



46 Saratoga Avenue
South Glens Falls, New York 12803-1210
Telephone (518) 793-1455 Fax (518) 793-3063

Public Meeting 7:00 PM
March 19, 2025
MAYOR NICHOLAS BODKIN PRESIDING

Agenda

Public Forum

1. Grant Projects Update
 - a. Carbon Filtration
 - i. GAC media - RFP finalized
 - ii. Punchlist items, Paint and Gauges still needed
 - b. GIGP
 - i. Project Update
 - c. CDBG Grant update
 - i. Current Status
 - ii. SEQRA
 - iii. RFQ/RFP for Engineering
 - iv. Public hearing for Notice of Intent to Release Funds

2. Hydraulic Model Update

3. Transfers

a.	A 1930.404	A 5110.0100	\$5,624.51	CSEA Retro Pay
	A 3120.419	A 3120.405	\$875.00	PD Telephone - End of Fiscal Year
	A 5142.100	A 5142.101	\$793.60	Snow Removal O.T.
	A 1640.407	A 1640.413	\$140.00	DPW Waste Removal - End of Fiscal Year

4. Motion to Approve the Bills and Payroll as Audited

- a. General - \$19,620.50
- b. Water - \$10,524.12
- c. Sewer - \$2,903.94
- d. Payroll:
 - i. 03/05/25 - \$24,425.40
 - ii. 03/12/25 - \$22,436.07

5. Recognize new member of Fire Department - Adam Horowitz

6. Certify Election results

7. Approve meeting minutes Special Meeting & Regular Meeting 03/05/25

8. Receive and File February Monthly Financials



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9. Trash Removal
10. NYS DOT shared services agreement
11. Annual MS4 Report
12. NYGFOA Membership - \$285.00 (3 memberships)
13. Old Business
14. New Business
15. Trustee Reports
16. Mayor's Report
 - a. Revisit Engineering quote for Baker, Jackson and Wilson Avenue.
 - b. New grants funding is available and engineered plans are needed to apply.
17. Executive Session:



**NOTICE & INVITATION TO BID
GRANULAR ACTIVATED CARBON (GAC) MEDIA
CONTRACT No. ~~1FX2025 2023~~
VILLAGE OF SOUTH GLENS
FALLS SARATOGA COUNTY,
NEW YORK**

NOTICE IS HEREBY GIVEN that sealed bids will be received at the Village of South Glens Falls Village Hall, Attention: Village Clerk, 46 Saratoga Avenue, South Glens Falls, NY 12803 until **12:00 pm** local time of **April 23rd, 2025** ~~March 7th, 2023~~ and then at said office publicly opened and read aloud for work that shall include but is not limited to:

Contract No. **1FX2025 2023**: South Glens Falls Granular Activated Carbon (GAC) Media Project scope shall include: GAC MEDIA

Specifications will be available for viewing at the Village of South Glens Falls Village Hall, 46 Saratoga Avenue, South Glens Falls, NY 12803 between the hours of 9:00am and 2:00pm, Monday through Friday.

The Owner reserves the right to waive any informalities or irregularities in the Bids received, or to reject any or all Bids without explanation.

Any questions should be directed to Anthony Mantas, P.E., Delaware Engineering at clerktreasurer@sgfny.com.

Bids should exclude sales and compensating use taxes on materials incorporated into the work. The Contractor must ensure that employees and applicants for employment are not discriminated against because of their race, creed, color, religion, sex or national origin. New York State and Federal Prevailing Wage Requirements shall apply to this project.

No bids will be received or considered after the time stated above. One original and one copy of the bid forms must be submitted in a sealed envelope bearing the name and address of the bidder and clearly marked "VILLAGE OF SOUTH GLENS FALLS – SOUTH GLENS FALLS GRANULAR ACTIVATED CARBON (GAC) MEDIA CONTRACT No. **1FX2025 2023**."

Digital copies of the Contract Documents may be obtained online as a download from the website: www.sgfny.com under "Village News" Complete hardcopy sets of bidding documents may be obtained from 46 Saratoga Avenue South Glens Falls, NY 12803. Any Bidder requiring documents to be shipped shall make arrangements with the Village Clerk's Office and pay for all packaging and shipping costs.



PART 1. GENERAL

1.01 SCOPE OF WORK

- A. This specification section is for the supply of Granular Activated Carbon (GAC) services as follows:
 1. Furnish all fees, labor, materials, equipment, and supervision of the removal, and transport of spent GAC, and the supply and installation of re-activated and virgin GAC;
 2. Contract duration: 5 years (with option for renewal)

1.02 SITE CONDITIONS

- A. The Village of South Glens Falls owns and operates the Water Treatment Plant (WTP) at 2 Beach Rd, South Glens Falls, NY 12803.
- B. The WTP contains two 12-foot diameter adsorption vessels (Model CP-40K-12) manufactured by TIGG, a NewTerra Company. Each vessel holds 40,000 lbs of GAC media.
- C. The WTP currently uses virgin Filtrasorb 400M GAC media, manufactured by Calgon Carbon Corporation.

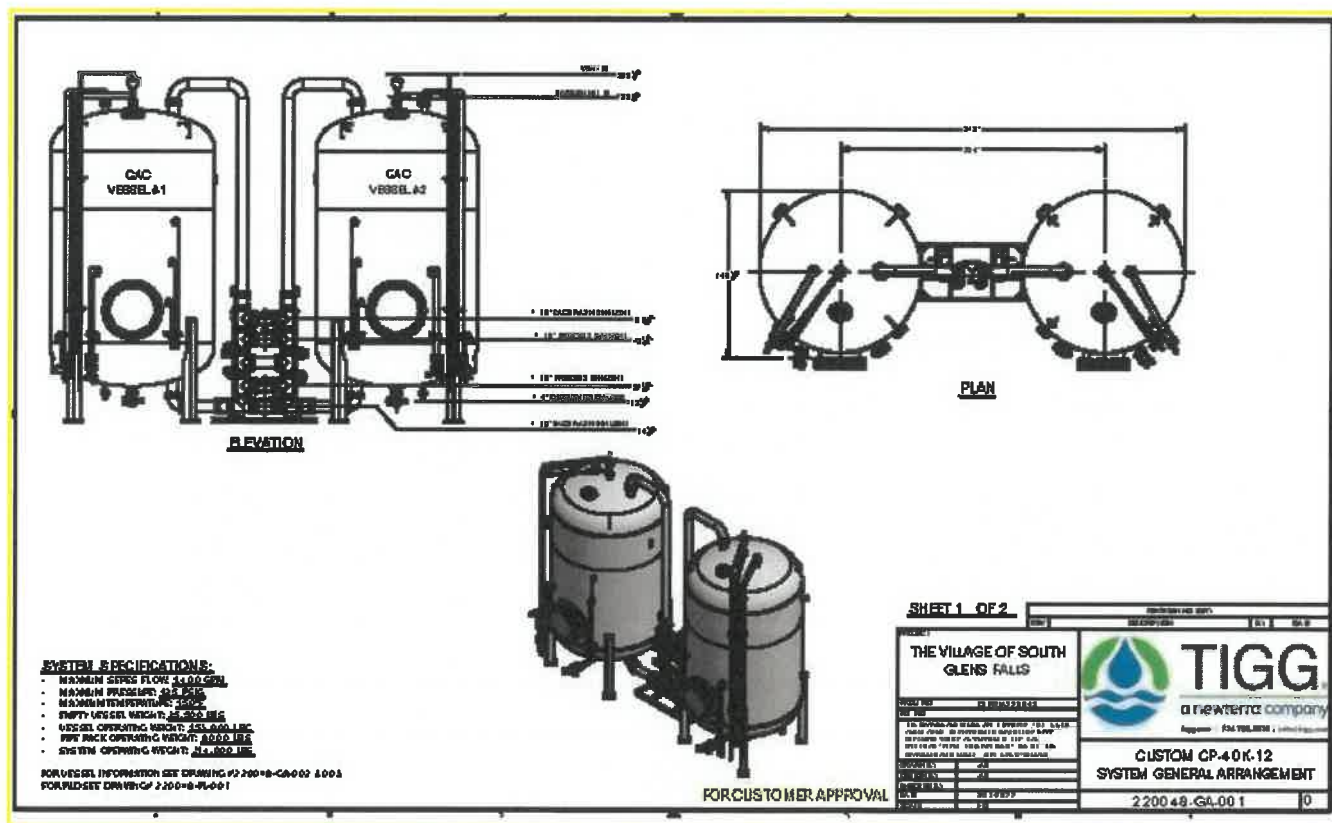


Figure 1 - South Glens Falls - WTP Adsorption Vessels



1.03 BID BUCKET

A. All bids must include the following items. Bidders that fail to provide any of the following items will be considered non-responsive and their bid shall be rejected.

1. Detailed GAC media technical information brochure.
2. Certificates of insurance in accordance with these bid specifications.
3. Five (5) references for reactivated GAC.
 - a. Account name
 - b. City/State
 - c. Contact
 - d. Phone number
 - e. Type and quantity of GAC supplied
4. Source of coal, carbon manufacturing location, and description of the manufacturing and reactivation processes.
5. Affidavit of Compliance: All make-up GAC is 100% virgin, 100% bituminous coal-based reagglomerated material.
6. Bidder's virgin and reactivation carbon NSF/ANSI/CAN 61 certification.
7. Pricing sheet – See last page of this bid document.

1.04 BIDDER ACKNOWLEDGMENTS

A. In submitting this Bid, Bidder acknowledges that:

1. Each bidder is solely responsible for visiting the site and satisfying itself as to the general, local, and site conditions that may affect cost, progress, and performance of the Work.
2. Bidder has examined and carefully studied this document, and any data and reference items identified in this document.
3. Bidder agrees, based on the information and observations referred to in the preceding paragraphs, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this bid for performance of the work at the price bid and within the times required.
4. This bid document is generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.

1.05 INSURANCE REQUIREMENTS

A. Contractor shall obtain and maintain at all times during the term of this



agreement, at its sole cost and expense, the following insurance with an Insurance carrier qualified and admitted to do business in the State where the project is located. The Insurance carrier must have at least an A- (excellent) rating by A. M. Best.

1. Workers Compensation Insurance with statutory limits and Employers Liability coverage of not less than \$1,000,000 for all states other than NY. If a NY State Workers Compensation exposure/policy applies, statutory (unlimited) Employers Liability applies.
2. Commercial General Liability Insurance with minimum limits of \$1,000,000 per occurrence and \$2,000,000 in the aggregate, such insurance shall cover the following:
 - a. premises & operations, contractual liability, products/completed operations, personal & advertising injury, independent contractor's liability, XCU (Explosion, Collapse & Underground coverage)
 - b. CGL coverage General Aggregate Limit shall apply specifically to this Contract.
 - c. CGL Coverage shall be written on ISO Occurrence CG00 01 1001 or a substitute form providing equivalent coverage.
 - d. Village and all other parties required by contract, shall be included as Additional Insured on the CGL, using a combination of ISO forms CG 2010 04/13 and CG 2037 04/13 or an equivalent coverage to the additional insureds. This insurance for the additional insured shall be as broad as the coverage provided for the named insured contractor. It shall apply as Primary and Noncontributory Insurance, before any other insurance or self-insurance, including any deductible or self-insured retention, maintained by or provided to the additional insured.
 - e. CGL coverage shall not contain any "Labor Law" exclusions or any similar exclusions which exclude bodily injury to an employee of the insured or an employee of a contractor hired by the insured if it occurs in the course of employment.
3. Automobile Liability insurance covering:
 - a. Owned, hired and Non-owned vehicles, with a minimum limit of liability of \$1,000,000.
 - b. Village and all other parties required by contract, shall be included as additional insured on a primary and noncontributing basis.
4. Umbrella or Excess liability insurance with a limit of \$1,000,000 per occurrence & aggregate of \$1,000,000.
 - a. Village and all other parties required by contract, shall be included as



additional insured on a primary and non-contributing basis before any other insurance or self-insurance, including any deductible or self-insured retention maintained by, or provided to the additional insured other than the CGL, Auto Liability and Employers Liability coverage's maintained by the Contractor.

5. Pollution Liability Insurance with limits of at least \$1,000,000 per claim/occurrence.

PART 2. PRODUCTS AND COMPONENTS

2.01 PRODUCT SPECIFICATION – VIRGIN GAC

- A. Virgin GAC will either be used to make up losses of spent GAC via the reactivation process, or as an alternate supply to the custom reactivated GAC. The virgin GAC will meet the following specifications:
 1. Manufacturer/Supplier:
 - a. Basis of Design: FILTRASORB 400M as manufactured by Calgon Carbon Corporation.
 - b. Equal: Equal products must be approved by the Owner and their consulting Engineer. All supporting documentation, including third-party laboratory testing results, must be included in the submitted bid packet.
 2. The moisture content of all GAC provided shall not exceed 8%. Since the unit price is based on weight, any material exceeding this limit will be rejected to ensure the Owner does not incur costs for excess water weight.
 3. The GAC shall comply with AWWA B604, latest edition.
 4. The GAC shall comply with NSF/ANSI/CAN 61 Drinking Water System Components – Health Effects standard.
 5. The GAC shall comply with the requirements for activated carbon as defined by the Food Chemical Codex (FCC), latest edition published by the U.S. Pharmacopeia.
 6. The GAC must be a 100% reagglomerated bituminous coal-based product, sized to a granular form prior to baking and activation.
 7. The GAC will be capable of removing PFAS compounds to non-detect levels, color, tastes, odors, and other organic contaminants from water.
 8. Bidder shall indicate the source of coal, carbon manufacturing location, and a description of the reagglomeration/thermal process.
 9. Quantity of virgin GAC required as make-up in order to compensate for reactivated material lost in transport and reactivation, as well as that



needed to bring the final reactivated product up to acceptable quality, shall be determined by the Owner and their consulting Engineer.

10. The successful Bidder must provide a signed Affidavit of Compliance stating that the GAC they are supplying is:
 - a. 100% virgin, with no reactivated carbon content whatsoever, and
 - b. 100% bituminous coal based, reagglomerated material.

	Min	Max
IODINE NUMBER, mg/g	1000	-
MOISTURE (AS PACKAGED), wt%	-	2
ABRASION NUMBER	75	-
EFFECTIVE SIZE, mm	0.55	0.75
UNIFORMITY COEFFICIENT	-	1.9
12 US MESH [1.70 mm], wt%	-	5
< 40 US MESH [0.425 mm] (PAN), wt%	-	4

Figure 2 - Virgin GAC Properties

2.02 PRODUCT SPECIFICATION – REACTIVATED GAC

- A. The Bidder shall custom reactivate the Owner's spent GAC. Custom reactivated GAC shall be supplied by the manufacturer of the virgin GAC. Custom reactivated GAC shall meet the following specifications:
 1. The moisture content of all GAC provided shall not exceed 8%. Since the unit price is based on weight, any material exceeding this limit will be rejected to ensure the Owner does not incur costs for excess water weight.
 2. The reactivated GAC must be the restored product of the same GAC media removed from the Owner's WTP. Reactivated media from other facilities is not permitted. The successful bidder must demonstrate compliance with this requirement.
 3. The reactivated GAC must be the same type as the virgin GAC and meet all specified performance requirements.
 4. The reactivated GAC will be of the same product as the virgin GAC and will meet all the same performance requirements.
 5. Materials shall comply with the requirements of the Safe Drinking Water Act, and all other federal requirements.
 6. The spent GAC shall be reactivated in an NSF-certified reactivation facility, conforming to all requirements of AWWA Standard B605, latest edition, dedicated to receiving and producing potable reactivated GAC.
 7. The reactivated GAC shall comply with NSF/ANSI/CAN 61.



8. Effective procedures will be in place and utilized to ensure segregation of any spent carbon from reactivated carbon intended to be returned as a custom reactivated product.

PART 3. EXECUTION

3.01 GENERAL

- A. Provide and install CAC media per manufacturer's specification.
- B. Owner shall provide air and water as necessary to complete the work.
- C. The trailer driver connects the necessary hoses and operates all the valves on the trailer. A plant operator, or the Village's Engineer, shall be available to operate the valves on the adsorber system.
- D. After all the carbon is transferred from the trailer, the driver disconnects the hoses and closes the valves on the trailer. The plant operator, or Village's Engineer, closes the valves in the vent and carbon fill lines on the adsorber.

3.02 SHIPPING AND DELIVERY

- A. The specified material shall be delivered by the manufacturer and thereby the manufacturer shall hold the full responsibility for the condition and completeness of the material upon its delivery.
- B. The Engineer shall hold the right to inspect the equipment prior to unloading and setting so as to assure the quality and condition of the equipment is in no way deficient.
- C. If in the view of the Engineer or Engineer's inspector, the equipment is deficient when delivered, delivery shall be refused.

3.03 FILLING AN ADSORBER WITH CARBON

- A. After the system has been checked, the adsorbers are ready to be filled with granular activated carbon. The carbon is transferred to the adsorbers as a water slurry from Carbon trailers. Typical utility and piping requirements to connect to the adsorber and trailer are as follows:
 1. Plant Air Line: 3/4" Universal air connection 100 scfm at 30 psig min. (Attaches to 3/4" flush connection on carbon fill line above carbon inlet valve)
 2. Plant Water Line: 100 gpm (max) at 30 psig min. (Attach at drain connection using a 2" female Kamlock, or through backwash inlet using an 8" 150 lb. flanged connection).
- B. Adsorber
 1. Plant Air Line: 3/4" Universal air connection 100 scfm regulated to 15 psig max.
- C. Trailer
 1. Plant Air Line: 3/4" Universal air connection (for both industrial and food grade trailer) 100 scfm regulated to 15 psig max.



2. Plant Water Line: 4" Kamlock connection (female for industrial trailer, male for food grade trailer) 100 gpm regulated to 15 psig max. (Connect to Trailer Carbon Fill or Discharge Line)

3.04 SPENT CARBON TRANSFER

- A. Transfer from the adsorber to the trailer is accomplished by pressurizing the adsorber with plant air. When the transfer is complete, the spent carbon in the trailer is drained of water. Prior to disconnecting any lines, the air supply must be shut off, and the adsorber and all transfer lines must be vented. The process steps are as follows:

1. Prepare for Spent Carbon Transfer

- a. Close all adsorber valves.
- b. Connect the adsorber carbon outlet line to the trailer carbon fill line using 4" flexible hose.
- c. Open the center manway of the trailer or trailer vent valve for venting.
- d. Open valve in the trailer carbon fill line.
- e. Check that the adsorber is full of water.
- f. To aid the initial phase of transferring spent carbon, fill the transfer line with water. To do this, use a 3/4" water hose to fill the transfer line with water at the adsorber carbon outlet valve's flush-out connection.

2. Transfer Spent Carbon

- a. Open the 3/4" air line valve slowly and pressurize the adsorber to 25 to 30 psig.
- b. Open the 4" adsorber carbon outlet valve and transfer the spent carbon to the trailer.
- c. As the trailer starts to fill with carbon slurry, open the trailer septa valves to drain off excess motive water.
- d. The transfer should take 20 to 30 minutes. The transfer will end with a loss of pressure in the adsorber and the sound of air in the transfer line. A small heel of carbon may remain in the adsorber. This material will have to be removed. Close the carbon outlet valve on the adsorber and add plant water to the adsorber for 2-3 minutes (through the drain connection or backwash inlet). Leave the 3/4" air line open. When the adsorber pressure reaches 25 psig, open the adsorber carbon outlet valve and transfer the remaining amount of carbon into the trailer.

3. End Transfer

- a. Close the plant air line valve.
- b. Vent the tank and lines through the trailer vent valve.



- c. Open the adsorber vent valve to further aid the venting.
- d. Close the adsorber carbon outlet valve.
- e. Using a 3/4" water hose at the adsorber carbon discharge line flush-out connection, flush out the transfer line for a few minutes to remove all traces of carbon. Bleed the water hose and remove it.

3.05 DRAIN WATER FROM TRAILER:

A. Prepare for Draining Water

- a. Close all valves on the trailer. Close the trailer manway.
- b. Connect the plant air line to the 3/4" connection on trailer carbon fill line using the air line hose.
- c. Connect the trailer carbon discharge/drain line to the drain line in the trench by means of a 4" flexible hose.

2. Draining Trailer

- a. Pressurize the trailer to 15 psig by slowly opening plant air line valve on the trailer.
- b. Open trailer septa valves.
- c. By pressurizing the trailer, water will be drained in less time than if drained by gravity.

3. End Draining

- a. When the carbon is completely drained, close the air line on the trailer.
- b. Vent trailer slowly through trailer vent valve.
- c. When venting is complete, close all valves on the trailer and disconnect all hoses.
- d. The trailer is now full of drained spent carbon and is ready for return for reactivation.

3.06 TRANSFER CARBON TO ADSORBER:

1. Prepare for Transfer

- a. Place about 1500 gallons of water in the adsorber. This water cushion helps to protect the underdrain system and vessel lining.
- b. Connect the adsorber fill line to the trailer carbon discharge/drain line using 4" flexible hose.
- c. Connect the 3/4" plant air line to the trailer carbon fill line using the air line hose.
- d. Close all valves on the adsorber.



- e. Open the adsorber vent valve.
 - f. To aid the initial phase of transferring fresh carbon, fill the transfer line with water. To do this, use a 3/4" water hose to fill the transfer line with water, at the carbon inlet valve's flush-out connection.
2. Transfer Fresh Carbon
- a. Pressurize the trailer to 15 psig by slowly opening the plant air line valve and then slowly opening valve T4 in the trailer carbon fill line.
 - b. Open the adsorber fill line valve.
 - c. The trailer driver will open the trailer carbon outlet valves to empty the respective hoppers.
 - d. If a water cushion is utilized, open an adsorber drain valve shortly after starting the transfer. This is done to reduce the amount of water that overflows at the end of the transfer.
 - e. The disposal of the excess motive water is provided by the customer.
3. End Transfer
- a. Close the plant air valve and vent the trailer through the adsorber vent valve.
 - b. Close the adsorber drain valve if it was utilized during the transfer.
 - c. Slowly open trailer vent valve for additional venting.
 - d. When completely vented, close the adsorber fill line valve, disconnect the hoses, and close the trailer valves.
 - e. Proceed to wet and backwash/backflush the adsorber.
 - f. After the adsorber has been backwashed/backflushed, shut off the plant water and close the vent valve on the adsorber.

3.07 FRESH CARBON TRANSFER FROM TRAILER

- A. Fresh carbon is transferred in a slurry using plant air pressure. The trailer is first filled with water to create the slurry. The carbon slurry hose on the trailer is connected to the adsorber fill line and the trailer carbon discharge line. After putting a water cushion in the adsorber, the trailer is pressurized and the carbon slurry is transferred to the empty adsorber. Prior to disconnecting any lines, the air supply must be shut off, and the trailer and all transfer lines must be vented.

