



PUBLIC MEETING
7:00 PM Regular Session
July 5, 2023
MAYOR NICHOLAS BODKIN PRESIDING

Agenda

Public Forum

1. Grant Projects Update
 - a. Carbon Filtration
 - i. Discussion and decision on credit or replacement of defective/damaged materials.
 - b. GIGP
 - i. Delaware Pay App - \$7807.50
 - ii. VSGF - \$142.70 (Reimb Post Star Nov. 22)
 - iii. RPF for 3/4" Ball Valves have been published. Bid opening 7-18-23 at 1:00 p.m.
 - c. Sewer I&I

2. Legal Ads, using additional newspapers.

3. Transfers

	7/5/2023	2023-2024		
A 1990.0400		A 1910.400	\$1,985.89	INSURANCE - ADDED CYBER LIABILITY
	7/5/2023	2022-2023		
A 1430.402		A 1420.401	\$1,300.00	ATTORNEY CONTRACT
A 1430.403		A 1420.401	\$392.00	ATTORNEY CONTRACT

a.

4. Motion to Approve the Bills as Audited

- a. 2022-2023
 - i. General Fund - \$7,725.52
- b. 2023-2024
 - i. General Fund - \$47,191.44
 - ii. Water Fund - \$19,378.92
 - iii. Sewer Fund - \$3,154.05

5. Trail Grant Budget Code

- a. A 7110.407 - \$10,000 fund from Contingency A 1990.400

6. Minutes 04/05/2023, 04/20/2022, review and approve



7. 50/50 Sidewalk Contracts, review and approve.
8. Vibratory Power Concrete Screeder, review quotes.
9. Saratoga County DWI Contract, review and motion to approve.
10. Motion to accept and file DPW, PD, Building Inspector/Code Enforcement and Animal Control Reports for the month of June
11. Trench box quote review, review and approve.
12. Social Media policy, motion to approve.
13. Old Business
14. New Business
15. Trustee Reports
16. Mayor's Report
 - a. Summer Concert Series has begun.
 - b. Next LDC meeting 7-26-23 at 5:30

SOUTH GLENS FALLS ANIMAL CONTROL

Report June 2023

7 calls on dogs (referred to town, DCO), 2 calls on skunks, 11 on cats (1 referred to County Shelter), 5 calls on foxes {1 rabid on Ferry Blvd.}, 1 Strang acting raccoon.

E. G. Robbins, ACO

July 1st, 2023



DEPARTMENT OF PUBLIC WORKS
46 Saratoga Avenue
P.O. Box 1210
South Glens Falls, New York 12803-1210
Telephone (518) 792-4033
Fax (518) 792-0299

BOARD MEETING July 5, 2023

WATER/WASTE WATER TOTALS:

WATER: 22,671,000	WASTEWATER: 8,785,000
Avg. day: 756,000	Avg. day: 292,000
Max. day: 1,066,000 6/1	Max. day: 345,000 6/4
Min. day: 474,000 6/17	Min. day: 250,000 6/22
Town Water: 000,000	

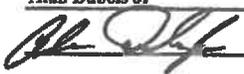
- 1) **Emergency Water Shut Offs: 6/19 3 Terrace Ave.,**
- 2) **Emergency Sewer Calls: 6/7 138 Hudson St., 6/21 10 Edgewood Dr.**
- 3) **6/1 Emergency Sewer Replacement 8 Charles St.**
- 4) **6/5 Replace Catch Basin, Corner of John and Cherry St.**
- 5) **6/9 Pressure Wash Water Plant**
- 6) **6/12 Replace 15' of Sewer Main on Jackson Ave.**
- 7) **6/15 Replace Drywell, Corner of Hudson and Lewis St.**
- 8) **6/16 Reinstall Channel Grinder, First St Pump Sta.**
- 9) **6/19 Blacktop Open Ditches from Repair Work**
- 10) **6/20 Place Planters on Main St.**
- 11) **6/21 Install Water and Sewer for 15 Grand Blvd**
- 12) **6/23&6/25 Remove Brush and Grade at Water Plant**
- 13) **6/27 Hauling Blacktop for The Town of Moreau**
- 14) **6/29 Blacktop Open Ditches from Repair Work**
- 15) **6/30 Prep Park for Concert, Pressure Wash Museum, Bathrooms, Mow, Ect...**
- 16) **Vehicle/Building Maintenance, Locations, Trail Maintenance, Yard Waste Pick Up, and Sweeping is ongoing.**

T. Chagnon
Public Works Superintendent

Water System Operation Report

Public Water System Name	Reporting Month/Year	Date Report Submitted	Source Water Type(s) <input type="checkbox"/> Surface <input checked="" type="checkbox"/> Ground <input type="checkbox"/> GWDI <input type="checkbox"/> Purchase with subsequent chlorination <input type="checkbox"/> Purchase w/out subsequent chlorination
Village of South Glens Falls	June-23		
Public Water Supply ID#	County	Town, Village, or City	
4500170	Saratoga	Village of South Glens Falls	
Treatment Plant(s) Identificatio	#1	Beach Road WTP	

Date	Treated water volume (1,000 gallons/day)	Gas Cl ₂		Chlorination								PH	Water Temp. °C	Phosphate PPM
		Cylinder weight remaining (lbs.) 1	Chlorine used per day (lbs.)	Free Chlorine Residual at Entry Point (mg/l)										
				0000	0400	0800	1200	1600	2000	Max.	SU			
1	1066.2	112.2	151.2		1.29	1.42	1.09	1.06	1.15	1.32	1.42	7.12	9.7	0.49
2	1013.4	102.1	151.2	10.1	1.35	1.47	1.37	1.25	1.30	1.32	1.47	7.14	9.7	0.48
3	870.1	93.0	151.0	9.2	1.22	1.31	1.24	1.08	1.16	1.10	1.31	7.13	9.7	0.48
4	850.9	82.4	150.4	11.2	1.01	1.13	1.18	1.12	1.21	1.10	1.21	7.05	9.6	0.48
5	941.1	72.2	150.2	10.4	1.14	1.23	1.18	1.07	1.19	1.08	1.23	7.05	9.1	0.43
6	817.8	62.8	150.4	9.4	1.06	1.20	1.18	1.09	1.16	1.15	1.20	7.04	9.3	0.42
7	824.0	53.0	150.0	10.2	1.11	1.17	1.18	1.08	1.18	1.14	1.18	7.03	9.3	0.52
8	718.2	44.6	150.0	8.4	1.10	1.18	1.19	1.09	1.20	1.20	1.20	7.04	9.2	0.58
9	672.3	36.8	150.0	7.8	1.20	1.25	1.25	1.22	1.20	1.20	1.25	7.03	9.2	0.54
10	629.1	29.0	149.8	8.0	1.19	1.31	1.24	1.22	1.20	1.28	1.31	7.03	9.2	0.68
11	799.4	20.2	150.0	8.8	1.22	1.20	1.25	1.14	1.20	1.20	1.25	7.04	9.2	0.57
12	750.0	11.4	150.2	8.8	1.09	1.20	1.22	1.10	1.18	1.19	1.22	7.04	9.4	0.55
13	655.2	3.6	150.4	7.8	1.15	1.20	1.18	1.19	1.19	1.26	1.26	7.01	9.5	0.5
14	699.9	150.0	146.2	4.2	1.20	1.18	1.19	1.07	1.04	1.07	1.20	7.02	9.4	0.59
15	626.0	150.0	138.9	7.4	1.20	1.19	1.22	1.20	1.19	1.27	1.27	7.02	9.4	0.55
16	724.7	149.9	130.8	8.1	1.22	1.20	1.26	1.11	1.19	1.19	1.26	7.01	9.4	0.62
17	599.0	149.8	123.2	7.6	1.17	1.28	1.29	1.25	1.22	1.20	1.29	7	9.6	0.59
18	639.8	149.6	115.4	8.0	1.27	1.23	1.22	1.16	1.16	1.15	1.27	7	9.2	0.62
19	775.2	150.6	106.8	8.6	1.19	1.16	1.22	1.11	1.20	1.20	1.22	7.02	9.2	0.55
20	836.9	151.0	97.6	9.2	1.12	1.20	1.20	1.10	1.19	1.17	1.20	7	9.4	0.56
21	869.7	151.2	87.8	9.8	1.08	1.19	1.20	1.09	1.18	1.13	1.20	6.99	9.5	0.5
22	821.1	151.4	78.6	9.2	1.08	1.16	1.18	1.08	1.18	1.17	1.18	6.99	9.6	0.56
23	771.6	151.6	69.8	8.8	1.02	1.18	1.22	1.08	1.16	1.17	1.22	6.98	9.7	0.57
24	647.8	151.6	61.8	8.0	1.07	1.14	1.19	1.06	1.16	1.15	1.19	6.97	9.8	0.53
25	678.3	151.6	53.8	8.0	1.20	1.17	1.22	1.17	1.16	1.16	1.22	6.97	9.6	0.52
26	668.3	151.8	46.2	7.6	1.16	1.16	1.18	1.07	1.20	1.19	1.20	6.96	9.8	0.53
27	621.6	151.6	38.6	7.8	1.24	1.20	1.20	1.15	1.14	1.23	1.24	6.96	12.8	0.51
28	672.3	151.2	30.6	8.4	1.17	1.18	1.21	1.17	1.16	1.18	1.21	6.95	12.9	0.53
29	676.4	151.0	22.4	8.4	1.17	1.21	1.20	1.17	1.17	1.16	1.21	6.95	13	0.51
30	734.5	150.8	14.4	8.2	1.17	1.20	1.21	1.19	1.19	1.18	1.21	6.95	13.1	0.54
31											N/A			
Total	22,671			247.574357								210.49	297.5	15.9
AVG.	756			8.537046793								7.01633	9.91667	0.53
MAX	1,066			11.22158								7.14	13.1	0.62
MIN.	599			4.2083								6.95	9.1	0.42

Reported by: Alan Dubois Jr Title: Operator in Charge NYS DOH Operator Number: NY0041732
 Signature:  Date: 7/3/23 Operator Grade Lev: IIA, IIB, C, D

South Glens Falls Sewer Totals 2023

Thursday, June 01, 2023	AD	280	X 1000 Gallons
Friday, June 02, 2023	AD	310	X 1000 Gallons
Saturday, June 03, 2023	AD	280	X 1000 Gallons
Sunday, June 04, 2023	AD	345	X 1000 Gallons
Monday, June 05, 2023	AD	300	X 1000 Gallons
Tuesday, June 06, 2023	AD	285	X 1000 Gallons
Wednesday, June 07, 2023	JR	305	X 1000 Gallons
Thursday, June 08, 2023	AD	260	X 1000 Gallons
Friday, June 09, 2023	AD	310	X 1000 Gallons
Saturday, June 10, 2023	AD	270	X 1000 Gallons
Sunday, June 11, 2023	AD	320	X 1000 Gallons
Monday, June 12, 2023	AD	310	X 1000 Gallons
Tuesday, June 13, 2023	AD	310	X 1000 Gallons
Wednesday, June 14, 2023	AD	300	X 1000 Gallons
Thursday, June 15, 2023	AD	270	X 1000 Gallons
Friday, June 16, 2023	AD	290	X 1000 Gallons
Saturday, June 17, 2023	AD	290	X 1000 Gallons
Sunday, June 18, 2023	AD	300	X 1000 Gallons
Monday, June 19, 2023	AD	300	X 1000 Gallons
Tuesday, June 20, 2023	AD	280	X 1000 Gallons
Wednesday, June 21, 2023	AD	300	X 1000 Gallons
Thursday, June 22, 2023	AD	250	X 1000 Gallons
Friday, June 23, 2023	AD	270	X 1000 Gallons
Saturday, June 24, 2023	AD	300	X 1000 Gallons
Sunday, June 25, 2023	AD	300	X 1000 Gallons
Monday, June 26, 2023	AD	300	X 1000 Gallons
Tuesday, June 27, 2023	AD	270	X 1000 Gallons
Wednesday, June 28, 2023	AD	280	X 1000 Gallons
Thursday, June 29, 2023	JR	280	X 1000 Gallons
Friday, June 30, 2023	JR	320	X 1000 Gallons
			X 1000 Gallons
			X 1000 Gallons
	TOTAL:	8785	X 1000 Gallons
	TOTAL:	8785000	
	AVERAGE:	292.8333333	
	MIN:	250	
	MAX:	345	

	Operator	Hours	Gallons	Hypo
Thursday, June 01, 2023	AD	1730.4	152,250	20
Friday, June 02, 2023	AD	1746.7	122,250	20
Saturday, June 03, 2023	AD	1746.7	0	0
Sunday, June 04, 2023	AD	1746.7	0	0
Monday, June 05, 2023	AD	1746.7	0	0
Tuesday, June 06, 2023	AD	1746.7	0	0
Wednesday, June 07, 2023	JR	1746.7	0	0
Thursday, June 08, 2023	AD	1746.7	0	0
Friday, June 09, 2023	AD	1746.7	0	0
Saturday, June 10, 2023	AD	1746.7	0	0
Sunday, June 11, 2023	AD	1746.7	0	0
Monday, June 12, 2023	AD	1746.7	0	0
Tuesday, June 13, 2023	AD	1746.7	0	0
Wednesday, June 14, 2023	AD	1746.7	0	0
Thursday, June 15, 2023	AD	1746.7	0	0
Friday, June 16, 2023	AD	1746.7	0	0
Saturday, June 17, 2023	AD	1746.7	0	0
Sunday, June 18, 2023	AD	1746.7	0	0
Monday, June 19, 2023	AD	1746.7	0	0
Tuesday, June 20, 2023	AD	1746.7	0	0
Wednesday, June 21, 2023	AD	1746.7	0	0
Thursday, June 22, 2023	AD	1746.7	0	0
Friday, June 23, 2023	AD	1746.7	0	0
Saturday, June 24, 2023	AD	1746.7	0	0
Sunday, June 25, 2023	AD	1746.7	0	0
Monday, June 26, 2023	AD	1746.7	0	0
Tuesday, June 27, 2023	AD	1746.7	0	0
Wednesday, June 28, 2023	AD	1746.7	0	0
Thursday, June 29, 2023	JR	1746.7	0	0
Friday, June 30, 2023	JR	1746.7	0	0
		16.3	274,500	40

DATE: 6/27/23

GET FOR THE TOTAL PROJECT

state contract - please write in contract #

if you think it will be more - go for the higher requirement

QUOTES RECEIVED SHEET - PURCHASING - total project
for all items that will be between \$500 and \$2999 need 3 verbal quotes
for items \$3000 to \$9999 you need 3 written/faxed quotes
\$10000 go to bid

Quotes received for:

6x8 Trench box

VENDOR

National Trench Safety

Heckmann Sales & Leasing

Kundel Direct Inc.

