



46 Saratoga Avenue
South Glens Falls, New York 12803-1210
Telephone (518) 793-1455 Fax (518) 793-3063

Public Meeting 7:00 PM
September 3, 2025
MAYOR JOSEPH ORLOW PRESIDING
Agenda

Recognition of Employee

Public Forum

1. Energy Savings Program - Andrea McMaster

2. Grant Projects Update

- a. Clean Water Long-Term Disbursement #2
 - i. Village of South Glens Falls - \$4,281.95
- b. Carbon Filtration
- c. GIGP
- d. CDBG Grant
 - i. Barton & Laguidice contract

3. Motion to pay for the replacement of Parks Bathroom Doors from reserve A 878.0400

4. Transfers

a.	A 1990.400	A 3410.0401	\$4,000.00	Fire Dept contract June 25 - Dec 25
	A 878.0400	A 7110.0406	\$8,035.00	Replace Betar Byway bathroom doors

5. Motion to Approve the Bills and Payroll as Audited

- a. General - \$101,694.39
- b. Water - \$10,297.44
- c. Sewer - \$1,454.43
- d. Special - \$3,855.00
- e. Payroll -
 - i. 08/20/25 - \$25,254.26
 - ii. 08/27/25 - \$30,543.08

6. Motion to approve the July Report for Building and Codes and the August Reports for DPW, PD, Animal Control, and Building & Codes

7. Minutes 07/21/25, 08/06/25, 08/20/25 and 08/27/25

8. Verizon Easement Offer



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9. 48 Harrison Ave Zombie House
10. Waiving of penalty for 6 Wedgewood Drive, 43 Fairview St
11. Resolution honoring 20th Anniversary of Eagles Club Haunted House
12. Old Business
 - a. Paving project Main Street
 - b. Update on speed signs
 - c. Personnel Committee
 - d. Committee appointments
13. New Business
 - a. Grant Street dry well
14. Trustee Reports
15. Mayor's Report
16. Executive Session: PBA Negotiations, employment history of unnamed person

VILLAGE OF SOUTH GLENS FALLS
SRF Project No.: C5-7505-01-00
SUPPLEMENTAL CERTIFICATE
amending and supplementing the hereinafter defined Closing Certificate

Dated as of the 26 day of August, 2025

I, the undersigned Chief Fiscal Officer of the Village of South Glens Falls (the "Recipient") (as that term is defined in EXHIBIT E of the Project Finance Agreement), hereby certify and agree as follows:

1. This Supplemental Certificate is being delivered pursuant to the Project Finance Agreement (the "Project Finance Agreement") dated as of November 21, 2024 between the New York State Environmental Facilities Corporation (the "Corporation") and the Recipient and the Closing Certificate dated as of November 21, 2024 and delivered by the Recipient (the "Closing Certificate"). In accordance with the Project Finance Agreement and the Closing Certificate, the Closing Certificate is hereby supplemented. All capitalized terms used but not defined herein shall have the respective meanings set forth in the Project Finance Agreement.

2. The certifications made in paragraphs 2, 3, 5, and 6 of the Closing Certificate are confirmed and remade as of this date.

3. The Corporation is hereby requested to fund a Disbursement under the Financing in the amount of \$ 4,281.95 for Project Costs.

4. The above Project Costs have not been paid with the proceeds of any Third-Party Funding, except as specifically described herein: _____

_____.

In the event that the Recipient intends to submit, or has submitted, to a Third-Party Funding Entity the Project Costs requested herein, the Recipient represents that all conditions precedent to such reimbursement required to have been performed as of the date hereof have been so performed. The Recipient shall perform all conditions required to be fulfilled subsequent to the date hereof in connection with such reimbursement.

5. The Recipient determined that such Project Costs are reasonable, necessary, and allocable to the Financed Project under generally accepted governmental accounting standards.

6. This is Disbursement number 2 requested under the Financing and this Disbursement, if disbursed, together with the prior Disbursements requested, will not exceed the Maximum Amount.

7. The making of the Disbursement will not result in a Disbursement by the Recipient that will violate any State Constitutional, statutory or judicial limitation on the issuance of debt by the Recipient.

8. The Recipient hereby represents and warrants that it is not in default under the Project Finance Agreement, that no event has occurred which, with the passage of time or the giving of notice or both, would become a default thereunder, that it has performed all of the covenants and agreements that it is required to perform under the Project Finance Agreement, that the making of the Disbursement requested

by this Certificate has been duly authorized by the Recipient, and that no change in circumstances has occurred, or will occur upon the making of the Disbursement hereby requested, which would preclude continued reliance upon the opinion of bond counsel to the Recipient rendered in connection with the Financing.

9. All amounts requested for Disbursement hereunder are for eligible Project Costs which have not been included in any previous Disbursement.

10. **(If requesting payment for costs of construction):**

(a) As of the date hereof, the Recipient holds, and will retain, a legal and valid fee simple title or other estate or interest in the site(s) of the Project, including all necessary easements and/or rights-of-way, as are or will be necessary for the Recipient's continued undisturbed use and possession of the site(s) of the Project during the construction, operation and maintenance of the Project.

(b) The Recipient obtained all licenses, permits or other approvals required as of the date hereof to undertake the Project.

(c) The Disbursement requested does not include any costs of construction (other than costs of planning and design) associated with plans and specifications which have not been accepted by Agency or the Corporation.

(d) The Disbursement requested does not include any costs for change orders which have not been accepted by the Agency or Corporation.

(e) The Recipient has complied with all applicable additional conditions to disbursement contained in Section 4.05 of the Project Finance Agreement

11. **(If requesting payment for costs associated with professional services agreement):**

(a) The Disbursement requested does not include any costs incurred pursuant to any professional services agreements which have not been furnished to the Corporation.

(b) The Disbursement requested does not include any costs incurred pursuant to any professional services agreement pertaining to inspection and engineering services during construction of the Project which has not been accepted by the Agency or Corporation.

12. **(If requesting payment for costs associated with technical force account work):** The Disbursement requested does not include any costs of construction (other than costs of planning and design) associated with the technical force account proposal which has not been accepted by the Agency or Corporation.

13. **(If requesting payment for costs for equipment):** The Disbursement requested does not include any costs for equipment which have not been accepted by Agency or the Corporation.

14. The amount requested does not include any project costs associated with a Utilization Plan, EEO policy statement, or staffing plan as applicable, which has not been accepted by the Corporation.

15. The undersigned is duly authorized to execute and deliver this Supplemental Certificate on behalf of the Recipient.

16. The Recipient hereby represents and warrants that it is not a debarred or suspended party under 2 CFR Part 180 and 2 CFR 1532. Further, the Recipient has not made any award, contract or agreement for purchases of goods or services with any debarred or suspended party under 2 CFR Part 180 and 2 CFR 1532 or with any party that has been determined to be ineligible to bid under Section 316 of the Executive Law.

17. The Recipient hereby represents and warrants that it has obtained a certification in the form of EXHIBIT N to the Project Finance Agreement from each contractor and subcontractor which has a contract financed hereunder which exceeds \$100,000 and that the Recipient has submitted to the Corporation each such contractor and subcontractor certification as required under 40 CFR Part 34.

18. If Davis-Bacon applies, the Recipient certifies, based on the payroll copies received to date, that this project is in compliance with the requirements of 29 CFR § 5.5(a)(1).

19. If an Arbitrage and Use of Proceeds Certificate is requested as part of this Financing, Recipient is in full compliance with such Arbitrage and Use of Proceeds Certificate and certifies that the representations, warranties and covenants contained in such Arbitrage and Use of Proceeds Certificate remain true and correct.

IN WITNESS WHEREOF, I have hereunto set my hand as of the date first set forth above.

VILLAGE OF SOUTH GLENS FALLS

By: _____
Name: _____
Title: _____

SRF Project No.: C5-7505-01-00

Cost Summary

South Glens Falls V, C5-7505-01-00

Request No. **2**

Contractor Name / Cost Description	Contract Date	Contract Amt	Eligible Amt	Disbursed To Date	Project Cost To Date	Elig. Contract Amt. Remaining	Costs Requested
Kenyon Pipeline Inspection, LLC	12/23/2020	\$600,212.08	\$600,212.08	\$600,212.08	\$600,212.08	\$0.00	
Construction	Contract No. 1 - 2020 Sewer Improvements	\$600,212.08	\$600,212.08	\$600,212.08	\$600,212.08	\$0.00	
MCJ Construction, LLC	08/14/2020	\$354,423.10	\$354,423.10	\$354,423.10	\$354,423.10	\$0.00	
Construction	Contract No. 2G - 1st Street Pump Station Upgrades - General Construction	\$354,423.10	\$354,423.10	\$354,423.10	\$354,423.10	\$0.00	
O'Connell Electric Company, Inc.	08/14/2020	\$188,899.44	\$188,899.44	\$188,899.44	\$188,899.44	\$0.00	
Construction	Contract No. 2E - 1st Street Pump Station Upgrades - Electrical Construction	\$188,899.44	\$188,899.44	\$188,899.44	\$188,899.44	\$0.00	
Chazen Engineering, Land Surveying, & Landscape Ar	03/19/2015	\$37,500.00	\$0.00	\$0.00	\$37,500.00	\$0.00	(non-SRF)
Engineering	Task No. 1 - Sanitary Sewer System Study and Report	\$37,500.00	\$0.00	\$0.00	\$37,500.00	\$0.00	
Delaware Engineering, D.P.C.	07/10/2019	\$219,243.02	\$219,243.02	\$219,243.02	\$219,243.02	\$0.00	
Engineering	Collection System Upgrades - Construction Administration	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	
	Collection System Upgrades - Construction Observation	\$14,413.20	\$14,413.20	\$14,413.20	\$14,413.20	\$0.00	
	Collection System Upgrades - Design Phase Services	\$57,400.00	\$57,400.00	\$57,400.00	\$57,400.00	\$0.00	
	Collection System Upgrades - Reimbursable Expenses	\$1,723.21	\$1,723.21	\$1,723.21	\$1,723.21	\$0.00	
	Collection Systems Upgrades - CCTV Inspection	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$0.00	
	Pump Station Upgrades - Construction Administration	\$14,999.80	\$14,999.80	\$14,999.80	\$14,999.80	\$0.00	
	Pump Station Upgrades - Construction Observation	\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00	\$0.00	

