

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY12803
July 17th, 2024
7:00 PM

Village Board Meeting

MAYOR NICHOLAS BODKIN PRESIDING

Minutes

Attendance:

Mayor Bodkin
Trustee Gutheil
Trustee Carota
Trustee Girard
Trustee Orlow
Alan Dubois
Tim Pease
Andy Rich
Bruce Lant

Clerk Treasurer Samantha Berg
TJ Chagnon
Attorney Bill Nikas
Alex Portal
Kevin Gallagher
Nick Havens
John Rivers
Chris Rich

The Mayor opened the meeting at 7:00 PM.

Pledge of Allegiance

Public Forum

- a. Kevin Gallagher asked about the status of meeting minutes. Clerk Treasurer Berg advised they are in process now that we are back up to full staff. Mayor Bodkin added that the Clerk's Office is also in the middle of a financial audit as well as the end of the fiscal year.
- b. The Fire Department reminded that truck 582 was out for repairs and was looking for a status of delivery. They asked about installation of the uniform dryer and were advised to have their electrician reach out to Code Enforcement. Members also asked about the status of contract negotiations and Attorney Nikas advised he is waiting for the Town of Moreau attorney to schedule a meeting with the Village as it needs to be a three-party contract. The Fire Company would be there as well. The Village is ready to move forward but has not had any response from the Fire Dept attorney or the Town attorney yet.
- c. Tim Pease asked why there was only a minor increase in the FD contract budget. Trustee Girard and Mayor Bodkin answered that the budget would be adjusted based on the results of the contract.



- d. John Rivers, president of the Fire Company had a concern about the personal info of new members getting posted to the Village website. Clerk Samantha Berg advised John that the situation was taken care of within 30 minutes after she received a phone call from Chief Corlew.

1. Grant Project Update

- a. **Carbon Filtration:** Anthony had nothing to update. He addressed Trustee Guthell's email on the status of the condensation situation in the water plant. The Corrosion is on the punch list and the contractor is aware of the corrosion. Leaks and condensation are not something that the contractors handle. Anthony suggested 2 methods to alleviate the condensation: 1. Have a more expensive building with proper climate control. 2. Install a dehumidifier. Anthony noted that there is contingency money left in the contractor contract. The contract is still under budget. Trustee Guthell asked why it was not in the design. Anthony noted that the design was reviewed several times.
 - i. **WIIA long term disbursement #4:** Motion 071724-1 to approve WIIA Long Term Disbursement #4: \$64,326.25. Trustee Carota motioned; Trustee Orlow seconded. All in favor, motion passed. **Discussion:** Trustee Guthell asked if we were still holding retainage, the engineers advised they are. Trustee Guthell asked for a status on the GAC loop and the engineer advised they were waiting on materials but anticipated an August mobilization date. Trustee Guthell shared The MWBE wrote a letter to the Board in February requesting a waiver. To his knowledge, the Board never received that letter. The engineer advised Ferguson received a full waiver approved by EFC.
- b. **GIGP project meeting update:** Mayor Bodkin reported that approximate 260 users still need meters installed. Attorney Nikas is drafting a letter to be mailed to those residents. Attorney Nikas advised the Board to be prepared for the next steps for non-compliance. The Board is not ready to visit the idea of penalties yet.
- c. **Ferry Blvd:** The engineer advised that final application is due to CDBG at the end of July. Trustee Guthell has concerns about Ferry Blvd, he has received comments and social media pics of colored water. The engineer advised there's a couple options: 1) can mechanically clean the pipes (have not found anyone that will do that work) 2) Add a Corrosion inhibitor or 3) increase flushing schedule (which is more labor on the DPW). Trustee Guthell asked if there was anything that could be put above ground such as running lines. Anthony advised yes but with a process and cost.

Motion 071724-2 to enter executive session to discuss CSEA negotiations at 7:30 PM. Motion made by Trustee Carota, Trustee Orlow seconded. All in favor, motion passed.



Motion 071724-3 to adjourn session with no action taken at 8:15 PM. Motion made by Trustee Gutheil; Trustee Orlow seconded. All in favor, motion passes

2. **Retainer for Legal Counsel for Bond Closing:** **Motion 071724-4** to allow the Mayor to sign the retainer for Bond Counsel in the amount of \$5,290.00. Trustee Orlow motioned; Trustee Gutheil seconded. All in favor, motion passed.
Discussion: Trustee Gutheil asked how much we ended up borrowing. The final numbers will be sent to Bond Counsel.

3. **Transfers:** **Motion 071724-5** to approve the transfers as presented below. Adding a water trans Trustee Orlow motioned; Trustee Carota seconded. All in favor, motion passed.

	A 1210.0201	A 1210.401	\$411.50	Mayor Computer Support
	A 1325.410	A 1325.420	\$327.67	Background check: Clark
a.	FX 8340.403	FX 8310.411	\$3,105.60	Water Engineering for CDBG grant application

Discussion: Trustee Gutheil asked why more is needed for the mayor's computer support. Mayor Bodkin's computer was out of service for a year and was not incurring any cost. Now that it's back in service it has a cost for maintenance. Mayor Bodkin would like to use the computer in his office. Clerk Samantha Berg says this transfer will cover the June and July months and make the account whole for the other expenditures. Trustee Gutheil is concerned with the number of transfers made early in the fiscal year. Trustee Girard asked how much was in Water Rehab. Clerk Treasurer Berg advised they would need to decide how to pay for the engineering for the grant application. She also advised it should be reimbursed by the grant when it is approved. Trustee Gutheil suggested doing enough to cover the full contract remaining amount of \$17,288.70. The Board elected to only cover the shortage for now.