3.08 FILL THE TRAILER WITH WATER

- A. If the carbon should not be wetted prior to delivery. Assuming the carbon is dry, about 5000 gallons of water will be required. The trailer may be filled either upflow or downflow.



1. Filling Operation

- a. Connect water line to the trailer (carbon fill line if filling downflow, carbon discharge line if filling upflow) using a 4" flexible hose.
- b. Open one top manway to vent trailer during filling.
- c. Open trailer vent line valve.
- d. Open trailer water line valve
- e. Open plant water line valve slowly and fill the trailer.

2. End Filling Operation

- a. Close plant water line valve.
- b. Close trailer water line valve, manways, and trailer vent valve.
- c. Disconnect hose.

3.09 WETTING (DE-AERATING THE CARBON)

- A. In a typical bed of virgin carbon, the pore volume is approximately 40% of the bed volume. Carbon which is shipped dry will contain air in these pores. Therefore, the carbon must be properly wetted prior to being placed on stream. If this is not done, the air within these pores will displace into the void spaces between the carbon particles during operation and cause high pressure drop and channeling in the adsorbers. These problems can cause premature breakthrough of contaminants. Air will not migrate out of the bed during normal downflow operation.
- B. The time required for wetting is a function of liquid temperature and viscosity. Generally, a minimum wetting period of 24 hours is required using water at ambient temperatures, although a period of up to 72 hours is preferred for complete wetting. After wetting, backwashable adsorbers should be backwashed to remove air and segregate the carbon by size.
- C. As an alternative, the Carbon Service trailer containing fresh carbon may be filled with water and allowed to stand for several hours. When the fresh carbon is transferred to the adsorber, the adsorber should be backwashed to eliminate any remaining air.
- D. After the carbon has been wetted, the adsorber should be drained and then backfilled until water flows out the system vent line. The adsorber should be filled up- flow at 2 gpm/ft² maximum.
- E. If the unit must be placed on-stream before the carbon has been wetted, the adsorbers should be drained and backfilled when the pressure drop becomes prohibitive or after two days of operation, whichever occurs first.
- F. For process applications, the same procedure is required.

PART 4. PRICING



4.01 UNIT PRICING

- A. Unit pricings of GAC Media shall include all costs fees, labor, materials, equipment, overhead & profit, and supplies required to complete the work, including but not limited to:
 - 1. Furnish and install virgin and or reactivated GAC media.
 - 2. Removal, reactivation, and storage of expended media.
 - 3. All transportation related costs.
 - 4. All other incidental work required to accomplish the above items but not listed individually under this section.
- B. This bid assumes that the Village's next carbon changeout will use 100% virgin GAC, with the expended GAC sent for reactivation. For subsequent changeouts, the replenished media is expected to consist of an 80% reactivated GAC blend with 20% virgin GAC as makeup.

4.02 CONTRACT PERIOD

- A. The Owner agrees to award a contract to the lowest responsible, qualified Bidder for a period of five (5) years commencing on the first day that a contract is signed by both parties.
- B. The Owner may extend said contract at the end of the five-year period, so long as it is acceptable and in the interest of both contracting parties and the terms and conditions of the original contract are held firm.

Granular Activated Carbon Media
Multi-Year Bid2025



PART 5. BID

Year	Virgin GAC Media (\$/lb.)	Reactivated GAC Media (\$/lb.)
1		
2		
3		
4		
5		

BIDDER: *[Indicate correct name of bidding entity]*

By:

[Signature]

[Printed name]

(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest:

[Signature]

[Printed name]

Title:

Submittal Date:

Address for giving notices:

Telephone Number:

Fax Number:

Contact Name and e-mail address:

Tax ID:

Granular Activated Carbon Media
Multi-Year Bid2025





Samantha Berg <clerktreasurer@sgfny.com>

RE: Quote for RFP. Re GAC

1 message

Marc Sidney <msidney@onegroup.com>

Fri, Mar 14, 2025 at 4:08 PM

To: Samantha Berg <clerktreasurer@sgfny.com>

Cc: Nick Bodkin <mayor@sgfny.com>, Lou Battaglioli <LBattaglioli@onegroup.com>

Hi Samantha,

Based on the attachment, our risk management team would recommend the following minimums:

Insurance

Contractor shall obtain and maintain at all times during the term of this agreement, at its sole cost and expense, the following insurance with an Insurance carrier qualified and admitted to do business in the State where the project is located. The Insurance carrier must have at least an A- (excellent) rating by A. M. Best.

(a) Workers Compensation Insurance with statutory limits and Employers Liability coverage of not less than \$1,000,000 for all states other than NY. If a NY State Workers Compensation exposure/policy applies, statutory (unlimited) Employers Liability applies.

(b) Commercial General Liability Insurance with minimum limits of \$1,000,000 per occurrence and \$2,000,000 in the aggregate, such insurance shall cover the following:

a. premises & operations, contractual liability, products/completed operations, personal & advertising injury, independent contractor's liability, XCU (Explosion, Collapse & Underground coverage)

b. CGL coverage General Aggregate Limit shall apply separately to each project.

c. CGL Coverage shall be written on ISO Occurrence CG00 01 1001 or a substitute form providing equivalent coverage.

d. Village and all other parties required by contract, shall be included as additional Insured's on the CGL, using a combination of ISO forms CG 2010 04/13 and CG 2037 04/13 or an equivalent coverage to the additional insureds. This insurance for the additional insured shall be as broad as the coverage provided for the named insured contractor. It shall apply as Primary and Noncontributory Insurance, before any other insurance or self-insurance, including any deductible or self-insured retention, maintained by or provided to the additional insured.

e. CGL coverage shall not contain any "Labor Law" exclusions or any similar exclusions which exclude bodily injury to an employee of the insured or an employee of a contractor hired by the insured if it occurs in the course of employment.

(c) Automobile Liability insurance covering owned, hired and

Non-owned vehicles, with a minimum limit of liability of \$1,000,000.

Village and all other parties required by contract,

shall be included as additional insured's on a primary and non-contributing basis

(d) Umbrella or Excess liability insurance with a limit of \$1,000,000 per occurrence & aggregate of \$1,000,000.

Village and all other parties required by contract, shall be included as additional insured's on a primary and non-contributing basis before any other insurance or self-insurance, including any deductible or self-insured retention maintained by, or provided to the additional insured other than the CGL, Auto Liability and Employers Liability coverage's maintained by the Contractor.

Professional Liability Insurance (required if Work involves professional service or licensed work such as consultation, design, architectural, engineering, stamping, testing, sampling) with limits of at least \$1,000,000 per claim/occurrence

Pollution Liability Insurance (required if Work creates an exposure to hazardous materials or pollutants) with limits of at least \$1,000,000 per claim/occurrence

Marc Sidney
Account Executive Business Insurance
P (518) 952-7986 | C (919) 244-5396
E msidney@onegroup.com | OneGroup.com
113 Saratoga Road, Glenville, NY 12302



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Coverage cannot be bound or altered and a claim cannot be reported without confirmation from a representative of OneGroup.

From: Samantha Berg <clerktreasurer@sgfny.com>
Sent: Friday, March 14, 2025 10:49 AM

To: Marc Sidney <msidney@onegroup.com>

Cc: Nick Bodkin <mayor@sgfny.com>

Subject: Fwd: Quote for RFP. Re GAC

Caution: This is an EXTERNAL email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Marc,

Could you please review the attached and advise what your insurance requirement thoughts would be?

Thank you!

Samantha Berg

Clerk Treasurer

Village of South Glens Falls

46 Saratoga Avenue

South Glens Falls, NY 12803

Ph #518-793-1455 ext 101

Fax #518-793-3063

----- Forwarded message -----

From: Anthony Mantas <amantas@delawareengineering.com>

Date: Thu, Mar 13, 2025 at 4:51 PM

Subject: RE: Quote for RFP. Re GAC

To: Samantha Berg <clerktreasurer@sgfny.com>

Cc: Nick Bodkin <mayor@sgfny.com>, Harry Gutheil <trusteegutheil@sgfny.com>, Tony Girard <trusteegirard@sgfny.com>, Tim Carota <trusteecarota@sgfny.com>, Joe Orlow <trusteeorlow@sgfny.com>, TJ Chagnon <dpwchagnon@sgfny.com>, Robert Flores <rflores@delawareengineering.com>

Hello all,

Please see the attached multiyear proposal and let us know what changes you would like to see, if any. The attached **red** text on the first page needs to be edited based on the village's input.

An alternative to requesting a unit price commitment for each year is to require a single fixed price for the next five years. However, in this approach, bidders will likely set the price based on an average, often selecting the projected year 3 price as a balance point. As a result, the cost may be above market value in year 1 and below market value by year 5. Please advise on how you would like to proceed.

Cordially,



Anthony Mantas, E.I.T.

DESIGN ENGINEER

28 Madison Ave Extension, Albany, NY, 12203

518.452-1290 (office)

856.668-6794 (mobile)

www.delawareengineering.com

From: Anthony Mantas
Sent: Thursday, March 6, 2025 3:20 PM
To: Samantha Berg <clerktreasurer@sgfny.com>
Cc: Nick Bodkin <mayor@sgfny.com>; Harry Gutheil <trusteegutheil@sgfny.com>; Tony Girard <trusteegirard@sgfny.com>; Tim Carota <trusteecarota@sgfny.com>; Joe Orlow <trusteeorlow@sgfny.com>; TJ Chagnon <dpwchagnon@sgfny.com>; Robert Flores <rflores@delawareengineering.com>
Subject: RE: Quote for RFP. Re GAC

Hello all,
This agreeable with us.
Thank you!

Cordially,



Anthony Mantas, E.I.T.

DESIGN ENGINEER

28 Madison Ave Extension, Albany, NY, 12203

518.452-1290 (office)

856.668-6794 (mobile)

www.delawareengineering.com

From: Samantha Berg <clerktreasurer@sgfny.com>
Sent: Thursday, March 6, 2025 2:16 PM
To: Anthony Mantas <amantas@delawareengineering.com>
Cc: Nick Bodkin <mayor@sgfny.com>; Harry Gutheil <trusteegutheil@sgfny.com>; Tony Girard <trusteegirard@sgfny.com>; Tim Carota <trusteecarota@sgfny.com>; Joe Orlow <trusteeorlow@sgfny.com>; TJ Chagnon <dpwchagnon@sgfny.com>
Subject: Fwd: Quote for RFP. Re GAC

Hi Anthony,

Attached please find the signed proposal for GAC media. You will note a change to the amount approved. The Board elected to remove the bidding process. Please let me know if that is not acceptable.

Thank you!

Samantha Berg

Clerk Treasurer

Village of South Glens Falls

46 Saratoga Avenue

South Glens Falls, NY 12803

Ph #518-793-1455 ext 101

Fax #518-793-3063

----- Forwarded message -----

From: Mayor Bodkin <mayor@sgfny.com>

Date: Tue, Feb 25, 2025 at 5:11 PM

Subject: Quote for RFP. Re GAC

To: Tony Girard <trusteegirard@sgfny.com>, Tim Carota <trusteecarota@sgfny.com>, Joe Orlow <trusteeorlow@sgfny.com>, Harry Gutheil <trusteegutheil@sgfny.com>, Bill Nikas <nikaslawfirm@gmail.com>, Samantha Berg <clerktreasurer@sgfny.com>, TJ Chagnon <dpwchagnon@sgfny.com>

Please review and respond.

Nick



2025.03.13 South Glens Falls - Multi-Year GAC Media Bid.pdf
508K

RESOLUTION # _____
FERRY BOULEVARD WATERMAIN REPLACEMENT PROJECT
SEQR TYPE II ACTION

WHEREAS, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQRA) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law; and

WHEREAS, The Village of South Glens Falls proposed to replace approximately 1,900 linear feet of existing watermain on Ferry Boulevard between Chestnut Street and Grand Boulevard; and,

WHEREAS, the Village of South Glens Falls Board determined by majority vote under Resolution #061924-1 of 2024 that the proposed project is a Type II action, and is therefore, not subject to further review under 6 NYCRR Part 617; and

WHEREAS, 6 NYCRR Part 617.5(c)(1) identifies the “*maintenance or repair involving no substantial changes in an existing structure or facility*”, as a Type II action under SEQR and has been predetermined not to have a significant impact on the environment and is, therefore, precluded from environmental review under Environmental Conservation Law Article 8; and

WHEREAS, during the regulatory review of the project, the Department of Health requested a revision to the project scope to include additional watermain replacement, redefining the replacement length and limits to approximately 2,350 linear feet along Ferry Boulevard, from the intersection at 5th Street to just beyond the intersection with Robertson Avenue; and

WHEREAS, the proposed project continues to not meet or exceed any of the thresholds established in Section 617.4;

NOW, THEREFORE, BE IT RESOLVED, in consideration of the foregoing:

The Village of South Glens Falls Board of Trustees hereby determines that the proposed “Watermain Replacement Project” remains a Type II action and is, therefore, not subject to further review under 6 NYCRR Part 617.

This resolution was put to a vote, which resulted as follows:

Mayor Bodkin	_____
Trustee Carota	_____
Trustee Girard	_____
Trustee Gutheil	_____
Trustee Orlow	_____

MARCH 2025

REQUEST FOR PROPOSALS (RFP)

SARATOGA COUNTY
VILLAGE OF SOUTH GLENS FALLS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
FY 2025 CDBG INFRASTRUCTURE GRANT AWARD

WATER MAIN REPLACEMENT PROJECT - FERRY BOULEVARD
PROJECT # 1091 PW/122-24
CONSULTING SERVICES

INTRODUCTION

The Village of South Glens Falls (“the Village”) has just received a Community Development Block Grant (“the Grant”) from the New York State Housing Trust Fund Corporation’s Office of Community Renewal under the Community Development Block Grant Program (“OCR”), which will be administered by the Village. The purpose of the grant is to assist with replacement of 1900 feet of water mains on Ferry Boulevard (“the Project”). Therefore, the Village is issuing this Request for Proposals to select a Consultant to assist the Village.

This request for proposals (the “RFP”) describes a scope of work that will require the technical planning services of a consulting team - whether individual consultant, joint venture, or prime with sub-consultants. The Awardee will be selected based upon a thorough analysis of each proposer’s ability to provide the Village and its collaborative team with the prescribed scope of services at the most cost-effective fees.

All proposals, without exception, must be received at South Glens Falls Village Hall, 46 Saratoga Avenue, South Glens Falls, New York, 12803 before the submission deadline, either by hand delivery, courier or by certified mail to the above office to be date-time stamped when received by the Village. The Village is under no obligation to return proposals. It is requested that any and all contact with the authorized contact person be made by fax or email. No contact with any other Village personnel other than the authorized contact person (Mayor Nicholas Bodkin) is allowed until such time as an award has been made. Violation of this provision may be grounds for disqualification. Questions about the RFP, and the submission and content of the proposal must be directed to the authorized contact person.

The Request for Proposal is being used to satisfy Federal, State and local procurement requirements. The Project will be completed within 12 months but this RFP may be used for related work that starts within 36 months. However, no future work is guaranteed.

PROJECT DESCRIPTION

This Project will focus on addressing the issues raised by the New York State Department of Environmental Conservation in issuing a Consent Order, directing that improvements be made to the Village water system. To address these problems, 1900 feet of water mains, are being replaced. The total cost of the project is \$1,000,000.00, and is to be funded by \$1,000,000.00 in CDBG funds.

Project Budget

<u>Activity</u>	<u>CDBG Funds</u>
Water Main Replacement	\$
Program Delivery	\$
Engineering	\$
Administration	\$
Total	<u>\$ 1,000,000.00</u>

SCOPE OF CONSULTANT WORK

1. Coordinate the work of this project for the Village with all outside parties on all aspects of this grant. This includes coordinating information and activities of all parties that are involved in the grant such as the Mayor, the Village Clerk, the Village Board, the New York State Housing Trust Fund Corporation, New York State Office of Community Renewal, project engineers and other interested State and Federal Agencies and local residents.
2. Complete the Environmental Review Record consisting of a State Environmental Quality Review and a National Environmental Protection Act review. The ERR has been prepared, but legal notices have not yet been published.
3. Prepare all resolutions and plans needed by the Village to ensure full compliance with CDBG regulations (Section 3, Drug Free Work Place Plan, Fair Housing, etc.).
4. Prepare a Request for Release of Funds.
5. Interface with the Village, OCR, and all parties involved in the completion of the Project to insure that the Project is undertaken in a manner consistent with HUD regulations, the regulations of HTFC and OCR, and that all required documentation is obtained and compiled to meet all the terms and conditions of the grant award and applicable State and Federal regulations.
6. Monitor the project, including construction, schedule, and budget to ensure that all work is on-time and on-budget. Take corrective action if necessary.

7. Assist the Village, the Mayor, the Village Attorney, and other interested parties in preparation of all necessary documents and procedures to carry out the Project, including hiring of engineers and contractors, bidding of Project, Project coordination, inspections and related activities to ensure that the Project is undertaken in full compliance with applicable regulations as required to establish program compliance.

8. Assist in compliance with Federal Labor Standards, including wage determinations, preconstruction activities, posting of signs and notices, inclusion of required information and documents in bidding and contract documents, payroll records, collection and monitoring of certified payrolls, job site interviews.

9. Assist in establishing record keeping, filing, and accounting systems to successfully administer the grant program.

10. Oversee the closeout process to ensure that all documents are complete and in place.

11. Prepare draw-down documents and compile supporting documentation to access CDBG funds on behalf of the Village.

12. Other work as necessary to complete the Project in a manner compliant with CDBG and OCR regulations.

13. Prepare an administrative plan and a Section 3 Plan pursuant to HUD and OCR requirements.

14. The Consultant must be available for both during the daytime and evening for meetings and other activities.

SELECTION OF CONSULTANT

The Agency will select the most qualified Consultant, based on the selection system described in this section. Cost is not the only factor in selection of the Consultant.

1. Qualifications - 30 points
Respondent must be a well-qualified individual or firm with extensive experience in Community Development Block Grants administered by the New York Office of Community Renewal.
2. Experience with Local Governments - 20 points
Respondent must demonstrate extensive experience working with communities of similar size and character.

3. **Public Works Program Experience - 15 points**
Respondent must demonstrate experience working with HUD funded public works projects, particularly the Community Development Block grant program.
4. **Availability - 10 points**
Respondent must be available for both day and evening meetings.
5. **Leadership and Team Building - 10 points**
Respondent must demonstrate the ability to foster group discussions and solicit information from group members.
6. **Cost - 10 points**
The respondent's cost per hour for all positions will be considered.
7. **Writing and Communication Skills - 5 points**
Respondent must be able to prepare written information in a clear and concise manner.

FORM OF SUBMISSION

Respondents are requested to provide the following information so that we can evaluate all responses:

1. Cover letter containing any information the respondent wishes to include.
2. Listing of key personnel and their qualifications. Include the location of the office where the work will be performed and identify the person who will be responsible for each item.
3. Listing of community development project which the consultant has undertaken including grant preparation, grant administration, planning activities, and technical writing. Describe the consultant's role in each project.
4. Describe any items that might impede the Consultant from completing the project in a timely manner.
5. Detail a cost per hour or other pricing structure for the scope of work identified in the RFP.
6. Listing of references, including name, address, and telephone number.

7. Any other information which the Respondent wishes to include.

Responses must be received at Village Hall by April , 2025, by 4:00 P.M. Responses are to be hand delivered, courier or certified mailed to:

Samantha Berg, Clerk/Treasurer
Village of South Glens Falls
46 Saratoga Avenue
South Glens Falls, New York 12803
Faxed or emailed submissions will not be accepted.

ORAL PRESENTATIONS

Proposers may be required to provide oral presentations. Those proposers selected to make oral presentations will be notified to arrange for specific dates and times, likely during the week of April 14-18, 2025.

LONGEVITY OF PROPOSALS

A proposal may be withdrawn at any time prior to the submission deadline. However, a proposal may not be withdrawn, cancelled or modified for a period of 45 days following the submission deadline, except at the request of the Village or with the Village's written consent.

METHOD OF SELECTION OF AWARDEE

The Village and its representatives will evaluate each proposal with an emphasis on the quality and completeness of the response, understanding of the proposed scope of work, cost-effectiveness of the proposal, qualifications and relevant experience with respect to the tasks to be performed, representation among previous clients, etc. The contract shall be awarded to the proposer that best meets the selection criteria, and according to the procurement policies and procedures of the Village, pursuant to Section 104-b of the General Municipal Law.

RIGHT OF REJECTION BY THE VILLAGE

Notwithstanding any other provisions of this RFP, the Village reserves the right to select the proposer that best meets the requirements of the RFP, and not necessarily award to the lowest bidder. Further, the Village reserves the right, for any or no reason, and in its sole and absolute discretion, to (1) amend, in whole or in part, this RFP, (2) withdraw or cancel this RFP, or (3) accept or reject any and all proposals prior to execution of the contract for any or no reason and with no penalty to the Village.

NOTICE OF AWARD

The Village shall inform the Awardee that they have been selected by means of a “Notice of Award” issued pursuant to a resolution adopted by the Village Board. Neither the selection of a proposer as the Awardee nor the issuance of a Notice of Award shall constitute a binding commitment on behalf of the Village to enter into any contract with the Awardee, as any binding arrangement must be set forth in definitive documentation negotiated between and signed by the Awardee and the Village.

CONTRACTING WITH AWARDEE

The Village shall enter into contract negotiations with the Awardee. Contract negotiations will include the scope of services as described herein. A fully-burdened hourly rate schedule shall be included in the proposal, in addition to the proposer’s not-to-exceed lump sum total. The final contract may contain provisions not identified or described herein.

WRITTEN PROPOSAL SUBMISSION ELEMENTS

A narrative response or cover letter should be included in the proposal document summarizing key elements of the proposal. Standard proposal elements shall include qualifications and background information including but not limited to a business overview, the age of the business, summary of relevant accomplishments involving services similar to those required herein, and other information that will permit the Village to determine the capability of the proposer to meet all contractual requirements. Provide references and any additional information that you believe pertinent to the Village’s requirements. Disclose any material financial or family relationships that your firm or any firm employee has that may create a conflict of interest or the appearance of a conflict of interest in contracting with or representing the Village.

ADDITIONAL CONDITIONS AND INFORMATION

- (a) All materials submitted in response to this RFP will become the property of the Village.
- (b) The Village reserves the right to conduct discussions with, and to request additional information from, one or more respondents. Not proposer shall have any rights against the Village as a result of such discussions.
- (c) The Village reserves the right to negotiate separately with any source whatsoever.
- (d) The Village reserves the right to waive any irregularity in any proposal received or any other aspect of this procurement.
- (e) Each proposal prepared in response to this RFP will be prepared solely at the cost and expense of the proposer with the express understanding that there will be no claim whatsoever for reimbursement from the Village.

- (f) Submission of a proposal in response to this RFP shall constitute an offer on the part of the successful proposer to become the Awardee and to enter into a contract to undertake or complete the work.
- (g) The Village and its respective officials and employees make no representation or warranty and assume no responsibility for the accuracy of the information set forth in this RFP.
- (h) Proposals submitted to the Village in response to this RFP may be disclosed in accordance with the standards specified in the Freedom of Information Law.