PRICE

\$18,230.00

\$19,916.00

\$17,965.83

notes:



8 NORTHWAY LANE, NORTH
 LATHAM, NY 12110
 www.ntsafety.com
 518-785-5544 Phone
 518-785-3023 Fax

Status: Quote

Quote #: q16065-1

Quote To: Fri 7/28/2023 9:00AM

Operator: Pincher, Jim

Terms: NET 30

Customer #: 2467

SOUTH GLENS FALLS, VILLAGE OF

PO BOX 1210
 46 SARATOGA AVE
 SOUTH GLENS FALLS, NY 12803

Job Descr: Quote Purchase BBP System

PO #: Quote

Ordered By: TJ

Picked up by: TJ

Salesman: Jim Pincher 518-605-3817 jamespincher@ntsafety.com

Please Allow 6-10 Weeks to Build at Factory

Qty	Key	Items Sold	Status	Each	Price
6	185-0040-1	2X8 BUILDABOX PANEL	Sold Asset	\$1,025.00	\$6,150.00
6	185-0030-1	2X8 BUILDABOX PANEL	Sold Asset	\$825.00	\$4,950.00
4	185-0210-1	XL-6096 ADJUSTABLE SPREADER	Sold Asset	\$510.00	\$2,040.00
4	BBC-72-1	72" CORNER POST	Sold Asset	\$625.00	\$2,500.00
4	185-0160-1	LIFTING LUG	Sold Asset	\$110.00	\$440.00
1	MS-ALUMINUM	NYLON SLING 6'	Retail	\$350.00	\$350.00
4	BBAC-AL-1	Adjustable Leg	Retail	\$137.50	\$550.00
1	MISC	Delivery	Delivery	\$1,250.00	\$1,250.00
	Estimated				

Quote valid for 30 days.

Sales:	\$16,980.00
Delivery Charge:	\$1,250.00
Subtotal:	\$18,230.00
Total:	\$18,230.00
Paid:	\$0.00
Amount Due:	\$18,230.00

Signature: _____

SOUTH GLENS FALLS, VILLAGE OF

TERMS AND CONDITIONS OF RENTAL

In consideration of the hiring of the Equipment described, without operator, by the undersigned (hereinafter referred to as the "Renter") from the company named on reverse side (hereinafter referred to as the "Dealer") upon the terms and conditions and for the price herein specified, it is agreed as follows:

1. **RENTAL AND TERM** begins on the date & time specified as "TAKEN OUT" and terminates on the date & time specified as "DUE IN" unless amended in writing on the reverse of this contract. Rental charges commence on delivery of Equipment to Renter and end upon return of equipment to Dealer's premises. Dealer may terminate rental at any time and take possession of the equipment. Renter agrees to pay on return of Equipment to Dealer's premises, all charges and costs for the use thereof. Renter's right to use the Equipment terminates on the expiration and due date set forth above unless extended in writing by Dealer.
2. **CONDITIONS OF HIRING, INSPECTION PRIVILEGE AND WAIVER OF DEFECTS.** Renter accepts and hires the Equipment on an "as is" basis. Renter acknowledges receipt of all of the equipment in good working condition and repair and declares that Renter fully understands its proper operation and use. Renter acknowledges and declares that Renter has examined the Equipment and all hitches, bolts, safety chains, hauling tongues, together with all devices and materials used to connect the Equipment to Renter's towing motor vehicle, if any, and Renter declares that he has received all of such Equipment in a secure and operative condition. Renter is responsible for loading and unloading the goods. If the Dealer's employees assist in loading and unloading the goods, the Renter agrees to assume the risk of, and hold the Dealer harmless for any property damage or personal injuries, including damage or injuries attributable to the negligence of the Dealer or his employees. Renter agrees to return the Equipment to Dealer's premises upon the expiration and due date hereof in as good condition as when received by Renter, ordinary wear and tear accepted. "Ordinary wear and tear" shall mean only the normal deterioration of the Equipment caused by ordinary and reasonable use on a one shift (eight hours per day, five days per week) basis. Renter agrees to pay immediately all charges and costs incurred for repair of the Equipment.
3. **EQUIPMENT BECOMES UNSAFE OR IN DISREPAIR.** Renter will immediately discontinue use of the personal property should it at anytime, following the execution of the agreement or any subsequent agreement, become unsafe or in a state of disrepair. Furthermore the Renter will immediately notify Dealer that the Equipment is unsafe or in disrepair and until such time as Dealer has regained possession the Renter agrees to take all steps reasonably necessary to prevent injuries to any person and all property from the Rental Equipment or product.
4. **COMPLIANCE WITH LAWS.** Renter acknowledges that Dealer has no control over the use of Equipment by Renter and Renter agrees at his sole expense, to comply with all municipal, county, state and federal laws, ordinances and regulations, including Occupational Safety and Health Administration Act of 1970 (OSHA) which may affect the Equipment while it is in the possession of and use by the Renter. Renter shall not permit any person that is not legally qualified to use Equipment.
5. **PERMITTED AREA OF USE OF EQUIPMENT.** Without Dealer's consent, Renter shall not remove the Equipment from the county in which it is rented.
6. **RENTER'S LIABILITY FOR MISUSE OF EQUIPMENT.** Renter shall not abuse or harm the Equipment. Renter shall not permit any repairs to be made or lien to be placed upon the equipment without Dealer's written consent. In the event of any accident or casualty resulting in bodily injury or property damages arising out of Renter's use and hiring of said Equipment, Renter agrees to accept all responsibility therefor and shall hold dealer harmless from any claims or action arising therefrom. Renter shall furnish Dealer with a complete report of any accident involving said Equipment, including names and addresses of all persons involved and all witnesses. Unless otherwise specified herein, in case of the loss or destruction of any part of the Equipment, or loss of possession thereof, or inability to return the same to Dealer, on the expiration and due date, for any reason whatsoever, Renter shall pay Dealer the actual replacement cost thereof, and in addition thereto Dealer's loss of use of said Equipment.
7. **DISCLAIMER WARRANTIES.** DEALER MAKES NO WARRANTIES, EXPRESS OR IMPLIED, AS TO THE EQUIPMENT'S MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE. Renter's sole remedy for any failure of or defect in the Equipment shall be the termination of the rental charges at the time of failure, provided the Equipment is returned to Dealer within 24 hours after such failure. Dealer shall not be responsible for any loss, damage or injury to Renter or Renter's property, including incidental, special or consequential damages, in any way connected with the operation, use, defect in, or failure of the Equipment.
8. **USE OF DEPOSIT, AND LIABILITY FOR LATE PAYMENT, UPON BREACH BY RENTER.** Renter expressly indemnifies and holds Dealer harmless of, from and against any and all claims, loss, damages, attorney's fees and/or in connection with hiring and use of the Equipment regardless of whether a lawsuit is filed or in the event a suit is instituted by Dealer to recover possession of said equipment or to enforce any of the items, conditions, or provision hereof. Renter agrees to pay all costs and reasonable attorney's fees of Dealer incurred in connection therewith.
9. **INDEMNIFICATION OF DEALER BY RENTER.** Renter indemnifies and holds Dealer harmless of, from and against any and all claims, loss, costs, damages, attorney's fees, and/or liability in connection with the hiring and use of the Equipment regardless of whether a lawsuit is filed in the event a suit is instituted by Dealer to recover possession of said Equipment, or to enforce any terms, conditions or provisions hereof. Renter agrees to pay all costs and reasonable attorney's fees of Dealer incurred in connection therewith.
10. **THEFT WARNING.** Failure to return Equipment on the expiration and due date in certain circumstances will be considered a theft, resulting in a criminal prosecution.
11. **TAXES.** Renter agrees to pay any and all taxes, licensing fees, or permit fees arising out of the hiring and use of the Equipment. Renter agrees to pay taxes whether said taxes appear as part of the face of this contract or whether said taxes are later claimed by the governmental authority. In the event of a claim by any governmental authority for taxes arising out of this transaction, Renter agrees to pay to Dealer said taxes upon demand.
12. **TITLE.** Title to the Equipment is and shall remain in Dealer. If the Equipment is levied upon for any reason whatsoever, Dealer may retake the equipment without notice or legal process, and may take all action reasonably necessary to do so.
13. **CONSTRUCTION.** The paragraph headings used herein are for convenience only and are not to be used in construing the meaning of any of the terms or provisions of the Rental Contract.

TERMS AND CONDITIONS OF SALE

(APPLIES ONLY TO ITEMS SOLD, NOT RENTED)

In consideration of the hiring of the Equipment described, without operator, by the undersigned (hereinafter referred to as the "Renter") from the company named on the reverse side (herein after referred to as the "Dealer") upon the terms and conditions and for the price herein specified, it is agreed as follows:

USED PRODUCTS- They buyer hereby acknowledges that the products described on the reverse side hereof which is the subject of this sale is a "used product" and this being sold on an "as is" and "with all faults" basis.

The Dealer as the seller makes NO expressed warranties of MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE and the DEALER does NOT make any implied warranties of MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE or any other warranties unless the DEALER has so provided in writing and the writing is signed by an AUTHORIZED REPRESENTATIVE of the DEALER.

I, the buyer, hereby acknowledge that I have read all of the above terms and conditions of sales and that I understand that this is an "as is" sale of used goods.

NEW PRODUCTS- Buyer acknowledges that the ONLY warranties provided with the product(s) are those provided by the manufacturer and that the DEALER makes NO WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, either expressed or implied.



Village of South Glenn Falls
46 Saratoga Avenue
South Glenn Falls, NY 12803
Ph: 518-792-4033
Email: dpwchagnon@sgfny.com

June 27, 2023

Attn: TJ Chagnon
Re: Kundel ShoreLite Panel Kit 6x8

QUOTE

Dear TJ,

Thank you for your inquiry today. I am pleased to provide the following quotation:

Description and Pricing:

Kundel ShoreLite 6'x8' Kit with adjustable spreaders 48-72"

• Modular Shoring System

6 - 2'x8' Aluminum Panels 10,140.00

Lightweight, easily handled and stored

4 - 48"x3" Spreaders with pins 540.00

4 - 3" Adjustable Spreaders with pins 712.00
(adds 24" in 6" increments)

6 - Shore Panel 2'x6' 5,598.00

2- Sets SLL Square Connectors 1,840.00

1 - SLL Leg Kit 280.00

• C Soil Depth Rated 13ft.

• Assembled Weight 1078 lbs

Sub-Total \$19,110.00

Freight-In \$806.00

Total Selling \$19,916.00

Terms:

Quote Good for 14 Days

Available 6-7 weeks from order date

Accepted: _____ PO: _____ Date: _____

Heckmann Sales & Leasing, Inc.

Denise Studebaker

1712 PROVINCETOWN ROAD - DAYTON, OHIO 45459
P 888 475 7368 | O 937 439 9460 | F 937 439 0048 | E sales@heckmannsales.com | WWW.HECKMANNSALES.COM

Quote Estimate



Customer Address

TJ Chagnon
 (518) 792-4033
 South Glens Falls, Village of - NY
 dpwchagnon@sgfny.com
 46 Saratoga Avenue
 South Glens Falls New York 12803
 United States

Shipping Address

South Glens Falls, Village of - NY
 46 Saratoga Avenue
 South Glens Falls New York 12803

Kundel Direct, Inc.
 1510 Ridge Road
 Vienna OH 44473
 USA
 330.259.9009
 330.259.9001
 www.kundel.com

Quote No: T-AL-23002440 Date: 6/26/2023 Salesperson: Eric Kline Valid For: 7 Days
 Description: Quote for TJ Chagnon (South Glens Falls, Village of - NY)

Qty	Part No.	Item Description	Unit	Unit Price	Total
1	SLP-6X8-M	ShoreLite 6' X 8'	Side Wall Set	10,676.09	10,676.09
		Depth A Soil: 31			
		Depth B Soil: 17			
		Depth C soil: 13			
		PSF: 780			
		Weight: 816			
			- 15 % DISCOUNT @		9,074.68
1	A-2048	Set of 4 3STD Spreaders 48 Inches Long	Set	569.57	569.57
		Weight: 121.3			
			- 15 % DISCOUNT @		484.13
1	A-ADJ-2	Set of 4 3STD Spreader Adjusters	Set	748.44	748.44
		Weight: 92			
			- 15 % DISCOUNT @		636.17
1	SLL-LEG-K	ShoreLite Lite Leg Kit - Set of 4 Legs Only	Each	292.12	292.12
		Weight: 56			
		:			
			- 15 % DISCOUNT @		248.30
1		Additional Accesories to Make 3/4 Sided			
6	SLP-2X6	Shorlite Panel 2ftX6ft	Each	982.18	5,893.08
		Weight: 84			
			- 15 % DISCOUNT @		5,009.12
2	SLL-SQC-NEW	ShoreLite Lite Square Connecters	Each	969.15	1,938.30
		Weight: 80			
			- 15 % DISCOUNT @		1,647.56
1	ADMINCHRG-10-20K	Buy Direct Administrative Charge	each	75	75.00

Qty	Part No.	Item Description	Unit	Unit Price	Total
				List Sub Total	\$20,192.60
				Total Discount	\$3017.64
				Sub Total	\$17,174.96
				Freight	\$790.87
				Grand Total	\$17,965.83
				Currency	USD
				No. Line Items	8

*Please sign below to accept this Quote Estimate and to acknowledge that you have read and agree to Kundel's Terms & Conditions.
Please return this signed document by email or fax. Thank you!*

Signature _____ Date _____

Printed Name _____ Your PO # _____

GRANT DISBURSEMENT REQUEST FORM

Village of South Glens Falls
PROJECT NO.: C5-7505-02-00
GIGP APPLICATION NO.: 1872
REQUEST NO.: 2

Dated as of the 20 day of June , 2023

I, the undersigned and Authorized Person of the Village of South Glens Falls (the “Recipient”), hereby certify and agree as follows:

1. All representations and warranties of the Recipient as set forth in Article II of the Grant Agreement (the “Grant Agreement”) dated as of December 29, 2022 between the New York State Environmental Facilities Corporation (the “Corporation”) and the Recipient are still valid and effective as of today’s date.

2. This request is being delivered pursuant to the Grant Agreement. All capitalized terms used but not defined herein shall have the respective meanings set forth in the Grant Agreement.

3. The Corporation is hereby requested to make a disbursement under the Grant Agreement in the amount of \$ 7,950.20 for Project Costs.

4. The above Project Costs have not been paid with the proceeds of any Third-Party Funding, except as specifically described here: _____

5. The Recipient has determined that such Project Costs are reasonable, necessary, and allocable to the Project under generally accepted governmental accounting standards. Monies requested for disbursement herein reflect actual costs for materials and services that are to be used for the sole purpose of completing the approved Project stated above and none of these monies are to be expended, in part or in full, for any other purpose.

6. This disbursement, if made, together with all prior disbursements, will not exceed the Grant Award. Payments aggregating \$ 1,000,000.00 that have been incurred by the Recipient for Project Costs which, based upon information provided me by the Recipient’s engineer for this project, constitute an “eligible project” under the NYSEFC Act as shown on the Cost Summary attached hereto.

7. The Recipient hereby represents and warrants that it is not in default under the Grant Agreement, that no event has occurred which, with the passage of time or the giving of notice or both, would become a default thereunder, that it has performed all of the covenants and agreements that it is required to perform under the Grant Agreement, that the making of the payment requested has been duly authorized by the Recipient, and that no change in circumstances has occurred, or will occur upon the making of the payment hereby requested, which would constitute a breach or a default under the Grant Agreement.