4. **Motion 071724-6** to approve the bills and payroll as audited: Trustee Orlow motioned, Trustee Girard seconded. All in favor, motion passed.

- General - \$101,486.64
- Water - \$13,138.28
- Sewer - \$455.84
- Payroll
 - i. 07/03/24 - \$21,705.37
 - ii. 07/10/24 - \$23,582.38

5. **Motion 071724-7** to approve the Special warrant as presented below: Trustee Orlow motioned, Trustee Carota seconded. All in favor, motion passed.

- a. Tax Refunds - \$1202.54
- b. Parade - \$250.00

Discussion: Trustee Girard feels that the penalty should be returned to the resident that paid the extra payment being that the other person paid before the due date.



6. **Computer support for Mayor's computer:** Motion 071724-8 to approve computer support for the Mayor's computer. Transferring \$2000.00 from A 1990.400 to A 1210.401 to cover the expense. Trustee Carota moved, Trustee Orlow seconded. Trustee Orlow, Trustee Carota, Mayor Bodkin voted in favor Trustee Gutheil and Trustee Girard, against, Motion passed.
Discussion: Mayor asked if they would like him to be connected to the internet in his office. No access to Edmunds. Trustee Guthiel feels that only one computer is needed to conduct business.
7. **Motion 071724-9 to receive and file monthly reports for Animal Control, PD, and DPW.** Trustee Orlow motioned; Trustee Carota seconded. All in favor, motion passed. Trustee Girard left the meeting at the time of this vote.
8. **DPW Hiring: Motion 071724-10** to withdraw the previous resolution to hire an applicant and allow TJ to continue the hiring process. Trustee Orlow motioned Trustee Girard seconded. All in favor, motion passed.
Discussion: TJ asked to withdraw an application for a potential worker for not returning his calls, so he is assuming that the candidate is no longer interested. Mayor said that was another application that was submitted. TJ is looking at the new application and would be open to hiring him part time if approved.
9. **Equipment purchase – Bobcat: Motion 071724-11** to purchase a new Bobcat for \$68,902.95 from DPW Major Equipment Reserves. Trustee Orlow motioned, Trustee Carota seconded. All in favor, motion passed.
Discussion: TJ would like to keep the current machine in house rather than selling. Trustee Gutheil asked about CHIPS money to cover the purchase. TJ advised he would rather use reserves due to the length of stay required when purchasing equipment with CHIPS money (10 years).
- 10.22 **Woodcrest water Refund Request:** TJ confirmed the sprinkler system is not operational. Due to lack of proof as to when the sprinkler system went inoperational, the Board declined to issue any kind of refund but will remove the sprinkler charge going forward.
11. **Motion 071724-12 to purchase new PC for Deputy Treasurer:** Trustee Orlow motioned, Trustee Girard seconded. All in favor, motion passed.
12. **Old business**
 - a. Bridge lights: waiting for parts.
 - b. USDA Grant Application: Counsel submitted a letter to the USDA on the Village's behalf against the \$20.5 million grant for Saratoga Biochar. CAAN has asked Trustee Gutheil to facilitate a meeting with Congressman Tonko.
 - c. Fire Dept floors: Trustee Orlow is working on additional quotes.



13. New business

- a. **Motion 071724-13 to amend the meeting time on 08/07/24 to 6:00 PM.** Trustee Girard motioned, Trustee Orlow seconded. All in favor, motion passed.
Discussion: TJ spoke to an energy consultant, and they would like to make a presentation to the Board. The Board will meet on 08/07/24 at 6:00 PM and will start with the presentation from the consultant.
- b. **Motion 071724-14 to adopt the police policies and procedures as they were written and presented to the Labor Counsel.** Trustee Gutheil motioned, Trustee Orlow seconded. All Trustees voted yes, Mayor Bodkin abstained. Motion passed.
Discussion: They were last completed in 2021 and have been with the labor attorney ever since. Trustee Gutheil feels that should have been done sooner.
- c. Trustee Gutheil would like an executive session to discuss scheduling of the police department, salary of the new Clerk's Office employee and the rationale of the wage rate, as well as performance of an unnamed person or persons. Trustee Gutheil provided he was not at the meeting for the discussion regarding the starting salary of the new Clerk's Office employee.
- d. Trustee Gutheil asked about the status of the road repairs on Main street. Mayor Bodkin advised he recently met with AGFTC and DOT has advised they will revisit this in 2025. DOT is waiting for completion of a study before they make any decisions.
- e. Trustee Gutheil asked for an update on the status of the audit. Clerk Treasurer Berg advised this is in process and she would check on status. We have been granted an extension for the AFR due to all of the activity in the Clerk's Office right now.

14. **Trustee Reports:** None

15. **Mayor's Report:** None

16. **Motion 071724-15 to enter into Executive session at 9:07 PM to discuss performance of an unnamed person or persons, salary of the new Clerk's Office employee, and schedule of the police department.** Trustee Carota motioned Trustee Orlow seconded. All in favor, motion passed.

17. **Motion 071724-16 to adjourn executive session and reopen the public session with no action taken.** Trustee Orlow motioned, Trustee Girard seconded All in favor, motion passed.

18. **Motion 071724-17 to adjourn the meeting at 10:04 PM.** Trustee Orlow motioned, Trustee Girard seconded. All in favor, motion passed.