Cost Summary

South Glens Falls V, C5-7505-01-00

Request No. **2**

Contractor Name / Cost Description	Contract Date	Contract Amt	Eligible Amt	Disbursed To Date	Project Cost To Date	Elig. Contract Amt. Remaining	Costs Requested
Delaware Engineering, D.P.C.	07/10/2019	\$219,243.02	\$219,243.02	\$219,243.02	\$219,243.02	\$0.00	
Engineering							
Pump Station Upgrades - Design Phase Services	Not to Exceed	\$50,707.45	\$50,707.45	\$50,707.45	\$50,707.45	\$0.00	
Pump Station Upgrades - Reimbursable Expenses	Not to Exceed	\$1,999.36	\$1,999.36	\$1,999.36	\$1,999.36	\$0.00	
Technical Force Account	09/17/2020	\$52,409.19	\$52,409.19	\$52,409.19	\$52,409.19	\$0.00	
Technical FA							
I & I Sewer Repairs	Estimate	\$52,409.19	\$52,409.19	\$52,409.19	\$52,409.19	\$0.00	
Bartlett, Pontiff, Stewart & Rhodes, P.C.	12/30/2019	\$3,505.00	\$3,505.00	\$0.00	\$0.00	\$3,505.00	
Bond Counsel							
Short-Term	Lump Sum	\$3,505.00	\$3,505.00	\$0.00	\$0.00	\$3,505.00	\$3,505.00
Bartlett, Pontiff, Stewart & Rhodes, P.C.	07/10/2024	\$5,290.00	\$5,290.00	\$5,290.00	\$5,290.00	\$0.00	
Bond Counsel							
Long-Term	Lump Sum	\$5,290.00	\$5,290.00	\$5,290.00	\$5,290.00	\$0.00	
Law Office of Susan F. Bartkowski, P.C. (.)	01/03/2020	\$776.95	\$776.95	\$0.00	\$0.00	\$776.95	
Local Counsel							
Local Counsel	Lump Sum	\$776.95	\$776.95	\$0.00	\$0.00	\$776.95	\$776.95
Miscellaneous							
Miscellaneous	10/04/2018	\$1,403.64	\$1,402.90	\$1,402.90	\$1,402.90	\$0.00	
Other							
Miscellaneous (Copies, Postage, Legal Ads, Etc.)	Estimate	\$1,403.64	\$1,402.90	\$1,402.90	\$1,402.90	\$0.00	

Cost Summary

South Glens Falls V, C5-7505-01-00

Request No. **2**

Contractor Name / Cost Description	Contract Date	Contract Amt	Eligible Amt	Disbursed To Date	Project Cost To Date	Elig. Contract Amt. Remaining	Costs Requested
Contingency	10/04/2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Contingency	Estimate	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(not releasable)
New contracts (include copy of contract with request):							
PROJECT TOTALS FOR C5-7505-01-00:		\$1,463,662.42	\$1,426,161.68	\$1,421,879.73	\$1,459,379.73		

LESS OFFSETS:

TOTAL NET REQUESTED FOR THIS DISBURSEMENT: **\$4,281.95**

Summary of SRF Funding for C5-7505-01-00 (all financings)	
Total Amount Financed by SRF:	\$ 1,067,747.00
Total Grant:	358,415.42
Total Project Costs Disbursed to Date:	1,421,879.73
PLUS: Cost of Issuance Disbursed:	0.00
Total SRF Funds Disbursed To Date:	\$ 1,421,879.73

Summary of SRF Funding for C5-7505-01-00 (current financing only)	
SRF Financing Amount:	\$ 1,009,247.00
Grant Amount:	112,165.42
Disbursed To Date:	1,117,129.73
Available Balance:	\$ 4,282.69

VOUCHER

Village of South Glens Falls
46 Saratoga Ave.
South Glens Falls, NY 12803

Department: _____

Claimant's
 Name
 and
 Address

Bartlett, Pontiff, Stewart & Rhodes, PC
 J. Lawrence Palkowitz, Esq.
 One Washington St., PO Box 2168
 Glens Falls, NY 12801

Purchase Order No. 653

Do Not Write In This Box

Date Voucher Received

Fund Appropriation

Amount

G 1380.400

3505.00

Total

Abstract No.

Vendor's Ref. No.

Terms

Date	Quantity	Description of Materials or Services	Unit Price	Amount
2/24/2020		For services rendered in connection with \$1,470,000 Short-Term CWSRF Financing and \$492,500.00 WIIA Grant		<u>\$3,505.00</u>

VILLAGE OF SOUTH GLENS FALLS

No. 008910

REFERENCE/DESCRIPTION

NET AMOUNT

Vendor: STEWA005 BARTLETT, PONTIFF STEWART
 PO: 20000653 DESC: Services for WIIA Grant

3,505.00

Check Date: 03/10/20 Check Amount: \$*****3,505.00

VOUCHER NO.

BARTLETT, PONTIFF, STEWART & RHODES, P.C.
One Washington Street
P.O. Box 2168
Glens Falls, New York 12801-2168
Telephone (518) 792-2117
Fax (518) 792-3309

January 10, 2020

Mayor Harry Gutheil, Jr.
Village of South Glens Falls
46 Saratoga Avenue
South Glens Falls, New York 12803

Matter # 202168

For services rendered in connection with
\$1,470,000 Short-Term CWSRF Financing
and \$492,500.00 WIIA Grant

\$ 3,475.00

Disbursements:

UPS Charges

30.00

TOTAL AMOUNT DUE

\$ 3,505.00



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ADIRONDACK EAP



ADIRONDACK P&M



ADOBE



AED



ASKCO



Atlantic Testing



AUCTIONS INT'L



AXON



BARTKOWSKI



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Shannon



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**Shannon Gray**

Hi Can you please review the attached as per Harry, he would like to

**Robert Flores**

This can be paid with the EFC funds. You need to send EFC the agree

**Shannon Gray**

Thank you!

**Shannon Gray**

Harry, See below !

**Harry Gutheil Jr.**

to Robert, me

Robert,

We closed on the short-term financing. Are you suggesting that we wou

**Robert Flores**

to Harry, me

No. submit to EFC and then pay the bill. reimbursement is for any previc

Thank you!

Ok, thanks.

Ok, thank you.

Reply

Reply all

Forward

Motion by Trustee Girard to approve these transfers. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

4. Approve Bills

Mayor Gutheil asked Attorney Bartkowski if we supplied Leise a copy of our tax exempt can he use it with his vendor to reduce his invoice that he marked up. She said that he could.

All agreed to change the invoice for Leise Well Drilling to ~~exclude the sales tax~~ and to send a copy of the tax exempt certificate along with check.

Motion by Trustee Girard to approve the warrant. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

Received a bill from Larry Paltrowitz for \$3,505 but did not get this on this warrant. Board agreed to pay this out of contingency G1990.400. Transfer \$3,505 from contingency to G1380.400 Village Engineer Cont. Expense.

Motion by Trustee Girard to approve the transfer
Orlow. All were in favor. None opposed. Motion carried. Seconded by Trustee

5. January Financial Statements

Motion by Trustee Bodkin to receive and file the January 2020 financial statements. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

6. Cyber Insurance Limits

Rick Leonelli had given the Board a quote on cyber insurance. Trustee Bodkin asked what the actual coverages are. Mayor Gutheil did not know. Will add this to the agenda for the next meeting.

7. Adirondack Water Works Conference

T.J. Chagnon requested permission to send 3 employees to the 2020 Adirondack Water Works Spring Meeting on March 11, 2020. Registration fee is \$45 per person.

Motion by Trustee Girard to approve 3 staff members to attend the Adirondack Water Works Spring Meeting on March 11, 2020. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

8. Water Plant Filters Quote

T.J. Chagnon received 3 quotes to purchase Parker filters for the water plant. MSC Filtration \$16,266.00, D&D Filtration \$18,485.56 and AFTEK Filtration \$20,412.00.

South Glens Falls, NY 12803

Department

Law Office of Susan F. Bartkowski, P.C.
5 Loughberry Road
Saratoga Springs, NY 12866

Claimant's
Name
and
Address

Tax ID #: 83-1104886

Fund Appropriation

734

Amount

A1430.400

775.68

Total

Abstract No.

Vendor's Ref. No. 2018-03 Mun.

Total: \$775.68

Terms: \$750.00 Flat fee
Expenses: \$25.68 Fed Ex

FOR LEGAL SERVICES RENDERED: In Connection with the New York State Revolving Fund (CWSRF)\$1,470,000.00 Short-Term CWSRF Financing and \$492,500.00 WIIA Grant to the Village of South Glens (the "Recipient") CWSRF

Project No.: C5-7505-01-00

Fee for general counsel services and attorney opinion letter relative to the above referenced matter.

Claimant's Certification

VILLAGE OF SOUTH GLENS FALLS

No. 009002

REFERENCE/DESCRIPTION

NET AMOUNT

Vendor: LAWOF005 LAW OFFICE OF SUSAN BARTKOWSKI
NO: 20000734 DESC:

775.68

Check Date: 04/16/20 Check Amount: \$*****775.68

Susan F. Bartkowski, Esq.
Law Office of Susan F. Bartkowski, P.C.

January 3, 2020

Mayor Harry G. Gutheil, Jr.
Village of South Glens Falls
46 Saratoga Avenue
South Glens Falls, New York

Re: New York State Clean Water State Revolving Fund (CWSRF)
\$1,470,000.00 Short-Term CWSRF Financing and \$492,500.00 WIIA
Grant to the Village of South Glens Falls (the "Recipient") CWSRF
Project No.: C5-7505-01-00

Dear Mayor Gutheil:

My Firm is pleased that the Village of South Glens Falls has retained The Law Office of Susan F. Bartkowski, P.C., Susan F. Bartkowski, of counsel, to be its general counsel in connection with the above-referenced \$1,470,000 Short Term EFC financing and \$492,500 WIIA Grant. This engagement letter is intended to explain the scope of the services we have agreed to perform, the fees to be charged together with our billing practices, and your rights with regard to any disputed fees.