8. Based upon information provided by the Recipient’s engineer for the Project, as applicable, all amounts requested hereunder are for eligible Project Costs which have not been included in any previous disbursement of Grant proceeds..

9. **(If applicable):** A description of any and all In-Kind Services to be used in connection with the Project is attached hereto.

10. **(If requesting payment for costs of construction):**

(a) As of the date hereof, the Recipient holds, and will retain, a legal and valid fee simple title or other estate or interest in the site(s) of the Project, including all necessary easements and/or rights-of-way, as are or will be necessary for the Recipient's continued undisturbed use and possession of the site(s) of the Project during the construction, operation and maintenance of the Project.

(b) The Recipient has obtained all licenses, permits or other approvals required as of the date hereof to undertake the Project.

(c) The payment requested does not include any costs of construction (other than costs of planning and design) associated with plans and specifications which have not been accepted by the Agency or the Corporation.

(d) The Recipient has complied with all applicable public bidding requirements in connection with the Project including, but not limited to, the requirements of General Municipal Law Section 101.

11. **(If requesting payment for costs associated with professional services agreement):** The payment requested does not include any costs incurred pursuant to any professional services agreements which have not been furnished to the Corporation.

12. **(If requesting payment for costs for engineering services associated with inspection and services during construction):** The payment requested does not include any costs incurred pursuant to any professional services agreement pertaining to inspection and engineering services during construction of the Project which has not been reviewed and so accepted by the Corporation.

13. **(If requesting payment for costs associated with technical force account work):** The payment requested does not include any costs of construction (other than costs of planning and design) associated with the technical force account proposal which has not been approved by the Corporation.

14. **(If requesting payment for costs for equipment):** The payment requested does not include any costs for equipment which have not been accepted and approved by the Agency or the Corporation.

15. The Recipient is in compliance with all minority- and women-owned business enterprise ("MWBE") and equal employment opportunity ("EEO") requirements applicable to the amount requested; specifically, the Recipient has provided the Corporation with a Utilization Plan or documentation of good faith efforts for MWBE participation for the amount requested, an EEO policy statement, and an EEO staffing plan, as applicable, which has been approved by the Corporation.

Date: _____

VILLAGE OF SOUTH GLENS FALLS

By: _____

Name (Please Print): _____

Title:

Green Innovation Grant Program Cost Summary Form

Applicant Name: Village of South Glens Falls	GIGP No. 1872
Project Name: Water Meter Upgrade	SRF Project No. 7505-02-00
(Not to be received before 2/16/2023)	Request No. 2

Description of Costs	Costs as of 01/26/2023			Costs Requested
	Approved Contract Amount	Net Requested Amount	Contract Available	
Engineering				
Delaware Engineering. D.P.C.	\$88,002.00	\$24,732.50	\$63,269.50	\$7,807.50
Administrative Force Account				
Village Of South Glens Falls	\$1,739.65		\$1,739.65	\$142.70
Technical Force Account				
Village Of South Glens Falls	\$88,002.00		\$88,002.00	

Total Requested: \$7,950.20

Summary of Cost (For EFC Use Only)

	Prev. Request # 1		Cumulative	
Total Costs Requested:	\$24,732.50			
Total Deductions:	\$0.00			
Net Costs Requested:	\$24,732.50		\$24,732.50	
Less Local Match:	\$6,183.12		\$6,183.12	
Net Eligible (75% of Costs)	\$18,549.38		\$18,549.38	
Less 5% Retainage:	\$927.48		\$927.48	
Plus Retainage Released:	\$0.00		\$0.00	
Disbursement Amount:	\$17,621.90		\$17,621.90	

GIGP Award Amount: \$1,000,000.00
GIGP Award Available: \$981,450.62

Comments:



Delaware Engineering, D.P.C.

28 Madison Ave. Ext.
Albany, NY 12203
(518) 452-1290

Village of South Glens Falls
Mayor Nick Bodkin
46 Saratoga Ave.
South Glens Falls, NY 12803

Invoice number 21-2300-13
Date 01/27/2023

Project 21-2300 Village of South Glens Falls Water
Meter Project

For Services Rendered Through January 01, 2023

TASK 100 PROFESSIONAL SERVICES

	Hours	Rate	Billed Amount
Anthony Mantas	11.50	140.00	1,610.00
Phase subtotal	11.50		1,610.00
subtotal	11.50		1,610.00
		Invoice total	1,610.00

Invoice Summary

Description	Contract Amount	Remaining	Percent Complete	Prior Billed	Current Billed
TASK 100 PROFESSIONAL SERVICES	123,400.00	95,097.50	22.94	26,692.50	1,610.00
Total	123,400.00	95,097.50	22.94	26,692.50	1,610.00

Approved by:

Robert Flores

Please remit payment to:
Delaware Engineering, D.P.C.
28 Madison Ave. Ext.
Albany, NY 12203



Delaware Engineering, D.P.C.

28 Madison Ave. Ext.

Albany, NY 12203

(518) 452-1290

Village of South Glens Falls
Project 21-2300 Village of South Glens Falls Water Meter Project

Invoice number 21-2300-13
Date 01/27/2023

Anthony Mantas

Timesheet Date: 12/25/2022

Project	Phase	Activity	Employee Type	Mon-19	Tue-20	Wed-21	Thu-22	Fri-23	Sat-24	Sun-25	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Engineer I	1.00		1.00	2.00	3.00			7.00
Regular total				1.00	0.00	1.00	2.00	3.00	0.00	0.00	7.00
Timesheet total				1.00	0.00	1.00	2.00	3.00	0.00	0.00	7.00

Timesheet Date: 12/18/2022

Project	Phase	Activity	Employee Type	Mon-12	Tue-13	Wed-14	Thu-15	Fri-16	Sat-17	Sun-18	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Engineer I			4.50					4.50
Regular total				0.00	0.00	4.50	0.00	0.00	0.00	0.00	4.50
Timesheet total				0.00	0.00	4.50	0.00	0.00	0.00	0.00	4.50



Delaware Engineering, D.P.C.

28 Madison Ave. Ext.
Albany, NY 12203
(518) 452-1290

Village of South Glens Falls
Mayor Nick Bodkin
46 Saratoga Ave.
South Glens Falls, NY 12803

Invoice number 21-2300-14
Date 02/21/2023

Project 21-2300 Village of South Glens Falls Water
Meter Project

For Services Rendered Through January 29, 2023

TASK 100 PROFESSIONAL SERVICES

	Hours	Rate	Billed Amount
Anthony Mantas	4.50	145.00	652.50
	1.00	140.00	140.00
Karia Nunamann	2.00	85.00	170.00
	3.00	90.00	270.00
Phase subtotal	10.50		1,232.50
subtotal	10.50		1,232.50
Invoice total			1,232.50

Invoice Summary

Description	Contract Amount	Remaining	Percent Complete	Prior Billed	Current Billed
TASK 100 PROFESSIONAL SERVICES	123,400.00	93,865.00	23.93	28,302.50	1,232.50
Total	123,400.00	93,865.00	23.93	28,302.50	1,232.50

Approved by:

Robert Flores

Please remit payment to:
Delaware Engineering, D.P.C.
28 Madison Ave. Ext.
Albany, NY 12203



Delaware Engineering, D.P.C.

28 Madison Ave. Ext.
Albany, NY 12203
(518) 452-1290

Village of South Glens Falls
Project 21-2300 Village of South Glens Falls Water Meter Project

Invoice number 21-2300-14
Date 02/21/2023

Anthony Mantas

Timesheet Date: 01/29/2023

Project	Phase	Activity	Employee Type	Mon-23	Tue-24	Wed-25	Thu-26	Fri-27	Sat-28	Sun-29	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Engineer I			1.50					1.50
Regular total				0.00	0.00	1.50	0.00	0.00	0.00	0.00	1.50
Timesheet total				0.00	0.00	1.50	0.00	0.00	0.00	0.00	1.50

Timesheet Date: 01/15/2023

Project	Phase	Activity	Employee Type	Mon-09	Tue-10	Wed-11	Thu-12	Fri-13	Sat-14	Sun-15	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Engineer I			1.00					1.00
Regular total				0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00
Timesheet total				0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00

Timesheet Date: 01/08/2023

Project	Phase	Activity	Employee Type	Mon-02	Tue-03	Wed-04	Thu-05	Fri-06	Sat-07	Sun-08	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Engineer I			3.00					3.00
Regular total				0.00	0.00	3.00	0.00	0.00	0.00	0.00	3.00
Timesheet total				0.00	0.00	3.00	0.00	0.00	0.00	0.00	3.00

Karla Nunamann

Timesheet Date: 01/29/2023

Project	Phase	Activity	Employee Type	Mon-23	Tue-24	Wed-25	Thu-26	Fri-27	Sat-28	Sun-29	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Technical Typist			1.00		1.00			2.00
Regular total				0.00	0.00	1.00	0.00	1.00	0.00	0.00	2.00
Timesheet total				0.00	0.00	1.00	0.00	1.00	0.00	0.00	2.00

Timesheet Date: 01/22/2023

Project	Phase	Activity	Employee Type	Mon-16	Tue-17	Wed-18	Thu-19	Fri-20	Sat-21	Sun-22	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Technical Typist		1.00						1.00
Regular total				0.00	1.00	0.00	0.00	0.00	0.00	0.00	1.00
Timesheet total				0.00	1.00	0.00	0.00	0.00	0.00	0.00	1.00

Timesheet Date: 01/08/2023

Project	Phase	Activity	Employee Type	Mon-02	Tue-03	Wed-04	Thu-05	Fri-06	Sat-07	Sun-08	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Technical Typist			1.00	1.00				2.00
Regular total				0.00	0.00	1.00	1.00	0.00	0.00	0.00	2.00
Timesheet total				0.00	0.00	1.00	1.00	0.00	0.00	0.00	2.00



Delaware Engineering, D.P.C.

28 Madison Ave. Ext.
Albany, NY 12203
(518) 452-1290

Village of South Glens Falls
Mayor Nick Bodkin
46 Saratoga Ave.
South Glens Falls, NY 12803

Invoice number 21-2300-15
Date 03/14/2023

Project 21-2300 Village of South Glens Falls Water
Meter Project

For Services Rendered Through February 26, 2023

TASK 100 PROFESSIONAL SERVICES

	Hours	Rate	Billed Amount
Anthony Mantas	10.00	145.00	1,450.00
Phase subtotal	10.00		1,450.00
subtotal	10.00		1,450.00
Invoice total			1,450.00

Invoice Summary

Description	Contract Amount	Remaining	Percent Complete	Prior Billed	Current Billed
TASK 100 PROFESSIONAL SERVICES	123,400.00	92,415.00	25.11	29,535.00	1,450.00
Total	123,400.00	92,415.00	25.11	29,535.00	1,450.00

Approved by:

Robert Flores

*Please remit payment to:
Delaware Engineering, D.P.C.
28 Madison Ave. Ext.
Albany, NY 12203*



Delaware Engineering, D.P.C.

28 Madison Ave. Ext.

Albany, NY 12203

(518) 452-1290

Village of South Glens Falls
Project 21-2300 Village of South Glens Falls Water Meter Project

Invoice number 21-2300-15
Date 03/14/2023

Anthony Mantas

Timesheet Date: 02/26/2023

Project	Phase	Activity	Employee Type	Mon-20	Tue-21	Wed-22	Thu-23	Fri-24	Sat-25	Sun-26	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Engineer I		1.00		1.50	4.00			6.50
Regular total				0.00	1.00	0.00	1.50	4.00	0.00	0.00	6.50
Timesheet total				0.00	1.00	0.00	1.50	4.00	0.00	0.00	6.50

Timesheet Date: 02/12/2023

Project	Phase	Activity	Employee Type	Mon-06	Tue-07	Wed-08	Thu-09	Fri-10	Sat-11	Sun-12	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Engineer I	1.00	1.00						2.00
Regular total				1.00	1.00	0.00	0.00	0.00	0.00	0.00	2.00
Timesheet total				1.00	1.00	0.00	0.00	0.00	0.00	0.00	2.00

Timesheet Date: 02/05/2023

Project	Phase	Activity	Employee Type	Mon-30	Tue-31	Wed-01	Thu-02	Fri-03	Sat-04	Sun-05	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Engineer I	0.50				1.00			1.50
Regular total				0.50	0.00	0.00	0.00	1.00	0.00	0.00	1.50
Timesheet total				0.50	0.00	0.00	0.00	1.00	0.00	0.00	1.50



Delaware Engineering, D.P.C.

28 Madison Ave. Ext.
Albany, NY 12203
(518) 452-1290

Village of South Glens Falls
Mayor Nick Bodkin
46 Saratoga Ave.
South Glens Falls, NY 12803

Invoice number 21-2300-16
Date 04/25/2023

Project 21-2300 Village of South Glens Falls Water
Meter Project

For Services Rendered Through April 02, 2023

TASK 100 PROFESSIONAL SERVICES

	Hours	Rate	Billed Amount
Anthony Mantas	15.00	145.00	2,175.00
Karla Nunamann	2.00	90.00	180.00
Phase subtotal	17.00		2,355.00
subtotal	17.00		2,355.00
		Invoice total	2,355.00

Invoice Summary

Description	Contract Amount	Remaining	Percent Complete	Prior Billed	Current Billed
TASK 100 PROFESSIONAL SERVICES	123,400.00	90,060.00	27.02	30,985.00	2,355.00
Total	123,400.00	90,060.00	27.02	30,985.00	2,355.00

Approved by:

Robert Flores

*Please remit payment to:
Delaware Engineering, D.P.C.
28 Madison Ave. Ext.
Albany, NY 12203*



Delaware Engineering, D.P.C.

28 Madison Ave. Ext.

Albany, NY 12203

(518) 452-1290

Village of South Glens Falls
Project 21-2300 Village of South Glens Falls Water Meter Project

Invoice number 21-2300-16
Date 04/25/2023

Anthony Mantas

Timesheet Date: 04/02/2023

Project	Phase	Activity	Employee Type	Mon-27	Tue-28	Wed-29	Thu-30	Fri-31	Sat-01	Sun-02	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Engineer I				2.00				2.00
Regular total				0.00	0.00	0.00	2.00	0.00	0.00	0.00	2.00
Timesheet total				0.00	0.00	0.00	2.00	0.00	0.00	0.00	2.00

Timesheet Date: 03/26/2023

Project	Phase	Activity	Employee Type	Mon-20	Tue-21	Wed-22	Thu-23	Fri-24	Sat-25	Sun-26	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Engineer I			4.00					4.00
Regular total				0.00	0.00	4.00	0.00	0.00	0.00	0.00	4.00
Timesheet total				0.00	0.00	4.00	0.00	0.00	0.00	0.00	4.00

Timesheet Date: 03/19/2023

Project	Phase	Activity	Employee Type	Mon-13	Tue-14	Wed-15	Thu-16	Fri-17	Sat-18	Sun-19	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Engineer I			0.50					0.50
Regular total				0.00	0.00	0.50	0.00	0.00	0.00	0.00	0.50
Timesheet total				0.00	0.00	0.50	0.00	0.00	0.00	0.00	0.50

Timesheet Date: 03/12/2023

Project	Phase	Activity	Employee Type	Mon-06	Tue-07	Wed-08	Thu-09	Fri-10	Sat-11	Sun-12	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Engineer I			1.00					1.00
Regular total				0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00
Timesheet total				0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00

Timesheet Date: 03/05/2023

Project	Phase	Activity	Employee Type	Mon-27	Tue-28	Wed-01	Thu-02	Fri-03	Sat-04	Sun-05	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Engineer I	3.00	1.50	2.50	0.50				7.50
Regular total				3.00	1.50	2.50	0.50	0.00	0.00	0.00	7.50
Timesheet total				3.00	1.50	2.50	0.50	0.00	0.00	0.00	7.50

Karla Nunamann

Timesheet Date: 04/02/2023

Project	Phase	Activity	Employee Type	Mon-27	Tue-28	Wed-29	Thu-30	Fri-31	Sat-01	Sun-02	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Technical Typist				1.00				1.00
Regular total				0.00	0.00	0.00	1.00	0.00	0.00	0.00	1.00
Timesheet total				0.00	0.00	0.00	1.00	0.00	0.00	0.00	1.00



Delaware Engineering, D.P.C.

