

Village of South Glens Falls  
46 Saratoga Avenue, South Glens Falls, NY 12803  
March 19, 2025  
Regular Village Meeting @ 7:00 PM

**Village Board Meeting**  
MAYOR NICHOLAS BODKIN PRESIDING  
Minutes

**Attendance:**

Mayor Bodkin  
Trustee Carota  
Trustee Girard  
Trustee Gutheil  
Trustee Orlow  
Attorney Bill Nikas  
Alan Dubois  
Tim Pease  
CR  
Goodbye

Clerk Treasurer Samantha Berg  
DPW Superintendent TJ Chagnon  
Bruce Land  
Bob Herrick  
Kevin Gallagher  
Claude Middleton  
Hailey Dubois  
Ken Scherl  
Dennis Davall  
Goodbye

The Mayor opened the meeting at 7:01 PM.

Pledge of Allegiance

**Public Forum**

- Ken Scherl - 46 Harrison Ave - has continued issues with house next door. Police have been called. There are windows with boards that are being vandalized, shopping carts being left. Pictures provided to Board. New needles and garbage in yard. Has tried contacting mortgage company. Two property management companies have addressed both Village and County in attempts to acquire property. Village has been trying to contact property owner. Bank mortgage not in arrears. Village has FOILED communications from bank and state, waiting for response. Clean up would be difficult and expensive due to potential asbestos. Resident is concerned as to how to keep area safe. Has cameras but squatters don't trigger them. Recommended to contact owner to see if there is a possibility of selling property, otherwise it will take time for a court process.

**1. Grant Projects Update**

**a. Carbon Filtration**

- i. GAC media - **Motion 031925-1** for Resolution to post finalized



**RFP as presented:** Trustee Girard motioned, and Trustee Orlow seconded. All in favor, motion passed.

ii. Punchlist items, Paint and Gauges still needed

**b. GIGP**

i. **Project Update:** There will be a meeting with Ferguson next week for scheduling. The Board will need to make a decision on holdouts. There is one resident who will be self-installing - a change order with an indemnification clause with the requirement of inspection from the Supt. DPW could be requested.

**c. CDBG Grant update**

i. **Current Status**

ii. **Motion 031925-2 to declare the Village of South Glens Falls as a lead agency in SEQRA Type II Action:** Trustee Carota motioned, and Trustee Orlow seconded. **No vote.**

**Discussion:** Other involved agencies should be noted - City of Glens Falls, Rail Co., DEC and DOH.

*Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule or regulation: No*

*Does the proposed action require a permit, approval or funding from any other government Agency? Yes If yes, agency: OCR*

*Total acres of site being proposed: <1 acre*

*Total acreage being physically disturbed: <1 acre*

*Total acreage owned or controlled by the applicant or project sponsor: <1 acre*

*Check all land uses that occur on, or adjoining or near the proposed action:*

*Urban and Residential*

*Is the proposed action, a. A permitted use under the zoning regulations: N/A B. consistent with the adopted comprehensive plan: N/A*

*Is the proposed action consistent with the predominant character of the existing built or natural landscape: Yes*

*Is the site of the proposed action located in, or does it adjoin, a state licensed Critical Environmental Area? No*

*a. Will the proposed action result in a substantial increase in traffic above present levels: No*

*b. Are public transportation services available at or near the site of the proposed action: Yes*

*c. Are any pedestrian accommodations or bicycle routes available or near the site of the proposed action: Yes*

*Does the proposed action meet or exceed the state energy code requirements: No*

*Will the proposed action connect to the existing public/private water supply: Yes*

*Will the proposed action connect to the existing wastewater utilities: No*

*a. Does the project site contain, or is it substantially contiguous to, a building, archeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places: Yes*

*b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory: Yes*

*a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal,*

state or local agency: No

b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody: No

Identify the typical habitat types that occur on, or are likely to be found on the project site: Urban

Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered: No

Is the project site located in the 100-year flood plan: No

Will the proposed action create stormwater discharge, either from point or non-point sources: Yes

a. Will storm water discharges flow to adjacent properties: No

b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains): No

Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam): No

Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility: No

Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste: No

**Motion 031925-3 to certify that the information above is true and accurate to the best of our knowledge in the SEQRA type II Review:** Trustee Orlow motioned, and Tony Girard seconded. All in favor, motion passed.

**Motion 031925-4 Resolution to adopt the SEQRA Type II Action and acknowledge the Action does not need Environmental Review:** Trustee Girard motioned, and Trustee Orlow seconded. All in favor, motion passed.

iii. **RFQ/RFP for Engineering**

**Discussion:** Board to review and edits to be made for next meeting.

iv. **Public Hearing for Notice of Intent to Release Funds**

**Discussion:** The requirement is 7 days from publication, then on the 8th day action can be taken and provided to OCR. Public Hearing was set for 12:15 pm on 04/07/25 after the swearing in of the new Board.

2. **Hydraulic Model Update:** Hydrants were flushed..The Village will need to order 4 new hydrants (2 replacements / 2 for emergency reserve).