My Firm is engaged to represent the Village as its general counsel in the above-referenced financing. My Firm's fee to the Village for our general counsel services on this matter to date and opinion will be \$750.00, plus out-of-pocket disbursements in the total amount of \$26.95 for a total of \$776.95. Any fees or disbursements not paid within thirty (30) days of the billing date will be subject to a late charge of three quarters of one percent (.75 of 1 %) per month.

While my Firm seeks to avoid any fee disputes with our clients, and rarely have such disputes, in the event such a dispute does arise, you are advised that the Village of South Glens Falls has the right, at its election, to seek arbitration to resolve the fee dispute. In such event, we shall advise you in writing by certified mail that the Village of South Glens Falls has 30 days from receipt of such notice in which to elect to resolve the dispute by arbitration, and we shall enclose a copy of the arbitration rules and a form for requesting arbitration. The decision resulting from arbitration is binding upon both the Village of South Glens Falls and this firm.

Mayor Harry G. Gutheil, Jr.

January 3, 2020

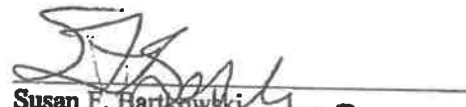
Page Two

Please sign on the appropriate line below and return one signed original to me.

I appreciate the opportunity to represent the Village of South Glens Falls as its local counsel in connection with the \$1,470,000 EFC Short Term financing and \$492,500 WIIA Grant.

LAW OFFICE OF SUSAN F. BARTKOWSKI, P.C.

By:


Susan F. Bartkowski
Admitted to practice in New York
Susan.Bartkowski@gmail.com
518-879-9098

I have read and understand the terms of the above letter, have received a copy and accept all of its terms.

Village of South Glens Falls

BY:  Dated: 1/3/2020
Mayor Harry G. Gutheil, Jr.



FedEx Billing Online

Invoice Detail View

Invoice Summary

[Back](#)

Billing Information

Invoice no. 8-018-74378
 Account no. 6595-2891-6
 Store ID no.
 FedEx Tax ID No. 71-0427097
 Invoice date 01/06/2020
 Invoice status Closed
 Balance due \$0.00
[View Invoice History](#)

Charge Summary

[View Details](#)
 Total express charges 25.68
 Total ground charges 0.00
 Total other charges 0.00
 Total invoice amount 25.68
 Total payments and credits 25.68
 Total balance due \$0.00

Other discounts may apply.

FedEx Invoice Details

[Help](#)

Filter by None selected ▼

Results per page 10 ▼

Select all	Tracking ID	Date	Type	Product group	Reference	Payor	Status	Meter	Total Billed	Balance due
	777368843926	12/31/2019	Express		VSGF ECF Sewer	Shipper	Closed	113741698	25.68	0.00

[Back](#)

Village of South Glens Falls

AP Warrant

I certify that I have reviewed the warrant attached and you are hereby directed to pay each of the claimants in the amount show opposite their name.

WARRANT DATE: 9/3/25

General Fund (A) Total: \$101,694.39

Vouchers	26000213	26000224	26000225	26000226	26000227
	26000228	26000229	26000230	26000231	26000232
	26000233	26000234	26000235	26000236	26000237
	26000238	26000239	26000240	26000241	26000242
	26000243	26000244	26000245	26000246	26000247
	26000248	26000249	26000250	26000251	26000252
	26000253	26000254	26000255	26000256	26000259
	26000260	26000262	26000263	26000264	26000265
	26000266	26000267	26000268		

Water Fund (FX) Total: \$10,297.44

Vouchers	26000237	26000243	26000244	26000246	26000247
	26000250	26000257	26000258	26000261	

Sewer Fund (G) Total: \$1,454.43

Vouchers	26000237	26000243	26000244	26000246	26000247
	26000250				

BOARD OF TRUSTEES

Joseph Orlow, Mayor _____

Timothy M. Carota, Trustee: _____

Claude Middleton, Trustee: _____

Keith Comstock, Trustee: _____

Zachary Baxter, Trustee: _____

Village of South Glens Falls

AP Warrant

I certify that I have reviewed the warrant attached and you are hereby directed to pay each of the claimants in the amount show opposite their name.

WARRANT DATE: 9/3/25

General Fund (A) Total: \$3,855.00

Vouchers	26000269	26000270	26000271	26000272	

Water Fund (FX) Total: _____

Vouchers					

Sewer Fund (G) Total: _____

Vouchers					

BOARD OF TRUSTEES

Joseph Orlow, Mayor _____

Timothy M. Carota, Trustee: _____

Claude Middleton, Trustee: _____

Keith Comstock, Trustee: _____

Zachary Baxter, Trustee: _____

Village of South Glens Falls
Purchase Order Listing By P.O. Number

09/02/2025

09:07 AM

Ranges		Item Status		Purchase Types		Misc				
Range: First to Last Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 05/31/26		Open: N Void: N Paid: N Held: N Aprv: N Rcvd: Y		Bid: Y State: Y Other: Y Exempt: Y		P.O. Type: All Format: Detail without Line Item Notes Include Non-Budgeted: Y Prior Year Only: N * Means Prior Year Line: Vendors: All				
PO #	PO Date	Vendor	Contract PO Type							
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26000213	08/15/25 GALLS005 GALLS, INC.									
1	RETURN CHARGE/SHIPPING	\$7.99	A -3120-0407-0000	E	PD C.E.-UNIFORMS-F.T.	R	08/22/25	08/25/25		032085275
2	Tactical boots	\$80.59	A -3120-0407-0000	E	PD C.E.-UNIFORMS-F.T.	R	08/22/25	08/25/25		031651582
3	credit memo - returned boots	73.60-	A -3120-0407-0000	E	PD C.E.-UNIFORMS-F.T.	R	08/22/25	08/25/25		032086746
		<u>\$14.98</u>								
26000224	08/25/25 P-000040 HAYES & HAYES LLC									
1	PROP TAX REFUND RLS	\$2,389.89	A -9000-0000-0000	E	Property Tax Refunds	R	08/25/25	08/26/25		19
2	PROP TAX REFUND RLW	\$1,935.04	A -9000-0000-0000	E	Property Tax Refunds	R	08/25/25	08/26/25		19
		<u>\$4,324.93</u>								
26000225	08/25/25 P-000041 WHITAKER DAIN									
1	PROP TAX REFUND Village	\$9.42	A -9000-0000-0000	E	Property Tax Refunds	R	08/25/25	08/26/25		61
26000226	08/25/25 P-000042 TRICOMI MARIO F									
1	PROP TAX REFUND Village	\$558.60	A -9000-0000-0000	E	Property Tax Refunds	R	08/25/25	08/26/25		73
26000227	08/25/25 P-000043 BLACKMER SONYA									
1	PROP TAX REFUND Village	\$0.92	A -9000-0000-0000	E	Property Tax Refunds	R	08/25/25	08/26/25		341
26000228	08/25/25 P-000044 CLARKE SUSAN E									
1	PROP TAX REFUND Village	\$0.01	A -9000-0000-0000	E	Property Tax Refunds	R	08/25/25	08/26/25		500
26000229	08/25/25 P-000045 21 HARRISON AVENUE LLC									

Village of South Glens Falls
Purchase Order Listing By P.O. Number

09/02/2025

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PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26000247	08/27/25	CSEAE005	CSEA EMPLOYEE BENEFIT FUND										
1	VISION COVERAGE SEPT 2025			E	\$489.14	A -9060-0800-0000		HEALTH & DENTAL BENEFITS	R	08/27/25	08/27/25		SEPT BILLING
2	VISION COVERAGE SEPT 2025			E	\$44.47	FX-9060-0800-0000		HEALTH & DENTAL BENEFITS	R	08/27/25	08/27/25		SEPT BILLING
3	VISION COVERAGE SEPT 2025			E	\$22.23	G -9060-0800-0000		HEALTH & DENTAL BENEFITS	R	08/27/25	08/27/25		SEPT BILLING
					<u>\$555.84</u>								
26000248	08/27/25	NYCOM005	NYCOM										
1	ANNUAL DUES 6/25 - 5/26			E	\$2,123.00	A -1210-0400-0000		MAYOR CONTRACTUAL EXPENSE	R	08/27/25	08/27/25		4998
26000249	08/27/25	WBMAS005	WB Mason										
1	OFFICE / CLEANING			E	\$16.11	A -1440-0405-0000		BLDG INSP MISCELLANEOUS	R	08/27/25	08/27/25		256239098
2	OFFICE / CLEANING			E	\$93.94	A -1325-0404-0000		C/T OFFICE SUPPLIES	R	08/27/25	08/27/25		256234548
3	OFFICE / CLEANING			E	\$5.99	A -1325-0404-0000		C/T OFFICE SUPPLIES	R	08/27/25	08/27/25		256267800
					<u>\$116.04</u>								
26000250	08/27/25	RINGCENT	RINGCENTRAL INC										
1	PHONE SVC AUG/SEPT			E	\$147.55	G -8130-0403-0000		SEWAGE DISP.C.E.-PHONE	R	08/27/25	08/27/25		CD 001194830
2	PHONE SVC AUG/SEPT			E	\$76.51	A -1640-0404-0000		DPW C.E.-TELEPHONE	R	08/27/25	08/27/25		CD 001194830
3	PHONE SVC AUG/SEPT			E	\$131.15	A -3120-0405-0000		PD C.E.-TELEPHONE	R	08/27/25	08/27/25		CD 001194830
4	PHONE SVC AUG/SEPT			E	\$136.61	A -1325-0405-0000		C/T TELEPHONE	R	08/27/25	08/27/25		CD 001194830
5	PHONE SVC AUG/SEPT			E	\$54.65	FX-8320-0402-0000		WATER PUMP-PHONE	R	08/27/25	08/27/25		CD 001194830
					<u>\$546.47</u>								
26000251	08/27/25	NIKAS005	LAW OFFICE OF WILLIAM NIKAS										
1	AUGUST LEGAL SVC			E	\$3,000.00	A -1420-0401-0000		ATTORNEY-CONTRACT,C.E.	R	08/27/25	08/27/25		AUG BILLING
26000252	08/27/25	CARDI010	CARDINALES CAR CARE										
1	NY SAFETY AND EMISSION INSPECT			E	\$21.00	A -3120-0401-0000		PD C.E.-CAR REPAIR MAINT.	R	08/27/25	08/27/25		24728
26000253	08/27/25	DELAG005	DE LAGE LANDEN FINANCIAL SERV										
1	COPIER LEASE SEPT			E	\$140.00	A -1325-0401-0000		C/T SERVICE EQUIP	R	08/27/25	08/27/25		591705996
26000254	08/27/25	SALEM005	SALEM FARM SUPPLY INC										
1	MOWER REPAIR			E	\$291.46	A -7110-0401-0000		PARKS C.E.-O & M	R	08/27/25	08/27/25		P00305