28 Madison Ave. Ext.

Albany, NY 12203

(518) 452-1290

Village of South Glens Falls
Project 21-2300 Village of South Glens Falls Water Meter Project

Invoice number 21-2300-16
Date 04/25/2023

Karla Nunamann

Timesheet Date: 03/26/2023

Project	Phase	Activity	Employee Type	Mon-20	Tue-21	Wed-22	Thu-23	Fri-24	Sat-25	Sun-26	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Technical Typist					1.00			1.00
Regular total				0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Timesheet total				0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00



Delaware Engineering, D.P.C.

28 Madison Ave. Ext.
Albany, NY 12203
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Village of South Glens Falls
Mayor Nick Bodkin
46 Saratoga Ave.
South Glens Falls, NY 12803

Invoice number 21-2300-17
Date 05/24/2023

Project 21-2300 Village of South Glens Falls Water
Meter Project

For Services Rendered Through April 30, 2023

TASK 100 PROFESSIONAL SERVICES

	Hours	Rate	Billed Amount
Anthony Mantas	8.00	145.00	1,160.00
Phase subtotal	8.00		1,160.00
subtotal	8.00		1,160.00
		Invoice total	1,160.00

Invoice Summary

Description	Contract Amount	Remaining	Percent Complete	Prior Billed	Current Billed
TASK 100 PROFESSIONAL SERVICES	123,400.00	88,900.00	27.96	33,340.00	1,160.00
Total	123,400.00	88,900.00	27.96	33,340.00	1,160.00

Approved by:

Robert Flores

*Please remit payment to:
Delaware Engineering, D.P.C.
28 Madison Ave. Ext.
Albany, NY 12203*



Delaware Engineering, D.P.C.

28 Madison Ave. Ext.

Albany, NY 12203

(518) 452-1290

Village of South Glens Falls
Project 21-2300 Village of South Glens Falls Water Meter Project

Invoice number 21-2300-17
Date 05/24/2023

Anthony Mantas

Timesheet Date: 04/23/2023

Project	Phase	Activity	Employee Type	Mon-17	Tue-18	Wed-19	Thu-20	Fri-21	Sat-22	Sun-23	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Engineer I			1.00	1.00				2.00
Regular total				0.00	0.00	1.00	1.00	0.00	0.00	0.00	2.00
Timesheet total				0.00	0.00	1.00	1.00	0.00	0.00	0.00	2.00

Timesheet Date: 04/16/2023

Project	Phase	Activity	Employee Type	Mon-10	Tue-11	Wed-12	Thu-13	Fri-14	Sat-15	Sun-16	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Engineer I			2.00					2.00
Regular total				0.00	0.00	2.00	0.00	0.00	0.00	0.00	2.00
Timesheet total				0.00	0.00	2.00	0.00	0.00	0.00	0.00	2.00

Timesheet Date: 04/09/2023

Project	Phase	Activity	Employee Type	Mon-03	Tue-04	Wed-05	Thu-06	Fri-07	Sat-08	Sun-09	Total
Village of South Glens Falls Water Meter Project	GIGP Project Engineering Services	Project Time	Engineer I		4.00						4.00
Regular total				0.00	4.00	0.00	0.00	0.00	0.00	0.00	4.00
Timesheet total				0.00	4.00	0.00	0.00	0.00	0.00	0.00	4.00

*** Proof of Publication ***

WARREN COUNTY AFFIDAVIT

STATE OF NEW YORK:

County of Warren, ss:

Dana M. Merchuse being duly sworn,

says that (s)he is an authorized designee for Lee Enterprises, publishers of THE POST-STAR, a daily newspaper published in Glens Falls, Warren County, State of New York, and that the printed notice attached hereto was cut from the said POST-STAR, and that the said notice was published therein, namely

Village of South Glens Falls - Water Meter
August 25, 2022

VILLAGE OF SOUTH GLENS FALLS - LEGALS

46 SARATOGA ROAD
SOUTH GLENS FALLS NY 12803

ORDER NUMBER 125108

Signed this 25th day of August, 2022
Dana M. Merchuse

Sworn to before me this 25 day of Aug, 2022
[Signature]

BRIAN J. CORCORAN
Notary Public - State of New York
No. 01CO6133976
Qualified in Saratoga County
My Commission Expires September 19, 2025

Section: Legals

Category: 001 Legal Notices - Warren County

PUBLISHED ON: 08/25/2022

TOTAL AD COST 71.35

FILED ON: 8/24/2022

*** Proof of Publication ***

**NOTICE & INVITATION TO BID
SOUTH GLENS FALLS WATER
METER PROJECT
CONTRACT No. 1
VILLAGE OF SOUTH GLENS
FALLS
SARATOGA COUNTY, NEW
YORK**

NOTICE IS HEREBY GIVEN that sealed bids will be received at the Village of South Glens Falls Village Hall, Attention: Village Clerk, 46 Saratoga Avenue, South Glens Falls, NY 12803 until 2:00 pm local time of October 26th 2022 and then at said office publicly opened and read aloud for work that shall include but is not limited to:

Contract No. 1G: South Glens Falls Water Meter Project Project scope shall include:

1. Furnishing and installation of water meters.
2. Set up of software and complete reading using the new equipment.
3. Integration of water meter readings with existing software and personnel training for future billing cycles.

Completion milestone for the project is: substantial completion within 360 days. M/WBE goals for this project are 26%.

Any questions should be directed to Robert Flores, P.E., Delaware Engineering at rflores@delawareen12.com.

Bids should exclude sales and compensating use taxes on materials incorporated into the work. A bid bond in the amount equal to at least five (5%) percent of the Bid will be required with submission of each bid. The successful bidders, to whom the contracts are awarded, will be required to provide a payment and performance bond equal to the full amount of the Contract. Bids will be received on a lump sum basis. The Contractor must insure that employees and applicants for employment are not discriminated against because of their race, creed, color, religion, sex or national origin. New York State and Federal Prevailing Wage Requirements shall apply to this project.

No bids will be received or considered after the time state above. One original and one copy of the bid forms must be submitted in a sealed envelope bearing the name and address of the bidder and clearly marked "VILLAGE OF SOUTH GLENS FALLS -- WATER METER PROJECT CONTRACT No.1"

Digital copies of the Contract Documents may be obtained online as a download for a nonrefundable fee of Forty-Nine Dollars (\$49.00) from the website: www.debiddocuments.com under 'public projects.' Complete hardcopy sets of bidding documents may be obtained from REV, 330 Route 17A, Suite #2, Goshen, NY 10924, Tel: 1-877-272-0216, upon depositing the sum of One Hundred Fifty Dollars (\$100.00) for each set of documents. Checks or money orders shall be made payable to Delaware Engineering, D.P.C. Cash deposits will not be accepted. Any Bidder requiring documents to be shipped shall make arrangements with REV and pay for all packaging and shipping costs.

Drawings and Specifications will be available for viewing at the Village of South Glens Falls Village Hall, 46 Saratoga Avenue, South Glens Falls, NY 12803 between the hours of 9:00am and 2:00pm, Monday through Friday.

The Owner reserves the right to waive any informalities or irregularities in the Bids received, or to reject any or all Bids without explanation. Nicholas Bodkin, Mayor Village of South Glens Falls

***** Proof of Publication *****

DUPLICATE FILE
PUB: AUGUST 25, 2022

THE
POST★STAR
 poststar.com

Glens Falls, New York
 STATEMENT NO. 42814 INVOICE AND STATEMENT

ACCOUNT NUMBER	Order No
158-60003446	127328
BILLING PERIOD	TERMS OF PAYMENT
10/31/2022 – 11/27/2022	Net 30
CUSTOMER NAME	CUSTOMER NUMBER
VILLAGE OF SOUTH GLENS FALLS - LEGALS	158-60003446

Date	Order Number	Description Other Comments	Billed Units	Total
11/11/2022	127328	Invite to Bid Water Meter Project Re-Bid	Lines 103	71.35

The Post-Star
 Lee Advertising
 PO Box 4690
 Carol Stream IL 60197-4690

Return this portion with your payment

*** Proof of Publication ***

**NOTICE & INVITATION TO BID
SOUTH GLENS FALLS WATER
METER PROJECT RE-BID
CONTRACT No. 1
VILLAGE OF SOUTH GLENS
FALLS
SARATOGA COUNTY, NEW
YORK**

NOTICE IS HEREBY GIVEN that sealed bids will be received at the Village of South Glens Falls Village Hall, Attention: Village Clerk, 46 Saratoga Avenue, South Glens Falls, NY 12803 until 2:00 pm local time of December 14th, 2022 and then at said office publicly opened and read aloud for work that shall include but is not limited to:

Contract No. 1G: South Glens Falls Water Meter Project Re-Bid Project scope shall include:

1. Furnishing and installation of water meters.
2. Set up of software and complete reading using the new equipment.
3. Integration of water meter readings with existing software and personnel training for future billing cycles.

Completion milestone for the project is: substantial completion within 360 days. M/WBE goals for this project are 20%.

Any questions should be directed to Robert Flores, P.E., Delaware Engineering at rflores@delaware-engineering.com.

Bids should exclude sales and compensating use taxes on materials incorporated into the work. A bid bond in the amount equal to at least five (5%) percent of the Bid will be required with submission of each bid. The successful bidders, to whom the contracts are awarded, will be required to provide a payment and performance bond equal to the full amount of the Contract. Bids will be received on a lump sum basis. The Contractor must insure that employees and applicants for employment are not discriminated against because of their race, creed, color, religion, sex or national origin. New York State and Federal Prevailing Wage Requirements shall apply to this project.

No bids will be received or considered after the time state above. One original and one copy of the bid forms must be submitted in a sealed envelope bearing the name and address of the bidder and clearly marked "VILLAGE OF SOUTH GLENS FALLS - WATER METER

PROJECT CONTRACT No.1"

Digital copies of the Contract Documents may be obtained online as a download for a nonrefundable fee of One Hundred Dollars (\$100.00) from the website: www.dbiddocuments.com under 'public projects.' Complete hardcopy sets of bidding documents may be obtained from 28 Church Street, Unit #7 Warwick, NY 10990, Tel: 1-877- 272-0216, upon depositing the sum of One Hundred Dollars (\$100.00) for each set of documents. Checks or money orders shall be made payable to Delaware Engineering, D.P.C. Cash deposits will not be accepted. Any Bidder requiring documents to be shipped shall make arrangements with REV and pay for all packaging and shipping costs.

Drawings and Specifications will be available for viewing at the Village of South Glens Falls Village Hall, 46 Saratoga Avenue, South Glens Falls, NY 12803 between the hours of 9:00am and 2:00pm, Monday through Friday.

The Owner reserves the right to waive any informalities or irregularities in the Bids received, or to reject any or all Bids without explanation.
Nicholas Bodkin, Mayor Village of South Glens Falls

***** Proof of Publication *****

Journal Pre-proof
PUB: November 11, 2022



SARATOGA COUNTY ATTORNEY

Saratoga County Municipal Center
40 McMaster Street
Ballston Spa, New York 12020

Telephone: 518-884-4770

Assistants

MICHAEL P. NAUGHTON SR.
NICHOLAS M. MARTIN
ANDREW J. PROLER
JACQUALINE C. LOMBARDO
ANN FLOWER E. STITT

MICHELLE W. GRANGER
County Attorney

MARIBETH A. HUNT
First Assistant

Paralegal Specialists
JENNY R. MARCOTTE
TRACY L. GOODSON

MEMORANDUM

DATE: May 25, 2023
TO: Daniel Morley
STOP DWI
FROM: Michelle Granger *mwg*
County Attorney
SUBJECT: High Visibility-South Glens Falls

-
- For Your Signature & Return
 - Per Resolution No. _____
 - For Your Approval
 - Per Our Conversation
 - For Your Information
 - For Your Files
 - For Your Review
 - For Appropriate Action
 - Comments/Recommendations
 - Other _____

MESSAGE/REMARKS: Attached please find one original of the above Agreement. If this agreement meets with your approval, please secure the signature of the Contractor. Return the documents along with proper insurance documents, if required by contract, to this office for further processing.

AGREEMENT, made this _____ day of _____, 2023,

BY AND BETWEEN,

COUNTY OF SARATOGA, a municipal corporation of the State of New York, with offices at 40 McMaster Street, Ballston Spa, New York 12020, (COUNTY),

- and -

VILLAGE OF SOUTH GLENS FALLS POLICE DEPARTMENT, with offices at 5 W. Marion Avenue, South Glens Falls, New York 12803, (AGENCY);

WITNESSETH:

WHEREAS, Vehicle and Traffic Law §1197 authorizes establishment of county special traffic options programs for driving while intoxicated (STOP-DWI) to reduce drug-related and alcohol-related traffic injuries and fatalities; and ;

WHEREAS, state funding is available in the amount of \$28,000 through the New York State STOP-DWI Foundation, Inc. for use in local DWI High Visibility Engagement Campaign (“HVEC”) and Drug Recognition Expert Call Out Plan (“DRE”) for patrols and activities, and

WHEREAS, funding for the HVEC and DRE programs will be used for enforcement overtime and callout times during certain crackdown dates specified by the STOP-DWI Foundation, Inc.; and

NOW, THEREFORE, THE PARTIES AGREE:

1. The CONTRACTOR will provide additional DWI Patrols and checkpoints during specified High Visibility Engagement Campaign periods throughout the term of the Governor’s Traffic Safety Committee (GTSC) grant cycle of October 1, 2022 through September 30, 2023.
2. The COUNTY will reimburse the CONTRACTOR for CONTRACTOR’s labor costs incurred in conducting such additional DWI patrols and checkpoints up to a sum not to exceed \$2,800, upon submission of a properly documented voucher specifying the hourly rate and number of hours worked of CONTRACTOR’s officers.
3. Funding for this Agreement is contingent upon the availability of GTSC grant funds for operation of programs designed to prevent DWI. If grant funds are not available for this purpose, or if the full amount anticipated by the COUNTY is not available, then this agreement may be terminated or the amount payable to the CONTRACTOR reduced at the discretion of the COUNTY.
4. The CONTRACTOR shall comply with all applicable laws, ordinances and regulations, including non-discrimination and labor laws. The CONTRACTOR and the COUNTY agree that for the duration of this Agreement, they will not discriminate against any employee, applicant for employment, or person requesting services because of race, creed, color, national origin, disability, age, sex, marital status, sexual preference or source of payment.