DURATION OF WORK

This RFP solicits qualification packages for Consultants for work to be performed under the Scope of Work.

No other work has been identified at this point nor is any additional work guaranteed. However, it is possible that additional assistance (including the preparation of grant applications) will be needed in the future. Therefore, respondents have been requested to provide a pricing structure for any future work. If additional services are needed in the future, the scope of work and the cost will be subject to mutual agreement, at a future date.

W/MBE PARTICIPATION

The contract with the Consultant will not contain any W/MBE set-aside or preference. However, woman-owned and minority-owned businesses are encouraged to submit responses to the RFP. Identified W/MBE firms will receive emails informing them of this opportunity.

SECTION 3 PARTICIPATION

The Village of South Glens Falls has a Section 3 Participation Plan, to encourage Section 3 businesses to participate in CDBG funded projects.

CONTRACTOR STATUS

The relationship between the Village and the Consultant will be a contract for professional services.

DISTRIBUTION LIST

The following public notice is to be published in the Village's official newspaper and posted on the New York State Contract Reporter, to provide widespread exposure:

REQUEST FOR PROPOSALS

Public Works

The Village of South Glens Falls has issued a Request for Proposals for a Community Development Block Grant consultant to assist with the administration of a public works project.

The deadline to submit a response is April 2025. A complete copy of the RFP can be obtained from the Village of South Glens Falls by contacting Samantha Berg, Clerk Treasurer, 46 Saratoga Avenue, South Glens Falls, New York 12804. The phone number is (518)-793-1455. The email address is clerktreasurer@sgfny.com Women-owned and minority-owned businesses are encouraged to submit responses to the RFP. Section 3 businesses are also encouraged to respond to this RFP.

Notice of Intent to Request Release of Funds (NOIRROF)

Date of Notice = publication date

Village of South Glens Falls
46 Saratoga Avenue
South Glens Falls, NY 12803-1210
518-793-1455

On or about **8 days after publication date** the Village of South Glens Falls will submit a request to the Office of Community Renewal for the release of CDBG funds under Title 1 of the Housing and Community Development Act of 1974, as amended, to undertake a project known as “Ferry Boulevard Upgrades” for the purpose of replacing water mains along Ferry Boulevard from the intersection with 5th Avenue up to after the intersection with Robertson Avenue. The total project cost is estimated at \$1,000,000.00 and includes funding from CDBG funds.

The activities proposed are Categorically Excluded under HUD regulations at 24 CFR Part 58 from National Environmental Policy Act requirements. The Village as Lead Agency confirmed a Negative Declaration for the project by Resolution on March 19th, 2025. An Environmental Review Record (ERR) that documents the environmental determinations for this project is on file at the Village Office, 46 Saratoga Avenue, South Glens Falls, and may be examined or copied weekdays from 8:00 to 3:30pm.

PUBLIC COMMENTS

Any individual, group, or agency may submit written comments on the ERR to the Village Clerk. All comments received by **7 days after publication date** will be considered by the Village of South Glens Falls prior to submission of a request for release of funds.

RELEASE OF FUNDS

The Village of South Glens Falls certifies to the Office of Community Renewal that **Name of certifying office** in his capacity as Certifying Officer consents to accept the jurisdiction of the Federal Courts if an action is brought to enforce responsibilities in relation to the environmental review process and that these responsibilities have been satisfied. The Office of Community Renewal’s acceptance of the certification satisfies its responsibilities under NEPA and allows the Village of South Glens Falls to use Program funds.

OBJECTIONS TO RELEASE OF FUNDS

The Office of Community Renewal will accept objections to its release of fund and the Village of South Glens Fall’s certification for a period of fifteen days following the anticipated submission date or its actual receipt of the request (whichever is later) only if they are on one of the following bases: (a) the certification was not executed by the Certifying Officer of the Village of South Glens Falls; (b) the Village of South Glens Falls has omitted a step or failed to make a decision or finding required by HUD regulations at 24 CFR Part 58; (c) the grant recipient or other participants in the development process have committed funds, incurred costs or undertaken activities not authorized by 24 CFR Part 58 before approval of a release of funds by the Office of Community Renewal; or (d) another Federal agency acting pursuant to 40 CFR Part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality. Objections must be prepared and submitted in accordance with the required procedures (24 CFR Part 58, Sec. 58.76) and shall be addressed to Crystal Loffler, Acting President, at Office of Community Renewal, Hampton Plaza,

38-40 State Street, 4th Floor, Albany, NY 12207. Potential objectors should contact the Office of Community Renewal to verify the actual last day of the objection period.

Certifying Officer **First and Last name**
Title



SOUTH GLENS FALLS FIRE COMPANY, INC.

**7 W. MARION AVENUE
SOUTH GLENS FALLS, NY 12803**

**STATION #1: (518) 792-1674
CHIEF@SGFFIRE.ORG**

**STATION #2: (518) 798-4020
PRESIDENT@SGFFIRE.ORG**

March 12, 2025

**Village Clerk
Village of South Glens Falls
46 Saratoga Ave
South Glens Falls NY 12803**

Re: New Member

Please be advised that the following application has been approved at South Glens Falls Fire Company's March 3, 2025 Company meeting:

Adam Horowitz

I understand that the Village Board no longer holds a formal vote approving the applications. Please provide me with written notification as I need to forward the same to Saratoga County Self Insurance. You may forward to ajacox@sgffire.org.

South Glens Falls Fire Company, Inc.

B.: 
Anissa Jacox, Secretary

**Cc: Chief: Pete Corlew
File**



www.facebook.com/southglensfallsfire

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY12803
March 5, 2025
Special Village Board Meeting with Auditors @ 6:00 PM

Special Meeting with Auditors
MAYOR NICHOLAS BODKIN PRESIDING
Minutes

Attendance:

Mayor Bodkin
Trustee Carota
Trustee Girard
Trustee Gutheil
Trustee Orlow
Attorney Bill Nikas
Donna Crowley
Alan Dubois
CR
Nick

Clerk Treasurer Samantha Berg
DPW Superintendent TJ Chagnon
Claude Middleton
Bruce Lant
Tim Pease
TJ Wade
Bill
Cheryl
JM

The Mayor opened the meeting at 6:03 PM.

1. **Clerk/Treasurer Q&A:** responses from Audit findings submitted to the Board
2. **Board of Trustees Q&A**

Discussion: Trustee Gutheil will arrange a phone meeting to go over specific information from the Audit with RBT.

Finding 2023-001 Capital Assets, Including Infrastructure Assets -

Recommendation: RBT recommends that the Village adopt a capitalization policy and compile and update annually a list of capital assets over this amount owned by the Village.

C/T Response: The Board has not established a fixed asset policy to identify the threshold to determine the minimum amount for fixed assets. I have also noted that a fixed asset audit was not conducted in several years. It is one of the items that is currently on the Clerk's Office whiteboard to be accomplished. There are several that need to be tackled. Some training will be required for the correct depreciation amounts.



Finding 2023-002 Implementation of GASB 75 Other Postemployment Benefits ("OPEB") -

Recommendation: RBT recommends that the Village employ the services of an actuary to obtain the required actuarial valuation of retiree medical obligations satisfying the requirements of GASB 75 for reporting in the financial statements in the future.

C/T Response: The Board will need to discuss this item and decide whether or not to move forward with hiring an actuary. The average cost is \$150-300 per hour of engagement. I have reached out to my association for input from other municipalities regarding whether they have done this and what the cost was.

Finding 2023-003 Component Unit -

Recommendation: RBT recommends that the Village review its financial reporting to identify all component units and include their financial information in the Village's financial statements.

C/T Response: The Clerk's Office can reach out to the LDC for an update and a copy of the most recent audited financial statement.

Significant Deficiencies Finding 2023-004 Payroll Controls -

Recommendation: RBT recommends that employee timesheets be approved within the system by the employee's department head before payment. RBT also recommends that payroll warrants are approved prior to processing payroll.

C/T Response: The time period of this audit covers a brief time period prior to the installation and engagement of a payroll processing firm. Warrants are submitted to the Board at each Board meeting for review and approval. Payroll timecards are verified by each department head prior to being processed for payroll.

The current process for payroll is detailed below:

1. Timecards are reviewed and verified by the department head.
2. Payroll is entered into the system by the DCT with copies of paper timesheets as a reference.
3. Once payroll has been entered into the system, it is submitted to the Clerk Treasurer for review.
4. Once the Clerk Treasurer has approved, the payroll is sent to the company for processing.
5. The warrant is then submitted to the Board at the next Board meeting. Upon discussing with other municipalities, this is how they do it as well. The Board essentially approves the payroll at the time of approval of salaries with the adoption of the annual budget.

Finding 2023-005 Interfund Receivables and Payables -

Recommendation: RBT recommends that the Village only record interfund receivables and payables when necessary. RBT also recommends that in each fund, there are separate accounts to notate which fund the amount is due to or from and these are paid back shortly thereafter.

C/T Response: The Clerk's Office will establish Due To/Due From accounts in

each fund for the 26FY for easier tracking of those interfund loans. We are also using a DT/DF schedule for additional backup tracking, starting with the 25FY. The Clerk's Office has a better understanding of the accounting system and how payables are recorded. We fully understand how Edmunds records disbursements. However, in the timeframe of this audit, that was not the case. There was also balances that had carried over due to a lack of understanding of how Edmunds works when rolling into a new year.

Finding 2023-006 Capital Project Funds -

Recommendation: RBT recommends that the Village record all capital project revenue and expenses within the proper capital project funds.

C/T Response: A separate fund is created for each project. Some project expenses were incurred prior to the start of the project, and the fund was reimbursed from grant funds. I anticipate further training in the accounting of capital projects.

Compliance Finding 2023-007 Balanced Budgets -

Recommendation: RBT recommends that the Village review budget amendments to ensure that it maintains a balanced budget.

C/T Response: This occurred due to a lack of training and knowledge. This has been addressed with training.

Review of Journal Entries -

During the audit, RBT noted that there was no indication of journal entry approval. RBT recommends that the Village implement a process for journal entries to be reviewed by someone other than the individual who prepares them.

C/T Response: Based on the advice of the auditors, the Clerk's Office has instituted a Journal Entry log to account for journal entries as they are completed. We will re-evaluate the approval process of journal entries. The feasibility of this would need to be evaluated due to job duties and levels of knowledge.

Procurement Policy -

During the audit, RBT noted that although the Village has a procurement policy, it is not being followed. RBT recommends that the Village follow its procurement policy.

C/T Response: The Clerk's Office follows procurement. Back-up documentation is attached to vouchers at the time of processing such as Board motions, quote sheets, and state contracts.



Board of Trustees Training -

RBT noted that the Village does not require members of the Board of Trustees to undergo any training. RBT recommends that the Village require members of the Board to attend training.

C/T Response: Requires Board engagement.

Community Development Fund -

The Village maintains customer deposits in a Community Development Fund for an Affordable Housing program that has been dormant for several years. RBT recommends that the Village investigate these funds and pay the funds back if necessary.

C/T Response: Requires Board engagement.

Interest Revenue -

RBT noted that the Village did not properly record interest revenue earned. The Fund balance was credited instead of an interest revenue account. RBT recommends that all interest earned is recorded to an interest revenue account.

C/T Response: The Clerk's Office was advised by OSC to complete the entries in a certain manner, and there is a discrepancy as the auditors do not agree with OSC's advice.

Retirement Allocation -

The Village provided RBT with a retirement allocation between funds that did not have a basis. RBT recommends that the Village allocate retirement between the funds based on the percentage of payroll expense in each fund going forward.

C/T Response: The Board has set an allocation of 88/8/4.

Disaster Recovery Plan -

RBT noted that the Village does not currently have a disaster recovery plan. RBT recommends that the Village work with an outside consultant to develop a formal disaster recovery plan.

C/T Response: The Village established an emergency preparedness plan back in 2011, according to the information I was able to locate.

Fund Balance Policy -

RBT noted that the Village does not currently have a fund balance policy. RBT recommends that the Village create and adopt a fund balance policy.

C/T Response: Requires Board engagement.

Investment Policy -

RBT noted that the Village does not currently have an investment policy. RBT recommends that the Village create and adopt an investment policy.

C/T Response: I disagree with this comment entirely. An investment policy is adopted at each annual organization meeting. This does not speak to whether that investment policy satisfies the requirements that they would like to see. - RBT noted that this was put in due to a miscommunication.

Approval of Meeting Minutes -

RBT noted that although the Village approves meeting minutes, the approval is not happening in a timely manner. RBT recommends that all meeting minutes be approved in a timely manner.

C/T Response: This has already been addressed. Meeting minutes are presented at the next Board meeting with exceptions due to staff changes, staff absences, etc.

Accruals -

Several audit adjustments were required due to discrepancies in the recording of financial activities, primarily stemming from the incorrect application of cash-basis accounting principles instead of the required modified-accrual accounting principles. Revenue earned but not yet received should be recorded as receivables if the funds are received within 60 days of year-end.

Expenses incurred but not yet paid should be recorded as payables if the funds are expended within 60 days of year-end. RBT recommends that the Village review when revenue is earned and expenses are incurred to ensure the activity is recorded in the correct period.

C/T Response: This occurred due to a lack of training and knowledge. With this audit, I have learned that this needs to be done and will be implemented going forward.

Retirement System Reporting -

RBT noted that 21 days worked for the month was reported to the retirement system for elected trustees. This is automatically calculated by the payroll system. Retirement system guidelines state that employers must list any elected or appointed officials who do not participate in a time-keeping system on a Standard Work Day and Reporting Resolution for Elected and Appointed Officials. Every employee, including elected or appointed officials, must have a number of hours per day that are considered full-time for the position. In addition, the maximum days to be reported to the retirement system for a month with four pay periods is 20 days. RBT recommends that the Village adopt a Standard Work Day and Reporting Resolution for Elected and Appointed Officials. RBT also recommends that the Village does not report more than the maximum amount of days to the retirement system.

C/T Response: The Board will need to pass a resolution identifying the number of hours for retirement. I have identified that the 21 days have been used for

several years. This can be corrected with the Board passing a formal resolution to set a standard work day at 6 or 8 hours.

The Mayor adjourned the meeting at 7:02 PM.

DRAFT



Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY12803
March 5, 2025
Regular Village Meeting @ 7:00 PM

Village Board Meeting
MAYOR NICHOLAS BODKIN PRESIDING
Minutes

Attendance:

Mayor Bodkin
Trustee Carota
Trustee Girard
Trustee Gutheil
Trustee Orlow
Attorney Bill Nikas
Fire Department Representatives
Cheryl
John LaPoint
JM
Nick

Clerk Treasurer Samantha Berg
DPW Superintendent TJ Chagnon
Claude Middleton
Bruce Lant
Tim Pease
TJ Wade
Bill
Alex Portal - Post Star
CR
Nick

The Mayor opened the meeting at 7:03 PM.

Pledge of Allegiance

Public Forum:

- Thomas Wade, 29 Second Street, reported people parking minivan vehicles on the sidewalk throughout the night in between properties and now some have people sleeping in them. He wondered if there was any type of enforcement the Village could do. He is concerned this is turning into a neighborhood issue. There is the possibility of forming a committee with the Police Department, Town Officials, and the Community. Mayor Bodkin has sent a message to Chief Gifford to look into the concern and to email him if there is anything further.

1. Grant Projects Update

a. Carbon Filtration

- i. **Motion 030525-1 to approve Delaware Engineering proposal to create RFP for \$3,540 minus \$1,240: Trustee Orlow motioned and Trustee Girard seconded. All in favor, motion passed.**
Discussion: The latest test on the GAC system at 100% was non detectable.

b. GIGP

- i. **Project Update:** Certified mailings have gone out. TJ is keeping a list to schedule bulk appointments for remaining addresses. Affordable Housing Grant should be reviewed for the possibility of using those funds to assist homeowners with necessary plumbing repairs for meter installation.
- ii. **Excess materials:** TJ has asked to return excess inventory listed below and has an inventory of the meters needed to complete the project. Some extras will be kept on hand for irrigation meters and new builds.

Meterhorns - 30
Allegro Wall Mount Radio - 6
3" Octave Meter - 4
2" Octave Meter - 4
1" Master Meter - 24
5/8" x 3/4" Master Meter - 85
UTG Registers w/Badger Plastics - 15

c. CDBG Grant Update

- i. **Current Status:** Engineering drawings have been reviewed and approved by OCR. We can proceed to bid once the official release of funds from OCR/CDBG are received.
- ii. **RFQ for Engineering:** Bill Nikas provided the Board with his draft but he agrees that this requires engineering input.

2. **Motion 030525-2 to approve the Bills and Payroll as Audited:** Trustee Carota motioned and Trustee Orlow seconded. Trustee Carota - yes, Trustee Girard - yes, Trustee Orlow - yes, Trustee Gutheil - no, Mayor Bodkin - yes, motion passed.

a. General - \$44,480.34

b. Water - \$7,624.25

c. Sewer - \$1,308.56

d. Payroll:

i. 02/19/25 - \$27,878.59

ii. 02/26/25 - \$40,164.10

3. **Motion 030525-3 to approve Meeting Minutes 02/05/25, with Amendment and 02/19/25:** Trustee Orlow motioned and Mayor Bodkin seconded. All in favor, motion passed.

4. **Motion 030525-4 to approve moving forward with a Joint Fire Protection District:** Trustee Girard motioned and Trustee Orlow seconded. Trustee Carota - yes, Trustee Girard - yes, Trustee Orlow - yes, Trustee Gutheil - yes, Mayor Bodkin - no, for reasons of clarification of how things will operate, motion passed.
Discussion: At the August 22, 2024 meeting the Town and Village agreed to extend the fire protection district into the Village and form a Joint Fire Protection



District. This will place the Fire Department under control of the Town. The Town will raise all fire taxes, if any, from the entire portion of the Town which will fund the Fire Company. The Village will no longer maintain a Fire Department and it will no longer raise taxes for fire protection and the assets could be transferred to the Town and/or Fire Company. Counsel advised that this was already agreed to in the contract that was approved. Trustee Gutheil asked how the Town intends to pay as right now it comes from their sales tax funds. Because the Village collects it's own sales tax revenue, the Town cannot use sales tax funds to pay for anything inside the Village. Counsel advised that the Town would pay this from the general fund.

5. **Motion 030525-5 to receive and file February Monthly Report: Animal Control, PD, DPW, Bldgs & Codes:** Trustee Orlow motioned and Trustee Carota seconded. All in favor, motion passed.
6. **Motion 030525-6 for TJ Chagnon and Alan Dubois to attend AWWA Conference for \$75.00 each:** Trustee Orlow motioned and Trustee Girard seconded. All in favor, motion passed.
7. **Motion 030525-7 to allow the Mayor to sign on to the AIM letter being sent to the Governor by NYCOM:** Trustee Orlow motioned and Trustee Girard seconded. All in favor, motion passed.
8. **Old Business**
 - a. Mayor Bodkin recently received an email from Jim Thatcher regarding a few grant opportunities. This could be visited at a later date.
 - b. Trustee Gutheil suggested the Board should continue to review what neighborhoods need infrastructure updates. He asked how Jackson Avenue made it's way to the CT Male proposal from last week. Mayor Bodkin asked CT Male for a quote to do infrastructure work on Baker Avenue with a few other streets included to possibly attract more bidders. Trustee Gutheil is concerned with how much debt the Village will take on and our fund balance. He feels that there should be rolling grant applications or look at mechanical pigging. He feels that we should be looking at more options. Mayor Bodkin suggested that being that DOT is going to be paving Route 9/Main Street, we should be looking at any repairs that need to be made in that corridor. He has asked CT Male to make a recommendation on that. Trustee Gutheil mentioned improving lighting/decorative lighting on Route 9. A resident asked for clarification as to the long term plan and feasibility of paying for these improvements from fund balance.
9. **New Business**
 - a. **Motion 030525-8 to renew software for AED machine:** Trustee Girard motioned and Trustee Orlow seconded. All in favor, motion passed.



10. Trustee Reports: None

11. Mayor's Report: Congratulations to the SHMD on raising \$700,528.31!

12. Motion 030525-9 to adjourn the Meeting at 8:08 pm: Trustee Carota motioned and Trustee Orlow seconded. All in favor, motion passed.

