

# For Board Approval 4/21/21

## Welcome Public

PUBLIC MEETING  
7:24 PM  
APRIL 7, 2021  
MAYOR NICOLAS BODKIN PRESIDING

### Minutes

#### Attendance:

Mayor Bodkin	Attorney Bartkowski
Trustee Carota	Robert Flores
Trustee Girard	Anthony Mantas
Trustee Gutheil	Highway Maintenance Supervisor Chagnon
	Clerk Treasurer Kelleher

#### Public Forum: None

1. Approve Minutes March 3, 2021 & March 17, 2021  
3/3 page 5

Motion by Trustee Gutheil to approve the minutes from March 3rd with the changes on page 5 and March 17, 2021. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

2. Set Future Meetings

Mayor Bodkin said there is a specific budget timeline to follow so they need to schedule the budget hearing by April 15<sup>th</sup> and have until May 1<sup>st</sup> to adopt the budget.

- a.
- b. Wednesday April 14<sup>th</sup> Public Hearing at 7pm
- c. Tuesday April 20<sup>th</sup>
- d. Monday April 12<sup>th</sup> Budget Workshop at 6pm

Motion by Trustee Carota to hold public hearing on the tentative budget on 4/14 at 7pm. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried. Will adopt budget during regular meeting on April 21, 2021.

3. Fuel Tank Updates

T.J. Chagnon reported that DEC wants the Village to tear up the top and see how far the spill has leaked. He is looking for approval from the Board to hire **MCES** to remove the underground tank. They provide the manifest and all the paperwork. He recommends a 1,000 gal gas and a 1,000 gallon diesel. Town is trying to get a regional fuel supply. There is money out there through Saratoga County Storm Water Management. The immediate issue is to get those tanks out of the ground.

T.J. Chagnon said it is a 2 day process. First day drain the tank and take up the cement. Take up the tanks and hauled off on day 2. Will use the WEX cards those 2 days.

Tentatively scheduled for April 15<sup>th</sup>.

Violations have to be addressed within 30 days. Only one violation is outside of the fuel tank; to paint the tank. All other violations will go away when the tank is removed.

Motion by Trustee Carota to continue with removal of the tank as presented. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

There was a discussion on whether or not to have an engineer on site for an additional cost.

Motion by Trustee Carota to authorize Mayor Bodkin to sign subject to counsels approval. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

#### 4. Cyber Security Policy

Mayor Bodkin wanted to remind employees that they need to log into the Orbital fire on an annual basis to complete the cyber security training and

Trustee Gutheil thinks they should eliminate some of these emails. Mayor Bodkin has reviewed and there are some employees that need to be added.

Motion by Trustee to . Seconded by Trustee. All were in favor. None opposed. Motion carried.

#### 5. 5<sup>th</sup> Street Parking

Danielle sent a letter to the board with concerns about parking situation on 5<sup>th</sup> Street. Her business is growing and doing well but have an issue with parking. There is no clear signage letting people know they can park over there.

Tony asked if she has had any more occurrences of issues after the letter was sent to the Board. She said yes, they have daily occurrences of problems with Mr. Duell at the Quilt Shop behind her business.

Tony noticed that one day garbage was out in the road. Mr. Duell just started putting trash cans there so they could not park there.

Mayor went to the site today and it is clear that the curbing has deteriorated. He asked TJ if he has any ideas how to rectify the situation.

Chief Gifford and TJ reviewed the code book. Parking is for her clients to use. They removed signage on the south side so it is clear that clients can park here.

Trustee Girard remembers that they talked about putting curbs in there. Mayor asked TJ Chagnon to get a quote for the cost of the concrete. TJ asked who would identify where the curb cuts are.

Trustee Gutheil asked if TJ authorizes all the curb cuts in the Village. TJ said the Board usually approves the curbing and curb cuts.

Harry feels this is a civil issue but if the Village can put curbs in to help the situation, they should put curbs in.

Danielle asked if parking can be on both sides of the street. TJ said yes.

Trustee Girard has a suggestion. Could you try having your folk's park on the other side of the street? If you continue to have issues please notify the board

6. Brochures

Trustee Girard asked for authorization to order the Coopers Cave Brochures. The cost for distribution by North Country Distributing is \$2,380, Glens Falls Printing \$1,225.00 and Finch will hold pricing at \$512.

Motion by Trustee Girard to authorize the mayor to sign a contract total of 4,117.55 and City of GF will pay half for 18,000. Seconded by Trustee Gutheil. All were in favor. None opposed. Motion carried.

7. SHMD Proclamation

Mayor Bodkin reported he has modified the Proclamation for the marathon that will be held on April 30<sup>th</sup>. He read the proclamation to the Board.

Motion by Trustee Girard authorize mayor to sign proclamation. Seconded by Trustee Carota. All were in favor. None opposed. Motion carried.

8. WIIA Water Project

a. Water Tank Update

Will hold for executive session.

b. Carbon Filtration Project

Project is going to be more expensive than previously planned so there is a gap in funding. Have to identify how the gap will be filled.

Trustee Girard said they do want to proceed with the project but they don't know when they will get the recovery money yet.

Mayor Bodkin asked Robert Flores how much time they have left to do the project.

Robert said they are 3 years away from this deadline.

c. Supplemental Certificate #8

Motion by Trustee Girard to approve Supplemental Certificate #8. Seconded by Trustee Carota. All were in favor. None opposed. Motion carried.