5. The CONTRACTOR shall not assign or transfer any interest herein without prior written COUNTY approval.

6. a) CONTRACTOR shall, at all times, indemnify and save harmless the COUNTY from and against any and all claims and demands whatsoever, including costs, litigation expenses, counsel fees and liabilities in connection therewith arising out of injury to or death of any person whomsoever or damage to any property of any kind by whomsoever, caused in whole or in part, directly or indirectly, by the acts or omissions of the CONTRACTOR, any person, employed by the CONTRACTOR, its contractors, subcontractors, materialmen, or any person directly or indirectly employed by them or any of them, while engaged in the work hereunder. This clause shall not be construed to limit, or otherwise impair, other rights or obligations of indemnity which exist in law, or in equity, for the benefit of the COUNTY.

b) This Agreement shall be void and of no effect unless throughout the term of this Agreement CONTRACTOR, in compliance with the provisions of the Workers' Compensation Law, shall secure compensation for the benefit of and keep insured during the life of this Agreement such employees as are required to be insured according to law. Proof of such Workers' Compensation Insurance coverage shall be provided to County.

7. This Agreement may be terminated by either party upon sixty (60) days written notice to the other party at the party's address stated herein.

IN WITNESS WHEREOF, the parties have hereunto signed this agreement on the day and year appearing opposite their respective signatures.

APPROVED AS TO
FORM AND CONTENT:

COUNTY OF SARATOGA

By: _____
County Attorney

By: _____
Theodore T. Kusnierz, Jr., Chair
Board of Supervisors
Pursuant to Resolution: 102-2023

Date: _____

Village of South Glens Falls
Police Department

By: _____

(name)

(title)

Federal EIN

Date: _____

4/18/23



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 102 - 2023

Introduced by Public Safety: Supervisors Lant, Butler, Grasso, Hammond, Raymond, Tollisen and K. Veitch

AUTHORIZING PARTICIPATION IN THE 2023 STOP-DWI HIGH VISIBILITY ENGAGEMENT CAMPAIGN AND THE DRUG RECOGNITION EXPERT CALL OUT PLAN

WHEREAS, Vehicle and Traffic Law §1197 authorizes establishment of county special traffic options programs for driving while intoxicated (STOP-DWI) to reduce drug-related and alcohol-related traffic injuries and fatalities; and ; and

WHEREAS, state funding is available in the amount of \$28,000 through the New York State STOP-DWI Foundation, Inc. for use in local DWI High Visibility Engagement Campaign (“HVEC”) and Drug Recognition Expert Call Out Plan (“DRE”) for patrols and activities during the grant cycle of October 1, 2022 through September 30, 2023; and

WHEREAS, funding for the HVEC and DRE programs will be used for enforcement overtime and callout times during certain crackdown dates specified by the STOP-DWI Foundation, Inc.; and

WHEREAS, our Public Safety Committee and the STOP-DWI Coordinator have recommended acceptance of these program funds in the amount of \$28,000 and the authorization of contracts with the following law enforcement agencies:

Saratoga County Sheriff’s Office	\$ 7,000
Ballston Spa Police Department	\$ 2,800
Stillwater Police Department	\$ 2,800
Mechanicville Police Department	\$ 2,800
Saratoga Springs Police Department	\$ 6,440
Waterford Police Department	\$ 3,360
South Glens Falls Police Department	\$ 2,800
	<u>\$28,000</u>

WHEREAS, the acceptance of these funds requires approval of this Board; now, therefore, it is

RESOLVED, that the Chair of the Board is hereby authorized to execute any and all documents necessary to apply for and accept state aid from the New York State STOP-DWI Foundation, Inc. for the 2023 High Visibility Engagement Campaign and Drug Recognition Expert Call Out Plan during the grant cycle of October 1, 2022 through September 30, 2023 in the amount of \$28,000; and it is further

RESOLVED, that the Chair of the Board is hereby authorized to execute agreements with the aforementioned law enforcement agencies for their participation in the 2023 STOP-DWI High Visibility Engagement Campaign and Drug Recognition Expert Call Out Plan; and it is further

RESOLVED, that the form and content of such documents or agreements are subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.

April 18, 2023 Regular Meeting

Motion to Adopt: Supervisor Hammond

Second: Supervisor Lant

AYES (194259): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Jonathon Schopf (19014.5), Eric Butler (6500), Diana Edwards (819), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Mark Hammond (17130), Thomas Richardson (5163), Scott Ostrander (18800), Theodore Kusnierz (16202), Matthew E. Veitch (14245.5), John Lawler (8208), John Lant (17361).

ABSENT (41251): Jean Raymond (1333), Michael Smith (3525), Willard H. Peck (5242), Sandra Winney (2075), Thomas N. Wood, III (5808), Tara N. Gaston (14245.5), Edward D. Kinowski (9022).

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY 12803

PUBLIC MEETING

6:00 PM Executive Session

7:00 PM Regular Session

April 20th, 2022

MAYOR NICHOLAS BODKIN PRESIDING

Attendance:

Mayor Bodkin

Trustee Carota

Trustee Gutheil

Trustee Girard

Trustee Orlow

Senior Account Clerk Typist Samantha Berg

Matthew Espey

Attorney Paltrowitz

Anthony Mantas

TJ Chagnon

Glen Mulholland

Attorney Bartkowski

Agenda

The Mayor opens the Public meeting at 6:00PM

Motion **#042022-1** to enter Executive Session at 6:02PM to discuss items noted.

Trustee Carota motioned, Trustee Orlow seconded. All in favor. Motion passed. Executive Session Items: CSEA, PBA, Open Items: Moss Estate, Glen Gate Plaza, COVID policy, accounting/audit, performance of an unnamed person or persons, World Wide update, Peddlers permit application, foil request, bond council discussion.

Motion **#042022-2** to adjourn Executive Session and reopen the Public Session at 7:02PM with no action taken. Trustee Orlow motioned, Trustee Carota seconded. All in favor. Motion passed.

Trustee Carota made **motion #042022-3** to adopt the resolution rescinding the April 6th 2022 serial bond resolution; Trustee Orlow seconded. Trustees Orlow, Carota, Gutheil, and Girard as well as the Mayor all voted yes to rescind the item and adopt the resolution.

A resolution toward increasing the maximum cost for the Water Treatment Plant and Water Main Project of April 20, 2022 to \$4.7million; Trustee Carota made **motion #042022-4**, Trustee Orlow seconded. Trustee Gutheil voted no, Trustee Girard voted yes, as did Trustees Orlow and Carota. Mayor Bodkin voted yes, motion passed. Trustee Gutheil provided this is a 2 million dollar increase

Public Forum

Glen Mulholland of 21 Ferry Boulevard brought up an issue with the quality and drinkability of his water. Mulholland questioned whether the water system was capable of supplying water to existing properties as well as to a 12 unit and 8 unit apartment house to be built. Anthony Mantas stated that without a lab sample he had no suggestions but could do an analysis. TJ said the issue could not be fixed without capital improvements as the problem is aging infrastructure and the 5-6 feet deep, 1,000 feet long water main on Ferry Boulevard should be replaced. Mayor Bodkin asked if lining the main would be more cost effective; Anthony Mantas stated he did not know if it was an option for a water main but would look into this situation further. Mulholland further asked why he was not notified of the two story apartment building being built next door to his property. Mayor Bodkin explained it was adopted years prior and was acted upon due to the 2018 zoning change. Mulholland stated his taxes went up but his property value will decrease due to the apartments; Mayor Bodkin stated that was a town issue.

Mayor Bodkin asked if the public had any questions about the 2022-2023 budget. The Mayor stated he would hold the Public Forum open in case there were questions at the end.

1. WIIA Water Project: Anthony Mantas stated he did hear from the contractor regarding the Water Tank and the discrepancy with the Department of Labor was resolved and they are in the process of rectifying the error. The Department of Labor was contacted to hear their status update and further instructions. In regard to EFC, since numbers came in lower than originally budgeted, a change order must be signed in order to submit the modification. Trustee Gutheil asked if it was correct that the project was under contract price but still over budget. Anthony Mantas stated the final amount was lower than the bid. Trustee Carota made **motion #042022-5** to allow the Mayor to sign the change order, Trustee Orlow seconded. All Trustees voted yes, the Mayor voted yes, motion passed. In regard to the water treatment plant upgrade Anthony Mantas stated submittals were still being received from the contractor; the GAC filtration system submittal has been reviewed and sent to fabrication. Submittal for the building is still being reviewed and a color selection must be made. Trustee Gutheil inquired about the subsurface soil investigation as to responsibility; Anthony Mantas stated he would look into it. In regard to the Carbon Filtration Project, an approval letter from the Department of Health was received. KPI contractor is looking to schedule the last line to be repaired and to repair the intersection at Fifth Street and Main Street, but at this time they are unable to do the CCTV of Route 9. No additional lining will be made. Anthony Mantas stated Green Mountain or another entity can be contracted to do the CCTV, but not under this project and would require the Village to go to bid. Anthony Mantas said he would find out if the work could be done under a force account.

2. CDBG (Wilson and Haviland Avenue): Anthony Mantas said he and TJ looked at the trees and sidewalk and they were waiting on TKC to investigate their end.

3. GIGP: Mayor Bodkin asked if the Board was willing to unpause and go to bid. The Mayor stated he was informed Phase 2 could be set in motion with potential grants if all work was not completed. Anthony Mantas reiterated that the grant was not meant to fund radio technology, only AMI which is cellular or fixed system, not drive-by. Anthony Mantas suggested he could set up a meeting with EFC, to which

Trustees Gutheil and Girard agreed. Trustee Gutheil stated he would not support an expenditure this large. Anthony Mantas said the EFC would put a date on when a decision would need to be made; he added a bid would be made using the high end of the estimate. Trustee Girard suggested making updated changes, adding them to the bid specifications, then going out to bid. Trustee Orlow made **motion #042022-6** to allow the engineer to amend the bid specifications for approval by the Board and then allow the Village to go to bid. Trustee Carota seconded. All Trustees and the Mayor voted yes, passing the resolution.

4. **New Business:** TJ Chagnon stated that 2023 trucks are approximately \$45-46,000, and the truck is a 2022 3500 Chevrolet at \$44,165, \$50,940 with a plow. Funds for this truck would come from FX 8340.200 at \$23,000, G 8130.200 at \$16,880, and \$11,060 from A5140.200. \$11,060 could be taken from FX 8340.403 instead if the Board wanted. The truck and plow would be broken down into two separate resolutions to keep the amount under \$50,000. A request for more prices on plows was made by Trustee Gutheil. Trustee Orlow made **motion #042022-7** to move forward with attorney's written approval of purchasing the 2022 3500 Chevrolet regular cab truck for \$44,165.00, Trustee Carota seconded; motion was tabled in order to rescind the prior purchase authorizations from the January meeting. Trustee Orlow made **motion #042022-8** to rescind the motion in the January 19th meeting for purchasing a water truck, Trustee Carota seconded; all Trustees voted yes as did Mayor Bodkin, passing motion. Tabled motion was revisited as **motion #042022-7**; Trustee Carota seconded, all Trustees and the Mayor voted yes, passing the resolution. The resolution regarding the purchase of trucks at a previous meeting was rescinded; Trustee Girard made **motion #042022-9** to rescind the motion regarding the 550 truck purchase per Public Works recommendation, Trustee Orlow seconded. Trustees Orlow, Gutheil, Girard and Carota voted yes as did the Mayor, motion passed.

On the MS4 report, TJ asked for approval to post it for viewing for 30 days; Trustee Gutheil made **motion #042022-10** to post the MS4 Report for 30 days, Trustee Orlow seconded. All Trustees and the Mayor voted yes, motion passed.

On the lease of the yard, speaking to Joe Rath, if given 6 months advance notice they could move. There would be no fuel cells or hazardous materials on site as well as having insurance. License agreement would be for 3 years, and start at the same baseline as Northland Industries, and increase on an annual basis. Trustee Orlow made **motion #042022-11** to allow the Mayor to sign license agreement, Trustee Gutheil seconded. Screening, if needed, would be written into the contract. Trustees Gutheil, Girard and Orlow voted yes, Trustee Carota voted no due to the visual appearance of all the equipment, the Mayor voted yes, motion passed.

Application for 50/50 sidewalk program for 196 Main Street; Trustee Gutheil disclosed he had a conflict of interest. Trustee Orlow made **motion #042022-12** to approve, Trustee Carota seconded. Trustee Orlow, Trustee Girard, and Trustee Carota voted yes, the Mayor voted yes, Trustee Gutheil abstained. Motion passed.

The Greek Orthodox Church asked that its garage sale fee be waived for its tag sale. Since the Town of Moreau no longer is doing town garage sale weekend, the Village could do it June 3,4,and 5th, and waive

permit fees. Trustee Orlow made Motion #042022-13 to waive the fees associated with a garage sale for June 3rd, 4th, and 5th, Trustee Carota seconded; all Trustees and the Mayor voted yes, motion passed.

5. Old Business: The Mayor has a proclamation for 2022 Earth Day. Arbor Day and the state grant for tree purchase would also be recognized. The press release would be on the Village website. A tree would be planted near Fifth Street. The Mayor will separate the proclamation into two, Earth day and Arbor Day.

The RFP on engineering was posted and Trustee Gutheil said mailings should be sent to engineering firms in addition to posting it. Trustee Girard stated the date should be extended.

6. **Transfers:** Trustee Carota made motion #042022-14 to approve all transfers with transfer G amended to not come from contingency (see transfer chart), Trustee Orlow seconded. Trustee Gutheil asked that item G be amended; Trustees Carota and Orlow approved the change. All Trustees voted yes as did Mayor Bodkin, motion passed.

7. Motion to approve bills as audited: Trustee Orlow made motion #042022-15 to approve the bills as audited with the removal of the Finch bill. Trustee Gutheil seconded. All Trustees voted yes as did Mayor Bodkin, motion passed.

Discussion: Trustee Girard asked if the Mayor could get the Finch freight charge of \$150 reduced, he believes this was waived last year. The price of diesel fuel was discussed by Trustee Gutheil and TJ, Trustee Gutheil asked how we decide where to fill up. TJ provided it varies on amount needed and where the crew is working. Trustee Gutheil brought up the price of electricity being too high and we need to look at a consortium. Trustee Orlow amended aforesaid motion to take out the Finch bill.

Trustee Carota left the meeting for a few minutes during discussion and returned to vote for motion #13.

10. Local law for video conferencing: Trustee Gutheil asked Attorney Bartkowski to draw up a draft resolution to allow video conferencing. The Board will revisit this item at the next meeting.

11. Deputy Clerk Treasurer Position: Trustee Orlow made motion #042022-16 to appoint an unnamed person as Deputy Clerk Treasurer/Signatory on bank accounts at an hourly rate of \$18.75 for the remainder term held by the prior Deputy Clerk Treasurer. Trustee Carota seconded; Trustee Orlow, Trustee Carota, Trustee Girard, and Trustee Gutheil voted yes as did Mayor Bodkin, motion passed. Matthew Espey was recognized as the new Deputy Clerk Treasurer. Motion #042022-17 to appoint Matthew Espey as Deputy Registrar of Vital Statistics for the remainder of term of the prior Deputy Clerk Treasurer was made by Trustee Orlow and seconded by Trustee Carota. All Trustees and the Mayor voted yes, motion passed.