DRAFT



Village of South Glens Falls
Statement of Revenue and Expenditures - Standard

03/18/2025
12:52 PM

Revenue Account Range: First to ZZ-ZZZZ-ZZZZ-ZZZZ

Expend Account Range: First to ZZ-ZZZZ-ZZZZ-ZZZZ

Print Zero YTD Activity: No

Include Non-Anticipated: Yes

Include Non-Budget: No

Year To Date As Of: 03/18/25

Current Period: 06/01/24 to 02/28/25

Prior Year: Thru 05/31/24

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
A -0000-0599-0600	APPROPRIATED FUND BALANCE	0.00	122,387.00	0.00	0.00	122,387.00-	0
A -0000-1001-0000	REAL PROPERTY TAXES	1,523,103.13	1,522,522.00	1,529,765.42	1,529,765.42	7,243.42	100
A -0000-1090-0000	INTEREST/PENALTIES	12,026.28	14,000.00	11,844.52	11,844.52	2,155.48-	85
A -0000-1120-0000	SARATOGA COUNTY SALES TAX	1,012,956.00	950,000.00	734,555.00	734,555.00	215,445.00-	77
A -0000-1130-0100	NATIONAL GRID	42,488.41	50,000.00	37,361.45	37,361.45	12,638.55-	75
A -0000-1130-0200	VERIZON/BELL ATLANTIC	298.55	38,000.00	0.00	0.00	38,000.00-	0
A -0000-1130-0800	MCI WORLD COM COMMUNICATIONS	102.58	110.00	41.10	41.10	68.90-	37
A -0000-1130-0911	AT&T COMMUNICATIONS OF NY	16.00	16.00	9.76	9.76	6.24-	61
A -0000-1130-0920	MISC. GROSS RECEIPTS TAX	90.67	100.00	36.76	36.76	63.24-	37
A -0000-1130-0922	TIME WARNER CABLE GROSS UTILITY TAX	1,288.49	1,000.00	938.67	938.67	61.33-	94
A -0000-1130-0927	VONAGE AMERICA GROSS RECEIP	0.00	12.00	0.00	0.00	12.00-	0
A -0000-1130-0931	CONSUMER CELLULAR	194.90	200.00	198.66	198.66	1.34-	99
A -0000-1130-0933	COMPLIANCE SOLUTIONS UTIL T	35.59	32.00	139.69	139.69	107.69	437
A -0000-1130-0934	GRANITE TELECOMMUNICATIONS	192.76	190.00	217.39	217.39	27.39	114
A -0000-1130-0936	LEVEL 3 COMMUNICATIONS	0.02	0.00	0.00	0.00	0.00	0
A -0000-1130-0939	MAJOR ENERGY SERVICES LLC	13.57	20.00	8.42	8.42	11.58-	42
A -0000-1130-0940	RINGSQUARED GROSS UTILITY TAX	39.25	32.00	38.39	38.39	6.39	120
A -0000-1130-0941	MIDTEL CLOUD GROSS RECEIPTS	0.00	2.00	0.00	0.00	2.00-	0
A -0000-1130-0943	FUSION CLOUD GROSS RECEIPTS	0.00	2.00	0.00	0.00	2.00-	0
A -0000-1130-0945	SPECTROTREL GROSS RECEIPTS	56.32	50.00	48.68	54.26	4.26	109
A -0000-1130-0946	ZULTY'S INC. GROSS RECEIPTS	0.00	3.00	0.00	0.00	3.00-	0
A -0000-1170-0000	TIME WARNER CABLE FRANCHISE FEES	57,224.40	68,000.00	40,015.54	40,015.54	27,984.46-	59
A -0000-1255-0000	CLERK FEES	382.50	350.00	2,587.36	2,608.36	2,258.36	745
A -0000-1289-0000	DWI REGULAR ENFORCEMENT	7,250.00	5,000.00	7,250.00	7,250.00	2,250.00	145

MAR 18 2025 PM 1:00

Village of South Glens Falls
Statement of Revenue and Expenditures

03/18/2025
12:52 PM

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
A -0000-1289-0100	NYSERDA SOLAR PERMIT MONEY	400.00	0.00	100.00	100.00	100.00	0
A -0000-1289-0200	DWI HI-VIS ENFORCEMENT	551.55	1,000.00	1,450.00	1,450.00	450.00	145
A -0000-1520-0000	POLICE FEES	360.00	400.00	240.00	250.00	150.00-	62
A -0000-1603-0000	VITAL STATISTICS FEES	1,102.00	1,000.00	1,110.00	1,190.00	190.00	119
A -0000-1710-0000	50/50 SIDEWALK PROGRAM	6,480.50	10,000.00	7,641.00	7,641.00	2,359.00-	76
A -0000-2001-0000	PARK AND RECREATION CHARGES	80.00	100.00	60.00	60.00	40.00-	60
A -0000-2001-0100	PARK AND REC CHARGES-GF CIT	535.67	0.00	0.00	0.00	0.00	0
A -0000-2110-0000	ZONING FEES	5,050.00	2,000.00	500.00	500.00	1,500.00-	25
A -0000-2115-0000	PLANNING BOARD FEES	0.00	360.00	0.00	0.00	360.00-	0
A -0000-2262-0000	FIRE PROTECTION SERVICES, OTHER GOVT	0.00	5,000.00	0.00	0.00	5,000.00-	0
A -0000-2280-0000	PROPERTY CLEANUP	0.00	1,000.00	0.00	0.00	1,000.00-	0
A -0000-2401-0000	INTEREST EARNED	199,675.89	75,000.00	140,564.65	140,917.80	65,917.80	188
A -0000-2401-0100	INTEREST-UNEMPLOYMENT	247.09	0.00	0.00	0.00	0.00	0
A -0000-2440-0000	RENTAL PROPERTY - CELL TOWER	70,761.00	68,000.00	62,730.75	65,407.50	2,592.50-	96
A -0000-2441-0000	RENTAL PROPERTY - LOT RENTAL	12,000.00	12,000.00	9,000.00	10,000.00	2,000.00-	83
A -0000-2530-0000	GAMES OF CHANCE	50.00	45.00	50.00	50.00	5.00	111
A -0000-2545-0000	LICENSES, OTHER	10,000.00	5,000.00	7,500.00	7,500.00	2,500.00	150
A -0000-2550-0000	PUBLIC SAFETY PERMITS	1,500.00	11,000.00	100.00	100.00	10,900.00-	1
A -0000-2590-0000	BUILDING PERMITS	9,469.50	5,000.00	6,277.77	6,377.77	1,377.77	128
A -0000-2610-0000	FINES/FORFEITURES	30.00	150.00	2,270.00	2,270.00	2,120.00	***
A -0000-2665-0000	SALES OF EQUIPMENT	12,900.00	2,500.00	0.00	0.00	2,500.00-	0
A -0000-2680-0000	INSURANCE RECOVERIES	3,194.27	0.00	722.64	722.64	722.64	0
A -0000-2683-0000	SELF INSURANCE RECOVER	0.00	0.00	249.82	249.82	249.82	0
A -0000-2701-0000	REFUNDS PRIOR YRS	66.00	0.00	0.00	0.00	0.00	0
A -0000-2702-0000	REFUNDS CURRENT YEAR	3,564.21	0.00	1,020.00	1,020.00	1,020.00	0
A -0000-2770-0000	MISCELLANEOUS REVENUES	10,001.38	15,000.00	9,987.42	9,987.42	5,012.58-	67
A -0000-2770-0120	EMPLOYEE HEALTH INSURANCE	38,432.23	55,000.00	26,669.65	26,669.65	28,330.35-	48

Village of South Glens Falls
Statement of Revenue and Expenditures

03/18/2025
12:52 PM

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
A -0000-2770-0400	MEMORIAL BENCH-PLAQUE	2,120.00	0.00	0.00	0.00	0.00	0
A -0000-2770-0800	COOPERS CAVE-CITY OF GF	2,426.32	0.00	0.00	0.00	0.00	0
A -0000-2770-0900	SARATOGA CTY TRAILS GRANT	10,000.00	0.00	0.00	0.00	0.00	0
A -0000-3001-0000	AIM STATE AID, REVENUE SHARING	32,010.00	32,010.00	32,010.00	32,010.00	0.00	100
A -0000-3005-0000	MORTGAGE TAX	31,582.39	55,000.00	15,367.68	15,367.68	39,632.32-	28
A -0000-3089-0100	STATE AID-OTHER	0.00	0.00	2,239.00	2,239.00	2,239.00	0
A -0000-3501-0000	CHIPS-STATE AID	383,413.04	205,000.00	0.00	0.00	205,000.00-	0
A -0000-4389-0000	FEDERAL AID OTHER, PUBLIC SAFETY	0.00	0.00	5,131.62	5,131.62	5,131.62	0
	GENERAL FUND Revenue Totals	3,505,762.46	3,333,593.00	2,698,048.81	2,702,295.29	631,297.71-	81

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
A -1010-0000-0000	BOARD OF TRUSTEES	0.00	0.00	0.00	0.00	0.00	0
A -1010-0100-0000	TRUSTEE PERSONAL SERVICES	41,925.12	42,766.00	32,072.04	32,072.04	10,693.96	75
A -1010-0400-0000	TRUSTEES CONTRACTUAL EXPENSE	1,988.37	200.00	59.96	59.96	140.04	30
A -1010-0401-0000	TRUSTEES COMPUTER SUPPORT	0.00	1,500.00	854.40	880.80	619.20	59
A -1010-0402-0000	TRUSTEES TRAINING	0.00	1,200.00	0.00	70.00	1,130.00	6
A -1010-0403-0000	TRUSTEES PAYROLL PROCESSING	0.00	1,000.00	650.32	650.32	349.68	65
A -1010-0800-0000	TRUSTEES FICA/MEDICARE	3,108.15	3,271.00	2,379.17	2,379.17	891.83	73
A -1210-0000-0000	MAYOR	0.00	0.00	0.00	0.00	0.00	0
A -1210-0100-0000	MAYOR PERSONAL SERVICES	22,068.36	22,510.00	16,882.02	16,882.02	5,627.98	75
A -1210-0201-0000	MAYOR COMP. HARDWARE	1,518.14	88.50	0.00	0.00	88.50	0
A -1210-0400-0000	MAYOR CONTRACTUAL EXPENSE	3,557.22	2,500.00	2,152.98	2,152.98	347.02	86
A -1210-0401-0000	MAYOR COMPUTER SUPPORT	0.00	2,711.50	1,717.52	1,724.12	987.38	64
A -1210-0402-0000	MAYOR TRAINING	0.00	800.00	145.00	145.00	655.00	18
A -1210-0403-0000	MAYOR PAYROLL PROCESSING	0.00	250.00	162.58	162.58	87.42	65
A -1210-0800-0000	MAYOR FICA/MEDICARE	1,633.00	1,722.00	1,225.56	1,225.56	496.44	71

Village of South Glens Falls
Statement of Revenue and Expenditures

03/18/2025
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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
A -1320-0000-0000	AUDITOR	0.00	0.00	0.00	0.00	0.00	0
A -1320-0400-0000	CONTRACTUAL EXPENSE	9,500.00	14,400.00	10,900.00	10,900.00	3,500.00	76
A -1325-0000-0000	CLERK/TREASURER	0.00	0.00	0.00	0.00	0.00	0
A -1325-0100-0000	CLERK/TREAS. PERSONAL SERVICE	130,499.96	141,680.00	105,547.74	108,471.37	33,208.63	77
A -1325-0101-0000	CLERK/TREAS. OVERTIME	679.80	1,000.00	438.90	438.90	561.10	44
A -1325-0200-0000	C/T EQUIPMENT	1,642.44	2,000.00	1,107.91	1,107.91	892.09	55
A -1325-0201-0000	C/T COMP. HARDWARE	0.00	500.00	136.10	136.10	363.90	27
A -1325-0202-0000	C/T COMP. SOFTWARE	160.50	2,000.00	285.00	285.00	1,715.00	14
A -1325-0401-0000	C/T SERVICE EQUIP	1,724.25	1,638.00	1,380.46	1,380.46	257.54	84
A -1325-0402-0000	C/T SCHOOLS/CONFERENCES	4,847.95	4,000.00	2,193.10	2,193.10	1,806.90	55
A -1325-0403-0000	C/T POSTAGE	1,289.14	1,560.00	1,165.94	1,286.29	273.71	82
A -1325-0404-0000	C/T OFFICE SUPPLIES	3,116.35	4,000.00	3,040.93	3,085.62	914.38	77
A -1325-0405-0000	C/T TELEPHONE	1,580.70	1,600.00	1,276.00	1,276.00	324.00	80
A -1325-0407-0000	C/T MISCELLANEOUS	707.53	985.50	99.12	99.12	886.38	10
A -1325-0408-0000	C/T COMPUTER SUPPLIES	54.29	500.00	0.00	0.00	500.00	0
A -1325-0409-0000	C/T COMPUTER SUPPORT	19,345.47	24,000.00	15,424.57	15,444.37	8,555.63	64
A -1325-0410-0000	C/T OUTSIDE SERVICES	2,616.29	3,373.14	597.82	597.82	2,775.32	18
A -1325-0412-0000	C/T INTERNET SERVICE	1,514.90	1,675.00	1,141.29	1,261.28	413.72	75
A -1325-0413-0000	C/T CLEANING SERVICES	3,321.43	4,800.00	2,585.00	2,585.00	2,215.00	54
A -1325-0416-0000	C/T ELECTRIC & NATURAL GAS	6,330.18	12,000.00	4,796.34	6,059.77	5,940.23	50
A -1325-0417-0000	C/T TRASH REMOVAL	1,769.16	2,000.00	1,382.87	1,558.30	441.70	78
A -1325-0418-0000	C/T DEATH CERTIFICATES	0.00	114.50	114.50	114.50	0.00	100
A -1325-0419-0000	C/T PAYROLL PROCESSING	6,597.20	7,000.00	5,133.03	5,386.48	1,613.52	77
A -1325-0420-0000	C/T BACKGROUND CHECKS	0.00	1,126.86	1,126.86	1,126.86	0.00	100
A -1325-0421-0000	C/T BELL JAR & LICENSES	30.00	45.00	30.00	30.00	15.00	67
A -1325-0422-0000	C/T ALARMS & MONITORING	3,284.75	5,450.00	4,253.89	4,707.47	742.53	86
A -1325-0800-0000	C/T FICA/MEDICARE	9,766.87	10,915.00	7,601.29	7,810.97	3,104.03	72

Village of South Glens Falls
Statement of Revenue and Expenditures

03/18/2025
12:52 PM

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
A -1362-0000-0000	ADVERTISING EXPENSE	0.00	0.00	0.00	0.00	0.00	0
A -1362-0400-0000	ADS-CONTRACTUAL EXPENSE	324.06	1,000.00	430.07	430.07	569.93	43
A -1420-0000-0000	ATTORNEY	0.00	0.00	0.00	0.00	0.00	0
A -1420-0401-0000	ATTORNEY-CONTRACT,C.E.	44,524.50	36,000.00	24,061.00	27,061.00	8,939.00	75
A -1430-0000-0000	SPECIAL ATTORNEY	0.00	0.00	0.00	0.00	0.00	0
A -1430-0401-0000	PLANNING BOARD ATTORNEY	0.00	3,000.00	208.00	208.00	2,792.00	7
A -1430-0402-0000	ZONING BOARD ATTORNEY	0.00	1,000.00	312.00	312.00	688.00	31
A -1430-0403-0000	CSEA ATTORNEY	2,740.00	15,900.00	15,900.00	15,900.00	0.00	100
A -1430-0404-0000	PBA ATTORNEY	7,195.00	3,000.00	60.00	60.00	2,940.00	2
A -1430-0405-0000	LABOR ATTORNEY NON-UNION	9,520.00	2,940.00	875.00	875.00	2,065.00	30
A -1440-0000-0000	BUILDING INSPECTOR	0.00	0.00	0.00	0.00	0.00	0
A -1440-0100-0000	BUILDING INSP. PERSONAL SERVICES	57,600.75	58,415.02	24,168.82	24,983.92	33,431.10	43
A -1440-0200-0000	BLDG. INSP. EQUIPMENT	0.00	1,000.00	0.00	0.00	1,000.00	0
A -1440-0400-0000	BLDG INSP CONTRACTUAL EXPENSES	380.16	0.00	0.00	0.00	0.00	0
A -1440-0401-0000	BUILDING INSPECTOR COMP SOFTWARE	301.52	1,000.00	0.00	0.00	1,000.00	0
A -1440-0402-0000	BLDG INSP CONFERENCES & TRAINING	2,454.38	2,543.98	2,543.98	2,543.98	0.00	100
A -1440-0403-0000	BLDG INSP MILEAGE REIMB	1,381.03	2,200.00	694.67	694.67	1,505.33	32
A -1440-0404-0000	BLDG INSP POSTAGE	0.00	2,000.00	268.19	268.19	1,731.81	13
A -1440-0405-0000	BLDG INSP MISCELLANEOUS	0.00	1,000.00	728.87	751.11	248.89	75
A -1440-0406-0000	BLDG INSP COMPUTER SUPPORT	0.00	3,000.00	1,761.62	1,768.22	1,231.78	59
A -1440-0800-0000	BLDG. INSP. FICA/MEDICARE	4,246.84	4,472.00	1,840.78	1,903.13	2,568.87	43
A -1441-0000-0000	ENGINEER SERVICES	0.00	0.00	0.00	0.00	0.00	0
A -1441-0400-0000	ENGINEER CONTRACTUAL EXPENSE	0.00	500.00	0.00	0.00	500.00	0
A -1450-0000-0000	ELECTIONS	0.00	0.00	0.00	0.00	0.00	0
A -1450-0400-0000	ELECTIONS CONTRACTUAL EXPENS	0.00	3,500.00	131.94	222.15	3,277.85	6
A -1460-0000-0000	RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00	0
A -1460-0400-0000	RECORDS MGMT CONTRACTUAL	0.00	600.00	0.00	0.00	600.00	0

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
A -1621-0000-0000	BUILDING	0.00	0.00	0.00	0.00	0.00	0
A -1621-0200-0000	VILLAGE BLDG. EQUIPMENT	0.00	2,000.00	0.00	0.00	2,000.00	0
A -1621-0400-0000	VILLAGE BLDG. REPAIRS/MISC.	8,308.36	7,545.44	4,606.29	4,606.29	2,939.15	61
A -1640-0000-0000	DPW BUILDING	0.00	0.00	0.00	0.00	0.00	0
A -1640-0200-0000	DPW EQUIPMENT/FIXTURES	4,228.00	4,000.00	0.00	0.00	4,000.00	0
A -1640-0401-0000	DPW C.E.-SAFETY SHOES	1,407.90	1,500.00	727.43	925.37	574.63	62
A -1640-0402-0000	DPW C.E.-HEAT/LIGHTS	8,373.08	10,000.00	4,704.19	6,062.03	3,937.97	61
A -1640-0403-0000	DPW C.E.-GAS/OIL	29,441.48	40,000.00	15,250.07	20,648.71	19,351.29	52
A -1640-0404-0000	DPW C.E.-TELEPHONE	853.12	1,000.00	714.57	714.57	285.43	71
A -1640-0405-0000	DPW C.E. BLDG-MISC.	1,597.93	2,000.00	495.52	495.52	1,504.48	25
A -1640-0406-0000	DPW C.E.SUPPLIES/MAINTEN.	2,170.12	2,000.00	1,048.54	1,095.76	904.24	55
A -1640-0407-0000	DPW C.E.-REPAIRS/MAINTEN.	770.56	4,000.00	2,151.09	2,349.20	1,650.80	59
A -1640-0408-0000	DPW C.E.-OFFICE SUPPLIES	563.62	500.00	204.90	257.89	242.11	52
A -1640-0409-0000	DPW C.E.-SMALL TOOLS	2,967.61	2,000.00	434.48	509.59	1,490.41	25
A -1640-0410-0000	DPW CONFERENCES/TRAINING	476.00	1,000.00	250.00	250.00	750.00	25
A -1640-0411-0000	DPW C.E.-MEALS	176.00	300.00	152.00	168.00	132.00	56
A -1640-0412-0000	DPW INTERNET SERVICE	1,196.38	1,500.00	793.17	898.12	601.88	60
A -1640-0413-0000	DPW C.E.-WASTE REMOVAL	557.64	800.00	613.23	719.70	80.30	90
A -1640-0414-0000	SHIRTS & PANTS	1,382.32	1,500.00	1,285.71	1,285.71	214.29	86
A -1640-0415-0000	DPW C.E. BACKGROUND CHECKS	375.65	1,150.00	715.94	715.94	434.06	62
A -1640-0418-0000	DPW C.E ALARMS & MONITORING	1,183.76	1,750.00	917.82	997.82	752.18	57
A -1640-0419-0000	DPW C.E. COMPUTER SUPPORT	1,763.31	3,000.00	1,740.55	1,747.15	1,252.85	58
A -1720-0400-0000	BENEFITS & AWARDS CONTRACTUAL	0.00	9,000.00	233.97	233.97	8,766.03	3
A -1910-0000-0000	UNALLOCATED INSURANC	0.00	0.00	0.00	0.00	0.00	0
A -1910-0400-0000	UNALLOCATED INS.CONTRACTUAL	111,676.54	87,000.00	85,390.11	85,390.11	1,609.89	98
A -1930-0000-0000	JUDGEMENT & CLAIMS	0.00	0.00	0.00	0.00	0.00	0
A -1930-0404-0000	JUDGEMENT AND CLAIMS	1,807.00	20,000.00	0.00	0.00	20,000.00	0

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A -1990-0000-0000	CONTINGENCY FUND	0.00	0.00	0.00	0.00	0.00	0
A -1990-0400-0000	CONTINGENCY CONTRACTUAL-TRAN	6,000.68	45,500.00	0.00	0.00	45,500.00	0
A -3120-0000-0000	POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0
A -3120-0100-0000	POLICE PERS.SERV.-REGULAR	232,922.96	352,132.00	206,449.49	211,834.62	140,297.38	60
A -3120-0101-0000	POLICE P.S. OVERTIME	48,277.56	61,930.00	41,986.17	42,395.85	19,534.15	68
A -3120-0102-0000	PD C.E. - RETRO PAY	20,442.55	0.00	0.00	0.00	0.00	0
A -3120-0103-0000	P.S.-P.T.PD OFFICERS	189,161.74	154,600.00	148,822.75	152,522.75	2,077.25	99
A -3120-0104-0000	P.S. CROSS. GUARDS	15,691.10	16,833.00	10,873.25	11,431.25	5,401.75	68
A -3120-0106-0000	P.S.-PD NIGHT DIFF.	2,614.31	6,256.00	2,252.89	2,310.49	3,945.51	37
A -3120-0107-0000	POLICE FULLTIME BONUS	1,000.00	1,500.00	1,500.00	1,500.00	0.00	100
A -3120-0108-0000	PD C.E. DWI	1,542.67	10,000.00	4,306.83	4,676.08	5,323.92	47
A -3120-0200-0000	PD EQUIPMENT	10,145.90	6,800.00	2,095.79	2,192.29	4,607.71	32
A -3120-0215-0000	PD EQ.-COMP. HARDWARE	27,817.41	0.00	0.00	0.00	0.00	0
A -3120-0216-0000	PD EQ.-COMP. SOFTWARE	182.00	600.00	247.51	375.45	224.55	63
A -3120-0400-0000	PD C.E.-MISC. SUPPLIES	462.41	600.00	544.63	544.63	55.37	91
A -3120-0401-0000	PD C.E.-CAR REPAIR MAINT.	6,447.82	6,500.00	1,935.56	2,105.31	4,394.69	32
A -3120-0402-0000	PD C.E.-TRAINING	3,185.10	3,800.00	3,276.24	3,276.24	523.76	86
A -3120-0403-0000	PD C.E.- MISC. PERSONNEL TRAINING	465.55	6,339.07	89.25	89.25	6,249.82	1
A -3120-0404-0000	PD C.E.-COMMUNICATION REPAIR	754.09	1,200.00	29.99	29.99	1,170.01	2
A -3120-0405-0000	PD C.E.-TELEPHONE	2,954.79	3,200.00	3,163.14	3,380.86	180.86-	106
A -3120-0406-0000	PD C.E.-UNIFORM CLEANING	95.70	1,000.00	0.00	0.00	1,000.00	0
A -3120-0407-0000	PD C.E.-UNIFORMS-F.T.	1,297.16	3,600.00	1,018.18	1,018.18	2,581.82	28
A -3120-0408-0000	PD C.E.-OFFICE SUPPLIES	1,066.41	2,300.00	896.52	967.29	1,332.71	42
A -3120-0409-0000	PD C.E.-UNIFORMS-P.T.	607.71	2,000.00	585.92	585.92	1,414.08	29
A -3120-0410-0000	PD C.E.- EQUIP MAINTENANCE	388.04	600.00	242.17	263.75	336.25	44
A -3120-0411-0000	PD C.E.-OTHER EQUIP MAINTENANCE	451.28	500.00	0.00	0.00	500.00	0
A -3120-0412-0000	PD C.E.-BUILDING REPAIRS	12,436.00	5,000.00	2,071.66	2,071.66	2,928.34	41

