

Village of South Glens Falls  
46 Saratoga Avenue, South Glens Falls, NY12803

May 1, 2024

6:00 PM Executive Session

7:00 PM Regular Meeting

**Village Board Meeting**

MAYOR NICHOLAS BODKIN PRESIDING

Minutes

**Attendance:**

Mayor Bodkin  
Trustee Gutheil  
Trustee Carota  
Trustee Girard  
Trustee Orlow  
Alan Dubois  
Jim  
U  
Bruce Lant  
Bill Giorgianni  
TJ Wade

Samantha Berg  
TJ Chagnon  
Alan Dubois  
Alan Dubois  
Alan Dubois  
Alan Dubois  
Nick  
Kevin & Paula Gallagher  
Tim Pease  
Ron Stone

The Mayor opened the meeting at 6:01 PM.

- **Motion 050124-1** to enter Executive Session with Counsel to discuss PBA negotiations. Motion made by Trustee Orlow, seconded by Trustee Girard. All in favor, motion passed. Trustee Gutheil was absent from executive session.
- **Motion 050124-2** to adjourn Executive Session at 7:02pm, re-open public session. Motion made by Trustee Girard, seconded by Trustee Carota. All in favor, motion passed. It was noted that Trustee Orlow left the meeting before the reconvening of the public session.

Pledge of Allegiance



## Public Forum

- a. Kevin Gallagher addressed the Board regarding the topic of the executive session. Mayor Bodkin confirmed the only topic during the executive session was CSEA negotiations. Mr. Gallagher also provided input regarding the water meters. He advised he was canceled twice by the contractor and is hoping to get back on track so he can be rescheduled and can plan accordingly. Mayor Bodkin advised that Village administration shares in the frustration with the canceling of appointments and also advised that the engineers are working aggressively to get things back on track so it does not continue to happen. Clerk Treasurer Berg advised that residents should be hearing back from the contractor within the next week as she believes they should be moving along again now.
- b. Ron Stone addressed the Board regarding the proliferation of littering in the Village. He suggested local businesses really promote not littering. He also suggested additional trash cans. TJ provided the DPW has had problems with littering themselves and despite picking it up daily, it's difficult to keep up with. Mayor Bodkin commended the Moreau Community Center in their efforts to promote "Earth Day, Every Day". However, he was recently made aware that someone was picking up their signage. Mr. Stone asked if two additional cans could be placed on the Betar Byway. Mr. Stone would like to see more public help in keeping it clean.
- c. Mr. Giorgianni wanted to thank the Board and the Police Dept for the donation of bikes. He also wanted to thank Cheryl Lawyer for her help in getting the bikes to the residents.

## 1. Grant Projects Update

### a. Carbon Filtration

- i. **Project Update:** TJ advised that the contractor is wrapping up some parts of the plant. He would like the Board to discuss and decide whether we are installing the GAC loop. We will need to get the cost from the Engineers. Jersen has done topsoil and reseeding but would have liked to have seen more. They have also picked up their dumpster. We are still working through some of the issues that Alan has and there is a considerable punch list to address.
- ii. **Certificate of Substantial Completion:** Motion 050124-3 to allow the Mayor to sign the Certificate of Completion. Trustee Carota made the motion, seconded by Trustee Girard.
- iii. **Discussion:** Trustee Gutheil asked if the engineer's have recommended this be signed. The Mayor advised they have. A member of the public asked if testing had come back and TJ advised that we received a zero result.



**b. GIGP**

- i. **Project update:** Progress is being made with positive feedback from the community. The Board discussed the need for daily field reports from the engineers. Trustee Gutheil asked how many meters had been installed, and if the information for the LSLI was being collected as part of the process. Trustee Gutheil asked that hard copies be provided to the Board of the daily field reports. At this time, 83 meters have been installed. Trustee Gutheil asked what the exposure was for Kornerhorns. It is anticipated that 80-85% of them will require them but 50% was budgeted.