Village of South Glens Falls
Purchase Order Listing By P.O. Number

09/02/2025

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PO #	PO Date	Vendor	Contract PO Type		Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
26000255	08/27/25	PETTY005	PETTEYS SAWMILL									
1		FORM BOARDS FOR 50/50			\$168.00	A-5410-0402-0000	E	SIDEWALKS CONTRACTUAL	R	08/27/25	08/27/25	19638
26000256	08/27/25	WALLA005	WALLACE SUPPLY CO.,INC.									
1		CHAIN GR 100			\$98.40	A-1640-0407-0000	E	DPW C.E.-REPAIRS/MAINTEN.	R	08/27/25	08/27/25	582018
2		SANDING PADS			\$92.00	A-1640-0407-0000	E	DPW C.E.-REPAIRS/MAINTEN.	R	08/27/25	08/27/25	582018
					<u>\$190.40</u>							
26000257	08/27/25	FERGU005	FERGUSON ENTERPRISES									
1		CTS 250 PSI NSF BLUE			\$207.00	FX-8340-0400-0000	E	WATER TRANS.C.E.REPAIRS	R	08/27/25	08/27/25	M201490
26000258	08/27/25	AQUAL005	AQUALOGICS SYSTEM INC									
1		WATER TANK WORK ORDER 25-225S			\$7,172.00	FX-8320-0403-0000	E	WATER PUMP-REPAIRS	R	08/27/25	08/27/25	IN25-225-01
26000259	08/27/25	MONRO005	MONROE TRACTOR&IMPLENT CO									
1		GUTTER BROOM/TUBE BROOM			\$2,594.90	A-8170-0401-0000	E	ST. CLEANING C.E.-BROOMS	R	08/27/25	08/27/25	973067
26000260	08/27/25	CAPIT035	CAPITAL ONE TRADE CREDIT									
1		LUMBER SUPPLIES			\$99.24	A-8140-0403-0000	E	STORM SEWERS C.E.-REPAIRS	R	08/27/25	08/27/25	2508-258215
2		LUMBER SUPPLIES			\$85.88	A-8140-0403-0000	E	STORM SEWERS C.E.-REPAIRS	R	08/27/25	08/27/25	2507-252257
					<u>\$185.12</u>							
26000261	08/27/25	TEAME005	TEAM EJP									
1		CORE BLUE T BOLT & NUT			\$250.00	FX-8340-0400-0000	E	WATER TRANS.C.E.REPAIRS	R	08/27/25	08/27/25	6529958
26000262	08/27/25	ARAMA005	VESTIS									
1		SHOP RAGS			\$54.71	A-1640-0406-0000	E	DPW C.E.SUPPLIES/MAINTEN.	R	08/27/25	08/27/25	2710466941
26000263	08/28/25	WELLE005	WELLERS AUTO PARTS INC.									
1		Bucket Tr. repairs/shop supply			\$83.51	A-5110-0405-0000	E	ST. MAINT VEHICLE REPAIRS	R	08/28/25	08/28/25	792721
2		Bucket Tr. repairs/shop supply			\$51.96	A-5110-0402-0000	E	ST. MAINT C.E.-EQUIP. REPAIR	R	08/28/25	08/28/25	797792
					<u>\$135.47</u>							

Village of South Glens Falls
Purchase Order Listing By P.O. Number

09/02/2025

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PO # PO Date Vendor

Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
26000264 08/28/25 WEXBA005 WEX Bank								
1 FUEL PURCHASES JULY	\$3,150.56	A-1640-0403-0000	E	DPW C.E.-GAS/OIL	R	08/28/25	08/28/25	106391866
2 FUEL PURCHASES JULY	\$489.70	A-3120-0421-0000	E	PD C.E GAS & OIL	R	08/28/25	08/28/25	106391866
	<u>\$3,640.26</u>							
26000265 08/28/25 TMOBI005 T-MOBILE								
1 PD MOBILE INTERNET	\$60.60	A-3120-0419-0000	E	PD INTERNET SERVICE	R	08/28/25	08/28/25	7/23/25-8/22/25
26000266 08/28/25 WBMAS005 WB Mason								
1 OFFICE / CLEANING	\$83.12	A-3120-0408-0000	E	PD C.E.-OFFICE SUPPLIES	R	08/28/25	08/28/25	256407506
2 OFFICE / CLEANING	\$116.99	A-3120-0412-0000	E	PD C.E.-BUILDING REPAIRS	R	08/28/25	08/28/25	256407506
	<u>\$200.11</u>							
26000267 08/28/25 BERGM010 BERG, MICHAEL								
1 AUG CLEANING SVC	\$396.00	A-1325-0413-0000	E	C/T CLEANING SERVICES	R	08/28/25	08/28/25	
2 AUG CLEANING SVC	\$156.00	A-3120-0418-0000	E	PD CLEANING & SUPPLIES, C.E.	R	08/28/25	08/28/25	
3 AUG CLEANING SVC	\$78.00	A-3410-0403-0000	E	FD C.E. - CLEANING	R	08/28/25	08/28/25	
4 AUG CLEANING SVC	\$396.00	A-7110-0401-0000	E	PARKS C.E.-O & M	R	08/28/25	08/28/25	
	<u>\$1,026.00</u>							
26000268 08/28/25 NYCOM005 NYCOM								
1 FALL TRAINING SCHOOL Trustee	\$690.00	A-1010-0402-0000	E	TRUSTEES TRAINING	R	08/28/25	08/28/25	6350
2 FALL TRAINING SCHOOL Mayor	\$765.00	A-1210-0402-0000	E	MAYOR TRAINING	R	08/28/25	08/28/25	6352
3 FALL TRAINING SCHOOL CT/DT	\$2,145.00	A-1325-0402-0000	E	C/T SCHOOLS/CONFERENCES	R	08/28/25	08/28/25	6291,6333,6346
	<u>\$3,600.00</u>							
26000269 08/29/25 HAMPT005 HAMPTON INN & SUITES								
1 NYCOM CONFERENCE - MIDDLETON	\$762.00	A-1010-0402-0000	E	TRUSTEES TRAINING	R	08/29/25	08/29/25	
26000270 08/29/25 HAMPT005 HAMPTON INN & SUITES								
1 NYCOM CONFERENCE - ORLOW	\$1,295.00	A-1210-0402-0000	E	MAYOR TRAINING	R	08/29/25	08/29/25	
26000271 08/29/25 HAMPT005 HAMPTON INN & SUITES								
1 NYCOM CONFERENCE - HOLCOMB	\$762.00	A-1325-0402-0000	E	C/T SCHOOLS/CONFERENCES	R	08/29/25	08/29/25	

Village of South Glens Falls
Purchase Order Listing By P.O. Number

09/02/2025

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PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26000272	08/29/25	HAMPT005						HAMPTON INN & SUITES					
1		NYCOM CONFERENCE - BERG/GOLLHO			\$1,036.00	A-1325-0402-0000	E	C/T SCHOOLS/CONFERENCES	R	08/29/25	08/29/25		
Total Purchase Orders:					50	Total P.O. Line Items:			81	Total List Amount: \$117,301.26			Total Void Amount: \$0.00

Totals by Year-Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
GENERAL FUND	6-A	\$96,797.06	\$0.00	\$0.00
WATER FUND	6-FX	\$10,297.44	\$0.00	\$0.00
SEWER FUND	6-G	\$1,454.43	\$0.00	\$0.00
	Year Total:	\$108,548.93	\$0.00	\$0.00
GENERAL FUND	X-A	\$8,752.33	\$0.00	\$0.00
Total Of All Funds:		\$117,301.26	\$0.00	\$0.00
				\$117,301.26

Totals by Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
GENERAL FUND	A	\$105,549.39	\$0.00	\$0.00
WATER FUND	FX	\$10,297.44	\$0.00	\$0.00
SEWER FUND	G	\$1,454.43	\$0.00	\$0.00
Total Of All Funds:		\$117,301.26	\$0.00	\$0.00
				\$117,301.26

Village of South Glens Falls
Breakdown of Expenditure Account Current/Prior Received/Prior Open

09/02/2025

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Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND	6-A	\$96,797.06	\$0.00	\$0.00	\$0.00	\$96,797.06
WATER FUND	6-FX	\$10,297.44	\$0.00	\$0.00	\$0.00	\$10,297.44
SEWER FUND	6-G	\$1,454.43	\$0.00	\$0.00	\$0.00	\$1,454.43
	Year Total:	\$108,548.93	\$0.00	\$0.00	\$0.00	\$108,548.93
GENERAL FUND	X-A	\$8,752.33	\$0.00	\$0.00	\$0.00	\$8,752.33
	Total Of All Funds:	\$117,301.26	\$0.00	\$0.00	\$0.00	\$117,301.26

Village of South Glens Falls

Payroll Warrant

I certify that I have audited the attached timesheets in the amounts shown on the September 3, 2025 warrant.
You are hereby directed to pay the employees in the amounts shown per department.

