

For Board Approval 7/7/21

Welcome Public

PUBLIC MEETING
7:02 PM
JUNE 16, 2021
MAYOR NICHOLAS BODKIN PRESIDING

Minutes

Attendance:

Mayor Bodkin	Chief Gifford
Trustee Carota	Robert Flores
Trustee Girard	Anthony Mantas
Trustee Gutheil at 7:04	Clerk Treasurer Kelleher
Trustee Orlow	Highway Maintenance Supervisor Chagnon

Public Forum – none.

1. Approve Minutes May 19, 2021, June 2, 2021 & June 9, 2021

Motion by Trustee Orlow to approve the minutes from May 19, June 2 and June 9, 2021 as presented. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

2. Set Future Meetings –

Scheduled a Special Meeting to approve bills on Wednesday June 23rd at 5:30 pm.

Motion by Trustee Orlow to schedule a special meeting to audit the bills for Wednesday June 23rd at 5:30pm. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

3. Reopening Plan

Mayor Bodkin said NYS has lifted a lot of the restrictions association with COVID-19 and at the previous meeting they decided to discuss the reopening of village buildings at this meeting.

He proposed that they consider opening up the rest of the Village buildings on July 1st. Trustee Orlow Joe is ok with this.

Mayor Bodkin said they should discuss rules and safety procedures. According to the governor's mandate, in the absence of a vaccination, people still need to wear a mask and social distance 6 feet.

Trustee Orlow supports what the Mayor just presented.

Village Clerks office: There was a discussion whether or not to install a Plexiglas wall at the office.

Trustee Orlow said that Staples has a free standing Plexiglas barrier that is movable.

Trustee Girard agrees that we should have some kind of Plexiglas barrier. Board agreed to have a Plexiglas barrier installed prior to opening Village Hall.

Village Board Meetings: Mayor Bodkin asked if they should hold Village Board meetings in person starting in July. Trustee Carota is for this. Trustee Gutheil is for this as long as they remain in compliance with CDC guidelines. Trustee Girard said after reviewing the governors orders, most people are not asking people if they have been vaccinated so they would still need to social distance and therefore not be able to have many people in the building at all.

Mayor Bodkin had a discussion with Attorney Bartkowski about this. She indicated that the Board can meet and have limited seating so they can continue to use the Go To Meeting platform so the public can continue to attend virtually. Trustee Carota said that sounds good. Mayor Bodkin said this will give them the opportunity to properly screen and properly social distance.

The July 7th Board meeting will be in person for Board members and anyone who wishes to attend in person can complete a form at the clerk's office.

Museum Building: Trustee Gutheil said they might be able to open it by appointment. He suggested talking to Bill Hayes to see what he wants.

Mayor Bodkin said they will to keep the Go To Meeting platform open with audio on for transparency.

Motion by Mayor Bodkin to lift the emergency declaration and open the rest of the village buildings on July 1, 2021 and for individuals who would like to participate in the Village Board meetings request this from the Clerks office. Any time that the guidelines change the Village will abide by orders from the governor's office or the CDC. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

4. Pave Back Parking Lot

Mayor Bodkin stated that the last meeting discussed deterioration of the blacktop around the police station and firehouse. This relates to the overflow parking of the parking lot. T.J. Chagnon presented them with an estimate for \$12,500 for this work.

Trustee Orlow would support this. Trustee Gutheil asked what accounts are proposed for the money to come out of.

Mayor Bodkin said they could take some money out of the rehabilitation account. He thinks this is a matter of public safety and that they need to find a way to delineate that area.

He asked if the Board supports this action of buying the raw materials. The Town of Moreau has offered to come up and help the DPW staff to perform the work. Trustee Orlow supports this. Trustee Girard suggests taking \$2,500 out of building repairs A3710.409 account and the rest out of contingency.

Motion by Trustee Orlow to approve as presented by Trustee Girard. Seconded by Trustee Girard. All were in favor. Trustee Gutheil said yes but only 2 weeks into the fiscal year and going to contingency. None opposed. Motion carried.

5. **DOH Letter**

Mayor Bodkin reported out to complete the **circle of**

At last meeting he read

Notice was posted on village website and at the clerks office

Clerk's office did a direct mailing

TJ hand delivered

Everyone receive in accordance

On Tuesday he submitted the required documentation report back to DOH.

At this time we are still continuing to evaluate the conditions that caused the violation in the first place and will continue.

6. Acknowledge New Fire Company Member

Motion by Trustee Orlow to acknowledge new fire company member Evan Gates. Seconded by Trustee Gutheil. All were in favor. None opposed. Motion carried.