**c. Ferry Blvd**

- i. **Update:** DOH is expecting the Village to take action based on recommendation of the engineers. The Board has also discussed the need to submit applications to CDBG and WIIA. The Mayor sent Clerk Treasurer Berg to a one day conference sponsored by NYS on the CDBG. She provided a report of the new requirements as laid out by CDBG. They wish to be an absolute last report for funding of any municipal projects. Water/sewer rates are expected to be \$750.00 annually each and should be at least 1% of the annual budget for those funds. Village rates do not meet those requirements. Trustee Gutheil does not support those kinds of rates. CDBG is very open to working with the municipalities and the engineers on projects before applications are processed but they should be shovel ready at the time of application. Trustee Girard asked what the plan is to get a second opinion on whether the replacement of this section of line will take care of the problem before we incur more debt. TJ advised that a line could be run across the right of way behind Circle Drive and tie into Ferry Blvd in this manner. It would be a much easier solution and would be more cost effective. He reminded us that DOH has advised us to improve our fire flow with this repair. The current proposal of 500 feet would not meet that requirement nor would it improve water quality on Grand Blvd. Changing the route may have a better outcome for more residents.
- ii. **Hydraulic Model:** Trustee Gutheil suggested the need for a hydraulic model to better understand the water system and potential solutions for water quality issues. He also suggested the Village work with the Town on using the excess water rather than sending it back to the river. TJ advised he has a map that Anthony gave him to update. The Mayor will ask for an updated quote to have a hydraulic model completed.
- iii. **Second Opinion Engineering Solutions:** Trustee Girard asked if we would shut off water long enough to run a camera through the line to observe the condition of the line. TJ advised we could isolate through valves and look at cross sections as water would be



needed for cameras. He also wonders if lining, ice pigging, or mechanical pigging would work. TJ advised he talked with the Town of Queensbury and they advised that the mechanical pigging works better on newer lines. He is also asking that a second opinion be obtained to be sure all avenues are explored and the solution will work. The Water/ Sewer Committee will solicit a proposal from a second firm for their opinion on solving the water quality issue.

2. **Transfers: Motion 050124-4** to approve the transfers as presented below. Trustee Carota motioned, Trustee Girard seconded. All in favor, motion passed.

G 8131.402	G 8131.401	\$1,815.00	Sewer CGF C.E. - Reconstruction
G 8131.402	G 8131.403	\$11,317.00	GF C.E. Treatment Facility O&M
G 1990.400	G 8131.403	\$21,243.00	GF C.E. Treatment Facility O&M
G 8130.404	G 8130.406	\$30.00	Sewage Disposal Internet
FX 8320.406	FX 8320.410	\$103.50	Training Pump Station
A 7110.402	A 7550.400	\$327.85	Celebrations: Spring Flags
A 7110.402	A 7110.401	\$634.38	Parks O&M: Spring Flags
A 7110.402	A 7110.201	\$2.45	Parks Entertainment: Microphone / Speaker Stand
A 1990.400	A 1440.403	\$1,650.00	Building Inspector Mileage Reimbursement
A 1430.404	A 1420.401	\$3,000.00	Attorney Contractual
a. A 1325.402	A 1325.419	\$60.00	CT Payroll Processing

3. **Motion to Approve the Bills and Payroll as Audited: Motion 050124-5** to approve the bills as audited. Trustee Carota motioned, Trustee Girard seconded. Trustee Carota - yes, Trustee Girard - yes, Mayor - yes, Trustee Gutheil - no. Motion passed.

**Discussion:** Trustee Gutheil asked that the Board consider holding the bill from the City of Glens Falls and engage an auditor to review it further. He also would like the Board to reconsider the voucher for CSEA vision insurance due to a person listed on the bill. Trustee Girard asked Clerk Treasurer Berg to obtain a proposal from the CPA to see if they can conduct an audit on the sewer bill as it has not been done in several years.

- a. **General - \$36,747.97**
- b. **Water - \$2,943.29**
- c. **Sewer - \$2,787.54**
- d. **Payroll**
  - i. **04/17/24 - \$23,699.22**
  - ii. **04/24/24 - \$27,292.70**
- e. **Special - \$430,243.00**

4. **Motion 050124-6** to obtain a proposal from the CPA to perform an audit on sewer bill from the City of Glens Falls: Trustee Girard asked Clerk Treasurer Berg obtain a proposal from the CPA to see if they can conduct an audit on the sewer bill as it has not been done in several years. Trustee Girard motioned, Trustee Gutheil seconded. All in favor, motion passed.



**Discussion:** Trustee Gutheil suggested the Board review the scope of services on the proposal. He does not feel a complete audit is necessary. Trustee Girard advised that a complete audit would cover comparing the bill to the contract for accuracy in billing. Trustee Gutheil suggested that the CPA firm review the line items in comparison with the contract.