WARRANT DATE: 09/03/25

Payroll Week Ending:	<u>August 16, 2025</u>
Check Date:	<u>August 20, 2025</u>
Clerks:	<u>\$3,602.18</u>
DPW:	<u>\$10,507.81</u>
Police:	<u>\$10,373.87</u>
Mayor/Board/Bldg. Inspector:	<u>\$770.40</u>
Total Payroll:	<u>\$25,254.26</u>

Payroll Week Ending:	<u>August 23, 2025</u>
Check Date:	<u>August 27, 2025</u>
Clerks:	<u>\$3,593.11</u>
DPW:	<u>\$9,998.34</u>
Police:	<u>\$10,682.54</u>
Mayor/Board/Bldg. Inspector:	<u>\$6,269.09</u>
Total Payroll:	<u>\$30,543.08</u>

BOARD OF TRUSTEES

Joseph Orlow, Mayor

Timothy M. Carota, Trustee:

Claude Middleton, Trustee:

Keith Comstock, Trustee:

Zachary Baxter Trustee:

BUILDING INSPECTOR AND CODE ENFORCEMENT MONTHLY REPORT

Subject: Monthly Building and Codes Department Activity Report

Date: July 1st-31st 2025

Status Update

- 6 Stillwood lane demolition has begun will be finished by early August
- 18 Chestnut Street has been resolved with the assistance of SCCPS and local village health officer.
- 42 ferry Blvd Grass has been mowed and for sale sign posted
- 1 Wilson Ave Given an appearance ticket to appear on the 30th of July. Issue has been resolved

Mileage Driven: 50 Total

- Miles For July

Certificate of Occupancy: ()

-

Certificate of Completion: (6)

- 43 Jackson Permit # 2454 Addition
- 4 Wilson Ave Permit # 2529 fence
- 4 Wilson Ave Permit # 2530 Stairs
- 12 Tamarac Drive Permit # 2520 Pool
- 12 tamarac Drive Permit # 2521 Fence
- 12 Tamarac Drive permit # 2523 Shed

New Permits: (5)

- 23 Catherine St Permit # 2535
- 18 Tamarac Dr Permit # 2536
- 18 Tamarac Dr Permit #2537
- 138 Saratoga Ave Permit # 2538
- 117 Hudson St Permit # 2539

Site Inspections: (5)

- 23 Catherine St
- 4 Wilson/Final
- 43 Jackson Ave/addition final
- 12 Tamarac Drive/ three inspections
- 6 Stillwood LN/ Demo

Fire Safety Inspections: (1)

- 110 Main Street A Pretty Parlor

Site Plan Review: (0)

Zoning Compliance: (0)

Municipal Search Letters: (1)

- 104 Saratoga Ave

Citations/Violations:

I will continue to work with our residents to clean up yard debris, junked cars, and general property maintenance. I am pleased with the overall resident's cooperation and compliance when made aware of violations. Consistent progress is being made on properties that have received notice of violation. Communication with all residents obtaining a violation has been positive and constructive.

- **New Violations Issued**
- **212 Main St/ trash by curb**
- **18 Hudson Street/partial collapse of back porch & unkept yard**
- **6 Circle Drive Trash in front of home**

New Violation letter Sent

- 210 Main Street Trash alongside of driveway behind house
- 1 Wilson Ave / Dismantle vehicle out from and running a business in R1 District
- 18 Hudson / Partial collapse back porch and stairs

Violations Resolved -8

- **212 Main Street Curb Trash resolved**
- **109 Hudson Ave lg amount of trash on front porch/House has a new owner and issues are resolved.**
- **7 Circle Drive Grass cut resolved**
- **42 Ferry Blvd Grass cut resolved house for sale**
- **1 Wilson Ave Resolved, yard picked up and not running any business**
- **101 Saratoga Ave Resolved, couch picked up**
- **183 Main Street Resolved Garbage and trash picked up all around and in house, House for sale**
- **18 Chestnut Street Resolved Cleaned up and code deficiencies smoke detectors installed, health officer satisfied.**
- **Violations Outstanding:**
 - 210 Main Street working with the owner to resolve the Partial area picked up
 - 48 Harrison Ave - Working with Village Attorney
 - 29 Spring Street - 2nd Notice sent (Will send appearance ticket soon)
 - 18 Hudson Ave - Tall grass, 2nd Notice sent, partial collapse of back porch unable to contact the owner

Resident Questions, Concerns, Follow Ups Complaints:



DEPARTMENT OF PUBLIC WORKS

46 Saratoga Avenue

South Glens Falls, New York 12803-1210

Telephone (518) 792-4033

Fax (518) 792-0299

BOARD MEETING September 3 , 2025

WATER/WASTE WATER TOTALS:

WATER: 16,240,000

WASTEWATER: 8,160,000

Avg. day: 524,000

Avg. day: 263,000

Max. day: 652,000

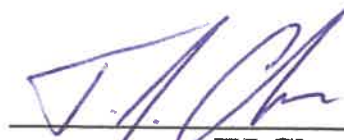
Max. day: 400,000

Min. day: 397,000

Min. day: 150,000

Town Water: 000

- 1) Emergency Water Shut Offs:**
- 2) Emergency Sewer Calls: 8/7 Wallgreens Main St.**
- 3) 8/1 Finished storm basin on Harrison & Main.**
- 4) 8/4 Replaced galvanized water service @ 22 Terrace Ave.**
- 5) 8/5 Blacktopped Second St. water trench.**
- 6) 8/5-8/11 Form and pour storm basin @ Lewis and Lydia.**
- 7) 8/12 Move hydrant 37 Stewart Ave.**
- 8) 8/18-8/22 Tear out, grade, form, and prep sidewalks @ 43 Second St and 38 Hudson St.**
- 9) 8/29 Begin painting crosswalks.**
- 10) Mowing and property maintenance and street marker painting are ongoing. (summer crew)**
- 11) Yard waste pickup and sweeping programs are in full swing.**

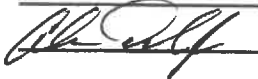

TJ Chagnon
Public Works Superintendent

Water System Operation Report

Public Water System Name	Reporting Month/Year	Date Report Submitted	Source Water Type(s)
Village of South Glens Falls	August-25		
Public Water Supply ID#	County	Town, Village, or City	
4500170	Saratoga	Village of South Glens Falls	
Treatment Plant(s) Identification #1	Beach Road WTP		

Date	Treated water volume (1,000 gallons/day)	Chlorination										PH	Water Temp.	Phosphat e
		Gas Cl ₂		Free Chlorine Residual at Entry Point (mg/l)										
		Cylinder weight remaining (lbs.) 1	Chlorine used per day (lbs.)	0000	0400	0800	1200	1600	2000	Max.	SU			
1	480.1	148.9	86.2		1.32	1.38	1.34	1.25	1.30	1.26	1.38	7.08	13	1.12
2	523.6	148.7	80.4	6.0	1.23	1.32	1.34	1.22	1.18	1.21	1.34	7.11	12.9	1.14
3	597.3	148.9	74.2	6.2	1.19	1.29	1.31	1.18	1.15	1.20	1.31	7.12	13	1.08
4	576.3	149.2	68.3	6.0	1.16	1.25	1.17	1.20	1.28	1.21	1.28	7.14	13	1.05
5	572.3	149.4	62.6	5.6	1.19	1.31	1.29	1.06	1.24	1.26	1.31	7.17	13.1	1.08
6	579.9	149.5	56.6	6.0	1.20	1.30	1.31	1.22	1.18	1.24	1.31	7.26	13	1.18
7	545.9	149.6	50.8	5.8	1.23	1.26	1.26	1.21	1.21	1.25	1.26	7.16	13	0.96
8	582.2	149.3	45.0	6.0	1.21	1.31	1.33	1.09	1.17	1.23	1.33	7.18	13.1	1.13
9	563.2	149.4	38.8	6.2	1.21	1.29	1.24	1.18	1.21	1.21	1.29	7.01	13.1	1.05
10	596.5	149.5	32.6	6.2	1.19	1.31	1.27	1.15	1.10	1.09	1.31	6.96	13.1	1.08
11	651.6	149.7	26.6	6.0	1.09	1.21	1.21	1.00	1.13	1.17	1.21	7.01	13.1	1.09
12	627.1	149.7	20.2	6.5	1.15	1.14	1.19	0.96	1.15	1.24	1.24	7.1	13.1	1.09
13	540.5	149.9	14.2	6.0	1.17	1.16	1.24	1.09	1.19	1.29	1.29	7.09	13.1	1.08
14	465.5	149.7	9.2	5.2	1.27	1.37	1.37	1.25	1.29	1.29	1.37	6.98	13.2	1.02
15	508.6	145.8	150.8	4.0	1.24	1.24	1.34	1.15	1.15	1.13	1.34	6.98	13.2	1.11
16	549.8	140.0	150.8	5.8	1.10	1.21	1.29	1.17	1.14	1.21	1.29	6.99	13.2	1.14
17	543.3	134.2	150.8	5.8	1.20	1.30	1.29	1.19	1.15	1.23	1.30	6.95	13.2	1.1
18	528.6	127.8	150.2	7.0	1.22	1.24	1.20	1.25	1.30	1.27	1.30	6.97	13.2	1.12
19	485.7	122.6	150.0	5.4	1.27	1.34	1.25	1.20	1.27	1.29	1.34	6.94	13	1.17
20	443.5	117.4	149.8	5.4	1.28	1.34	1.34	1.25	1.29	1.30	1.34	7.05	12.9	1.22
21	451.4	112.6	149.6	5.0	1.31	1.38	1.38	1.25	1.26	1.21	1.38	7.06	12.8	1.06
22	528.3	107.3	150.0	5.2	1.23	1.29	1.19	1.15	1.21	1.21	1.29	6.94	12.9	1.04
23	513.2	102.5	150.2	4.8	1.20	1.27	1.27	1.16	1.14	1.19	1.27	6.93	12.9	1.07
24	496.2	97.4	150.4	5.2	1.20	1.25	1.29	1.16	1.18	1.20	1.29	6.9	13	1.09
25	432.3	92.8	150.2	4.8	1.24	1.29	1.20	1.19	1.22	1.23	1.29	6.91	13	1.12
26	516.9	87.0	150.0	6.0	1.20	1.25	1.27	1.15	1.17	1.20	1.27	6.96	13	1.12
27	492.6	81.4	149.6	6.0	1.22	1.28	1.20	1.14	1.22	1.22	1.28	7.1	12.8	1.08
28	495.5	76.0	149.4	5.6	1.23	1.29	1.27	1.17	1.22	1.20	1.29	7.1	12.7	1.11
29	462.3	71.3	149.6	4.7	1.23	1.29	1.19	1.20	1.21	1.25	1.29	6.96	12.8	1.09
30	396.9	66.4	150.6	5.0	1.28	1.26	1.25	1.21	1.23	1.24	1.28	6.86	13.2	1.11
31	493.4	61.2	150.4	5.4	1.20	1.31	1.31	1.18	1.24	1.23	1.31	7.12	12.6	1.1
Total	16,240			168.68								218.09	403.2	34
AVG.	524			5.622666667								7.03516	13.0065	1.09677
MAX	652			6.97								7.26	13.2	1.22
MIN.	397			3.97								6.86	12.6	0.96