Discussion: Trustee Gutheil believes we should hire a Clerk Treasurer first, he will still support this resolution.

12. Building Inspector/Code Enforcement Officer: The Mayor requested a motion to hire a part time Building Inspector at a rate of \$25/hour not to exceed 20 hours on average a week. Trustee Orlow made

motion #042022-18 to hire a part time Building Inspector at a rate of \$25/hour not to exceed 20 hours on average, Trustee Carota seconded, all Trustees and the Mayor voted yes passing motion. Mayor Bodkin requested a motion to have background checks on all individuals working in the Village Hall; Trustee Orlow made **motion #042022-19** to have background checks on all individuals prior to working in the Village Hall, Trustee Carota seconded. All Trustees and the Mayor voted yes, motion passed.

13. The Mayor mentioned he was waiting for a contract proposal on hiring a contractor to fill in for water plant operators on vacation. TJ Chagnon asked if a RFP should be done and if references had been checked, and if an assistant should be hired instead. Resumes for the position would be reviewed and the Chief Operator consulted.

14. Temp Firm: The Mayor stated the Board wanted Keena to supply help, skill specific, invoicing on a weekly basis, with Samantha assisting in outlining skills necessary. The Mayor provided \$19.80 is about the baseline for an hourly rate we would pay.

15. Bonus: Trustee Orlow made **motion #042022-20** to give a bonus to an employee doing extra work as previously agreed for past work and current on a weekly basis until we have 3 employees and or a Clerk Treasurer, Trustee Carota seconded; all Trustees and the Mayor voted yes, motion passed.

16. DPW Phone- TJ stated he did not need increased speed in internet service; TJ was evaluating Magna versus Spectrum for all Village buildings, with the latter being less expensive.

17. Auditors- Samantha stated the auditors requested May through November 2018 prior to conversion. Trustee Gutheil requested a meeting with the auditor.

18. Update on Local Laws- Attorney Bartkowski stated she will be working on them in the upcoming week.

19. Trustee Reports- Trustee Orlow and Trustee Gutheil are working on the Memorial Day Parade; The Mayor provided in the past, all the expenses total to about \$3,000. Trustee Gutheil provided one of the band's fee has gone up a few hundred dollars. TJ Chagnon provided the DPW will mow and a few other things but typically the Village has someone come in to edge and take care of flowers.

20. Mayor's Report-Mayor Bodkin mentioned his meeting with Delaware Engineering. Moreau Community Center and Common Roots' work on the upcoming Earth Day celebration was praised.

21. Approval of Tentative Budget- Trustee Carota made **motion #042022-21** to approve the final Tentative Budget as presented. Mayor Bodkin seconded Trustee Carota's prior motion to approve. Trustees Gutheil and Girard stated more cuts could be made. Trustee Carota voted yes, Trustee Gutheil voted no, Trustee Girard voted no, Trustee Orlow abstained, Mayor Bodkin voted yes, motion did not pass. The budget was turned over to the board.

Discussion: Trustee Orlow stated he hadn't had enough time to look at it. Trustees Girard and Gutheil said they would not approve until the tax rate was lowered. Trustee Girard asked when the budget would be lowered, he does not believe his suggestions and changes are being considered. The Mayor stated he

revised the budget as much as he can while being fiscally responsible, Trustee Girard does not believe this is true and more cuts can be made. Trustee Gutheil stated the budget had not been amended. Attorney Bartkowski said the higher, original tentative budget still stood since the amendments had not been approved. Trustee Girard stated the Mayor has not allowed the Trustees to bring out their motions, there are other ways to lower taxes and make cuts. Trustee Girard believes the Mayor will not listen to Trustee's opinion and is doing the Budget his way. The Mayor provided he has made changes and is asking the Board to approve the budget and establish a base. The Board can then vote to make further changes. The Mayor said the last meeting, the public made it aware there are certain items they want to see. He believes some of the proposed cuts will deter the public's wants. Trustee Girard said this is incorrect, there is a \$19,000 cut in healthcare that can be done, as well as a \$5,000 cut in maintenance.

Trustee Orlow left the meeting at 9:52 PM.

Trustee Gutheil stated he could not support the capital budget due to the \$580,000 fund balance put in the capital budget. The Mayor stated it was in the prior budget. Trustee Gutheil said that was fine in the prior year but this year he does not know the amount in fund balance. Trustee Girard made **motion #042022-22** that A5110.201 could be reduced to \$5,000, with the \$5,000 being used to reduce taxes and not to reduce the appropriate fund balance. Trustee Girard added to the motion to reduce A A9060.800 health and dental benefits from \$390,168 to \$380,000 with the \$19,168 reduction going toward tax reduction. Trustee Carota seconded, Trustees Girard, Carota and Gutheil voted yes, the Mayor voted no, motion passed. Trustee Gutheil questioned A1325.402, Clerk Treasurer school & conferences; Mayor Bodkin stated this is to allow the 3 new staff members to receive more training. The Mayor provided that with our developmental plans, we can anticipate going over these proposed amounts. Trustee Gutheil made **motion #042022-23** to amend A1325.402 to \$7,000, \$1,500 toward cutting taxes. He added, A1430.401 be reduced to \$3,000, A1430.402 to \$1,500, A1430.403 to \$5,000, and A1430.405 to \$1,000. A1440.100 reduced to \$26,000. A6410.406 be reduced to \$6,000. A7110.100 reduced to \$6,600. A7110.406 reduced to \$5,000. Trustee Girard asked for adjustments of A1440.100 to stay at \$35,000, and 7110.404 to receive \$2,400 for cleaning bathrooms and seconded the motion. Trustee Gutheil amended his motion to include Trustee Girard's suggestion. Trustee Gutheil reserves on fund balance and tax rate, he wants to reduce the rate from \$5.09 to \$4.99 and total revenue of \$1,518,438, anything left will go to reducing the appropriate fund balance. All in favor except for the Mayor who voted no. Motion passed.

The Board discussed the Capital project budget was discussed and no action was taken.

Trustee Carota made **motion #042022-24** to adopt the Tentative Budget as amended with tonight's action, Trustee Girard seconded; all Trustees voted yes, the Mayor voted no, the motion passed.

Trustee Carota made **motion #042022-25** to adjourn, Trustee Girard seconded, all Trustees and the Mayor voted yes. Meeting is adjourned at 10:43PM.

Transfers

	From	To	Amount
A.	A1325.409	A1325.405	\$ 121.36
B.	A1640.10	A1640.404	\$ 70.79
C.	A3120.412	A3120.405	\$ 87.79
D.	A3410.404	A3410.403	\$1365.00
E.	A1990.400	A7110.405	\$31.49
F.	A1990.400	A8010.400	\$13.53
G.	G8340.403	A8320.401	\$3995.69
H.	FX1990.400	FX8320.406	\$472.44
I.	G8130.404	G8130.403	\$52.17

DRAFT

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY12803

April 5th, 2023

7:00 PM

Regular Village Board Meeting, Organizational Meeting and Public Hearing for Tentative Budget

MAYOR NICHOLAS BODKIN PRESIDING

Minutes

Attendance:

Mayor Bodkin
Trustee Gutheil
Trustee Girard
Trustee Orlow
Trustee Carota

Samantha Berg
Alan Dubois
Molly Devaux
TJ Chagnon
Kevin Ostrander
Chief Gifford
Attorney Kissane

Bob
Abc
User

TJ Wade
Doug Clingen
518-791-2878
Olivia G.

1. The meeting is called to order and the Mayor leads with the Pledge of Allegiance. Trustee Orlow and Carota take the Oath of Office for their reelected Trustee positions.
2. **Public Hearing:** The Public Hearing is opened at 7:02PM.
 - A. TJ Wade noticed the debt service rate fluctuates from 2.5% to 4%. Interest earned is 0.0% sometimes. He asked if the Village is expecting earnings on interest earned on such a small amount. Clerk Treasurer Berg provided we do have multiple investments at a large sum now, some earning almost 5%.
 - B. Trustee Gutheil said the Board was left out of the budget process, we still have an opportunity but this hearing is on the Mayor's Budget. The hearing is on the Tentative Budget, The Mayor's Budget, with no input or meetings scheduled for the Board to make any changes. The

advertisement was placed in the paper and the Board could not make any changes in between. This is completely different than what any Town Board ever did and as far as he knows, the Village Board as well has never done this. There was no dialogue, a meeting was called Friday night at 6:00PM and there were only three Board members who attended. To call a meeting for 6:00PM and expect good input will not happen. Trustee Gutheil said this is disrespectful to the Board members and now it is a question what do we do for line items that need to be changed. The Mayor put a 10% increase for the Board and himself, Trustee Gutheil does not support this. Trustee Gutheil thinks this creates ill feelings with the workforce who is not getting 10%. TJ Wade asked about the DPW getting dental, Trustee Gutheil provided they are under a CSEA contract and receive what is in the contract. Trustee Gutheil said the Board should sit down and go through every line item for revenues and expenditures. The Village Assessment has raised 25 million dollars in one year, we do not have that kind of growth or development. This is the result of the Assessor doing changes themselves. If the Board decides to leave the tax rate the same, we will be raising taxes \$4.99 times 25,000. This Budget raises the tax levy 4.78 percent. If someone's assessment went up 20,000 or 40,000 dollars, their taxes will increase. These things are Board responsibilities and not one person's responsibilities and should not happen again. There is a Public Hearing scheduled on the Budget that we had only Friday night's dialogue and we got nothing done because Trustee Girard motioned and Trustee Gutheil seconded it and the Mayor voted against it. What are we going to get done with three Board members due to scheduling the meeting so quickly on a Friday. Trustee Gutheil is against the Board receiving 10% raises. TJ Wade asked how this will affect the water and sewer rates. Trustee Gutheil said the Mayor wants the Board to look at the water and sewer rates, we keep taking on debt and he can tell us it appears it is being put on the Board to look at raising water and sewer rates. The Tentative Budget should have anticipated what we needed and how much water rent we had to raise. Trustee Gutheil does not like what he sees coming down the road, he is glad some people came to the Public Hearing. TJ Wade asked if Essity gets a big tax rate. Trustee Gutheil provided their assessment was reduced some years ago. Trustee Gutheil provided the Village no longer has their own Assessor and we have no control over this. Trustee Orlow provided he attempted attending but only saw the one car in the parking lot, he then called Clerk Treasurer Berg and she provided the meeting ended quickly. The Mayor provided the meeting started on time at 6:00PM and concluded at 6:05PM. Trustee Gutheil attempted to recess the meeting until Monday night but the motion did not pass. The Mayor provided the meeting held on Friday 3/31/2023 was to satisfy Village Law section 5-508, in which the Board of Trustees was to have a copy of the Mayor's Tentative Budget delivered by the Clerk Treasurer. This was the purpose of the meeting and the copies

were delivered on the 20th and 21st. The Mayor read the cover letter for the Budget into the record.

"This year's tentative budget was especially challenging due to the current economic environment. The budget as presented represents the collective efforts of our staff and myself. It was our intent to create a tentative budget that is based on the best information available to us at this time and the current needs of our departments to best serve our Taxpayers. This year's budget includes adjustments to salary and wages in an effort to create competitive salaries that reward and retain our valued employees. Our staff is essential and deserve fair wages. I have also included an increase in salary for the Building and Code Enforcement Officer. This will allow for the essential work mandated by NYS to be more consistently applied throughout the Village and in a timely manner. With the addition of a full time Building and Code Enforcement Officer as proposed, the Village will be able to provide village wide fire inspections, review all buildings for Certification of Occupancy, enforce code compliance and pursue action as needed to ensure public health and safety. You will note that non-union salaries are not calculated on a percentage basis this year. That is to create a more fair and equitable system moving forward. With all of the above adjustments, we will be able to stay within the tax cap. There will be a \$0.15 cent per thousand reduction in the tax rate to avoid exceeding the tax cap, due to the increase in assessed value. The Village PD has been active in listening to your concerns regarding traffic control/pedestrian safety and will continue to enforce violations as needed and work with other agencies to help address the daily calls for service. The Village is pursuing other traffic control devices to assist in voluntary compliance through grant opportunities as well. Moving forward, Chief Gifford plans to recruit two full time patrol officers in the coming months to fill our current Vacancies. The Village DPW continues to pursue improvements to our Village by continuing repairs and maintenance to our infrastructure, roads and parks. They will be making improvements to the Betar Trail utilizing a grant that we received last year. Bridge lights are a top priority and we hope to see them replaced in the near future. Water and Sewer rates should be reevaluated to account for the cost associated with the recent improvements made to their systems and we should be planning on continuing improvements to our Village infrastructure. Without taking a hard look at our water and sewer rates and making some adjustments, it will be challenging to pursue funding for future projects which improve water quality. In closing, this tentative budget represents what I hope to be reasonable and conservative, allowing us to invest in our staff and our community to improve the overall quality and character of the Village of South Glens Falls."

Trustee Gutheil said there are new line items in this budget, some are 4 figures with no explanation what they are or discussion about it. There is \$180,000 in CHIP funds with no breakdown. Trustee Gutheil said

financially we set up reserves, we may have to buy a fire truck that could cost 3 quarters of a million dollars. Last year we couldn't buy a police car but now we have the money to buy one.

The Mayor asked if anyone else from the Public would wish to speak. Trustee Gutheil asked if we should leave the hearing open and not adjourn or schedule another hearing and budget meeting. Trustee Gutheil said we need a budget meeting so we can amend the Tentative Budget, because if we don't amend the Tentative Budget then the Mayor's Budget becomes the Budget. TJ Wade asked what the final day is, Trustee Gutheil provided May 1st. The Mayor proposed that if anyone has any suggestive changes to submit them prior to any workshop to the Board so they can read the information before and have a productive meeting. The Mayor said there will be a budget meeting on April 26th. Trustee Girard asked if there could be a meeting next week. Trustee Carota and Orlow believe the Mayor should be present for a budget meeting. Trustee Gutheil said we will not have time to place a legal ad on a revised or amended budget. Trustee Girard provided we will not have a workshop and can't talk to the department heads. Trustee Orlow said he is not comfortable with the Mayor not being here, it is his Budget and he has the right to support it. The Mayor said we could try April 19th for a Budget Workshop and Public Hearing. Attorney Kissane provided the Public Hearing would have to be before the 15th of April, however changes can still be made after the Public Hearing. Attorney Kissane also provided it is a policy decision to leave this Public Hearing open, legally it does not matter either way in regards to making changes to the Tentative Budget. Trustee Gutheil asked when will we hear from the Fire Department, The Mayor said he has not heard from them. The Village will schedule a meeting for April 19th at 4:30PM. The Mayor asked again if anyone with a proposed change, to please distribute their materials beforehand to help be more efficient at the meeting. Trustee Gutheil said you want to sanitize all my concerns before the meeting. Trustee Gutheil said the Mayor is creating more work for him and he does not receive answers to questions he asks. The Budget has over a million dollars in the fund balance in the water account or H fund and we do not know how much we have. The Mayor provided the CPA is currently working on closing the year end, until this happens we can not rely on the fund balance number being accurate.