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A -3120-0413-0000	PD C.E. - MISCELLANEOUS	515.47	500.00	474.83	474.83	25.17	95
A -3120-0415-0000	PD AMMUNITION SUPPLIES,C.E.	1,566.27	1,700.00	971.87	1,184.08	515.92	70
A -3120-0416-0000	PD HEAT/ELECTRIC	4,595.52	8,100.00	3,613.23	4,384.75	3,715.25	54
A -3120-0418-0000	PD CLEANING & SUPPLIES, C.E.	2,858.89	3,500.00	2,943.00	2,947.59	552.41	84
A -3120-0419-0000	PD INTERNET SERVICE	2,642.16	4,500.00	1,921.42	2,141.62	2,358.38	48
A -3120-0420-0000	PD COMPUTER SUPPORT	16,471.29	20,000.00	13,507.24	13,566.64	6,433.36	68
A -3120-0421-0000	PD C.E GAS & OIL	7,265.21	9,000.00	4,451.40	4,891.15	4,108.85	54
A -3120-0425-0000	PD C.E BACKGROUND CHECKS	246.10	660.93	660.93	660.93	0.00	100
A -3120-0426-0000	PD C.E SAFETY EQUIPMENT	7,000.00	7,000.00	1,692.24	1,692.24	5,307.76	24
A -3120-0427-0000	PD ALARMS & MONITORING	0.00	375.00	220.50	294.00	81.00	78
A -3120-0800-0000	PD FICA/MEDICARE	36,796.83	46,034.00	31,056.98	31,837.45	14,196.55	69
A -3120-0801-0000	PD C.E. - RETRO PAY FICA	1,963.85	0.00	0.00	0.00	0.00	0
A -3410-0000-0000	FIRE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0
A -3410-0201-0000	FD BUILDING	66.00	0.00	0.00	0.00	0.00	0
A -3410-0401-0000	FD C.E.-VILLAGE CONTRACT	82,000.00	84,000.00	84,000.00	84,000.00	0.00	100
A -3410-0403-0000	FD C.E. - CLEANING	2,055.40	3,000.00	1,628.83	1,628.83	1,371.17	54
A -3410-0404-0000	FD C.E.-TRUCK R & M	17,171.87	25,000.00	4,971.35	4,971.35	20,028.65	20
A -3410-0405-0000	FD C.E. CANCER INS REIMB	789.20	5,000.00	3,946.00	3,946.00	1,054.00	79
A -3410-0408-0000	FD C.E.-HEAT/LIGHTS	6,501.27	13,400.00	4,611.82	5,665.65	7,734.35	42
A -3410-0409-0000	FD C.E.-BLDG. REPAIRS & MISC	1,810.81	7,000.00	6,299.24	6,299.24	700.76	90
A -3520-0000-0000	ANIMAL CONTROL	0.00	0.00	0.00	0.00	0.00	0
A -3520-0400-0000	ANIMAL CONTROL OFFICER EXPEN	3,042.74	3,011.00	2,065.50	2,065.50	945.50	69
A -4010-0400-0000	PUBLIC HEALTH - CONTRACTUAL	441.58	2,500.00	750.00	750.00	1,750.00	30
A -4020-0000-0000	REGISTRAR	0.00	0.00	0.00	0.00	0.00	0
A -4020-0400-0000	REGISTRAR CONTRACTUAL EXPENS	0.00	500.00	0.00	0.00	500.00	0
A -5010-0000-0000	STREET ADMINISTRATIO	0.00	0.00	0.00	0.00	0.00	0
A -5010-0100-0000	ST. ADMIN PERSONAL SERVICES	39,837.62	44,500.00	32,095.57	32,940.19	11,559.81	74

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A -5010-0800-0000	ST. ADMIN. FICA/MEDICARE	3,070.71	3,500.00	2,317.53	2,377.81	1,122.19	68
A -5110-0000-0000	STREET MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
A -5110-0100-0000	ST. MAINT PERSONAL SERVICES	195,126.47	182,000.00	142,785.89	144,515.81	37,484.19	79
A -5110-0101-0000	ST. MAINT. P.S. OVERTIME	1,078.17	2,000.00	1,302.75	1,302.75	697.25	65
A -5110-0201-0000	ST. MAINT. EQUIPMENT, OTHER	0.00	7,000.00	0.00	0.00	7,000.00	0
A -5110-0401-0000	ST. MAINT.C.E.-PATCHING	0.00	2,000.00	198.90	198.90	1,801.10	10
A -5110-0402-0000	ST. MAINT C.E.-EQUIP. REPAIR	3,899.74	5,000.00	1,612.96	1,612.96	3,387.04	32
A -5110-0404-0000	ST. MAINT.C.E.-SUPPLIES	983.10	3,000.00	1,466.90	1,466.90	1,533.10	49
A -5110-0405-0000	ST. MAINT VEHICLE REPAIRS	12,549.98	16,000.00	5,910.66	6,572.92	9,427.08	41
A -5110-0800-0000	ST. MAINT.FICA/MEDICARE	14,456.24	14,100.00	10,520.07	10,647.44	3,452.56	76
A -5112-0000-0000	CHIPS	0.00	0.00	0.00	0.00	0.00	0
A -5112-0200-0000	CHIPS-CAPITAL PROJ.	383,413.04	205,000.00	0.00	0.00	205,000.00	0
A -5142-0000-0000	SNOW REMOVAL	0.00	0.00	0.00	0.00	0.00	0
A -5142-0100-0000	SNOW REMOVAL PERSONAL SERVIC	37,207.31	46,000.00	37,828.34	41,157.62	4,842.38	89
A -5142-0101-0000	SNOW REMOVAL P.S. OVERTIME	14,181.14	20,000.00	20,626.35	20,793.60	793.60-	104
A -5142-0402-0000	SNOW REMOVAL C.E.-EQ. REPAIR	3,641.61	5,000.00	3,067.69	3,404.70	1,595.30	68
A -5142-0403-0000	SNOW REMOVAL C.E.-SALT/SAND	15,893.37	25,000.00	24,026.12	24,026.12	973.88	96
A -5142-0800-0000	SNOW REMOVAL FICA/MEDICARE	3,776.87	4,700.00	4,300.65	4,554.23	145.77	97
A -5182-0000-0000	STREET LIGHTING	0.00	0.00	0.00	0.00	0.00	0
A -5182-0400-0000	ST.LIGHTINGCONTRACTUAL EXPEN	58,140.25	70,000.00	48,745.46	48,745.46	21,254.54	70
A -5410-0000-0000	SIDEWALK PROGRAM	0.00	0.00	0.00	0.00	0.00	0
A -5410-0402-0000	SIDEWALKS CONTRACTUAL	6,873.17	10,000.00	8,460.16	8,460.16	1,539.84	85
A -5630-0000-0000	G.F. TRANSIT CONTRAC	0.00	0.00	0.00	0.00	0.00	0
A -5630-0400-0000	CDTA CONTRACTUAL EXPENSE	0.00	7,000.00	0.00	0.00	7,000.00	0
A -5989-0000-0000	STREET CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0
A -5989-0100-0000	ST. CONSTRUCTION PERSONAL SE	21,937.62	26,000.00	13,221.21	13,221.21	12,778.79	51
A -5989-0101-0000	ST. CONSTRUCT P.S. OVERTIME	2,246.84	3,000.00	19.52	19.52	2,980.48	1

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A -5989-0201-0000	ST. CONST.EQUIPMENT	0.00	1,250.00	0.00	0.00	1,250.00	0
A -5989-0400-0000	ST. CONSTR.C.E.-ASPHALT	1,289.98	2,000.00	213.52	213.52	1,786.48	11
A -5989-0800-0000	ST. CONSTR.FICA/MEDICARE	1,761.30	2,000.00	957.14	957.14	1,042.86	48
A -6410-0000-0000	PUBLICITY	0.00	0.00	0.00	0.00	0.00	0
A -6410-0400-0000	PUBLICITY CONTRACTUAL EXPENS	440.00	6,800.00	535.00	535.00	6,265.00	8
A -6410-0405-0000	SIGNS REPAIR & MAINTENANCE	287.71	6,000.00	0.00	0.00	6,000.00	0
A -7110-0000-0000	PARKS	0.00	0.00	0.00	0.00	0.00	0
A -7110-0100-0000	PARKS SUMMER HELP	6,416.00	17,500.00	8,106.50	8,106.50	9,393.50	46
A -7110-0200-0000	PARK EQUIPMENT	0.00	1,000.00	0.00	0.00	1,000.00	0
A -7110-0201-0000	PARK ENTERTAINMENT, EQ	302.45	0.00	0.00	0.00	0.00	0
A -7110-0401-0000	PARKS C.E.-O & M	5,017.14	4,000.00	2,962.63	3,262.61	737.39	82
A -7110-0405-0000	PARK GAS/ELECTRIC	1,735.48	3,000.00	1,894.06	2,062.79	937.21	69
A -7110-0406-0000	PARKS REPAIRS & MAINTENANCE	793.00	5,000.00	1,549.92	1,549.92	3,450.08	31
A -7110-0407-0000	PARKS SARA CTY TRAILS GRANT	9,675.95	0.00	0.00	0.00	0.00	0
A -7110-0800-0000	PARKS FICA/MEDICARE	501.07	1,350.00	620.15	620.15	729.85	46
A -7450-0000-0000	MUSEUM	0.00	0.00	0.00	0.00	0.00	0
A -7450-0200-0000	MUSEUM EQUIPMENT	0.00	250.00	0.00	0.00	250.00	0
A -7450-0400-0000	MUSEUM CONTRACTUAL EXP	55.00	750.00	168.68	168.68	581.32	22
A -7450-0402-0000	MUSEUM RENOVATIONS	0.00	2,000.00	359.83	359.83	1,640.17	18
A -7520-0000-0000	HISTORICAL PROPERTY	0.00	0.00	0.00	0.00	0.00	0
A -7520-0401-0000	STABLE-ELECTRIC	265.43	400.00	170.64	192.64	207.36	48
A -7550-0000-0000	CELEBRATIONS	0.00	0.00	0.00	0.00	0.00	0
A -7550-0400-0000	CELEBRATIONS CONTRACTUAL EXP	3,695.89	3,500.00	460.46	460.46	3,039.54	13
A -7989-0000-0000	CODE BOOK	0.00	0.00	0.00	0.00	0.00	0
A -7989-0400-0000	CODE BOOK CONTRACTUAL EXPENS	3,335.00	4,500.00	2,202.00	2,202.00	2,298.00	49
A -8010-0000-0000	ZONING BOARD OF APPE	0.00	0.00	0.00	0.00	0.00	0
A -8010-0400-0000	ZB CONTRACTUAL EXPENSE	727.47	1,200.00	699.60	699.60	500.40	58

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A -8020-0000-0000	PLANNING BOARD	0.00	0.00	0.00	0.00	0.00	0
A -8020-0400-0000	PB CONTRACTUAL EXPENSE	1,171.27	2,800.00	1,152.40	1,152.40	1,647.60	41
A -8140-0000-0000	STORM SEWERS	0.00	0.00	0.00	0.00	0.00	0
A -8140-0100-0000	STORM SEWERS PERSONAL SERVIC	7,157.82	8,500.00	5,142.04	5,142.04	3,357.96	60
A -8140-0101-0000	STORM SEWERS P.S. OVERTIME	0.00	250.00	0.00	0.00	250.00	0
A -8140-0402-0000	STORM SEWERS C.E.-MISC	0.00	500.00	0.00	0.00	500.00	0
A -8140-0403-0000	STORM SEWERS C.E.-REPAIRS	2,055.65	4,000.00	1,719.03	1,719.03	2,280.97	43
A -8140-0405-0000	MS4 CONSULTANT	455.88	1,000.00	233.97	253.97	746.03	25
A -8140-0800-0000	STORM SEWERS FICA/MEDICARE	519.77	700.00	376.86	376.86	323.14	54
A -8170-0000-0000	STREET CLEANING	0.00	0.00	0.00	0.00	0.00	0
A -8170-0100-0000	ST. CLEANING PERSONAL SERVIC	15,699.83	14,000.00	3,100.57	3,100.57	10,899.43	22
A -8170-0101-0000	ST. CLEANING P.S. OVERTIME	1,659.68	2,500.00	1,054.22	1,054.22	1,445.78	42
A -8170-0401-0000	ST. CLEANING C.E.-BROOMS	1,626.26	3,000.00	619.70	619.70	2,380.30	21
A -8170-0402-0000	ST. CLEANING C.E.-REPAIRS	891.87	1,000.00	138.00	194.07	805.93	19
A -8170-0800-0000	ST. CLEANING FICA/MEDICARE	1,263.47	1,100.00	299.61	299.61	800.39	27
A -8560-0000-0000	SHADE TREES	0.00	0.00	0.00	0.00	0.00	0
A -8560-0400-0000	SHADE TREES	14,195.00	15,000.00	0.00	0.00	15,000.00	0
A -8560-0401-0000	VILLAGE BEAUTIFICATION	3,526.77	9,000.00	0.00	0.00	9,000.00	0
A -9010-0000-0000	EMPLOYEE RETIREMENT	0.00	0.00	0.00	0.00	0.00	0
A -9010-0800-0000	EMPLOYEE RETIREMENT BENEFITS	53,150.12	80,068.56	80,068.56	80,068.56	0.00	100
A -9015-0000-0000	POLICE RETIREMENT	0.00	0.00	0.00	0.00	0.00	0
A -9015-0800-0000	POLICE RETIREMENT BENEFITS	80,511.00	114,416.00	114,238.00	114,238.00	178.00	100
A -9040-0000-0000	WORKMENS COMPENSATI	0.00	0.00	0.00	0.00	0.00	0
A -9040-0800-0000	WORKMENS COMP BENEFITS	33,154.91	28,926.00	28,925.80	28,925.80	0.20	100
A -9050-0000-0000	UNEMPLOYMENT INSURAN	0.00	0.00	0.00	0.00	0.00	0
A -9050-0800-0000	UNEMPLOYMENT INSURANCE	1,036.43	4,400.00	0.00	0.00	4,400.00	0
A -9055-0000-0000		0.00	0.00	0.00	0.00	0.00	0

Village of South Glens Falls
Statement of Revenue and Expenditures

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
A -9055-0800-0000	DISB. INS. BENEFITS	680.46	1,320.00	617.63	617.63	702.37	47
A -9060-0000-0000	HEALTH AND DENTAL IN	0.00	0.00	0.00	0.00	0.00	0
A -9060-0800-0000	HEALTH & DENTAL BENEFITS	286,863.95	384,923.00	261,654.91	263,252.85	121,670.15	68
A -9060-0811-0000	HRA-EMPLOYEES	112,800.00	60,000.00	71,882.82	53,614.48	6,385.52	89
A -9061-0000-0000	MEDICARE-RETIREEES-RE	0.00	0.00	0.00	0.00	0.00	0
A -9061-0800-0000	MEDICARE REIMBURSE. BENEFITS	22,535.20	41,820.00	12,395.88	12,395.88	29,424.12	30
A -9089-0000-0000	EAP/DRUG-ALCOHOL	0.00	0.00	0.00	0.00	0.00	0
A -9089-0800-0000	EAP/DRUG&ALCOHOL BENEFITS	1,232.00	1,400.00	1,331.50	1,331.50	68.50	95
A -9901-0000-0000	TRANSFERS TO OTHER F	0.00	0.00	0.00	0.00	0.00	0
A -9901-0901-0000	FIRE APPARATUS CAP.RESERVE	40,000.00	40,000.00	40,000.00	40,000.00	0.00	100
A -9901-0914-0000	DPW MAJOR EQUIPMENT RESERVE	73,816.00	76,000.00	76,000.00	76,000.00	0.00	100
A -9901-0915-0000	DPW MAJOR RENOVATION RESERVE	40,000.00	40,000.00	40,000.00	40,000.00	0.00	100
A -9901-0917-0000	HRA RESERVE	40,000.00	40,000.00	40,000.00	40,000.00	0.00	100
GENERAL FUND Expenditure Totals		3,070,949.00	3,352,993.00	2,189,007.41	2,212,540.15	1,140,452.85	66

A GENERAL FUND

	Prior	Current	YTD
Revenues:	3,505,762.46	2,698,048.81	2,702,295.29
Expenditures:	3,070,949.00	2,189,007.41	2,212,540.15
Net Income:	434,813.46	509,041.40	489,755.14

Village of South Glens Falls
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
CD-0000-2401-0000	INTEREST & EARNINGS	343.11	0.00	236.30	236.30	236.30	0
	GRANT-COMM.DEVELOPMNT Revenue Totals	343.11	0.00	236.30	236.30	236.30	0

CD GRANT-COMM.DEVELOPMNT

	Prior	Current	YTD
Revenues:	343.11	236.30	236.30
Expenditures:	0.00	0.00	0.00
Net Income:	343.11	236.30	236.30

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Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
FX-0000-0599-0600	APPROPRIATED FUND BALANCE	0.00	145,644.00	0.00	0.00	145,644.00-	0
FX-0000-2140-0000	METERED WATER RENTS	150,050.33	140,000.00	58,462.47	58,462.47	81,537.53-	42
FX-0000-2142-0000	UNMETERED WATER SALES	377,915.34	383,370.00	196,145.00	196,145.00	187,225.00-	51
FX-0000-2144-0000	WATER SERVICE CHARGES	11,316.92	3,000.00	360.00	360.00	2,640.00-	12
FX-0000-2144-0100	WATER METER SALES	0.00	30,000.00	7,374.15	7,374.15	22,625.85-	25
FX-0000-2148-0000	INTRST & PENLTY ON WATER RE	15,861.11	11,000.00	5,947.05	5,947.05	5,052.95-	54
FX-0000-2401-0000	INTEREST & EARNINGS	104,232.73	30,000.00	70,786.97	70,786.97	40,786.97	236
FX-0000-2650-0000	SALES OF SCRAP AND EXCESS MATERIALS	0.00	0.00	4,742.05	4,742.05	4,742.05	0
FX-0000-2701-0000	REFUNDS OF PRIOR YEAR EXPENDITURES	4,805.35	0.00	3,675.40	3,675.40	3,675.40	0
FX-0000-2770-0000	MISCELLANEOUS REVENUES	137.14	0.00	15.00	15.00	15.00	0
	WATER FUND Revenue Totals	664,318.92	743,014.00	347,508.09	347,508.09	395,505.91-	46

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
FX-1950-0000-0000	ADVERTISING-DISPLAY	0.00	0.00	0.00	0.00	0.00	0
FX-1950-0400-0000	WATER ADS-CONTRACTUAL EXPENS	216.79	500.00	0.00	0.00	500.00	0
FX-1990-0000-0000	CONTINGENCY FUND	0.00	0.00	0.00	0.00	0.00	0
FX-1990-0400-0000	CONTRACTUAL EXPENSE	0.00	9,782.85	0.00	0.00	9,782.85	0
FX-3040-0000-0000	TOWN TRANS & DISTRIB	0.00	0.00	0.00	0.00	0.00	0
FX-3040-0400-0000	TOWN WATER USAGE-WTP	46.80	5,000.00	0.00	0.00	5,000.00	0
FX-8310-0000-0000	WATER ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0
FX-8310-0100-0000	PERSONAL SERVICES	66,680.09	72,880.00	49,180.87	50,529.65	22,350.35	69
FX-8310-0400-0000	WATER ADMIN BILLING EXPENSE	1,814.54	2,000.00	904.95	904.95	1,095.05	45
FX-8310-0403-0000	WATER ADMIN- ADVERTISING-DIS	0.00	500.00	0.00	0.00	500.00	0
FX-8310-0404-0000	GAS/OIL	1,499.99	1,500.00	0.00	0.00	1,500.00	0
FX-8310-0405-0000	WATER ADMIN OUTSIDE SERVICES	599.69	8,000.00	6,801.57	6,824.61	1,175.39	85
FX-8310-0409-0000	COMPUTER SUPPORT	1,729.94	2,100.00	1,634.93	1,641.53	458.47	78

Village of South Glens Falls
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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
FX-8310-0410-0000	COMPUTER OUTSIDE SERVICES	825.37	1,500.00	864.44	864.44	635.56	58
FX-8310-0411-0000	WATER ADMIN C.E. ENGINEER	5,789.40	70,822.75	37,777.75	37,777.75	33,045.00	53
FX-8310-0414-0000	WATER ADMIN ALARMS & MONITORING	3,263.72	3,200.00	2,154.19	2,371.91	828.09	74
FX-8310-0800-0000	WATER ADMIN.FICA/MEDICARE	4,903.73	5,575.00	3,616.61	3,716.67	1,858.33	67
FX-8320-0000-0000	WATER PUMP STATION	0.00	0.00	0.00	0.00	0.00	0
FX-8320-0100-0000	WATER PUMP PERSONAL SERVICES	958.48	3,000.00	621.60	621.60	2,378.40	21
FX-8320-0101-0000	WATER PUMP P.S. OVERTIME	151.14	500.00	39.42	39.42	460.58	8
FX-8320-0200-0000	WATER PUMP STATION EQUIPMENT	0.00	5,505.76	5,505.76	5,505.76	0.00	100
FX-8320-0401-0000	WATER PUMP ELECTRIC	39,473.05	100,000.00	29,579.45	35,401.14	64,598.86	35
FX-8320-0402-0000	WATER PUMP-PHONE	557.98	800.00	510.36	510.36	289.64	64
FX-8320-0403-0000	WATER PUMP-REPAIRS	7,082.69	8,000.00	5,896.98	5,896.98	2,103.02	74
FX-8320-0404-0000	WATER PUMP-TESTING	10,522.67	12,000.00	9,653.16	11,135.16	864.84	93
FX-8320-0405-0000	WATER PUMP-MISC.	439.75	1,989.28	189.07	242.06	1,747.22	12
FX-8320-0406-0000	WATER PUMP STATION HEAT	4,483.83	6,500.00	3,560.56	5,209.12	1,290.88	80
FX-8320-0407-0000	WATER PUMP STATION CHEMICALS	16,832.40	20,000.00	13,486.40	13,486.40	6,513.60	67
FX-8320-0408-0000	WATER PLANT INTERNET	455.88	2,000.00	1,376.88	1,523.87	476.13	76
FX-8320-0410-0000	TRAINING PUMP STATION	1,603.50	1,500.00	265.00	265.00	1,235.00	18
FX-8320-0412-0000	WATER PUMP STATION FILTERS	12,743.04	15,000.00	13,584.60	13,584.60	1,415.40	91
FX-8320-0413-0000	WATER PUMP STATION CALIBRATION/SERVIC	0.00	2,500.00	0.00	0.00	2,500.00	0
FX-8320-0414-0000	WATER PUMP STATION CARBON MEDIA	0.00	80,000.00	0.00	0.00	80,000.00	0
FX-8320-0800-0000	WATER PUMP STATION FICA/MEDI	81.24	300.00	47.80	47.80	252.20	16
FX-8340-0000-0000	WATER TRANSMISSION	0.00	0.00	0.00	0.00	0.00	0
FX-8340-0100-0000	WATER TRANS.PERSONAL SERVICE	17,185.84	26,000.00	10,105.69	11,370.49	14,629.51	44
FX-8340-0101-0000	WATER TRANS.P.S. OVERTIME	3,314.40	3,000.00	1,896.82	2,608.28	391.72	87
FX-8340-0200-0000	WATER TRANS. EQUIPMENT	0.00	7,000.00	0.00	0.00	7,000.00	0
FX-8340-0201-0000	WATER METERS	7,378.71	30,000.00	2,106.90	2,106.90	27,893.10	7
FX-8340-0400-0000	WATER TRANS.C.E.REPAIRS	8,272.07	30,000.00	2,482.63	3,484.93	26,515.07	12