Reported by: Alan Dubois Jr Title: Operator in Charge NYS DOH Operator Number: NY0041732

Signature:  Date: 9/1/25 Operator Grade Lev: IIA, IIB, C, D

South Glens Falls Sewer Totals 2025

Friday, August 1, 2025	AD	200	X 1000 Gallons
Saturday, August 2, 2025	AD	275	X 1000 Gallons
Sunday, August 3, 2025	AD	275	X 1000 Gallons
Monday, August 4, 2025	AD	250	X 1000 Gallons
Tuesday, August 5, 2025	JR	350	X 1000 Gallons
Wednesday, August 6, 2025	JR	300	X 1000 Gallons
Thursday, August 7, 2025	JR	150	X 1000 Gallons
Friday, August 8, 2025	AD	235	X 1000 Gallons
Saturday, August 9, 2025	AD	245	X 1000 Gallons
Sunday, August 10, 2025	AD	270	X 1000 Gallons
Monday, August 11, 2025	AD	260	X 1000 Gallons
Tuesday, August 12, 2025	JR	370	X 1000 Gallons
Wednesday, August 13, 2025	JR	320	X 1000 Gallons
Thursday, August 14, 2025	JR	250	X 1000 Gallons
Friday, August 15, 2025	AD	260	X 1000 Gallons
Saturday, August 16, 2025	AD	240	X 1000 Gallons
Sunday, August 17, 2025	AD	300	X 1000 Gallons
Monday, August 18, 2025	AD	240	X 1000 Gallons
Tuesday, August 19, 2025	JR	400	X 1000 Gallons
Wednesday, August 20, 2025	JR	260	X 1000 Gallons
Thursday, August 21, 2025	JR	150	X 1000 Gallons
Friday, August 22, 2025	AD	230	X 1000 Gallons
Saturday, August 23, 2025	AD	250	X 1000 Gallons
Sunday, August 24, 2025	AD	265	X 1000 Gallons
Monday, August 25, 2025	AD	265	X 1000 Gallons
Tuesday, August 26, 2025	JR	370	X 1000 Gallons
Wednesday, August 27, 2025	JR	250	X 1000 Gallons
Thursday, August 28, 2025	JR	150	X 1000 Gallons
Friday, August 29, 2025	AD	260	X 1000 Gallons
Saturday, August 30, 2025	AD	360	X 1000 Gallons
Sunday, August 31, 2025	AD	160	X 1000 Gallons
			X 1000 Gallons
	TOTAL:	8160	X 1000 Gallons
	TOTAL:	8160000	
	AVERAGE:	263.2258065	
	MIN:	150	
	MAX:	400	

Date:	Total Gallons:	Clear Well Gallons:	Pumped Gallons:	Returned Gallons:
August 1, 2025	770,176	464,888	480,058	305,288
August 2, 2025	767,091	508,707	523,613	258,384
August 3, 2025	786,327	582,889	597,335	203,438
August 4, 2025	768,898	562,787	576,275	206,111
August 5, 2025	770,631	554,745	572,314	215,886
August 6, 2025	773,324	564,664	578,871	208,660
August 7, 2025	763,905	530,217	545,862	233,688
August 8, 2025	783,269	564,817	582,223	218,452
August 9, 2025	759,051	550,568	563,196	208,483
August 10, 2025	766,673	582,812	596,479	183,861
August 11, 2025	785,244	629,134	651,626	156,110
August 12, 2025	765,090	616,433	627,096	148,657
August 13, 2025	763,526	537,242	540,455	226,284
August 14, 2025	770,969	450,828	465,536	320,141
August 15, 2025	766,670	507,231	508,609	259,439
August 16, 2025	774,626	542,726	549,809	231,900
August 17, 2025	769,830	531,730	543,281	238,100
August 18, 2025	780,423	524,424	528,592	255,999
August 19, 2025	764,907	478,086	485,658	286,821
August 20, 2025	764,835	434,814	443,505	330,021
August 21, 2025	764,846	442,639	451,408	322,207
August 22, 2025	773,970	521,096	528,295	252,874
August 23, 2025	764,074	499,690	513,178	264,384
August 24, 2025	773,506	469,827	496,206	303,679
August 25, 2025	756,120	424,710	432,313	331,410
August 26, 2025	776,989	508,243	516,935	268,746
August 27, 2025	765,914	484,679	492,586	281,235
August 28, 2025	764,704	485,936	495,511	278,768
August 29, 2025	580,773	448,559	462,251	132,214
August 30, 2025	662,314	393,978	396,821	268,336
August 31, 2025	775,388	483,487	493,434	291,901
Totals:	23,574,063	15,882,586	16,239,331	7,691,477

SOUTH GLENS FALLS ANIMAL CONTROL REPORT

AUGUST REPORT

8 calls on felines, 1 complaint on 2 foxes on Baker Ave. (1 red and one grey). 5 calls on canines (referred to town DCO). 2 calls on raccoons, 1 snapping turtle {relocated}, one snake (upper trail), unfound.

One porcupine on Chestnut St., 3 calls on squirrels.

Special report: Woman on Main Street calling about her neighbor's chickens (town) crossing Main St. bothering her dog and messing her lawn up. Referred to town, as they issue the permits on chickens.

Several calls for information

E.G. Robbins, ACO

August 31, 2025



Department of Public Safety

Division of Police

5 West Marion Avenue

South Glens Falls, NY 12803

Phone: (518) 792-6336 (518) 792-4173

Fax: (518) 792-6481

David J. Gifford, Chief of Police

SEP 2 2025 4:18:26

MONTHLY REPORT FOR AUGUST 2025

Calls / Services Total	296	
Investigations	0	
Alarms	3	
Funeral Escorts	0	
Personal Injury Accidents	1	
Property Damage Accidents	11	
Open Doors & Windows	0	
House/Business Checks	1	
Assist Other Agencies (Police, Fire, or EMS)	12	
Uniform Traffic Tickets	16	
Parking Tickets	0	
D.W.I. Arrests	0	
Penal Law Arrests		
		Violations 0
		Misdemeanors 2
		Felonies 1
		Warrant 3
Traffic Details	14	
Larcenies Reported	5	
Criminal Mischief Reported	1	
Burglaries Reported	0	
Mileage 7G275	2004	
Mileage 7G276 NEW	899	
Mileage 7G276 OLD	0	
Total	2903	

Respectfully submitted,

David J. Gifford
Chief of Police

cc: Mayor & Trustees



BUILDING INSPECTOR AND CODE ENFORCEMENT MONTHLY REPORT

Subject: Monthly Building and Codes Department Activity Report

Date: August 1st-31st 2025

Status Update

- 6 Stillwood Lane demolition is complete.
- Riverview St Natural Gas Pipeline Hudson River restoration complete, no contractor on sight, no issues found
- Continuing Education with NYBOC State Codes and MS 4 Training.

Mileage Driven: 148 Total

- Miles For August

Certificate of Occupancy: (1)

- 110 Main Street "A Pretty Parlor"

Certificate of Completion: (4)

- 138 Saratoga Ave Permit #2538
- 6 Stillwood Lane Permit #2540
- 138 Saratoga Ave Permit #2542
- 110 Main Street "A Pretty Parlor"

New Permits: (5)

- 14 Leland St / Permit # 2541 Deck
- 138 Saratoga Ave / Permit #2542 Deck
- 22 Fairview St / Permit #2543 Fence
- 110 Main Street / Permit #2544 Plumbing
- 8 Harrison Ave / Permit # 2545 Building Permit

Site Inspections: (7)

- 6 Stillwood Ln/ Demo/ Completion
- 14 Leland St/ Deck
- 138 Saratoga Ave Pool/ Deck
- 22 Fairview St/ Fence
- 110 Main Street/ Plumbing
- 110 Main Street/ Fire Safety
- 8 Harrison Ave/ Footing

Fire Safety Inspections: (1)

- 110 Main Street - A Pretty Parlor

Site Plan Review: (0)

Zoning Compliance: (0)

Municipal Search Letters: (1)

- 19 McHugh Street

Citations/Violations:

I will continue to work with our residents to clean up yard debris, junked cars, and general property maintenance. I am pleased with the overall residents' cooperation and compliance when made aware of violations. Consistent progress is being made on properties that have received notice of violations. Communication with all residents who have obtained a violation has been positive and constructive.

New Violations Issued

- 22 Main Street - Tall Grass
- 37 Main Street - Tall Grass

New Violation Letter Sent

- 210 Main Street - Trash alongside of driveway behind house - **Court Date Scheduled for 9/10/25**
- 18 Hudson Street / Partial collapse of back porch and stairs
- 22 Main Street letter sent
- 37 Main Street letter sent

Violations Resolved (8)

- 6 Circle Drive - resolved

- **Violations Outstanding:**

- 210 Main Street tenants issued a subpoena. **The court date will be Sept 10th.**
- 48 Harrison Ave - **Working with Village Attorney**
- 29 Spring Street - 2nd Notice sent (Will send appearance ticket soon)
- 18 Hudson Ave - Tall grass, 2nd Notice sent, partial collapse of back porch, **unable to contact the owner**

Resident Questions, Concerns, Follow Ups, Complaints:

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY 12803
July 21, 2025
Public Meeting @ 1:00 PM

Public Meeting
MAYOR JOSEPH ORLOW PRESIDING
Minutes

Attendance:

Mayor Orlow
Trustee Middleton

Clerk Treasurer Samantha Berg
Deputy Clerk Treasurer Lorie Gollhofer

The Mayor opened the Public Meeting at 3:00 PM.