3. **Motion 031925-5 to approve Transfers as presented:** Trustee Girard motioned, and Trustee Orlow seconded. All in favor, motion passed.

a.	A 1930.404	A 5110.0100	\$5,624.51	CSEA Retro Pay
	A 3120.419	A 3120.405	\$875.00	PD Telephone - End of Fiscal Year
	A 5142.100	A 5142.101	\$793.60	Snow Removal O.T.
	A 1640.407	A 1640.413	\$140.00	DPW Waste Removal - End of Fiscal Year

4. **Motion 031925-6 to Approve the Bills and Payroll as Audited:** Trustee Orlow motioned, and Trustee Carota seconded.  
Discussion: Molly to attach results  
All in favor, motion passed.
- a. General - \$19,620.50
  - b. Water - \$10,524.12
  - c. Sewer - \$2,903.94
  - d. Payroll:
    - i. 03/05/25 - \$24,425.40
    - ii. 03/12/25 - \$22,436.07
5. **Recognize new member of the Fire Department - Adam Horowitz:** The Board recognized the new member of the Fire Department and thanked him for his service.
6. **Certify Election results**  
**Motion 031925-7 to Certify Election results:** Trustee Orlow motioned, and Trustee Girard seconded. All in favor, motion passed.  
Trustee Orlow won for Mayor - 171 votes, Mayor Bodkin 86 votes, Harry Gutheil 1 vote, DOGE 1 vote  
Claude Middleton won Seat One for Trustee - 183 votes, Timothy Fuller 91 votes  
Keith Comstock won Seat Two for Trustee - 136 votes, Harry Gutheil 5 votes, Anthony Girard 4 votes, Alan Dubois 3 votes, Cheryl Lawer 1 vote
7. **Motion 031925-8 to approve meeting minutes Special Meeting & Regular Meeting 03/05/25:** Trustee Carota motioned, and Trustee Orlow seconded. All in favor, motion passed.  
Discussion: Trustee Gutheil has future meeting with auditors
8. **Motion 031925-9 to Receive and File February Monthly Financials:** Trustee Carota motioned, and Trustee Orlow seconded. All in favor, motion passed.
9. **Motion 031925-10 to approve Trash Removal:** Trustee Carota motioned, and Trustee Orlow seconded. All in favor, motion passed.  
Discussion: Due to a large rate increase and poor customer service from the current trash removal company (Casella Waste \$185.00), of 2 quotes received - CV Waste was recommended at \$185.00. The Mayor asked to inquire about the availability of recycling.
10. **Motion 031925-11 to authorize the Mayor to sign the NYS DOT Shared Services Agreement:** Trustee Orlow motioned, and Trustee Carota seconded. All in favor, motion passed.
11. **Motion 031925-12 to receive and authorize the Mayor to sign the Annual MS4 Report:** Trustee Orlow motioned, and Trustee Carota seconded. All in favor, motion passed.

12. **Motion 031925-13 to approve NYGFOA Membership - \$285.00 (3 memberships):** Trustee Orlow motioned, and Trustee Carota seconded. All in favor, motion passed.

### 13. Old Business

- a. Tax Cap Formula will be provided to the Board.
- b. Cheryl Lawyer has sent a contract for the Gaelic Bag Pipe Band to be signed by the Village.
- c. Energy supplier consultant: TJ will follow up with Andrea.
- d. Trustee Gutheil would like the timing of the Third Street streetlights be looked at by National Grid.
- e. The Board has been provided the final report of the audit of our TPA. The Village will be receiving a refund.

### 14. New Business

- a. **Motion 031925-14 to approve the appropriations as presented:** Trustee Orlow motioned, and Trustee Girard seconded. Trustee Orlow - yes, Trustee Girard - yes, Trustee Carota - yes, Trustee Gutheil - abstain, for the record would have held off parks and museum, Mayor Bodkin - yes, motion passed.

**Discussion:** Water and Sewer rates will need to be addressed as those funds suffered a large loss in revenue from the closing of the Essity plant.

	Opening Reserve Balance	Amount to be Added	New Reserve Balance
Police Car	\$ 14,168.57	\$ 25,000.00	\$ 39,168.57
DPW Renovation	\$ 365,434.08	\$ 100,000.00	\$ 465,434.08
DPW Equipment	\$ 597,870.70	\$ 50,000.00	\$ 647,870.70
Office Building	\$ 179,595.42	\$ 100,000.00	\$ 279,595.42
Auditors/Financial Services	\$ 61,462.41	\$ 30,000.00	\$ 91,462.41
HRA	\$ 89,243.11	\$ 80,000.00	\$ 169,243.11
Parks Upgrades Repairs & Maintenance	\$ -	\$ 100,000.00	\$ 100,000.00
Museum Repairs & Upgrades	\$ -	\$ 50,000.00	\$ 50,000.00

	Opening Reserve Balance	Amount to be Added	New Reserve Balance
Water Infrastructure	\$ 242,885.64	\$ 507,114.36	\$ 750,000.00
Water Treatment Plant Upgrades and Repairs	\$ -	\$ 100,000.00	\$ 100,000.00

- b. **Motion 031925-15 to approve the Village of South Glens Falls to be a drop off point for the Yellow Ribbon Donation Drive for the Office of the County Clerk:** Trustee Girard motioned, and Trustee Orlow seconded. All in favor, motion passed.

### 15. Trustee Reports

- a. The parade committee advised that there is a need for a volunteer to



assist with aligning/staging vehicles for the parade

**16. Mayor's Report**

- a. Revisit Engineering quote for Baker, Jackson and Wilson Avenue.
- b. New grants funding is available, and engineered plans are needed to apply.

- 17. Motion 031925-16 to adjourn meeting at 8:47 pm:** Trustee Carota motioned, and Trustee Orlow seconded. Trustee Carota - yes, Trustee Girard - abstain, for the record, wanted to adjourn to Executive Session to discuss unnamed person(s) work performance, Trustee Orlow - Yes, Trustee Gutheil - No, Mayor Bodkin - Yes, motion passed.