Village of South Glens Falls
Statement of Revenue and Expenditures

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
FX-8340-0403-0000	WATER TRANS-REHAB	18,226.99	46,894.40	34,979.06	34,979.06	11,915.34	75
FX-8340-0800-0000	WATER TRANS FICA/MEDICARE	1,504.69	2,000.00	874.69	1,018.32	981.68	51
FX-9010-0000-0000	EMPLOYEE RETIREMENT	0.00	0.00	0.00	0.00	0.00	0
FX-9010-0800-0000	WATER EMPLOYEE RETIREMENT BE	4,831.92	7,278.96	7,278.96	7,278.96	0.00	100
FX-9040-0000-0000	WORKMENS COMPENSATI	0.00	0.00	0.00	0.00	0.00	0
FX-9040-0800-0000	WORKMENS COMP BENEFITS	3,014.12	2,930.00	2,629.62	2,629.62	300.38	90
FX-9050-0800-0000	UNEMPLOYMENT INSURAN	0.00	400.00	0.00	0.00	400.00	0
FX-9055-0000-0000		0.00	0.00	0.00	0.00	0.00	0
FX-9055-0800-0000	DISB. BENEFITS	61.86	120.00	56.15	56.15	63.85	47
FX-9060-0000-0000	HEALTH AND DENTAL IN	0.00	0.00	0.00	0.00	0.00	0
FX-9060-0800-0000	HEALTH & DENTAL BENEFITS	26,078.59	34,993.00	23,786.79	23,932.06	11,060.94	68
FX-9060-0811-0000	HRA EMPLOYEE BENEFITS	13,918.64	12,940.00	7,443.91	7,601.34	5,338.66	59
FX-9730-0000-0000	BOND ANTICIPATION NO	0.00	0.00	0.00	0.00	0.00	0
FX-9730-0700-0000	NOTE INTEREST	25,582.11	66,502.00	66,501.07	66,501.07	0.93	100
FX-9790-0600-0000	NOTE PRINCIPAL PAYMENT	21,000.00	30,000.00	30,000.00	30,000.00	0.00	100
FX-9901-0000-0000	INFRASTRUCTURE-WATER S	0.00	0.00	0.00	0.00	0.00	0
FX-9901-0091-0000		18,455.00	0.00	0.00	0.00	0.00	0
	WATER FUND Expenditure Totals	351,580.65	743,014.00	377,394.64	391,667.96	351,346.04	53

FX WATER FUND		Prior	Current	YTD
Revenues:		664,318.92	347,508.09	347,508.09
Expenditures:		351,580.65	377,394.64	391,667.96
Net Income:		312,738.27	29,886.55-	44,159.87-

Village of South Glens Falls
Statement of Revenue and Expenditures

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Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
G -0000-0599-0000	APPROPRIATED FUND BALANCE	0.00	186,913.00	0.00	0.00	186,913.00-	0
G -0000-2120-0000	METERED SEWER RENTS	173,372.53	168,000.00	62,220.80	62,220.80	105,779.20-	37
G -0000-2120-0100	UNMETERED RENTS	315,506.57	288,451.00	162,980.40	162,980.40	125,470.60-	56
G -0000-2122-0000	SERVICE CHARGES	1,000.00	11,000.00	1,000.00	1,000.00	10,000.00-	9
G -0000-2128-0000	PENALTIES ON SEWER RENTS	16,402.20	10,388.00	5,225.80	5,225.80	5,162.20-	50
G -0000-2401-0000	INTEREST EARNED	52,554.87	10,000.00	28,379.69	28,379.69	18,379.69	284
	SEWER FUND Revenue Totals	558,836.17	674,752.00	259,806.69	259,806.69	414,945.31-	38

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
G -1320-0000-0000	AUDITOR	0.00	0.00	0.00	0.00	0.00	0
G -1320-0400-0000	AUDIT-CITY G.F.-CONT.EXP.	0.00	2,000.00	0.00	0.00	2,000.00	0
G -1380-0000-0000	FISCAL AGENT	0.00	0.00	0.00	0.00	0.00	0
G -1380-0400-0000	VILLAGE ENGINEER CONT. EXPEN	0.00	2,000.00	0.00	0.00	2,000.00	0
G -1990-0000-0000	CONTINGENCY FUND	0.00	0.00	0.00	0.00	0.00	0
G -1990-0400-0000	SEWER CONT.FUND CONT EXPENSE	0.00	19,946.00	0.00	0.00	19,946.00	0
G -8110-0000-0000	SEWER ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0
G -8110-0100-0000	SEWER P.S.-ADMINISTRATION	39,789.60	42,473.00	29,255.65	30,050.55	12,422.45	71
G -8110-0400-0000	ADMIN BILLING EXPENSE	1,814.51	1,750.00	904.95	904.95	845.05	52
G -8110-0404-0000	GAS/OIL	706.08	750.00	0.00	0.00	750.00	0
G -8110-0409-0000	COMPUTER SUPPORT	412.68	1,000.00	432.23	432.23	567.77	43
G -8110-0410-0000	SEWER COMPUTER OUTSIDE SERVI	299.86	500.00	376.83	388.35	111.65	78
G -8110-0414-0000	SEWER ADMIN ALARMS & MONITORING	672.95	2,400.00	575.54	593.67	1,806.33	25
G -8110-0800-0000	SEWER ADMIN. FICA/MEDICARE	2,913.22	3,250.00	2,153.43	2,212.65	1,037.35	68
G -8130-0000-0000	SEWAGE DISPOSAL	0.00	0.00	0.00	0.00	0.00	0
G -8130-0100-0000	SEWAGE DISP. PERSONAL SERVIC	16,596.43	13,000.00	5,128.97	5,128.97	7,871.03	39
G -8130-0101-0000	SEWAGE DISPOSAL P.S.OVERTIME	5,357.41	3,000.00	2,128.28	2,128.28	871.72	71

Village of South Glens Falls
Statement of Revenue and Expenditures

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
G -8130-0200-0000	SEWAGE DISP.EQUIPMENT	0.00	7,000.00	0.00	0.00	7,000.00	0
G -8130-0401-0000	SEWAGE DISP.C.E.-BILLING EXP	0.00	1,000.00	0.00	0.00	1,000.00	0
G -8130-0402-0000	SEWAGE DISP.C.E.-ELECTRIC	17,676.76	30,000.00	11,315.73	14,028.90	15,971.10	47
G -8130-0403-0000	SEWAGE DISP.C.E.-PHONE	1,645.34	1,700.00	1,378.07	1,378.07	321.93	81
G -8130-0404-0000	SEWAGE DISP.C.E.-REPAIRS	11,255.24	40,000.00	6,009.84	6,009.84	33,990.16	15
G -8130-0405-0000	SEWAGE DISP.C.E.-MISC.	450.18	1,997.52	0.00	0.00	1,997.52	0
G -8130-0406-0000	SEWAGE DISPOSAL - INTERNET	1,029.88	1,500.00	879.91	979.91	520.09	65
G -8130-0410-0000	TRAINING SEWER DISPOSAL	237.50	1,000.00	235.00	235.00	765.00	24
G -8130-0411-0000	SEWAGE DISP. ASPHALT	0.00	1,000.00	0.00	0.00	1,000.00	0
G -8130-0800-0000	SEWER DISP.FICA/MEDICARE	1,592.23	1,000.00	529.47	529.47	470.53	53
G -8131-0000-0000	CITY OF GLENS FALLS	0.00	0.00	0.00	0.00	0.00	0
G -8131-0401-0000	SEWER-C.GF.C.E.-RECONSTRUCTI	19,000.00	21,000.00	0.00	0.00	21,000.00	0
G -8131-0402-0000	CITY OF GF C.E.-SEWER O & M	20,000.00	15,000.00	0.00	0.00	15,000.00	0
G -8131-0403-0000	GF C.E.TREATMENT FACILITY O&	391,243.00	400,000.00	0.00	0.00	400,000.00	0
G -9010-0000-0000	EMPLOYEE RETIREMENT	0.00	0.00	0.00	0.00	0.00	0
G -9010-0800-0000	EMPLOYEE RETIREMENT BENEFITS	2,415.96	3,639.48	3,639.48	3,639.48	0.00	100
G -9040-0000-0000	WORKMENS COMPENSATI	0.00	0.00	0.00	0.00	0.00	0
G -9040-0800-0000	WORKMENS COMP BENEFITS	1,507.00	1,315.00	1,314.81	1,314.81	0.19	100
G -9050-0800-0000	UNEMPLOYMENT INSURAN	0.00	200.00	0.00	0.00	200.00	0
G -9055-0000-0000		0.00	0.00	0.00	0.00	0.00	0
G -9055-0800-0000	DISBL.BENEFITS	30.93	60.00	28.07	28.07	31.93	47
G -9060-0000-0000	HEALTH AND DENTAL IN	0.00	0.00	0.00	0.00	0.00	0
G -9060-0800-0000	HEALTH & DENTAL BENEFITS	13,039.76	17,497.00	11,893.42	11,966.06	5,530.94	68
G -9060-0811-0000	HRA-EMPLOYEES	6,959.32	6,720.00	3,721.95	3,800.66	2,919.34	57
G -9790-0600-0000	SEWER PRINCIPAL PAYMENT	29,000.00	31,054.00	31,054.00	31,054.00	0.00	100
SEWER FUND Expenditure Totals		585,645.84	674,752.00	112,955.63	116,803.92	557,948.08	17
G SEWER FUND		Prior	Current	YTD			

Village of South Glens Falls
Statement of Revenue and Expenditures

Revenues:	558,836.17	259,806.69	259,806.69
Expenditures:	585,645.84	112,955.63	116,803.92
Net Income:	26,809.67 -	146,851.06	143,002.77

Village of South Glens Falls
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
TA-0000-2705-0000	PARADE REVENUES	2,500.00	0.00	0.00	0.00	0.00	0
	TRUST & AGENCY Revenue Totals	2,500.00	0.00	0.00	0.00	0.00	0
TA TRUST & AGENCY							
		Prior	Current	YTD			
	Revenues:	2,500.00	0.00	0.00	0.00		
	Expenditures:	0.00	0.00	0.00	0.00		
	Net Income:	2,500.00	0.00	0.00	0.00		

Grand Totals	Prior	Current	YTD
Revenues:	4,731,760.66	3,305,599.89	3,309,846.37
Expenditures:	4,008,175.49	2,679,357.68	2,721,012.03
Net Income:	723,585.17	626,242.21	588,834.34

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Assets

A -0000-0200-0101	GFNB ESCROW NATIONAL GRID	2,570.00
A -0000-0200-0500	HEALTH REIMB ACCT (HRA) #13205575	9,658.39
A -0000-0200-1000	CASH-GFNB General Fund #10869697	11,320.60
A -0000-0200-1001	GFNB ICS GENERAL FUND MONEY MARKET	479,662.94
A -0000-0201-0000	NYCLASS DEPOSITS	1,235,392.72
A -0000-0201-0110	VSGF GENERAL FUND	344,861.76
A -0000-0201-0111	VSGF GENERAL FUND 2	241,441.88
A -0000-0201-0112	VSGF GENERAL FUND CD	215,953.11
A -0000-0201-0113	VSGF GENERAL FUND CD	89,457.28
A -0000-0201-0120	VSGF FIRE CO BLDG REPAIR - NYCLASS	55,795.02
A -0000-0201-0130	DPW MAJOR EQUIPMENT - NYCLASS	296,703.42
A -0000-0201-0140	FIRE APPARATUS CD	461,786.17
A -0000-0201-0141	FIRE APPARATUS NYCLASS	59.81
A -0000-0201-0150	DPW MAJOR RENOVATION CD	365,434.08
A -0000-0201-0161	VSGF OFFICE BLDG - NYCLASS	89,611.99
A -0000-0201-0162	VSGF POLICE CAR 2	14,093.58
A -0000-0201-0170	VSGF OFFICE BLDG REPAIR - NYCLASS	89,611.99
A -0000-0201-0180	VSGF UNEMPLOYMENT INS. - NYCLASS	11,062.99
A -0000-0201-0190	VSGF HEALTH REIMBURSEMENT - NYCLASS	108,889.96
A -0000-0201-0210	VSGF BRIDGE LIGHTING	42,622.53
A -0000-0201-0220	VSGF AUDITOR	61,137.00
A -0000-0202-0000	CASH PAYROLL	156.00
A -0000-0203-0000	CASH PARADE	1,371.00
A -0000-0210-0000	PETTY CASH	200.00
A -0000-0215-0000	DEPARTMENT CASH	200.00
A -0000-0230-1000	UNEMPLOYMENT - GFNB #10869710	6,500.30
A -0000-0380-0000	ACCOUNTS RECEIVABLE	84,054.91
A -0000-0391-0000	DUE FROM OTHER FUNDS	5,856.15
A -0000-0454-0000	LEASES RECEIVABLE	1,708,762.00
A -0000-0510-0600	ESTIMATED REVENUES	3,352,993.00
	Total Assets	<u>9,387,220.58</u>

Liabilities & Fund Balance

A -0000-0600-0000	ACCOUNTS PAYABLE	62,837.69
A -0000-0630-0500	DUE TO OTHER FUNDS	4,530.02
A -0000-0691-0000	DEFERRED REVENUES/INFLOWS	1,679,585.00
A -0000-0730-0000	GUARANTY AND BID DEPOSITS - ESCROW	2,570.00
A -0000-0878-0600	RESERVE PARADE	1,371.00
	Total Liabilities	<u>1,750,893.71</u>

A -0000-0815-0000	UNEMPLOYMENT RESERVE	17,562.99
A -0000-0878-0001	RESERVE FIRE APPARATUS	461,845.98
A -0000-0878-0101	RESERVE DPW MAJOR EQUIPT	296,703.42
A -0000-0878-0170	RESERVE VSGF OFFICE BLDG AND REPAIR	179,223.98
A -0000-0878-0190	RESERVE VSGF FIRE CO BLDG REPAIR	55,795.02
A -0000-0878-0201	RESERVE DPW RENOVATIONS	365,434.08
A -0000-0878-0210	RESERVE BRIDGE LIGHTING	42,622.53
A -0000-0878-0220	RESERVE AUDITOR	61,137.00
A -0000-0878-0301	RESERVE POLICE CAR	14,093.58
A -0000-0878-0500	RESERVE HEALTH REIMB ACCT	108,889.96
A -0000-0915-0000	UNASSIGNED APPROP.FUND BALANCE	2,175,380.28
A -0000-0960-0600	APPROPRIATIONS	3,352,993.00
	Total	<u>7,131,681.82</u>

Revenue 2,697,623.60

APR 18 2025 PM 4:39

2025

Less Expenses	<u>2,192,982.41</u>
Net	<u>504,641.19</u>
Total Fund Balance	<u>7,636,323.01</u>
Total Liabilities & Fund Balance	<u><u>9,387,216.72</u></u>

2025

Assets		
	Total Assets	<u>0.00</u>
Liabilities & Fund Balance		
	Total Liabilities	<u>0.00</u>
	Revenue	0.00
	Less Expenses	<u>0.00</u>
	Net	<u>0.00</u>
	Total Fund Balance	<u>0.00</u>
	Total Liabilities & Fund Balance	<u>0.00</u>

March 18, 2025
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Village of South Glens Falls
GRANT-COMM.DEVELOPMNT
BALANCE SHEET
AS OF: 02/28/25

Page No: 4

2025

Assets

CD-0000-0200-0000	CASH	<u>11,086.96</u>
	Total Assets	<u><u>11,086.96</u></u>

Liabilities & Fund Balance

CD-0000-0615-0000	CUSTOMER DEPOSITS	<u>10,154.25</u>
	Total Liabilities	<u>10,154.25</u>

CD-0000-0915-0000	UNASSIGNED FUND BALANCE	<u>696.41</u>
	Total	<u>696.41</u>

Revenue	236.30
Less Expenses	<u>0.00</u>
Net	<u>236.30</u>
Total Fund Balance	<u>932.71</u>
Total Liabilities & Fund Balance	<u><u>11,086.96</u></u>

2025

Assets		
	Total Assets	<u>0.00</u>
Liabilities & Fund Balance		
	Total Liabilities	<u>0.00</u>
	Revenue	0.00
	Less Expenses	<u>0.00</u>
	Net	<u>0.00</u>
	Total Fund Balance	<u>0.00</u>
	Total Liabilities & Fund Balance	<u>0.00</u>

village of South Glens Falls
WATER FUND
BALANCE SHEET
AS OF: 02/28/25

2025

Assets

FX-0000-0200-2000	CASH - GFNB WATER CHECKING - 13618858	13,406.02-
FX-0000-0200-2001	GFNB ICS WATER FUND MONEY MARKET	297,633.99
FX-0000-0201-0000	NYCLASS DEPOSITS	969,755.79
FX-0000-0201-0110	CD WATER INFRASTRUCTURE	242,885.64
FX-0000-0201-0120	WATER FUND - NYCLASS	243,223.83
FX-0000-0201-0121	WATER FUND - NYCLASS	243,223.83
FX-0000-0201-0122	WATER FUND - NYCLASS	243,223.83
FX-0000-0350-0000	WATER RENTS RECEIVABLE	44,926.38
FX-0000-0391-0000	DUE FROM OTHER FUNDS	25,070.84
FX-0000-0510-0600	ESTIMATED REVENUES	743,014.00
	Total Assets	<u>3,039,552.11</u>

Liabilities & Fund Balance

FX-0000-0600-0000	ACCOUNTS PAYABLE	7,624.25
FX-0000-0630-0500	DUE TO OTHER FUNDS	<u>326,081.51</u>
	Total Liabilities	333,705.76

FX-0000-0878-0000	RESERVE - WATER INFRASTRUCTURE	242,885.64
FX-0000-0915-0000	UNASSIGNED APPROP.FUND BALANCE	1,749,833.26
FX-0000-0960-0600	APPROPRIATIONS	<u>743,014.00</u>
	Total	2,735,732.90

Revenue	347,508.09
Less Expenses	<u>377,394.64</u>
Net	29,886.55-
Total Fund Balance	<u>2,705,846.35</u>
Total Liabilities & Fund Balance	<u>3,039,552.11</u>

Village of South Glens Falls
SEWER FUND
BALANCE SHEET
AS OF: 02/28/25

2025

Assets

G -0000-0200-2000	CASH - GFNB SEWER CHECKING - 13618861	141,135.84
G -0000-0200-2001	GFNB ICS SEWER FUND MONEY MARKET	163,091.77
G -0000-0201-0000	NYCLASS DEPOSITS	397,752.66
G -0000-0201-0120	CD SEWER INFRASTRUCTURE #s 1 & 2	230,375.03
G -0000-0201-0130	SEWER FUND - NYCLASS	114,593.84
G -0000-0360-0000	SEWER RENTS RECEIVABLE	40,195.52
G -0000-0391-0000	DUE FROM OTHER FUNDS	2,578.57
G -0000-0510-0600	ESTIMATED REVENUES	674,752.00
	Total Assets	<u>1,764,475.23</u>

Liabilities & Fund Balance

G -0000-0600-0000	ACCOUNTS PAYABLE	1,308.77
G -0000-0630-0500	DUE TO OTHER FUNDS	3,126.97
	Total Liabilities	<u>4,435.74</u>

G -0000-0878-0000	RESERVE - SEWER INFRASTRUCTURE	230,375.03
G -0000-0915-0000	UNASSIGNED APPROP.FUND BALANCE	708,061.40
G -0000-0960-0600	APPROPRIATIONS	674,752.00
	Total	<u>1,613,188.43</u>

Revenue	259,806.69
Less Expenses	<u>112,955.63</u>
Net	<u>146,851.06</u>
Total Fund Balance	<u>1,760,039.49</u>
Total Liabilities & Fund Balance	<u>1,764,475.23</u>

2025

Assets

HA-0000-0510-0600	ESTIMATED REVENUES	<u>1,355,500.00</u>
	Total Assets	<u><u>1,355,500.00</u></u>

Liabilities & Fund Balance

HA-0000-0626-0000	BAN PAYABLE	613,032.00
HA-0000-0960-0000	APPROPRIATIONS	<u>1,355,500.00</u>
	Total Liabilities	<u>1,968,532.00</u>

HA-0000-0915-0000	APPROPRIATED FUND BALANCE	<u>613,032.00-</u>
	Total	<u>613,032.00-</u>

Revenue	0.00
Less Expenses	<u>0.00</u>
Net	<u>0.00</u>
Total Fund Balance	<u>613,032.00-</u>
Total Liabilities & Fund Balance	<u><u>1,355,500.00</u></u>

Village of South Glens Falls
FUND HB
BALANCE SHEET
AS OF: 02/28/25

2025

Assets

HB-0000-0510-0600	ESTIMATED REVENUES	875,000.00
	Total Assets	<u>875,000.00</u>

Liabilities & Fund Balance

HB-0000-0626-0000	BAN PAYABLE	514,244.00
HB-0000-0960-0000	APPROPRIATIONS	<u>875,000.00</u>
	Total Liabilities	1,389,244.00

HB-0000-0915-0000	APPROPRIATED FUND BALANCE	<u>514,244.00-</u>
	Total	514,244.00-

Revenue	5,290.00
Less Expenses	<u>5,290.00</u>
Net	<u>0.00</u>
Total Fund Balance	<u>514,244.00-</u>
Total Liabilities & Fund Balance	<u>875,000.00</u>

2025

Assets		
	Total Assets	<u>0.00</u>
Liabilities & Fund Balance		
	Total Liabilities	<u>0.00</u>
	Revenue	0.00
	Less Expenses	<u>0.00</u>
	Net	<u>0.00</u>
	Total Fund Balance	<u>0.00</u>
	Total Liabilities & Fund Balance	<u>0.00</u>

Village of South Glens Falls
FUND HD
BALANCE SHEET
AS OF: 02/28/25

2025

Assets

HD-0000-0510-0600	ESTIMATED REVENUES	800,000.00
	Total Assets	800,000.00

Liabilities & Fund Balance

HD-0000-0626-0000	BAN PAYABLE	626,596.00
HD-0000-0630-0500	DUE TO OTHER FUNDS	10.00-
HD-0000-0960-0000	APPROPRIATIONS	800,000.00
	Total Liabilities	1,426,586.00