1. Bids received for CDBG RFP:

- a. **MSK Engineering:** received 07/11/25 UPS. RFQ qualifications, no RFP cost
- b. **CT Male:** received 07/21/25 at 1:52 pm. RFQ qualifications, RFP consulting services
- c. **Barton & Legudis:** received 07/21/25 at 11:21 am. RFQ qualifications, RFP billing rates information
- d. **Suozzo & Dody:** RFQ with detailed billing rate schedule, RFP
- e. **Delaware Engineering:** RFQ included Haviland & Wilson, RFP includes rate schedule
- f. **H2M Architecture and Engineers:** received 07/11/25. RFQ includes rate structure, RFP
- g. **MJ:** RFQ and RFP, excluded underground utilities, architectural investigations, wetlands, and easements



Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY 12803
August 6, 2025
Regular Village Meeting @ 7:00 PM

Regular Village Board Meeting
MAYOR JOSEPH ORLOW PRESIDING
Minutes

Attendance:

Mayor Orlow
Trustee Carota
Trustee Comstock
Trustee Middleton
Attorney Bill Nikas
Sean Doty
Harry Gutheil, Jr.
+15187916948
CR
Nick
R2D2

Clerk Treasurer Samantha Berg
DPW Superintendent TJ Chagnon
Dennis Davall
Alan Dubois
Hailey Dubois
TJ Wade
+15187916948
Bill
JM
Nick
User

The Mayor opened the meeting at 7:00 PM.

Pledge of Allegiance

Public Hearing - Site Plan Review

Motion 080625-1 to close the Public Hearing at 7:03 pm with no public comments: Trustee Carota motioned, Trustee Baxter seconded. All in favor, motion passed.

Motion 080625-2 to approve Local Law #1 Amending Section 119-10 of Chapter 119 of the Village Code of South Glens Falls titled "Site Plan Review"
Trustee Carota motioned, Trustee Baxter seconded. All in favor, motion passed.

Public Forum

- **Thomas Wade - Second St:** Inquired on the status on the water sewer billing from a flat rate to a metered rate. The Water Sewer Committee is meeting this week to discuss the meter reading issues. The meters need to be running properly before the Board changes the billing. There will be a public hearing, and mailings will be sent out when the Board is ready to make those changes.

1. Grant Projects Update

a. Carbon Filtration

- i. **Motion 080625-3 to approve Final Retainage Disbursement - HE 8340.0200 \$11,610.00 for Carbon Filtration Project:** Trustee Carota motioned, Trustee Middleton seconded. All in favor, motion passed.

Discussion: None.

b. GIGP

- i. **Project Update:** Compound Meters remain the last issue for completing the punch list. Final meeting on Thursday to go over the last items and get things squared away. Force work will also need to be submitted, but the project is under budget at this time.

- ii. **Motion 080625-4 to adopt an updated resolution allowing the Mayor to sign all documents:** Trustee Baxter motioned, Trustee Cartoa seconded. All in favor, motion passed.

Discussion: EFC is requiring an updated resolution in order to allow the Mayor to sign any documents, as the last resolution was too specific.

c. CDBG Grant update

- i. **Motion 080625-5 to accept the selected engineering proposals from Barton and Laguidice for the CDBG project and Suozzo Doty & Associates for the Village Designated Engineer, subject to the terms of the contract:** Trustee Baxter motioned, Trustee Middleton seconded. All in favor, motion passed.

Discussion: Interviews were conducted by the Water Sewer Committee on Monday and Tuesday this week to propose to the Board. The Committee would like to split the offer: the CDBG project to Barton and Laguidice, and engage Suozzo Doty & Associates as the Village Designated Engineer for the site plan review and the 10-year asset management plan.

2. Motion 080625-6 to approve Transfers: Trustee Carota motioned, Trustee Baxter seconded. All in favor, motion passed.

05/31/25 EOY Final Transfer			
a.	A 3120.0100	A 3120.0103	\$4,943.75 EOY Payroll Transfer after accruals
	A 3120.0100	A 3120.0104	\$465.00 EOY Payroll Transfer after accruals
	FX8340.0100	FX 8340.0101	\$958.25 EOY Payroll Transfer after accruals

3. Motion 080625-7 to approve the 25-26 Background Checks A 1990.0400 to A 1325.0420 (\$326.67) Transfer: Trustee Carota motioned, Trustee Baxter seconded. All in favor, motion passed.

a.	A 1990.400	A 1325.420	\$326.67	Background Checks - Holcomb
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4. **Motion 080625-8 to approve the Bills and Payroll as Audited:** Trustee Carota motioned, Trustee Middleton seconded. All in favor, motion passed.

- a. General - \$69,052.07
- b. Water - \$8,080.76
- c. Sewer - \$1,489.80
- d. Special - \$500.00
- e. Payroll -
 - i. 07/16/25 - \$24,083.97
 - ii. 07/23/25 - \$28,809.97
 - iii. 07/30/25 - \$32,050.21

5. **Motion 080625-9 to receive and file the monthly Animal Control, DPW, Bldg & Codes, and PD report:** Trustee Carota motioned, Trustee Middleton seconded. All in favor, motion passed.

Discussion: None.

6. **Motion 080625-10 to receive and file the May financials report:** Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.

7. **Motion 080625-11 to approve a water sewer refund for 29 and 31 First Street:** Trustee Baxter motioned, Trustee Cartoa seconded. All in favor, motion passed.

Discussion: The resident reached out regarding a change in the amount of his water and sewer relevies from prior years. It was identified that he was indeed overcharged due to an error in the import of his meter reading, which has been rectified. He should have only been charged 29 First St - \$880.57 plus penalties, 31 First St - \$766.69 plus penalties.

8. Old Business

- a. Upper trail bathrooms are complete and open.
- b. Trustee Middleton has 2 of the 3 quotes to replace the bathroom doors on the lower trail bathrooms by the museum.

9. New Business

- a. **Motion 080625-12 to waive the penalty on the 25 Baxter Ave Tax Bill:** Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.

Discussion: The Board has a copy of the letter from the resident regarding the waiver of penalties on a property tax bill. Real Property Tax Law states a Village Treasurer cannot waive penalties on real estate taxes received after the due date for ANY REASON as a tax collector.

- b. **Motion 082625-13 to allow the Mayor to sign the contract for a 50/50 Sidewalk for 43 Second Street for \$840.00:** Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.

Discussion: None.



- c. **Motion 080625-14 to accept the Adirondack Runners donation for the Betar Bikeway restricted funds:** Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.
Discussion: The Clerk Treasurer advised that this is restricted funds and can only be used for the purpose stated by the donor.
- d. **Motion 080625-15 to allow the Mayor to sign the contract for 38 Hudson Street 50/50 Curb / Sidewalk Agreement, \$875.00:** Trustee Baxter motioned, Trustee Middleton seconded. All in favor, motion passed.
Discussion: None.
- e. **Motion 080625-16 to approve the purchase of a credit card machine, \$750.00 for the Village to accept credit card payments:** Trustee Baxter motioned, Trustee Middleton seconded. All in favor, motion passed.
Discussion: None.

10. Trustee Reports

11. Mayor's Report

- 12. **Motion 080625-17 end the Regular Village Board Meeting at 7:20 pm and enter into Executive Session: Work Performance of Unnamed Person/Persons and PBA Negotiations:** Trustee Carota motioned, Trustee Middleton seconded. All in favor, motion passed.

- 13. **Motion 080625-18 to end Executive Session and enter the Regular Village Board Meeting:** Trustee Carota motioned, Trustee Baxter seconded. All in favor, motion passed.

- 14. **Motion 080625-19 to end the Regular Village Board Meeting at 8:15 pm:** Trustee Carota motioned, Trustee Middleton seconded. All in favor, motion passed.



Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY 12803
August 20, 2025
Regular Village Meeting @ 7:00 PM

Regular Village Board Meeting
MAYOR JOSEPH ORLOW PRESIDING
Minutes

Attendance:

Mayor Orlow
Trustee Carota
Trustee Comstock
Trustee Middleton
Attorney Bill Nikas
TJ Wade
Bill
CR

Clerk Treasurer Samantha Berg
Part-Time Clerk Elizabeth Hewitt
DPW Superintendent TJ Chagnon
Alan Dubois
Tim Pease
Harry Gutheil, Jr.
Bill
JM

The Mayor opened the meeting at 7:00 PM.

Pledge of Allegiance

Public Forum

- **Tim Pease, South Glens Falls Fire Dept:** Inquired about the current contract with the Village that expires at the end of the year - \$45,000 June 30th Payment and about next year's proposal that states \$41,000 instead of \$45,000 - the Clerk/Treasurer will research and follow up.
 - **Harry Gutheil, Jr. - 23 Spring St:** Need to update website with current budget. Asked about the original \$10,000 budgeted and the \$5,000 transfer for the PBA attorney, the Mayor will follow up with a personal meeting. Asked about a transfer for in-house training for the Clerk's Office. Inquired about FOIL request being a Board policy or NYS policy. Thought the Sick Time Leave Bank from working employees to help another employee is a good idea. Wanted to know about the refund of the water bill on Item 9 - a computer error in the software during the changeover. Asked about relevies on Item 12 - there was a computer problem with the parcel number from Saratoga County. Thanked TJ Chagnon for all his hard work.
1. **Motion 082025-1 to move the 09/17/25 Regular Village Board Meeting to 09/24/25 due to the Clerk's Office and Board Members to be attending NYCOM in Lake Placid during that week:** Trustee Comstock motioned, Trustee Middleton seconded. All in favor, motion passed.



2. **Motion 082025-2 to allow the Mayor to sign the Engineering Agreement to engage Suozzo - Doty as the Village Designated Engineers:** Trustee Baxter motioned, Trustee Middleton seconded. All in favor, motion passed.

3. **Grant Projects Update**

a. **Carbon Filtration**

- i. **Motion 082025-3 to approve to go to bid for Dehumidifier:** Trustee Baxter motioned, Trustee Middleton seconded. All in favor, motion passed.