9. WIIA Sewer Project

a. Pump Station Update

Pump Station is getting close to the end of the project. O'Connell is closing out the power feed to the station, looks like getting done 3 weeks from now.

MCJ was out there today finishing up the fence on the project and looking to wrap up their site work also.

b. Supplemental Certificate

Was received today. Will add to the agenda for the April 21, 2021

c. Sewer I&I Update

Quite a bit of CCTV on sewer pipes. Contractor is looking for direction on how to proceed with the work. Open cut repair vs. the lining. How to deal with the deficiencies per the spreadsheet that was sent out.

Trustee Gutheil asked if anyone has reviewed the films or reports from Chazen for lines from Stewarts to the bridge. Anthony Mantas confirmed that he reviewed the reports from Chazen have but it is not as extensive as what they have from KPI and is missing some information. TJ said Trustee Gutheil has the videos.

Anthony Mantas sent out the spreadsheets with all scenarios.

Trustee Girard said should be looking at 1.6 not the 1.8.

Mayor Gutheil wanted to verify that the engineers recommend doing something else than what the contractors are recommending. He wants to be sure they are doing the right thing. Contractor said they can line the pipes and don't have to dig them. He would like some assurances from someone who knows.

Trustee Girard is fine with lining all the pipes.

Mayor Bodkin said they talked about this in depth the other night and they were clear that the best route was to replace the pipes.

He would fully support lining the pipes as Trustee Girard stated with the 1.6 number. He would like to prioritize the deeper ones first.

Harry suggests that they send them out to have printed.

Robert Flores said once they give KPI the authorization to proceed the work will be done.

10. CDBG Project

a. Haviland & Wilson Sidewalks/Sewer Lining

Robert Flores reported that New Castle Paving won bid for sidewalk and would like to start asap.

Will get a contract to the Village and then they can issue Notice to Proceed.

TJ said he is having problems with improper locations. Clearing that are not located. He has called National Grid and reached out to the company who does it. Company has employees out with COVID and others that are quarantined.

Also, he sent a draft letter to the residence out to the Board and is looking for directions. Harry says they need to resolve the property line issues.

Mayor Bodkin asked Attorney Bartkowski for her opinion on the easement issue.

Can't make out what she is saying

Mayor Bodkin said in summary they need to put a document together giving the Village authority to do work in front of their property. Susan said this is the safest route. He asked Susan when she could get this document drafted.

Asked that T.J. walk around to the residences to distribute the document.

Tony asked Susan if she saw TJ's letter that he wants to send out to the residences. TJ will resend the letter to everyone.

Motion by Trustee Girard to send the letter out to the residents with approval of counsel. And authorize mayor to sign the contract and Notice to Proceed for New Castle Paving. Seconded by Trustee Carota. All were in favor. None opposed. Motion carried.

Motion by Trustee Gutheil authorize mayor to sign contract and issue Notice to Proceed for Green Mountain Pipeline **once they turn in all required paperwork**. Seconded by Trustee Carota. All were in favor. None opposed. Motion carried.

b. Haviland & Wilson Improvements

Robert said possibly increase in cost because contractor was planning to pave in 2020 and the Village asked him to hold off.

c. Tree Issue

Have trees heaving sidewalks that will need to be taken out. T.J. Chagnon said he and Trustee Gutheil pinpointed trees to remove.

Trustee Carota offered to meet with TJ to review the trees.

Motion by Trustee Carota to authorize T.J. Chagnon to call the County bid contractor to take trees down to accommodate the sidewalk work once he meets with Trustee Carota and they identify the trees to be taken down. Seconded by Trustee Gutheil. All were in favor. None opposed. Motion carried.

11. March Public Safety, Public Works & Animal Control Reports

Motion by Trustee Gutheil to receive and file the March Public Safety, Public Works and Animal Control reports. Seconded by Trustee Carota. All were in favor. None opposed. Motion carried.

12. Reopen Gazebo

Mayor said there was a request to use gazebo for wedding with all NY State and CDC guidelines.

Trustee Carota is ok with this. Tony said as long as they follow the NYS COVID guidelines Harry said to notify the PD of the event. Clerk will notify them reserve at their own risk because could be cancelled do to COVID restrictions.

Motion by Trustee Carota to allow gazebo to be opened for case by case following the guidelines following attorneys advice . Seconded by Trustee Girard . All were in favor. None opposed. Motion carried.

13. Retirement Resolution

Motion by Trustee Girard to authorize Shannon to sign the RS 2417-B form. Seconded by Mayor Bodkin. All were in favor. None opposed. Motion carried.

14. Trustee Reports

15. Mayors Report

Item to cover in executive session regarding an applicant.  
Wanted to discuss a credit card for the

16. Executive Session

Motion by Trustee Girard at \_\_\_\_\_ pm to enter into Executive Session to discuss, contracts for Delaware Engineering

[the work performance of an unnamed person\(s\)](#). Seconded by Trustee\_\_\_\_\_. All were in favor. None opposed. Motion carried.

Motion by Trustee\_\_\_\_ at \_\_\_\_\_ pm to end Executive Session and reopen the regular meeting. Seconded by Trustee\_\_\_\_\_. All were in favor. None opposed. Motion carried.

**Executive Session – No action taken**

Motion by Trustee\_\_\_\_\_ at \_\_\_\_ pm to adjourn the meeting. Seconded by Trustee\_\_\_\_. All were in favor. None opposed. Motion carried.

Meeting adjourned at \_\_\_\_ pm.

\_\_\_\_\_  
Clerk Treasurer Kelleher