HD-0000-0915-0000	APPROPRIATED FUND BALANCE	626,586.00-
	Total	626,586.00-

Revenue	0.00
Less Expenses	0.00
Net	0.00
Total Fund Balance	626,586.00-
Total Liabilities & Fund Balance	800,000.00

village of South Glens Falls
FUND HE
BALANCE SHEET
AS OF: 02/28/25

2025

Assets

HE-0000-0200-0000	PFOA'S TREATMENT CASH	10.00
HE-0000-0201-0000	NYCLASS DEPOSITS - ARPA FUNDS	243,020.02
HE-0000-0391-0000	DUE FROM OTHER FUNDS	303,415.00
HE-0000-0510-0600	ESTIMATED REVENUES	<u>1,881,445.00</u>
	Total Assets	<u>2,427,890.02</u>

Liabilities & Fund Balance

HE-0000-0626-0000	BAN PAYABLE	454,468.00
HE-0000-0630-0500	DUE TO OTHER FUNDS	0.29-
HE-0000-0960-0000	APPROPRIATIONS	<u>1,881,445.00</u>
	Total Liabilities	<u>2,335,912.71</u>

HE-0000-0915-0000	APPROPRIATED FUND BALANCE	<u>84,443.91</u>
	Total	<u>84,443.91</u>

Revenue	174,363.33
Less Expenses	<u>166,829.93</u>
Net	<u>7,533.40</u>
Total Fund Balance	<u>91,977.31</u>
Total Liabilities & Fund Balance	<u>2,427,890.02</u>

Village of South Glens Falls
FUND HF
BALANCE SHEET
AS OF: 02/28/25

2025

Assets

HF-0000-0200-0000	GIGP CASH	10.01
HF-0000-0391-0000	DUE FROM OTHER FUNDS	17,622.00
HF-0000-0510-0600	GIGP ESTIMATED REVENUES	<u>1,440,581.00</u>
	Total Assets	<u><u>1,458,213.01</u></u>

Liabilities & Fund Balance

HF-0000-0630-0000	DUE TO OTHER FUNDS	23,805.00
HF-0000-0630-0500	GIGP DUE TO OTHER FUNDS	10.00
HF-0000-0960-0000	GIGP APPROPRIATIONS	<u>1,440,581.00</u>
	Total Liabilities	<u>1,464,396.00</u>

HF-0000-0821-0000	RESERVE FOR ENCUMBRANCES	16,329.30
HF-0000-0915-0000	GIGP APPROPRIATED FUND BALANCE	<u>7,948.88-</u>
	Total	<u>8,380.42</u>

Revenue	697,215.57
Less Expenses	<u>711,778.98</u>
Net	<u>14,563.41-</u>
Total Fund Balance	<u>6,182.99-</u>
Total Liabilities & Fund Balance	<u><u>1,458,213.01</u></u>

Village of South Glens Falls
NON-CURRENT GOV.ASSETS
BALANCE SHEET
AS OF: 02/28/25

2025

Assets

K -0000-0101-0000	LAND	383,006.00
K -0000-0102-0100	BUILDINGS	4,713,191.00
K -0000-0104-0200	EQUIPMENT	1,806,206.69
K -0000-0106-0000	INFRASTRUCTURE	2,304,433.78
K -0000-0159-0000	TOTAL NON-CURRENT GOVT.ASSETS	383,006.00-
K -0000-0159-0100	TOTAL NON-CURRENT GOVT.ASSETS	4,713,191.00-
K -0000-0159-0200	TOTAL NON-CURRENT GOVT.ASSETS	1,806,206.69-
K -0000-0159-0300	NON CURRENT GOVT ASSETS - SEWER CDBG	2,304,433.78-
	Total Assets	<u>0.00</u>

Liabilities & Fund Balance

Total Liabilities	<u>0.00</u>
-------------------	-------------

Revenue	0.00
Less Expenses	<u>0.00</u>
Net	<u>0.00</u>
Total Fund Balance	<u>0.00</u>
Total Liabilities & Fund Balance	<u>0.00</u>

Village of South Glens Falls
TRUST & AGENCY
BALANCE SHEET
AS OF: 02/28/25

2025

Assets

TA-0000-0200-1000	CASH-GLENS FALLS NATL	3,830.89
TA-0000-0200-2000	GFNB PARADE ACCT	2,059.75
TA-0000-0391-0000	DUE FROM OTHER FUNDS	<u>3,435.27</u>
	Total Assets	<u><u>9,325.91</u></u>

Liabilities & Fund Balance

TA-0000-0200-0017	DEFERRED COMP	76.37
TA-0000-0200-0018	RETIREMENT	2,416.54
TA-0000-0200-0019	DISABILITY INSURANCE	708.98
TA-0000-0200-0020	HEALTH INSURANCE	3,899.97
TA-0000-0630-0500	DUE TO OTHER FUNDS	424.32
TA-0000-0916-0000	PARADE EXPENSES	<u>6,370.39-</u>
	Total Liabilities	1,155.79

TA-0000-0915-0000	UNAPPROPRIATED FUND BALANCE	<u>8,173.98</u>
	Total	8,173.98

Revenue	0.00
Less Expenses	<u>0.00</u>
Net	<u>0.00</u>
Total Fund Balance	<u>8,173.98</u>
Total Liabilities & Fund Balance	<u><u>9,329.77</u></u>

2025

<hr/>		
Assets		
W -0000-0125-0000	AMTS. PROVIDE LONG-TERM	1,485,743.00
W -0000-0129-0000	TOTAL NON-CURRENT LIABILITIES	<u>16,329.30</u>
	Total Assets	<u><u>1,502,072.30</u></u>
Liabilities & Fund Balance		
W -0000-0605-0000	RETAINED PERCENTAGES, CONTRACTS PAYABLE	16,329.30
W -0000-0628-0000	BONDS PAYABLE	<u>1,485,743.00</u>
	Total Liabilities	<u>1,502,072.30</u>
	Revenue	0.00
	Less Expenses	<u>0.00</u>
	Net	<u>0.00</u>
	Total Fund Balance	<u>0.00</u>
	Total Liabilities & Fund Balance	<u><u>1,502,072.30</u></u>

2025

<hr/>		
Assets		
	Total Assets	<u>0.00</u>
Liabilities & Fund Balance		
	Total Liabilities	<u>0.00</u>
	Revenue	0.00
	Less Expenses	<u>0.00</u>
	Net	<u>0.00</u>
	Total Fund Balance	<u>0.00</u>
	Total Liabilities & Fund Balance	<u>0.00</u>



QUOTES RECEIVED

Purchasing (Total Project)

Date: 02/27/25

State Contract No. _____

Quotes received for: Weekly Trash Removal service

Vendor	Price
<u>CV Waste</u>	<u>\$180.00/month</u>
<u>Casella Waste</u>	<u>\$185.00/month</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

Notes:

For all items between \$500 and \$2999, please provide 3 verbal quotes. For all items between \$3000 and \$9999, please provide 3 written/faxed quotes. Anything over \$10,000 will need to go to bid.

CV Waste Removal Cont. Serv. Inc.
2098 St Rt 149 East
Fort Ann NY 12827
518-746-1558
518-639-5255
518-639-5233

Invoice

FEB 27 2025 PM 12:25

Village of South Glens Falls

CUSTOMER CODE	DATE	NUMBER
	2/27/2025	17927
Quote For Service		

NOTE			TERMS	ORDER	
			By the 5th		
QUANTITY	ITEM	DESCRIPTION	TAX DIS	PRICE	EXTENSION
1		3 yd weekly		120.00	120.00
1		3- 95 gal toters		60.00	60.00
				Subtotal	\$180.00
				TOTAL	\$180.00

Thank You

PLEASE DETACH AND RETURN WITH YOUR PAYMENT. THANK YOU.

CUSTOMER CODE	DATE	NUMBER
	2/27/2025	17927

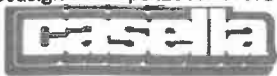
PAY THIS AMOUNT
\$180.00

MAKE CHECKS PAYABLE TO :

PLEASE MAKE ANY ADDRESS CORRECTIONS BELOW :

CV Waste Removal Cont. Serv. Inc.
2098 St Rt 149 East
Fort Ann NY 12827
518-746-1558

Village of South Glens Falls



Casella Waste Management, Inc.
1392 Route 9 • Fort Edward, NY 12828
p. 518.792.3275 f. 518.792.3318

NEW YORK SERVICE AGREEMENT

FEB 27 2025 PM 12:25

ACCOUNT INFORMATION

Account Number
Service Start Date **03/11/25**
Delivery Date **03/04/25**

NB ☒ IS ☐ DS ☐ BX ☐ BP ☐
FC ☐ SIS ☐ SDS ☐ LC ☐ CL ☐
NO ☐ PI ☐ MC ☐ OO ☐ VOL ☐
S ☐ RWL ☐ PIR ☐

CUSTOMER INFORMATION

BILLING INFORMATION

Company Name **Village of South Glens Falls**
Address **46 Saratoga Avenue**
South Glens Falls, NY
Contact Name **Samantha Ber**
Phone **518-793-1455 ext 101**
Fax Number **518-793-3063**
Tax I.D. Number

SERVICE INFORMATION

Company Name **Village of South Glens Falls**
Address **46 Saratoga Avenue**
South Glens Falls, NY
Contact Name **Samantha Berg**
Phone **518-793-1455 ext 101**
Cell Phone
Email Address **clerktreasurer@sgfny.com**

NEW SERVICE INFORMATION

QUANTITY	CONTAINER TYPE (FL, RL, RO)	CONTAINER SIZE	SERVICE FREQUENCY	MATERIAL TYPE	RENTAL RATE	HAUL RATE	DISPOSAL SITE CODE	DISPOSAL RATE PER TON	EXTRA PICKUP	MONTHLY SERVICE FEE
1	FL	3YD	1x Week	MSW						125+ tax
Recycling	Mon <input type="checkbox"/>	Tue <input type="checkbox"/>	Wed <input type="checkbox"/>	Thur <input type="checkbox"/>	Fri <input type="checkbox"/>	Sat <input type="checkbox"/>	Sun <input type="checkbox"/>	Container Delivery/Removal Fee		50
MSW	Mon <input type="checkbox"/>	Tue <input type="checkbox"/>	Wed <input type="checkbox"/>	Thur <input type="checkbox"/>	Fri <input checked="" type="checkbox"/>	Sat <input type="checkbox"/>	Sun <input type="checkbox"/>	TOTAL		125+ tax

PREVIOUS SERVICE INFORMATION

QUANTITY	CONTAINER TYPE (FL, RL, RO)	CONTAINER SIZE	SERVICE FREQUENCY	MATERIAL TYPE	RENTAL RATE	HAUL RATE	DISPOSAL SITE CODE	DISPOSAL RATE PER TON	EXTRA PICKUP	MONTHLY SERVICE FEE

ADDITIONAL INFORMATION

The Total Above Does Not Include Taxes or Applicable Fees Industry Weight Estimate (lbs./cu.yd.) Agreed Upon Term (Months) **36**
Special Comments **\$125+ tax.**

I have read and understand the terms of and conditions on Page 2 of this Service Agreement including the section entitled "Service Fees".

INITIAL HERE

Customer Authorized Signature

Print Name

Print Title

Date

SIGN HERE
Samantha Berg
Clerk Treasurer

Contractor Signature

Print Name

Print Title

Date

Kevin McElvene
Territory Manager



Casella Waste Management, Inc.
1392 Route 9 • Fort Edward, NY 12828
p. 518.792.3275 f. 518.792.3318

NEW YORK SERVICE AGREEMENT

FEB 27 2025 PM 12:25

ACCOUNT INFORMATION

Account Number
Service Start Date **03/11/25**
Delivery Date **03/04/25**

NB ☒ IS ☐ DS ☐ BX ☐ BP ☐
FC ☐ SIS ☐ SDS ☐ LC ☐ CL ☐
NO ☐ PI ☐ MC ☐ OO ☐ VOL ☐
S ☐ RWL ☐ PIR ☐

CUSTOMER INFORMATION

BILLING INFORMATION

Company Name **Village of South Glens Falls**
Address **48 Saratoga Avenue**
South Glens Falls, NY
Contact Name **Samantha Ber**
Phone **518-793-1455 ext 101**
Fax Number **518-793-3063**
Tax I.D. Number

SERVICE INFORMATION

Company Name **Village of South Glens Falls**
Address **116 1/2 Saratoga Avenue**
South Glens Falls, NY
Contact Name **Samantha Berg**
Phone **518-793-1455 ext 101**
Cell Phone
Email Address **clerktreasurer@sgfny.com**

NEW SERVICE INFORMATION

QUANTITY	CONTAINER TYPE (FL, RL, RO)	CONTAINER SIZE	SERVICE FREQUENCY	MATERIAL TYPE	RENTAL RATE	HAUL RATE	DISPOSAL SITE CODE	DISPOSAL RATE PER TON	EXTRA PICKUP	MONTHLY SERVICE FEE
3	FL	95gal totes	1x Week	MSW						60+ tax
Recycling	Mon <input type="checkbox"/>	Tue <input type="checkbox"/>	Wed <input type="checkbox"/>	Thur <input type="checkbox"/>	Fri <input type="checkbox"/>	Sat <input type="checkbox"/>	Sun <input type="checkbox"/>	Container Delivery/Removal Fee		
MSW	Mon <input type="checkbox"/>	Tue <input type="checkbox"/>	Wed <input type="checkbox"/>	Thur <input type="checkbox"/>	Fri <input checked="" type="checkbox"/>	Sat <input type="checkbox"/>	Sun <input type="checkbox"/>	TOTAL		
										60+ tax

PREVIOUS SERVICE INFORMATION

QUANTITY	CONTAINER TYPE (FL, RL, RO)	CONTAINER SIZE	SERVICE FREQUENCY	MATERIAL TYPE	RENTAL RATE	HAUL RATE	DISPOSAL SITE CODE	DISPOSAL RATE PER TON	EXTRA PICKUP	MONTHLY SERVICE FEE

ADDITIONAL INFORMATION

The Total Above Does Not Include Taxes or Applicable Fees Industry Weight Estimate (lbs./cu.yd.)

Agreed Upon Term (Months) **36**

Special Comments

\$60+ tax.

I have read and understand the terms of and conditions on Page 2 of this Service Agreement including the section entitled "Service Fees".

☐ INITIAL HERE

Customer Authorized Signature

Print Name

Print Title

Date

Contractor Signature

Print Name

Print Title

Date

Kevin McElvene
Territory Manager

SERVICE AGREEMENT TERMS AND CONDITIONS

SERVICES: The Contractor will provide the Customer with collection, transportation, disposal and recycling services as specified on page 1 of this Service Agreement for Non-Hazardous Waste Materials, and will have the exclusive right to do so during the term of this Service Agreement. Adjustments in service may be mutually agreed upon by Customer and Contractor during any term, provided that Contractor's exclusivity is maintained. Service Fees as described on page 1 of this Service Agreement may be adjusted from time to time to reflect changes in Contractor's costs during the term of this Service Agreement.

WASTE MATERIALS: The Waste Material to be collected and disposed of by the Contractor pursuant to this Service Agreement is all solid waste (including recyclable materials) generated by the Customer (the "Waste Material"). Waste Material specifically excludes and the Customer agrees not to deposit in Contractor's equipment any radioactive, volatile, corrosive, highly flammable, explosive, biomedical, infectious, or hazardous materials ("Excluded Waste") as defined by applicable federal, state, provincial or local laws or regulations. Contractor shall acquire all title to the Waste Material when it is loaded into Contractor's trucks. Title to and liability for Excluded Wastes shall remain with the Customer and Customer expressly agrees to indemnify and hold harmless Contractor from and against all damages, penalties, liabilities and fines resulting from or arising out of the deposit of Excluded Waste in Contractor's trucks, containers or other equipment (the "Equipment").

EQUIPMENT: The Equipment furnished by the Contractor to the Customer shall remain the property of the Contractor. Customer will be responsible for loss or damage caused by theft or any negligent use of the Equipment. Customer will not overload by weight or volume, or alter the Equipment, and will take reasonable precautions from preventing others from doing so. The Equipment will be used only for its intended purpose. Unobstructed access to the Equipment shall be provided on the service day(s). If Equipment is not accessible, or is continuously overloaded by weight or volume, the Customer will be subject to an additional charge or adjustment to the Service Fee. The Customer accepts all liability of personal injury associated with loading of Contractor's Equipment, excluding the Contractor's employees.

WEIGHT: The weight of your waste material is a comprehensive part of the overall cost for service. On the reverse side we have specified a weight per cubic yard that is based on industry averages for similar businesses. We have used this weight as a component in calculating your Service Fees. If, through our weight evaluations, your actual weight doesn't meet this industry estimate we may adjust your Service Fees to reflect the change.

TERM & LIQUIDATED DAMAGES: The initial term of this Service Agreement shall be for three (3) years from the Effective Service Start Date and shall be automatically renewed for a one (1) year term unless either party provides sixty (60) days written notice prior to the expiration of the initial term. If the Customer defaults or attempts to cancel Contractor's services or this Service Agreement, the Customer agrees that the Contractor's damages would be difficult, if not impossible to calculate. Therefore, the Customer agrees that in such event, it shall pay all past due sums, and in addition, shall pay as liquidated damages, and not as a penalty, an amount equal to six (6) or the remaining number of months in the current term) times the most recent monthly Service Fee, or the average of the last six (6) monthly billings, whichever is greater, plus all reasonable attorneys fees Contractor incurs to enforce its rights against the Customer for cancellation of said Service Agreement.

RIGHT OF FIRST REFUSAL: Customer grants to Company a right of first refusal to match any offer relating to services similar to those provided hereunder which Customer receives (or intends to make) upon termination of this Service Agreement for any reason and Customer shall give Company prompt written notice of any such offer and a reasonable opportunity to respond to it.

PAYMENT: Customer agrees to pay the Contractor for the Service Fees set forth herein in accordance with the payment terms on Contractor invoice. Failure to pay such Service Fees in a timely manner may result in you being charged fees and interest in accordance with applicable law, plus court costs, attorneys' fees and collection costs.

SERVICE FEES: As noted in "Services" above, Service Fees may be adjusted from time to time to reflect changes in the Contractor's costs during the term of this Service Agreement. Additionally, as you have acknowledged on the first page of this Service Agreement, our Service Fees may be adjusted during the term of this Service Agreement for changes in our costs related to compliance with laws, regulations or orders, or increases in the costs which affect our industry, and the conduct of our business. These additional Service Fees are explained in detail on our website at casella.com/fees. These Service Fee adjustments are intended in part to cover the following matters: Energy & Environmental (E&E) Fees, which includes a Fuel/Oil Recovery Fee tied to a table set forth on our website; a Sustainability/Recycling Adjustment (SRA) Fee to cover a return on our continuing investment in our recycling capabilities, including our recycling facilities; and a Temporary Roll-Off (Dumpster Rental) Service Fee. Other Service Fees could be implemented from time to time upon advance notice to Customer. Upon implementation of, or adjustment to, any of these Service Fees, you will receive a description of such Service Fees on your monthly invoice. Should you wish to discuss such Service Fees during the term of your Service Agreement, you may reach a Casella customer service representative by telephone at this number 800-CASELLA.

DISPUTE RESOLUTION: Customer agrees to dispute resolution by arbitration pursuant to the rules of the American Arbitration Association. Should any dispute arise pursuant to this Service Agreement, Customer expressly waives rights to a civil trial, and further, Customer waives all rights to participate in any class which may be formed for the purposes of a civil class action against Contractor regarding the validity or enforceability of this Service Agreement.

PAVEMENT DAMAGE: Contractor will not be responsible for damage to Customer's pavement or driving surface from the weight of our Equipment or vehicles in providing service to the Customer. If damage other than pavement occurs through the gross negligence of the Contractor, the Contractor will assume responsibility.

INDEMNITY: By signing this Service Agreement, we agree to pay all costs, fines and legal fees incurred as the result of our gross negligence, willful misconduct or violation of the law that occurs during the handling of your non-hazardous waste and recycling material. We will also be responsible for all personal injury or property damage claims resulting from our gross negligence or willful misconduct. By signing this Service Agreement, you authorize us to enter your property to provide service, and you are responsible for keeping roadways and pavement suitable for access. You agree to indemnify, hold harmless and defend us against all claims, lawsuits, demands, costs or other liability resulting from or arising out of your gross negligence or willful misconduct while our equipment is in your possession. You will not hold us responsible for damage to our equipment or the improper use of our equipment by you, your employees, guests, or any persons on your premises.

MISCELLANEOUS: The Service Agreement will be governed by the laws of the state in which services are performed, and is binding on the successor and heirs of both parties. This Service Agreement supersedes any prior contract between Contractor and Customer for locations or services covered by this Service Agreement. If Customer should move during any term, and the new location is within the Contractor's (including subsidiaries) service area, the Service Agreement shall remain in effect. A fax or electronic signature of any party shall be considered to have the same binding legal effect as an original signature.

SHARED SERVICES AGREEMENT
Between
NYSDOT and Village of South Glens Falls

THIS AGREEMENT, dated March 10, 2025, is between the People of the State of New York, hereinafter referred to as "State" or "NYSDOT" and the Village of South Glens Falls, hereinafter referred to as "Municipality." Pursuant to Section 99-r of the General Municipal Law, the State and the Municipality wish to share services, exchange or lend materials or equipment which shall promote and assist the maintenance of State and Municipal roads and highways and provide a cost savings by maximizing the effective utilization of both parties' resources. Shared Services shall mean any service provided by one party (Provider) to another party (Recipient). The State and the Municipality agree to share services as follows:

1. Description and Cost of Services, Materials or Equipment to be shared: Provide details of the services, materials or equipment to be shared in the attached standard Schedule A. The total amount of the agreement shall not exceed twenty-five thousand dollars (\$25,000.00). If applicable, indicate that the return exchange will be determined at a later date.
2. The Provider's employees shall remain under full supervision and control of the Provider. The parties shall remain fully responsible for their own employees for all matters, including but not limited to, salary, insurance, benefits and Workers Compensation.
3. If the borrowed machinery or equipment is damaged or otherwise needs repair arising out of or in connection with the Recipient's use, the Recipient shall be responsible for such repairs.
4. The Municipality agrees to defend and indemnify the State for any and all claims arising out of the Municipality's acts or omissions under this Agreement. The term of this Agreement shall be for two (2) ☐ or four (4) ☒ years from March 10, 2025 to March 9, 2029 the parties will endeavor to provide no less than thirty (30) days' notice of its intent to extend the Agreement. Either party may revoke this Agreement by providing sixty (60) days written notice of such revocation. Upon revocation, any outstanding obligations of the parties must be satisfied within thirty (30) days of the date of such revocation.

NYSDOT – Region One

By:  Date: 3/10/25
Resident Engineer – Saratoga County

MUNICIPALITY

By: _____ Date: _____
Mayor - Village of South Glens Falls

NYSDOT – Region One

By: _____ Date: _____
Regional Director of Operations

SCHEDULE A

NYSDOT

Description of services, materials, and/or equipment to be shared:

Snow removal, storm damage recovery, etc.