The Mayor asked the Public once more if they have any other questions or concerns. Trustee Gutheil said the 19th is too late to have another Public Hearing. Attorney Kissane provided that is correct but regardless we are not required to have another Public Hearing and could still allow Public comment even though there is no Public Hearing. The Mayor now closes the Public Hearing.

3. **Public Forum:** The Mayor asked if anyone from the Public wishes to speak in the Public Forum to the Board. No one at this time wishes to address the Board. The Mayor closes the Public Hearing.
4. **Common Roots Foundation Volunteer Efforts:** Common Roots Foundation is looking to volunteer time and effort to help clean/repair some of the Betar Byway. They also believe they would have funds near \$3,000 to donate towards the Betar Byway also. They propose restoring some signs and possibly the Kiosk. TJ Chagnon provided they are very appreciative of the volunteers, the DPW has been short staffed and some tasks they have to prioritize over cleaning of the Byway. **Motion #040523-1** to approve the presentation and plans by Common Roots Foundation. Trustee Orlow motioned, Trustee Carota seconded. All in favor, motion passed.
5. TJ Wade, from the Public has questions about Code and laws and how it pertains to junk cars on properties. Kevin Ostrander and Chief Gifford will address the concern and provided the code and law to the resident.
6. Douglas Clingen, from the Public, asked about the Animal Control Officer and if they handle dogs. Clerk Treasurer Berg provided he does not handle dogs, these incidents are referred to the Town of Moreau.

Organizational Meeting:

7. Trustee Orlow and Carota support the Organizational Packet as presented. Trustee Girard motions to remove the Social Media Policy. No one seconded. Trustee Gutheil asked to be told of the changes. The Mayor provided the changes will include appointments for various Board members and Staff. The IRS reimbursement rate for mileage has been updated. A couple items on the fee schedule have been updated, these changes were adopted by the Board. The Zoning Compliance letter/search fee has been changed to \$150. Bank Depository has been increased via resolution. The resolution for MS4 has individuals named. The Mayor said the social media policy was drafted by our Clerk's Office Staff by using other municipality sources, one thing to be noted is that our social media is public record and this policy helps to maintain that public record.
8. Trustee Gutheil said the Committee process has not worked the way it should. The Mayor provided the Committees are the same. Trustee Gutheil also reference page 14, the Board is delegated the responsibility of the investment policies. The Mayor provided this has not been changed as long as he has been involved with the Village Board. Trustee Gutheil does not agree with the amount of money that was not invested. Trustee Gutheil believes we should look into a different way of doing things. He is also concerned with the bank agreement. Trustee Gutheil said the Town never paid for checks and we keep buying checks. Clerk Treasurer Berg provided we have spoken with the bank and this is not a

practice they do. Trustee Gutheil would like to know what they do and what they don't do. Trustee Gutheil said we have half a million dollars of funds on deposit with no interest. Trustee Gutheil thinks we are better off paying fees and investing the money we have on deposit. Trustee Gutheil said the fee schedule was changed for parking tickets. The Mayor said we adopted this fee change already and it is up to the Court to accept or not. The Mayor added we are looking for a Zoning Board member as well as alternates for both Planning and Zoning. Trustee Gutheil said the Board had no input on the Social Media section and it should be taken out. He also asked if this allows the Public to post on our site, The Mayor said he does not believe so. Trustee Gutheil said this is too much information to absorb from receiving the information the day before or day of the meeting. **Motion #040523-2** to remove the Social Media Policy and work on it. Motioned by Trustee Gutheil, seconded by Trustee Girard. All in favor, motion passed.

Discussion: The Mayor feels strongly we do need a social media policy, the intent was to help the Village relay information to the Public and geared to outline an approach for how elected officials, employees, and committee members should interact with the public on social media. The Mayor also provided we have a responsibility for record retention of elected officials, employees, and committee members social media use. Trustee Gutheil noticed mention of first amendment rights, he is worried someone will sue the Village because we do not do our social media site right. Clerk Treasurer Berg provided this policy is aimed at what elected officials, employees, and committee members can and cannot say. Counsel provided this policy could use some revising, Trustee Orlow agrees and supports. The Mayor asked if the Board is okay with having counsel review and refine the policy and present changes. Trustee Guthiel asked for a vote on his motion.

Motion #040523-3 to have counsel review and clarify the policy to be more understandable. Trustee Orlow motioned, Trustee Carota seconded. All in favor, except for Trustee Gutheil who voted no and Trustee Girard abstained. Motion passed.

Motion #040523-4 to approve the Organizational Meeting Packet, removing pages 23 through 29. Trustee Orlow motioned, Trustee Carota seconded. All in favor, except for Trustee Gutheil who abstained and Trustee Girard voted no due to how the Committee Process is being done. Motion passed.

9. Grant Projects Update:

a. Carbon Filtration:

- i. **Disbursement Requests #15:** **Motion #040523-5** to approve disbursement request #15 for Spring Electric for \$14,297.79 and Delaware Engineering for \$8,362.50. Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.

Discussion: Trustee Gutheil said we are getting billed for atlantic testing and do not get any results. He also believes we should have daily field reports and are paying for them. Trustee Gutheil is in favor of paying the bill but we should follow up to get the results.

The Mayor is going to follow up on this.

- b. TJ Chagnon provided we need to make a decision quickly on the fence. The Mayor provided contingency allowance is \$40,000, previous charges are \$26,032.65, apparent balance \$13,967.35, fence and gate is \$5,551.00. \$8,416.35 would be the balance leftover. TJ Chagnon provided the location they are proposing is not where we want it, it will cause the Village to purchase additional fencing. TJ Chagnon provided it would be best to have a decision by the next meeting. The Board is okay with TJ Chagnon's plan on where the fence should be.
- c. **GIGP:** The Mayor provided the contractor has not provided the insurance information required by the Board. TJ Chagnon provided he is receiving meter requests and is assuming we will use Master Meters. Trustee Gutheil asked if we are going to bid for the ball valves? This is a \$180,000 item. The Mayor provided we do have to go to bid on the ball valves, and he is working on getting bids, possibly from a local store. TJ Chagnon provided this is as needed, he does not believe buying all the ball valves upfront is what we should do. Trustee Gutheil stated we should not delay purchasing the ball valves so we do not get hit with a delay or change order.

10. **Motion #040523-6** to approve transfers as presented. Motioned by Trustee Carota, Trustee Orlow seconded. All in favor, motion passed.

A 3120.409	A 3120.418	\$300.00	PD Cleaning Supplies/Services
A 3120.424	A 3120.418	\$300.00	PD Cleaning Supplies/Services
A 3120.409	A 3120.410	\$450.00	PD Equipment Maintenance
A 3120.401	A 3120.400	\$1,500.00	PD Computer Support
A 1640.407	A 1640.405	\$650.00	DPW Bldg Misc.
A 1325.413	A 1450.400	\$200.00	Elections
G 8131.401	G 8131.403	\$33.00	2023 GF Sewer Bill
G 8131.402	G 8131.403	\$8,512.00	2023 GF Sewer Bill
G 1990.400	G 8131.403	\$14,829.00	2023 GF Sewer Bill
G 8130.401	G 8110.400	\$25.14	Spring Sewer Mailing
FX 8310.405	FX 8310.400	\$37.86	Spring Water Mailing
FX 8310.405	FX 8320.405	\$350.00	Water Pump Misc.

Discussion: Trustee Gutheil asked how we arrived at these numbers. He is mostly concerned with the \$1,500 for PD Computer Support, he thought there was \$2,000 left. Clerk Treasurer Berg provided the Police Department has about 8 PC's and the Police Department was paying for less of the bill than they should have been. Deputy Treasurer Devaux provided the transfer is to cover the rest of the fiscal year for PD Computer support. Trustee Gutheil believes we should RFP for IT services. Deputy Treasurer Devaux provided the bill is \$1,893.98 a month, \$123.50 per unit along with additional charges are included in this. Trustee Gutheil asked if we are getting our value for Orbital Fire and if people are using it. The Mayor provided we are required to have a policy in place and a program

setup for cyber security training. Clerk Treasurer Berg said the Board needs to set a policy that outlines employees need to be using the program. Trustee Gutheil said he was finally able to log on and did one quiz and had a higher score than half of the users. The Mayor provided we need to be careful with unions and enforcing a policy and hope that we get voluntary compliance to prevent negotiations. Trustee Gutheil believes this is a waste of money.

11. **Motion #040523-7** to approve the bills as audited. Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.
Discussion: Trustee Girard is wondering if anyone reached out to Glens Falls to see why the sewer bill with Glens Falls increased, this would also help with budgeting for next year if we know why. Trustee Gutheil provided this is the biggest bill the Village will get other than a capital account, the bill increased about \$80,000 from last year. The Mayor provided 2 years ago it went down about \$100,000. Trustee Gutheil believes it is time for an audit. Trustee Gutheil said we keep increasing our budget each year, Sewer I&I project with KPI cost about \$700,000 to keep ground water out of the sewer water in hopes it would reduce the bill but it went way up. We need to find out how effective this project was and how accurate the bill is. Trustee Orlow supports having a CPA do an audit. Trustee Gutheil said the 2 month bills are sewer and water meter, everything is charged to the A fund. The bills should be split and legal items could be grant eligible. Clerk Treasurer Berg believes we have used up what was approved legal wise for the grant.
 - a. General Fund - \$38,495.29
 - b. Water Fund - \$3,996.65
 - c. Sewer Fund - \$389,858.47
12. **Flags for Memorial Day:** TJ Chagnon has distributed quotes to the Board. Most reasonable is East Coast Banner for \$2,537.52. This will come out of the parade expense account and Glens Falls will pay half of the bridge expenses. **Motion #040523-8** to approve the purchase of flags for Memorial Day as presented East Coast Banner for \$2,537.52. Trustee Girard motioned, Trustee Orlow seconded. All in favor, motion passed.
13. **Summer Concerts Series in the Park:** The Moreau Community Center and Chamber of Commerce reached out to see if the Board would support a concert series and have food trucks. Trustee Carota supports. The Mayor asked the Board if they are willing to waive the fees associated for a license for a food truck. Trustee Orlow supports this and provided some of the logic behind that is to attract a less mature crowd and a more diversified crowd and bring more people to the Village. The Mayor asked the Board if they would like to cosponsor the event so it falls under the Village's umbrella insurance. Trustee Gutheil said Sorrentinos needs to be notified due to their parking lot. The Mayor will look into the Insurance. Trustee Orlow provided he explained this to the Community

Center and Chamber of Commerce. The Mayor is going to look into the liabilities associated with cosponsoring the Concert and food trucks. Olivia G, who was in attendance, suggested changing the date to a Tuesday so there is no conflict with Sorrentino's parking lot. She referenced pulling in the food truck with no fees to cover the expense of the liability. She said Glens Falls did this with the Shirt Factory because the insurance was an issue. Trustee Orlow said the parties are still working on the planning of the concerts and will take this into consideration. The Mayor provided we currently have a fee of \$500 per day for a service like a food truck in the Village.

14. The Mayor and the Board take this time to welcome and recognize the new Fire Department volunteer, Alex Hankel, and thanks them for their service.
15. **Motion #040523-9** to receive and file DPW, Police Department, Animal Control, and Building/Code Officer Monthly Reports for March. Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.
16. **Parks-Bentley Curb Request:** TJ Chagnon referenced the Parks-Bentley request for a curb cut. Their request would provide more space for event parking and prevent cars from bottoming out. They are also asking for the fee to be waived due to being a nonprofit organization. TJ Chagnon provided this would be no issue. **Motion #040523-10** to waive the fee and approve the curb cut request for Parks-Bentley. Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.
17. **Water Plant Propane Tank:** TJ Chagnon provided the cost to put natural gas in this location is high in cost. He looked into getting a gas main but this would be more difficult and years of legal work for easements. GA Bove provided a quote for the tank. Trustee Gutheil believes we should have more than one quote. TJ Chagnon provided GA Bove has the State contract and will not fill a competitors tank. Trustee Gutheil wants to solicit for tank and gas quotes from local businesses.
18. **Request to move Hydrant at 37 Stewart Ave:** The Mayor said the residents are not interested in paying the full proposed fee of \$1,500. TJ Chagnon provided the previous owners moved it and now the new owners want it to be moved again. TJ Chagnon also provided the \$1,500 is an estimate.
19. **Bridge Lighting:** TJ Chagnon provided he distributed an application last week for National Grid regarding bridge lighting. He is asking this to be completed then National Grid will provide how much the Village can be reimbursed. The Mayor will relay this application to counsel to review. **Motion #040523-11** to authorize the Mayor to put together the information necessary to complete the application. Trustee Orlow motioned, Trustee Carota seconded. All in favor.
20. **Lead Line Inventory Presentation from 120 water:** TJ Chagnon provided 120

Water is looking to do a presentation on what their company offers to help the Village comply with the new regulations. He has attended various meetings with DOH and they are going to be more stringent on regulations and requesting the Village to comply with their format. The Mayor said we will try to get them on the agenda for a meeting in May. TJ Chagnon provided we test for lead and we are not elevated and well below standards.

21. **Parks Bentley House:** Parks Bentley house has reached out and expressed interest in reestablishing the Village wide Garage Sale, waiving the normal requirements associated for a garage sale in the Village. **Motion #040523-12** to waive the normal requirements associated for a garage sale in the Village for the Village/Town wide sale on June 2nd to June 4th. Trustee Orlow motioned, Trustee Girard seconds. Trustee Gutheil has abstained due to a family member volunteering for the Historical Society. Rest in favor, motion passed.
22. **Motion #040523-13** to approve minutes 04/13/2022, 2/1/2023, 3/1/2023, and 3/15/2023 as presented. Trustee Orlow motioned. All in favor except for Trustee Girard who abstained and Trustee Gutheil who abstained for going back and testing his memory for almost a year ago. Motion passed.
Discussion: Trustee Gutheil said page 1 on 4/13/2022 regarding the Carbon Filtration, should have the county water authority stated. Trustee Gutheil is not sure of item 7 on page 2 and if this was the Mayor's intent. The Mayor provided we should increase the price per thousand on water used on overage. Trustee Gutheil said page 3 talks about filters and it should say filter sets. Trustee Gutheil said on page 3 for another set of minutes, they were talking about PD overtime, the minutes said this account was up about 80% but should say to 80%. Trustee Gutheil voted no on the minutes presented in this set because they are a year old and he will not test his memory from a year ago. Trustee Carota provided that approving the minutes will help us get up to date. The Mayor said the majority of minutes are drafted and published as so, the Board just needs to approve them. Trustee Gutheil said on April 13th of 2022 minutes, they do not state what the Public Hearing was on. Clerk Treasurer Berg provided this was for last year's Tentative Budget and it does state this in item number one on those minutes.
23. **Old Business:** Trustee Gutheil would like an update on closing out the sewer project. The Mayor provided they have met with EFC on closing out the short term finance and converting it to long term a week ago. The Mayor provided there is a bond pool we are in the queue for hearing what the rates are. This will not be decided until August or September. The Mayor said this was for the water and should conclude in July. The sewer side just has a few items to be finished up. The Mayor has nothing definitive on the Sewer side. Clerk Treasurer Berg said they cannot get answers on the sewer debt and in regards to going to long term in December. Trustee Gutheil asked how we will fund the GIGP Meter Project. The Mayor said we reserved all rights to finance how the Village chooses. He also said we do not have exact numbers until some work on the books is finalized. The Mayor would like to thank staff for balancing the trial

balance recently for the first time in a while. Clerk Treasurer Berg provided she even had to go back to 2019 and 2020 records to balance.