5. **Motion 050124-7 to approve the Waiver of the 30 Day Period for the Liquor License:** The Village is agreeable to waiving notice for Jedore Hospitality LLC/Peppermill Family restaurant upon receipt of the request of same. Trustee Girard motioned, Trustee Carota seconded. All in favor, motion passed.  
**Discussion:** Mr. Nikas advised that this is not a 30 day waiver but rather a 30 Day Advance Notice to the Village. A waiver would be a different form. He will contact their attorney and make sure everything is in line with the paperwork and they submit a waiver if that is what they are looking for.
6. **Motion 050124-8 to allow the Mayor to sign DWI contracts with Saratoga County:** Trustee Carota motioned, Trustee Girard seconded. All in favor, motion passed.  
**Discussion:** None.
7. **Motion 050124-9 to approve the purchase of a new police patrol car for \$57,775 (Base Price \$43,355.00, Options: \$14,1420.00) to be paid from Police Car Reserve:** Trustee Carota motioned, Trustee Girard seconded. Trustee Girard, Trustee Carota, Mayor Bodkin - yes. Trustee Gutheil abstained due to not having questions answered by the Chief prior. Motion passed.  
**Discussion:** This is a 2023 Police Interceptor SUV. The Mayor asked the Board to keep in mind the possibility of using the old vehicle as an employee fleet vehicle in lieu of paying mileage reimbursement.
8. **Motion 050124-10 to Receive and File Monthly Animal Control, Police Department, and DPW Report for April 2024:** Trustee Girard motioned, Trustee Gutheil seconded. All in favor, motion passed.  
**Discussion:** None.
9. The Mayor recognized John Crossman as a new member of the fire department and thanked him for his service to the community.
10. **Motion 050124-11 to add NBT as an additional banking institution:** Trustee Carota motioned, Trustee Girard seconded. All in favor, motion passed.  
**Discussion:** Trustee Gutheil asked if the third party collateral was reviewed for compliance. Clerk Treasurer Berg and Mayor Bodkin advised there were no decisions made. This motion is simply to allow the Village to solicit a proposal for competition.



## 11. Trees:

- a. **Hudson Street Tree Removal Request:** 55 Hudson has asked to add a second driveway due to lack of parking. They will need to take down a Village tree but offered to plant one in its place in a different location. Mr. Nikas advised this would set a precedent as a live tree is an asset of the Village. The Board asked that Buildings & Codes review the request to confirm it still meets green space requirements and the Board will reconvene on this issue after also doing a site visit.
- b. **Felled Trees on Beach Road:** Bill Giorgianni asked the status of a few large trees that were taken down due to erosion on Beach Road. TJ advised they contained metal in the lower half of the tree. It was also decided that any cutting would need to be done off Village property due to insurance liability.

**12. Summer Help:** The Board thanked Josh Sweenor for his many years of service to the community and wished him good health. TJ would like to hire two summer help employees ASAP. Clerk Treasurer Berg advised she would post the position on Indeed to allow hiring as an EOE. TJ hopes to have position one filled by the next meeting so the person can start the last week of May as Josh usually did. Position two would be from June to October.

## 13. Old Business

- a. **Spring Planting:** Pine Knolls has volunteered to help with planting on May 18th. The Mayor will look at different greenhouses for availability and to meet procurement requirements.

## 14. New Business

- a. **Cemetery Flags:** There's been some discussion about who should purchase the cemetery flags for the Boy Scouts. The Village has done this in years past. TJ advised we need about 500 flags and whatever we don't use can be used in future years. It should cost about \$500.00. The Board agreed to proceed with the purchase.

**15. Trustee Reports:** The parade committee would like a head count as to who is marching. It is being offered to all employees.

**16. Mayor's Report:** Counsel advised that there has been no movement in the Fire Dept contract negotiations. He is still waiting to hear back from their attorney to meet with them.

**17. Motion 050124-12** to enter executive session at 8:39 PM to discuss Employee Request, and Parks Vandalism. Trustee Carota motioned, Trustee Girard seconded. All in favor, motion passed.



18. **Motion 050124-13** to adjourn executive session and reopen the Public Session at 8:50pm with no action taken. Trustee Carota motioned, Trustee Gutheil seconded. All in favor, motion passed.
19. **Motion 050124-14** to allow the Mayor to sign Civil Service forms for 2 Part-Time officers pending review by Labor Counsel: Trustee Carota motioned, Trustee Girard seconded. All in favor, motion passed.
20. **Motion 050124-15** to grant employee's vacation request for vacation payout. Trustee Girard motioned, Trustee Carota seconded. All in favor, motion passed.
21. **Motion 050124-16** to adjourn tonight's meeting at 8:54PM. Trustee Girard motioned, Trustee Carota seconded. All in favor, motion passed.