Discussion: The carbon filtration plant is in need of humidity mitigation as the high temperatures are causing large amounts of condensation on the vessels and inside the building. This creates a high moisture situation.

b. **GIGP**

- i. **Project Update:** A test reading was done of the water meters to verify readings. The meters now appear to be reading correctly but the read resolution of the meters needs to be examined.

c. **CDBG Grant update**

- i. **Current Status:** Waiting for a contract from Barton & Laguidice to engage them as the engineer of record for the CDBG project to go to bid asap. Upon receipt of the contract, a Special Meeting will be announced.

4. **Motion 082025-4 to approve Transfers:** Trustee Carota motioned, Trustee Middleton seconded. All in favor, motion passed.

a.	A 1990.400	A 1325.101	\$745.55	C/T Overtime - Gollhofer training
	A 1990.400	A 1430.404	\$5,000.00	PBA Attorney
	A 5110.100	A 8140.100	\$2,000.00	Storm Sewer Personal Services

5. **Motion 082025-5 to approve the Bills and Payroll as Audited:** Trustee Carota motioned, Trustee Middleton seconded. All in favor, motion passed.

- a. General - \$ 21,523.42
b. Water - \$ 70,110.01
c. Sewer - \$ 1,433.02
d. Payroll -
i. 08/06/25 - \$ 25,798.92
ii. 08/13/25 - \$ 26,118.16

6. The Clerk's Office would like to welcome Liz Hewitt as a part-time clerk.

7. **Motion to approve an Employee Sick Leave Bank:** The Board received a letter from Molly DeVaux and TJ Chagnon regarding the possibility of establishing a sick leave bank for employees. There is consensus among the employees that this is a welcome thing. The Board will research other Villages/Cities' policies.



8. **Motion 082025-6 to approve the 06/18/25 and 07/16/25 minutes:** Trustee Middleton motioned, Trustee Carota seconded. All in favor, motion passed.
Discussion: None.

9. **Motion 082025-7 to approve the refund to the resident of 29 & 31 First Street - \$4,324.93:** Trustee Baxter motioned, Trustee Carota seconded. All in favor, motion passed.

Discussion: An error in the meter reading for 29 Spring Street was identified and needed correction, leading to a refund of \$4,324.93. The relevy has been corrected.

10. **Motion 082025-8 to approve the replacement of the Police Station Fire Panel \$4,196.00 to be paid from reserve A 878.0710:** Trustee Carota motioned, Trustee Baxter seconded. All in favor, motion passed.

11. **Motion 082025-9 to accept the resignation of TJ Chagnon from Superintendent of Public Works:** Trustee Middleton motioned, Trustee Carota seconded. All in favor, motion passed.

September 3, 2025 will be TJ Chagnon's last Board Meeting - All welcome to attend

12. **Relevies 20 Brentwood Drive and 4 Tamarac Drive:** The Clerk's office identified an error in the relevy process in Edmunds. There was a parcel error that prevented the relevy from being posted to the property tax accounts. The residents have paid their property taxes but the utility relevy is still due. The Clerk's office has applied to relevy to the property tax bill and will send out a new bill with a cover letter unless the Board dictates otherwise.

13. **Motion 082025-10 to waive the fee for a transient permit and allow the Mayor to sign the agreement for Sanders Slushies and Snocones LLC Event Sponsorship Agreement for the Annual Block Party and Eagles Haunted House:** Trustee Carota motioned, Trustee Baxter seconded. All in favor, motion passed.
Discussion: None.

14. Old Business

a. **Letter of Intent for Verizon Lease Agreement for Transfer of the Easement for \$802,000.00 for the Mayor's Signature**

Discussion: This would be the same terms as the current lease, except it is a one-time payment. The action will be tabled for the Board to do more research. A Public Meeting will be planned.



15. New Business

16. Trustee Reports

- a. **Trustee Middleton:** The Water Sewer Committee would like to engage Suozzo Doty for the Water/Sewer Infrastructure Plan and Water/Sewer Rates
- b. **Trustee Baxter:** Requested setting up a Personnel Committee

17. Mayor's Report

- a. The Mayor is still working on filling the vacant positions in Planning and Zoning Boards. The transition of a potential applicant for the Superintendent of Public Works with a possible consultant: what job titles should be, etc.

18. Motion 082025-11 to end the Regular Village Board Meeting at 7:53 pm and enter into Executive Session for PBA Negotiations and Water Sewer Plant Operator: Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.

19. Motion 082025-12 to end Executive Session at 8:27 pm and enter the Regular Village Board Meeting: Trustee Middleton motioned, Trustee Carota seconded. All in favor, motion passed.

20. Motion 082025-13 to approve quote for \$8,035.00 JW Miller Museum Bathroom Doors: Trustee Carota motioned, Trustee Baxter seconded. All in favor, motion passed.

Discussion: One of the quotes received did not meet the exact specifics that were requested so the next highest quote was selected.

21. Motion 082025-14 to end the Regular Village Board Meeting at 8:32 pm: Trustee Carota motioned, Trustee Baxter seconded. All in favor, motion passed.

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY 12803
August 27, 2025
Special Village Meeting @ 5:30 PM

Regular Village Board Meeting
MAYOR JOSEPH ORLOW PRESIDING
Minutes

Attendance:

Mayor Orlow
Trustee Comstock
Trustee Middleton
Trustee Baxter
Goodbye

Clerk Treasurer Samantha Berg
CR
John
Bob M

The Mayor opened the meeting at 5:39 PM.

1. **Motion 082725-1 to adjourn the public session at 5:39pm and enter into Executive Session pursuant to Article 14 of Civil Service Law for Collective Bargaining:** Trustee Baxter motioned, Trustee Comstock seconded. All in favor, motion passed.
2. **Motion 082725-2 to adjourn Executive Session at 6:31pm and enter the public session with no action taken:** Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.
3. **Motion 082725-3 to adjourn the public session at 6:31pm and enter into Executive Session to discuss the hiring of an unnamed person for Superintendent of Public Works and employment history of an unnamed person:** Trustee Baxter motioned, Trustee Comstock seconded. All in favor, motion passed.
4. **Motion 082725-4 to adjourn executive session at 7:03pm with no action taken:** Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.
5. **Motion 082725-5 to extend an offer to an unnamed person as the Superintendent of Public Works contingent upon acceptance of terms and conditions:** Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.
6. **Motion 082725-6 to end the Special Village Board Meeting at 7:03 pm:** Trustee Middleton motioned, Trustee Baxter seconded. All in favor, motion passed.





Letter of Intent

Date: August 25, 2025

Village of South Glens Falls
Joseph Orlow- Mayor
46 Saratoga Ave.
South Glens Falls, NY 12803

Dear Joseph-

MD7 (including its affiliates and assigns, the "Buyer") offers to acquire a telecommunications easement including the communication site located at **46 Saratoga Ave., South Glens Falls, NY 12803** together with all related access and utility routes, improvements, and associated rights. This acquisition includes the assignment of all interests in the **Verizon and T-Mobile** wireless lease(s) on the , together with any associated access, easement, or lease rights currently held by **Village of South Glens Falls** (the "Seller"). The Buyer intends to complete the transaction pursuant to the terms outlined in this Letter of Intent. The basic terms of the transaction are as follows:

Summary of Terms:

Purchase Price:	\$1,383,000.00 (\$802,000 Verizon, \$581,000 T-Mobile)
Term Length:	Perpetual
Easement Area:	The easement area is the leased premises as defined in the Verizon lease, plus an additional floating 500 sq feet contiguous to the leased premises. Buyer will receive 50% of any revenue for a new wireless carrier placed in the additional space.

Transaction Conditions and Legal Disclaimers: Buyer will be responsible for all due diligence expenses, title insurance premiums, and standard closing costs. Seller will be responsible for any applicable transfer taxes (if any). The transaction is further conditioned upon the mortgage lender's approval of a Subordination, Non-Disturbance, and Attornment (SNDA) agreement, if required. This LOI is non-binding and contingent upon the parties entering into a mutually acceptable closing agreement.

Exclusivity and Confidentiality: Upon execution of this LOI, and for a period of 45 days following (i) confirmation of clear title, (ii) receipt of all required due diligence items, and (iii) satisfaction of all applicable contingencies, you agree not to solicit or entertain any other offers related to your Lease. You further agree to promptly notify us if any third-party initiates discussions concerning the Lease and to work in good faith with us to complete the Transaction. The terms of this LOI are confidential and may not be disclosed except to representatives directly involved in evaluating the Transaction on your behalf.

Expiration of Offer: If this letter is not accepted by 5:00 p.m. local time September 10, 2025 this proposal shall be deemed withdrawn and will expire without further obligation.

MD7

By: Benjamin Estes

Title: Vice President

Fernwood Site

Village of South Glens Falls

By: Joseph Orlow

Title: Mayor

Date:

**Resolution Honoring the 20th Anniversary of the Haunted House Hosted by the
South Glens Falls Fraternal Order of Eagles #2486**

WHEREAS, the South Glens Falls Fraternal Order of Eagles #2486 has been a proud and active member of the community, dedicated to charitable service, civic involvement, and fraternal unity; and

WHEREAS, for the past twenty years, the members and volunteers of Eagles #2486 have organized and operated a Haunted House, which has grown into a cherished local tradition that brings joy, excitement, and spine-tingling fun to families and thrill-seekers of all ages; and

WHEREAS, the Haunted House has not only served as a source of Halloween entertainment, but also as a meaningful fundraiser supporting numerous community programs, youth initiatives, and local charities; and

WHEREAS, the Haunted House's success over two decades is a direct result of the creativity, hard work, and dedication of the countless volunteers, members, and supporters who have contributed time, talent, and resources year after year; and

WHEREAS, the 20th anniversary marks a major milestone in the Haunted House's history, celebrating its legacy of community impact, tradition, and frightful fun;

NOW, THEREFORE, BE IT RESOLVED, that we honor and commend the South Glens Falls Fraternal Order of Eagles #2486 for their outstanding commitment to community service through the Haunted House, and congratulate them on the occasion of its 20th anniversary, with best wishes for continued success and spooktacular celebrations in the years to come.