24. New Business: No new business at this time.

25. Trustee Reports:

A. Trustee Orlow would like to thank the Police Department for how they handled an incident a few weekends ago at Stewarts. He also appreciated their quick response to the scene as well.

B. Trustee Girard was asking about presenting the hiring of a CPA and why it wasn't on the agenda. He added they charge \$150 an hour. **Motion #040523-13** to hire a CPA for \$150 an hour from account A 1990.400. Trustee Girard motioned, The Mayor seconded. All in favor. Motion passed.

Discussion: Trustee Gutheil wants to know what account code this will come out of. Trustee Gutheil would also like to meet with the CPA once they are in the office.

C. Trustee Gutheil reported the Parade Committee met and will meet again on the 17th and the Community Center. They were speaking about a sound system and speakers, they are looking to use other organization's but also wondering if the Board is interested in purchasing one. They are also wondering who from the Village will be marching in the Parade.

26. Mayor's Report: The Mayor has observed that the Village has been left out of the discussion for Saratoga Biochar Project while other local municipalities were included. He has drafted a letter to DEC and brought to their attention the Village and its residents have been left out of the Public process. Under SEQR, the Mayor believes the Office and Residents should have been notified. The Mayor would like the Trustees to review this letter he drafted as well as the Public if they wish. TJ Chagnon also provided this project could increase industrial truck traffic on Main St. **Motion #040523-14** to accept and recognize the Mayor's letter for Saratoga Biochar and to send it to DEC. Trustee Orlow motioned, Trustee Carota seconded. All in favor, motion passed.

27. **Motion #040523-15** to adjourn tonight's meeting. Trustee Orlow motioned, Trustee Carota seconded. All in favor. Motion passed. Meeting is adjourned at 9:30PM.

CURB AND/OR SIDEWALK AGREEMENT

THIS AGREEMENT entered into this 23 day of June, 2023 by and between THE VILLAGE OF SOUTH GLENS FALLS, a municipal corporation located in the County of Saratoga and State of New York, hereinafter referred to as the "VILLAGE", and Northeast Promotional Group located in the County of Saratoga and State of New York, hereinafter referred to as the "OWNER".

WITNESSETH:

WHEREAS, the parties hereto wish to have a sidewalk and/or curb constructed and installed adjacent to the real property located at 95 Main St. South Glens Falls, NY 12803; and

WHEREAS, the Village is willing to share the expenses of the construction and installation of sidewalk and/or curbing at the rate of fifty percent (50%);

NOW, THEREFORE, for the consideration hereinafter set forth, the parties hereto do mutually agree as follows:

1. The Village shall construct and install plus or minus 10 linear feet of curbing and/or plus or minus 50 square feet of sidewalk adjacent to the aforesaid real property at a total cost of \$325.00. Said cost to be shared as follows:

Village \$162.50/ Owner \$162.50.

***NOTE: COST QUOTED IS AN ESTIMATE ONLY AND MAY BE HIGHER OR LOWER UPON COMPLETION**

2. The Owner's contribution to the cost of construction and installation of curbing and/or sidewalk as aforesaid shall be due and payable within 30 days of completion of said curbing and/or sidewalk. Failure to receive payment within 30 days will result in a 10% penalty being assessed.
3. This agreement is executed on behalf of the Village by the Mayor of the Village of South Glens Falls, New York.

IN WITNESS WHEREOF, the Village and the Owner have executed this agreement as of the date first above written.

VILLAGE OF SOUTH GLENS FALLS

BY: _____
MAYOR OF VILLAGE

DATE

BY: 
PROPERTY OWNER

6/23/2023
DATE

CURB AND/OR SIDEWALK AGREEMENT

THIS AGREEMENT entered into this 5 day of July, 2023 by and between THE VILLAGE OF SOUTH GLENS FALLS, a municipal corporation located in the County of Saratoga and State of New York, hereinafter referred to as the "VILLAGE", and Bill Duell located in the County of Saratoga and State of New York, hereinafter referred to as the "OWNER".

WITNESSETH:

WHEREAS, the parties hereto wish to have a sidewalk and/or curb constructed and installed adjacent to the real property located at 22 Fifth St. South Glens Falls, NY 12803; and

WHEREAS, the Village is willing to share the expenses of the construction and installation of sidewalk and/or curbing at the rate of fifty percent (50%);

NOW, THEREFORE, for the consideration hereinafter set forth, the parties hereto do mutually agree as follows:

1. The Village shall construct and install plus or minus 161 linear feet of curbing and/or plus or minus 805 square feet of sidewalk adjacent to the aforesaid real property at a total cost of \$5,232.50. Said cost to be shared as follows:

Village \$2,616.25/ Owner \$2,616.25.

***NOTE: COST QUOTED IS AN ESTIMATE ONLY AND MAY BE HIGHER OR LOWER UPON COMPLETION**

2. The Owner's contribution to the cost of construction and installation of curbing and/or sidewalk as aforesaid shall be due and payable within 30 days of completion of said curbing and/or sidewalk. Failure to receive payment within 30 days will result in a 10% penalty being assessed.
3. This agreement is executed on behalf of the Village by the Mayor of the Village of South Glens Falls, New York.

IN WITNESS WHEREOF, the Village and the Owner have executed this agreement as of the date first above written.

VILLAGE OF SOUTH GLENS FALLS

BY: _____
MAYOR OF VILLAGE

DATE

BY: Bill Duell
PROPERTY OWNER

07-05-23
DATE

CURB AND/OR SIDEWALK AGREEMENT

THIS AGREEMENT entered into this 20th day of June, 2023 by and between THE VILLAGE OF SOUTH GLENS FALLS, a municipal corporation located in the County of Saratoga and State of New York, hereinafter referred to as the "VILLAGE", and Paul Wells located in the County of Saratoga and State of New York, hereinafter referred to as the "OWNER".

WITNESSETH:

WHEREAS, the parties hereto wish to have a sidewalk and/or curb constructed and installed adjacent to the real property located at 30 Stewart Ave. South Glens Falls, NY 12803; and

WHEREAS, the Village is willing to share the expenses of the construction and installation of sidewalk and/or curbing at the rate of fifty percent (50%);

NOW, THEREFORE, for the consideration hereinafter set forth, the parties hereto do mutually agree as follows:

1. The Village shall construct and install plus or minus 50 linear feet of curbing and/or plus or minus 200 square feet of sidewalk adjacent to the aforesaid real property at a total cost of \$1,300.00. Said cost to be shared as follows:

Village \$650.00/ Owner \$650.00.

***NOTE: COST QUOTED IS AN ESTIMATE ONLY AND MAY BE HIGHER OR LOWER UPON COMPLETION**

2. The Owner's contribution to the cost of construction and installation of curbing and/or sidewalk as aforesaid shall be due and payable within 30 days of completion of said curbing and/or sidewalk. Failure to receive payment within 30 days will result in a 10% penalty being assessed.
3. This agreement is executed on behalf of the Village by the Mayor of the Village of South Glens Falls, New York.

IN WITNESS WHEREOF, the Village and the Owner have executed this agreement as of the date first above written.

VILLAGE OF SOUTH GLENS FALLS

BY: _____
MAYOR OF VILLAGE

DATE

BY: Paul Wells
PROPERTY OWNER

6/20/23
DATE

CURB AND/OR SIDEWALK AGREEMENT

THIS AGREEMENT entered into this 14th day of June, 2023 by and between THE VILLAGE OF SOUTH GLENS FALLS, a municipal corporation located in the County of Saratoga and State of New York, hereinafter referred to as the "VILLAGE", and Gretchen Taylor located in the County of Saratoga and State of New York, hereinafter referred to as the "OWNER".

WITNESSETH:

WHEREAS, the parties hereto wish to have a sidewalk and/or curb constructed and installed adjacent to the real property located at 21 Wilson Ave. South Glens Falls, NY 12803; and

WHEREAS, the Village is willing to share the expenses of the construction and installation of sidewalk and/or curbing at the rate of fifty percent (50%);

NOW, THEREFORE, for the consideration hereinafter set forth, the parties hereto do mutually agree as follows:

1. The Village shall construct and install plus or minus 50 linear feet of curbing and/or plus or minus 200 square feet of sidewalk adjacent to the aforesaid real property at a total cost of \$1,300.00. Said cost to be shared as follows:

Village \$650.00/ Owner \$650.00.

***NOTE: COST QUOTED IS AN ESTIMATE ONLY AND MAY BE HIGHER OR LOWER UPON COMPLETION**

2. The Owner's contribution to the cost of construction and installation of curbing and/or sidewalk as aforesaid shall be due and payable within 30 days of completion of said curbing and/or sidewalk. Failure to receive payment within 30 days will result in a 10% penalty being assessed.
3. This agreement is executed on behalf of the Village by the Mayor of the Village of South Glens Falls, New York.

IN WITNESS WHEREOF, the Village and the Owner have executed this agreement as of the date first above written.

VILLAGE OF SOUTH GLENS FALLS

BY: _____	_____
MAYOR OF VILLAGE	DATE
BY: <u>Gretchen Taylor</u>	<u>6/14/23</u>
PROPERTY OWNER	DATE

CURB AND/OR SIDEWALK AGREEMENT

THIS AGREEMENT entered into this 14 day of June, 2023 by and between THE VILLAGE OF SOUTH GLENS FALLS, a municipal corporation located in the County of Saratoga and State of New York, hereinafter referred to as the "VILLAGE", and Margaret Centerbar located in the County of Saratoga and State of New York, hereinafter referred to as the "OWNER".

WITNESSETH:

WHEREAS, the parties hereto wish to have a sidewalk and/or curb constructed and installed adjacent to the real property located at 12 Riverview St. South Glens Falls, NY 12803; and

WHEREAS, the Village is willing to share the expenses of the construction and installation of sidewalk and/or curbing at the rate of fifty percent (50%);

NOW, THEREFORE, for the consideration hereinafter set forth, the parties hereto do mutually agree as follows:

1. The Village shall construct and install plus or minus 8 linear feet of curbing and/or plus or minus 32 square feet of sidewalk adjacent to the aforesaid real property at a total cost of \$208.00. Said cost to be shared as follows:

Village \$104.00/ Owner \$104.00.

***NOTE: COST QUOTED IS AN ESTIMATE ONLY AND MAY BE HIGHER OR LOWER UPON COMPLETION**

2. The Owner's contribution to the cost of construction and installation of curbing and/or sidewalk as aforesaid shall be due and payable within 30 days of completion of said curbing and/or sidewalk. Failure to receive payment within 30 days will result in a 10% penalty being assessed.
3. This agreement is executed on behalf of the Village by the Mayor of the Village of South Glens Falls, New York.

IN WITNESS WHEREOF, the Village and the Owner have executed this agreement as of the date first above written.

VILLAGE OF SOUTH GLENS FALLS

BY: _____	_____
MAYOR OF VILLAGE	DATE
BY: <u>Margaret Centerbar</u>	<u>6-14-23</u>
PROPERTY OWNER	DATE

CURB AND/OR SIDEWALK AGREEMENT

THIS AGREEMENT entered into this 14 day of June, 2023 by and between THE VILLAGE OF SOUTH GLENS FALLS, a municipal corporation located in the County of Saratoga and State of New York, hereinafter referred to as the "VILLAGE", and Joan McGowan located in the County of Saratoga and State of New York, hereinafter referred to as the "OWNER".

WITNESSETH:

WHEREAS, the parties hereto wish to have a sidewalk and/or curb constructed and installed adjacent to the real property located at 5 Hamilton St. South Glens Falls, NY 12803; and

WHEREAS, the Village is willing to share the expenses of the construction and installation of sidewalk and/or curbing at the rate of fifty percent (50%);

NOW, THEREFORE, for the consideration hereinafter set forth, the parties hereto do mutually agree as follows:

1. The Village shall construct and install plus or minus 56 linear feet of curbing and/or plus or minus 224 square feet of sidewalk adjacent to the aforesaid real property at a total cost of \$1,456.00. Said cost to be shared as follows:

Village \$728.00/ Owner \$728.00.

***NOTE: COST QUOTED IS AN ESTIMATE ONLY AND MAY BE HIGHER OR LOWER UPON COMPLETION**

2. The Owner's contribution to the cost of construction and installation of curbing and/or sidewalk as aforesaid shall be due and payable within 30 days of completion of said curbing and/or sidewalk. Failure to receive payment within 30 days will result in a 10% penalty being assessed.
3. This agreement is executed on behalf of the Village by the Mayor of the Village of South Glens Falls, New York.

IN WITNESS WHEREOF, the Village and the Owner have executed this agreement as of the date first above written.

VILLAGE OF SOUTH GLENS FALLS

BY: _____ DATE _____
MAYOR OF VILLAGE

BY: Joan M. McGowan _____ DATE June 14, 2023
PROPERTY OWNER

CURB AND/OR SIDEWALK AGREEMENT

THIS AGREEMENT entered into this 15 day of JUNE, 2023 by and between THE VILLAGE OF SOUTH GLENS FALLS, a municipal corporation located in the County of Saratoga and State of New York, hereinafter referred to as the "VILLAGE", and John Rivers located in the County of Saratoga and State of New York, hereinafter referred to as the "OWNER".

WITNESSETH:

WHEREAS, the parties hereto wish to have a sidewalk and/or curb constructed and installed adjacent to the real property located at 19 Wilson Ave. South Glens Falls, NY 12803; and

WHEREAS, the Village is willing to share the expenses of the construction and installation of sidewalk and/or curbing at the rate of fifty percent (50%);

NOW, THEREFORE, for the consideration hereinafter set forth, the parties hereto do mutually agree as follows:

1. The Village shall construct and install plus or minus 25 linear feet of curbing and/or plus or minus 100 square feet of sidewalk adjacent to the aforesaid real property at a total cost of \$650.00. Said cost to be shared as follows:

Village \$325.00/ Owner \$325.00.

***NOTE: COST QUOTED IS AN ESTIMATE ONLY AND MAY BE HIGHER OR LOWER UPON COMPLETION**

2. The Owner's contribution to the cost of construction and installation of curbing and/or sidewalk as aforesaid shall be due and payable within 30 days of completion of said curbing and/or sidewalk. Failure to receive payment within 30 days will result in a 10% penalty being assessed.
3. This agreement is executed on behalf of the Village by the Mayor of the Village of South Glens Falls, New York.

IN WITNESS WHEREOF, the Village and the Owner have executed this agreement as of the date first above written.

VILLAGE OF SOUTH GLENS FALLS

BY: _____
MAYOR OF VILLAGE

DATE

BY: _____
PROPERTY OWNER

6/15/23
DATE