7. Employee Resignation

Mayor Bodkin said we received a notification that part t officer Phillip Lindsey has resigned as of 6/25. He accepted a part time position elsewhere. **Officer Lindsey has** Mayor Bodkin wants to thank him for his years of service.

Motion by Trustee Orlow to acknowledge and accept Officer Lindsey's resignation. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

8. Water Sewer Tap Fees

Will add this item to the July 7th agenda because the new rates will be coming out on Friday.

9. WIIA Water Project

a. Water Tank Update

Robert Flores said the firehouse roof was recoated per the agreement with World Wide. They have to consider scheduling the annual inspection and to see what catch up work is needed. Robert suggested moving the inspection from December to sometime in the near future before the bad weather starts in case repairs are needed. Robert recommends they schedule something 3 or 4 weeks from now. Will potentially touch up repairs in the fall.

Trustee Orlow is in favor.

Trustee Gutheil inquired about the warranty date. Robert Flores stated that the warranty is as of substantial completion. T.J. Chagnon said the tank was put back online December 4th. Board agreed it was OK for Delaware to proceed to schedule this annual inspection.

Trustee Gutheil still has his concerns why they are seeing rust inside of the tank already.

Mayor Bodkin said the inspection will help identify what is causing this.

Trustee Guthiel asked who is doing the inspection and how it is going to be done. Robert Flores said he will ask those questions and come back to the Board with a plan and address Trustee Gutheils concerns.

b. Carbon Filtration Project

Robert Flores said time is ticking. The next step is to establish a new budget which may require revisions to the Bond Resolutions. Have to decide when they want to go to bid.

Trustee Girard asked would be advisable for them to go out to bid again in the fall. Robert said yes, late fall. He suggested they advertise in November with bids due in January. Trustee Girard said he is reading that pricing is starting to come down.

10. WIIA Sewer Project

a. Pump Station Update

Anthony Mantas said that MCK was on site to install the exhaust fan and waiting on coordination from O'Connell for them to do the wiring of the exhaust fan.

b. Sewer I&I Update

Robert Flores said they asked for a schedule when they are coming back. Anthony Mantas received a response that his crew is in western NY now and he will let Anthony know when they are available.

Robert Flores reported that their WBE Waiver request has made it to the last stage.

11. CDBG Project

a. Haviland & Wilson Contract Awards; Sidewalks/Sewer Lining

Green Mountain contract was signed today. Robert will forward to Green Mountain and issue a notice to proceed.

b. Haviland & Wilson Improvements

Request for Payment Draw #4

Mayor Bodkin said this payment does not have anything to do with the additional work done by the Village DPW. Robert Flores confirmed that this is undisputed work.

Trustee Gutheil asked about the undisputed work.

T.J. Chagnon stated that he has asked for direction from the Board on this force work and he received none. He is asking what you want him to calculate. He did not get any direction from his email request.

Mayor Bodkin said they were looking for him to calculate the work provided that was out of the **scope of work**.....

Trustee Guthiel said that any work the contractor didn't do that the DPW staff did so it wouldn't be a gift to a corporation. He said any work beyond removing the sidewalks. Whatever the contractor was supposed to do and the Village did.

Mayor Bodkin said there is a need for T.J. Chagnon to complete the calculation for further discussion. Will table this discussion until they have received.

The clerk will give T.J. the direct personal expense.

Backfill is complete and TKC will be in the 29th and 30th to pave. After that they will be back doing the apron.

Trustee Gutheil said they still have one pipe at the intersection at Haviland and trees.

c. Adopt Resolution to Apply for 2021 CDBG Grant

Mayor Bodkin read Resolution #2 of 2021 for the Village of South Glens Falls Baker Avenue Water Improvement Project. (Attached to the minutes)

Motion by Trustee Girard to adopt the Resolution #2 as stated. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

Robert will send over the revised resolution

12. Trustee Reports

Trustee Orlow spoke with Chief Gifford about the 5/19 discussion regarding noise and extra patrol and the Chief will look into this.

Trustee Gutheil asked if there was anything new to report out regarding the audit or AUD. He said that Board has an obligation to audit themselves or cause to audit.

Mayor Bodkin said the office has been in communication with the current auditor.

Trustee Gutheil requested to put the RFP on the agenda for the next meeting.

Trustee Gutheil would like to know when they are doing the spring planting.

13. Mayors Report

Mayor Bodkin reported that he sat down for the orientation for the GIGP grant on water meters. There is a long list of items to review with counsel. Setting up some RFP's as outlined in the flow chart associated with the project.

No need for executive session his evening.

Motion by Trustee Orlow at 8:12 pm to adjourn the meeting. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

Meeting adjourned at 8:12 pm.

Clerk Treasurer Kelleher