Estimated cost/value of services, equipment, and/or materials:

Total NYSDOT cost/value: **\$25,000**

MUNICIPALITY

Description of services, materials, and/or equipment to be shared:

Snow removal, storm damage recovery, etc.

Estimated cost/value of services, equipment, and/or materials:

Total MUNICIPALITY cost/value: **\$25,000**

MS4 Annual Report/Interim Progress Certification—2025

version 1.0

(Submission #: HQB-1E0R-50BKN, version 1)

Details

Originally Started By TJ Chagnon

Alternate Identifier NYR20A091

Submission ID HQB-1E0R-50BKN

Status Draft

Form Input

MS4 Operator Information

Municipality Name or Legal Entity Name
Village of South Glens Falls

Permit ID #:
NYR20A091

MS4 Operator Type
Traditional land use control

Traditional Land Use Control
Village

Traditional Land Use Control

Traditional land use control MS4 Operator requirements are found in Part VI of the MS4 General Permit.

Legal Municipal/Entity Mailing address
46 Saratoga Ave
South Glens Falls, New York 12803
Saratoga

Ranking Official

Official Title	First and Last Name	Phone	Email
Mayor	Nicholas Bodkin	5187931455	mayor@sgfny.com

Report Preparer

Report Preparer Title	First and Last Name	Phone	Email
Stormwater Program Coordinator	TJ Chagnon	5187924033	dpwchagnon@sgfny.com

Stormwater Program Coordinator

Coordinator Title	First and Last Name	Phone	Email
Stormwater Program Coordinator	TJ Chagnon	5187924033	dpwchagnon@sgfny.com

Part IV

Was the information in this section completed as part of a coalition/group?

Yes

MS4 General Permit Resources

Use the following webpages for more information on the permit and fact sheet:

[MS4 Permit Webpage](#)

[MS4 Toolbox](#)

SWMP Plan

Annually: Have the alternative implementation agreements in the SWMP Plan been updated? (Part IV.A.1.e.)

Yes

Annually: Has the SWMP been updated? (Part IV.B.3.)

Yes

Mapping

Annually: Has the comprehensive system mapping been updated? (Part IV.D.)

Yes

What tools are used to satisfy the comprehensive system mapping requirements? (e.g. paper maps, GIS, web mappers, etc.)

GIS

Within three (3) years of the EDC: Has Phase I of the comprehensive mapping been completed? (Part IV.D.2.a.)

No

Please clarify the reason for selecting "No" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Within five (5) years of the EDC: Has Phase II of the comprehensive mapping been completed? (Part IV.D.2.b.)

No

Please clarify the reason for selecting "No" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Legal Authority

Within three (3) years of the EDC: For newly designated MS4 Operators, has adequate legal authority been developed and implemented? (Part IV.E.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

South Glens Falls is a continuing permittee

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Part V

In Year 5: Has the SWMP Plan been evaluated? (Part V.C.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Part VI

Which MCMs in this Part were completed as a coalition/group, if any?

MCM 1
MCM 2
MCM 3
MCM 4
MCM 5

Minimum Control Measure 1

Within three (3) years of the EDC: Have the focus areas been identified? (Part VI.A.1.a.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Within three (3) years of the EDC: Have the target audience(s) and associated pollutant generating activities been identified? (Part VI.A.1.b.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Within three (3) years of the EDC: Have the education and outreach topics been identified and how the education and outreach topics will reduce the potential for pollutants explained? (Part VI.A.1.c.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

In Year 5: Has the method(s) used for distribution of educational messages been identified? (Part VI.A.2.a.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

In Year 5: Has one educational message been delivered to each target audience(s) for each focus area based on the education and outreach topic(s)? (Part VI.A.2.b.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

In Year 4 and Year 5: Have target audiences, focus areas, and/or education and outreach topics been updated? (Part VI.A.2.c.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Minimum Control Measure 2

Annually: Has an opportunity for public involvement/participation in the development and implementation of the SWMP been provided? (Part VI.B.1.a.)

Yes

What was the opportunity for public involvement/participation in the SWMP?

Reporting concerns about activities or behaviors observed

Annually: Has the public been informed about the opportunity for their involvement in the development and implementation of the SWMP and how they can get involved? (Part VI.B.1.b.)

Yes

What is the method(s) used for distribution to inform the public of the opportunity for involvement?

Social Media (e.g., Facebook, Twitter, blogs)

Electronic materials (e.g., websites, email listservs)

Annually: Has an opportunity to review and comment on the publicly available SWMP Plan been provided? (Part VI.B.2.a.)

Yes

Annually: Has an opportunity to review and comment on the draft annual report been provided? (Part VI.B.2.b.i.)

Yes

What opportunity for review and comment on the draft annual report has been provided?

Posting of draft Annual Report on a public website

Annually: Have the comments received on the SWMP Plan been summarized? (Part VI.B.2.c.i.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

No comments received

Annually: Have the comments received on the draft annual report been summarized? (Part VI.B.2.c.i.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

No comments received

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Minimum Control Measure 3

Within three (3) years of the EDC: Has an inventory of monitoring locations been developed? (Part VI.C.1.c.i.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

In Year 4 and Year 5: Has the monitoring location inventory been updated? (Part VI.C.1.c.ii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Within three (3) years of the EDC: Have monitoring locations been prioritized? (Part VI.C.1.d.i.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

In Year 4 and Year 5: Has the monitoring location prioritization been updated? (Part VI.C.1.d.iii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Within two (2) years of the EDC: Has a monitoring locations inspection and sampling program been developed and implemented? (Part VI.C.1.e.)

Yes

In Year 5: Have all the monitoring locations been inspected? (Part VI.C.1.e.i.a))

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

How many monitoring locations have been inspected?

0

In Year 5: Has training on the MS4 Operator's monitoring locations inspection and sampling procedures been provided? (Part VI.C.1.e.ii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

In Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received monitoring locations inspection and sampling training been updated? (Part VI.C.1.e.iii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

In Year 3, Year 4, and Year 5: Have the monitoring locations inspection and sampling procedures been updated? (Part VI.C.1.e.iv.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Within two (2) years of the EDC: Has an illicit discharge track down program been developed and implemented? (Part VI.C.2.)

Yes

In Year 5: Has training on the MS4 Operator's illicit discharge track down procedures prior to conducting illicit discharge track down been provided? (Part VI.C.2.b.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

In Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received illicit discharge track down procedures training been updated? (Part VI.C.2.c.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

In Year 3, Year 4, and Year 5: Have the illicit discharge track down procedures been reviewed and updated? (Part VI.C.2.d.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Within two (2) years of the EDC: Has an illicit discharge elimination program been developed and implemented? (Part VI.C.3.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

In Year 5: Has training on the MS4 Operator's illicit discharge elimination procedures prior to conducting illicit discharge elimination been provided? (Part VI.C.3.b.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

In Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received illicit discharge elimination procedures training been updated? (Part VI.C.3.c.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

In Year 3, Year 4, and Year 5: Have the illicit discharge elimination procedures been reviewed and updated? (Part VI.C.3.d.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Minimum Control Measure 4

Within one (1) year of the EDC: Has a construction oversight program been developed and implemented? (Part VI.D.3)

Yes

In Year 5: Has training on the MS4 Operator's construction oversight procedures prior to conducting construction oversight been provided? (Part VI.D.3.b.)

Yes

How many individuals were trained on the MS4 Operator's construction oversight procedures?

1

In Year 2, Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received construction oversight procedures training been updated? (Part VI.D.3.c.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

In Year 2, Year 3, Year 4, and Year 5: Have the construction oversight procedures been reviewed and updated? (Part VI.D.3.e.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Annually: Has the inventory of construction sites been updated? (Part VI.D.4.b.)

Yes

How many construction sites are on the inventory?

0

Within one (1) year of the EDC: Have construction sites been prioritized? (Part VI.D.5.a.)

Yes

How many high priority construction sites are on the inventory?

0

In Year 2, Year 3, Year 4, and Year 5: Has the construction site prioritization been updated? (Part VI.D.5.c.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Within three (3) years of the EDC: Have the individuals responsible for reviewing SWPPPs for acceptance received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity prior to conducting SWPPP reviews and/or approvals? (Part VI.D.6.a.i.)

Yes

Annually: Have the names, titles, and contact information for the individuals who have received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity, for individuals responsible for reviewing SWPPPs been updated? (Part VI.D.6.d.)

Yes

Are pre-construction meetings conducted prior to the commencement of construction activity? (Part VI.D.7.)

Yes

Within three (3) years of the EDC: Have the individuals responsible for construction site inspections received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity prior to conducting construction site inspections? (Part VI.D.8.a.i.)

Yes

Annually: Have all sites with construction activity identified in the inventory been inspected during active construction after the pre-construction meeting, or sooner if deficiencies are noted that require attention? (Part VI.D.8.c.)

Yes

Annually: Have the names, titles, and contact information for the individuals who have received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity, for individuals responsible for construction site inspections been updated? (Part VI.D.8.d.)

Yes

Are final construction site inspections conducted? (Part VI.D.9.)

Yes

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Minimum Control Measure 5

Annually: Has the inventory of post-construction SMPs been updated? (Part VI.E.2.c.)

Yes

How many post-construction SMPs are on the inventory?

8

Within five (5) years of the EDC: Have the required components been included in the post-construction SMP inventory? (Part VI.E.2.d.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Within one (1) year of the EDC: Has a post-construction SMP inspection and maintenance program been developed and implemented? (Part VI.E.4.)

Yes

Has each post-construction SMP identified in the inventory been inspected at the required frequency? (Part VI.E.4.a.)

Yes

In Year 5: Has training on the MS4 Operator's post-construction SMP inspection and maintenance procedures prior to conducting post-construction SMP inspection and maintenance been provided? (Part VI.E.4.b.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Annually: Have names, titles, and contact information for the individuals who have received post-construction SMP inspection and maintenance procedures training updated? (Part VI.E.4.c.)

Yes

In Year 2, Year 3, Year 4, and Year 5: Have the post-construction SMP inspection and maintenance procedures been reviewed and updated? (Part VI.E.4.d.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Minimum Control Measure 6

Within three (3) years of the EDC: Have best management practices (BMPs) been incorporated into the municipal facility program and municipal operations program? (Part VI.F.1.)

Yes

Within three (3) years of the EDC: Has a municipal facility program been developed and implemented? (Part VI.F.2.a.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

In Year 5: Has training on the MS4 Operator's municipal facility procedures prior to conducting municipal facility procedures been provided? (Part VI.F.2.a.ii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

In Year 4 and Year 5: Have the names, titles, and contact information for the individuals who have received municipal facility procedures training been updated? (Part VI.F.2.a.iii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

In Year 4 and Year 5: Have the municipal facility procedures been updated? (Part VI.F.2.a.iv.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Within two (2) years of the EDC: Has a municipal facility inventory been developed? (Part VI.F.2.b.i.)

Yes

How many municipal facilities are on the inventory?

6

In Year 3, Year 4, and Year 5: Has the municipal facility inventory been updated? (Part VI.F.2.b.ii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Within three (3) years of the EDC: Have the municipal facilities been prioritized? (Part VI.F.2.c.i.)

Yes

How many high priority municipal facilities are on the inventory?

1

In Year 4 and Year 5: Has the municipal facility prioritization been updated? (Part VI.F.2.c.iii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Within five (5) years of the EDC: Has a municipal facility specific SWPPP for each high priority municipal facility been developed? (Part VI.F.2.d.i.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

How many municipal facility specific SWPPPs for high priority municipal facilities have been developed?

1

In Year 5: Has all wet weather visual monitoring of the monitoring locations at all high priority municipal facilities been conducted? (Part VI.F.2.d.ii.a))

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

At how many high priority municipal facilities was wet weather visual monitoring completed?

0

At how many monitoring locations was wet weather visual monitoring completed?

0

In Year 5: Has a comprehensive site assessment for each high priority municipal facility been completed? (Part VI.F.2.d.ii.c))

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

At how many high priority municipal facilities was a comprehensive site assessment completed?

0

In Year 5: Has a comprehensive site assessment for each low priority municipal facility been completed? (Part VI.F.2.e.ii.c))

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

At how many low priority municipal facilities was a comprehensive site assessment completed?

5

Within three (3) years of the EDC: Has a municipal operations program been developed? (Part VI.F.3.a.)

Yes

Which BMPs have been incorporated into the municipal operations program?

Minimize Exposure
Spill Prevention and Response Procedures
Manage Vegetated Areas and Open Space on Municipal Property
Waste, Garbage, and Floatable Debris
Follow a Preventive Maintenance Program
Erosion and Sediment Controls
Salt Storage Piles or Pile Containing Salt
Alternative Implementation Options

In Year 5: Has training on the MS4 Operator's municipal operations procedures prior to conducting municipal operations been provided? (Part VI.F.3.a.ii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

In Year 4 and Year 5: Have the names, titles, and contact information for the individuals who have received municipal operations procedures training been updated? (Part VI.F.3.a.iii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

In Year 4 and Year 5: Have the municipal operations procedures been reviewed and updated? (Part VI.F.3.a.iv.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Within three (3) years of the EDC: Have catch basins in need of inspection been identified? (Part VI.F.3.c.i.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Within three (3) years of the EDC: Has catch basin inspection information been inventoried? (Part VI.F.3.c.ii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

In Year 5: Have all streets, bridges, parking lots, and right of ways been swept? (Part VI.F.3.d.i.a))

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

What percentage of the total streets, bridges, parking lots, and right of ways have been swept?

100

Annually: Have all streets in business districts and commercial areas been swept? (Part VI.F.3.d.i.b))

Yes

Within five (5) years of the EDC: Have roads, bridges, parking lots, and right of way maintenance specific BMPs been implemented? (Part VI.F.3.d.ii.)

No

Please clarify the reason for selecting "No" or "N/A" for this item.

This requirement is not due at this time: i.e. Year-1 of MS4 GP24. Work is on-going/in progress.

Within five (5) years of the EDC: Have winter road maintenance specific BMPs been implemented? (Part VI.F.3.d.iii.)

Yes

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Part VIII

Does the MS4 Operator discharge to an impaired water listed in Appendix C of GP-0-24-001?

No

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Part IX

Does the MS4 Operator discharge to a TMDL listed in Table 3 of GP-0-24-001?

No

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Interim Progress Status

Interim Progress Resources

Use the following webpages for more information on the permit and fact sheet:

[MS4 Permit Webpage](#)

[MS4 Toolbox](#)

Have you reviewed compliance items due within two years of EDC?

Yes

Have you reviewed compliance items due within three years of EDC?

Yes

Have you reviewed compliance items due within four years of EDC?

Yes

Have you reviewed compliance items due within five years of EDC?

Yes

Have you reviewed compliance items which need to be completed routinely (annually, every five (5) years, etc.)?

Yes

Please enter any comments related to the questions in this section.

NONE PROVIDED

Certification

The ranking elected official or Principal Executive Officer for the MS4 Operator will be signing the form.
Yes

As the Ranking Elected Official or Principal Executive Officer, please download the certification form using the link below. Complete and sign the certification. Then, upload the certification form to this Interim Progress Certification and/or Annual Report.

[Certification Form](#)

Attach completed certification form.

NONE PROVIDED

Comment

NONE PROVIDED



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APPLICATION FOR NEW MEMBERSHIP

CURRENT MEMBERS: Please [click here to renew your membership](#).

Membership fees cover the period from January 1 - December 31 each year. Membership is by individual, not by employer.

Please complete all fields below using correct formatting (e.g. no CAPS LOCK please and use dashes in phone/fax numbers). Thank you.

ACCOUNT

Please enter a Username to create an account. If you already have an account **please login** before completing this form.
If you do not have an account, enter the required information. Your username must be your email address.

Note: Your username is your email address.

Email *

Username *

Check Availability

Password *

Confirm Password *

Provide a password for the new account in both fields.

NYGFOA MEMBER REGISTRATION

Prefix

--	--

First Name *

Preferred Name

Last Name *

Suffix/Designation

--	--

Job Title *

Current Employer *

Address *

City *

State *

Zip Code *

**Postal Code Suffix
(Primary)**

County *

Region *

Region is based on your county.

WESTERN: Allegany, Cattaraugus, Chautauqua, Erie, Genesee, Livingston, Monroe, Niagara, Ontario, Orleans, Steuben, Wayne, Wyoming, and Yates

CENTRAL: Broome, Cayuga, Chemung, Chenango, Cortland, Jefferson, Lewis, Madison, Oneida, Onondaga, Oswego, St. Lawrence, Schuyler, Seneca, Tioga, and Tompkins

NORTHEAST: Albany, Clinton, Columbia, Delaware, Essex, Franklin, Fulton, Greene, Hamilton, Herkimer, Montgomery, Otsego, Rensselaer, Saratoga, Schenectady, Schoharie, Warren, and Washington

DOWNSTATE: Dutchess, the five boroughs of New York City, Orange, Putnam, Rockland, Sullivan, Ulster, and Westchester

LONG ISLAND: Nassau and Suffolk

Phone *

ie 555-555-5555

Dietary Restrictions

- select Dietary Restrictions -

Customer Type *

- select Customer Type -

Sector Type *

- select Sector Type -

Tell us below which areas/functions best describe the position you currently hold.

Job Functions

- | | | |
|--|---|---|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Auditing | <input type="checkbox"/> Budgeting |
| <input type="checkbox"/> Cash Management/Investing | <input type="checkbox"/> Debt Management | |
| <input type="checkbox"/> Ethics | <input type="checkbox"/> Financial Reporting | <input type="checkbox"/> Human Resources Management |
| <input type="checkbox"/> Internal Control | <input type="checkbox"/> Performance Management | <input type="checkbox"/> Procurement |
| <input type="checkbox"/> Payroll | <input type="checkbox"/> Other | |

Department Size (# employees)

- ☐ 1-5 ☐ 6-10 ☐ 11-20 ☐ 21+

We are interested in knowing where you are in your working career. Tell us when you expect to retire.

Projected Retirement

- ☐ 2023-2025 ☐ 2026-2029 ☐ 2030-2040 ☐ after 2040

Municipal Budget

- ☐ Under \$10M ☐ \$10M-\$50M ☐ \$51M-\$100M

☐ **Over \$100M**

Which social media platforms do you use professionally?

**Favored Social Media
Platforms**

- ☐ **Facebook** ☐ **Twitter** ☐ **LinkedIn** ☐ **Instagram** ☐ **Other**
- ☐ **None**

**How did you discover
NYGFOA?**

- ☐ **Colleague referral** ☐ **Word of mouth** ☐ **NYGFOA email**
- ☐ **Social media** ☐ **Browser search** ☐ **Other**

**What are your reasons
for joining NYGFOA?**

- ☐ **Professional development & education**
- ☐ **Networking & community** ☐ **Industry news & best practices**
- ☐ **Other**

NYGFOA is considering creating a mentorship program for individuals interested in serving as mentors as well as those who feel they would benefit from being professionally mentored. Would you be interested in participating in a mentorship program through NYGFOA?

Mentor Program

- ☐ **Mentor** ☐ **Mentee**

FIRST TIME MEMBERS:

Welcome to NYGFOA! As a first time member, you are eligible for a reduced rate on your first year's dues. Rates shown reflect the discounted amount. Please select either GOVH (for government employees) or PRIVH (if you work in the private sector). You may select Student if you provide proof that you are enrolled in a degree-seeking program.

If you aren't sure if you've been a member in the past, **contact us**.

Amount is based on the payment method. Selecting payment by check/cash/EFT will give an automatic discount off the credit card price.

Membership *

- ☒ **GOVH - \$ 95.00**
- ☐ **PRIVH - \$ 195.00**
- ☐ **RETIREE-ALL - \$ 25.00**
- ☐ **STUDENT-ALL - \$ 25.00**

Total Amount

\$ 95.00

PAYMENT OPTIONS

Payment Method

- ☐ **Credit Card**
- ☒ **I will send payment by check**

REVIEW YOUR PAYMENT

By becoming a member of NYGFOA, you agree and are consenting to the receipt of email messages from NYGFOA at the contact email address listed. You also authorize NYGFOA to use photographs of you, with or without your name, and for any lawful purpose including marketing promotion (print, social media and web content). This application is submitted by the member or duly authorized representative of the member.

New York State Government Finance Officers' Association

CONTACT US

3 Pine West Plaza, Suite 308, Albany, NY 12205
info@nygfoa.org | 518.465.1512 | 518.434.4640

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Samantha Berg <clerktreasurer@sgfny.com>

Fwd: Wilson, Baker & Jackson Water Mains

1 message

Mayor Bodkin <mayor@sgfny.com>

Wed, Mar 5, 2025 at 3:04 PM

To: Tim Carota <trusteecarota@sgfny.com>, Tony Girard <trusteegirard@sgfny.com>, Joe Orlow <trusteeorlow@sgfny.com>, Harry Gutheil <trusteegutheil@sgfny.com>, Samantha Berg <clerktreasurer@sgfny.com>, Bill Nikas <nikaslawfirm@gmail.com>, TJ Chagnon <dpwchagnon@sgfny.com>

Nicholas J. Bodkin
Village of South Glens Falls, Mayor
518-260-0432 Cell
[46 Saratoga Avenue](#)
[Village of South Glens Falls, NY 12803](#)

----- Forwarded message -----

From: **Edwards, Jim** <j.edwards@ctmale.com>

Date: Wed, Mar 5, 2025 at 2:41 PM

Subject: Wilson, Baker & Jackson Water Mains

To: Mayor Bodkin <mayor@sgfny.com>

Good Afternoon Nick,

Per our recent discussions, the following represents a brief work scope and budget-level fee estimate to complete design of replacement water mains on Wilson, Baker and Jackson:

Our understanding is that the existing 4" and 6" water mains along the three Village Streets are in poor condition and are in need of replacement. The section of streets that would be the focus of this project includes about 3500 lf of main total and would encompass the area from Prospect St. to Route 9. At this point the mains would be assumed to be replaced with 8" lines, material and sizing to be determined as we calibrate the Village Water System Model.

The basic work scope in describing this phase would include survey and mapping, design drawing, cost estimating and detail preparation, DOH approval and bidding. It is not clear whether NYSDOT permitting is needed at this point so we excluded it for now. Since this is assumed to be fully Village funded, no M/WBE goals or other funding requirements are included such as EFC, CDBG etc. We have also excluded construction phase services for this phase but are fully capable and willing to offer these. Finally, the work would be assumed to be designed, permitted and bid under a single contract as this would likely afford the Village an opportunity to secure the best pricing. If the projects were segmented, the design costs to break them out into separate contracts would increase as a result. The **Estimated Budget Level Fee** to complete the work through bidding would be in the range of \$85,000 - \$90,000 but please keep in mind we would provide a more formal proposal and cost once the project moves forward.

If you should have any questions related to this preliminary proposal breakout, feel free to contact me.

Regards,

Jim Edwards, P.E.



C.T. Male Associates

A DESIGN PROFESSIONAL CORPORATION

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