to the public and given the public an opportunity to comment.

Attorney Bartkowski read the revised resolution.

Motion by Trustee Carota to adopt the Saratoga County Multi-Jurisdictional Hazard Plan. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

8. October Public Safety Report

Motion by Trustee Carota to receive and file the October Public Safety Report. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

9. Department Head Requests

a. Root Cutter

The root cutter for the sewer jet is starting to fail. T.J. Chagnon suggests the purchase from Pierce Equipment, Puma ¾" for the amount of \$1,425.

Motion by Trustee Orlow to accept the \$1,425 purchase from Pierce Equipment as presented. Seconded by Trustee Bodkin. None opposed. Motion carried.

b. Meter Calibration

Meters at the water plant and sewer plant need calibration. This was last done in May of 2017. Lowest bidder was Neponset Controls for \$1,025.00. Trustee Girard asked if they granted a multi-year quote, would it be cheaper? T.J. Chagnon will request a 3-year quote from all 3 vendors. Will add this to the agenda for the next meeting.

Trustee Girard addressed the email T.J. Chagnon sent out earlier today regarding the water line to Common Roots.

10. Trustee Reports – none.

11. Mayors Report

Mayor Gutheil reported that we are still getting zoning and planning questions coming in that need to be addressed.

He received an email with the traffic counts in the village. Mayor Gutheil will forward the email to the Board. The Clerk will copy the Board.

Question from a resident about grants available for roof repair. Board members gave suggestions that the Clerk will forward on to the resident.

Filled out the paperwork on the Environmental Facilities for MWBE to request a waiver under Delaware Engineering for a firm to do the video and cleaning of the sewer lines. They reviewed and granted the waiver.

Attorney Bartkowski asked T.J. Chagnon if he has had any word on the confined space contract. He will follow up.

T.J. Chagnon told Mayor Gutheil he left the paperwork with the Clerk that needs his signature to obtain the license for the Ventrac.

Executive Session – none.

Motion by Trustee Carota at 8:17 pm to adjourn the meeting. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

Meeting adjourned at 8:17 pm.