



46 Saratoga Avenue
South Glens Falls, New York 12803-1210
Telephone (518) 793-1455 Fax (518) 793-3063

Public Meeting 7:00 PM
February 5, 2025
MAYOR NICHOLAS BODKIN PRESIDING

Agenda

Moment of Silence in remembrance of Wayne Bruce

Public Forum

1. Grant Projects Update
 - a. Carbon Filtration
 - i. WIIA Long Term Disbursement #6
 1. Delaware Engineering - \$2,200.00
 - b. GIGP
 - i. Project Update
 - ii. Certificate of Substantial Completion
 - c. CDBG Grant update
 - i. Motion to establish CDBG checking account
 - ii. Appoint the Mayor as the following:
 1. Fair Housing Officer
 2. Section 3 Coordinator
 3. Labor Standards Compliance Officer

2. Transfers

a.	A 1325.407	A 1325.418	\$14.50	Death Certificates - "Void" Paper
	A 1440.100	A 1440.402	\$43.98	Conferences & Training - Planning Board Conference

3. Motion to Approve the Bills and Payroll as Audited

- a. General - \$58,024.47
- b. Water - \$52,848.71
- c. Sewer - \$4,110.23
- d. Special - \$119.00
- e. Payroll:
 - i. 01/08/25 - \$22,947.30
 - ii. 01/15/25 - \$24,830.53
 - iii. 01/22/25 - \$23,858.60

4. Approve meeting minutes 01/15/25

5. New PC for Water Dept

- a. FX 8310.0200 - \$1174.32 (PC only)
- b. FX 8310.0410 - \$697.51 (setup and install MS Office)



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6. Receive and File January Monthly Report: Animal Control, PD, and DPW
7. RBT
 - a. Motion to allow the Mayor to sign RBT Management Representative Letter as requested by RBT
 - b. Motion to engage RBT to audit 23-24 FY
8. Radio installation new car
9. Auctions International Contract
10. Personnel Request
11. Election Items
 - a. Motion to approve Election Inspectors
 - i. Debbie Fitzgibbons, Margaret Centerbar, Donna Patrick, Vicky Sesselman
 - b. Motion to sign the Machine Liability agreement
12. Plow painting request
13. Old Business
14. New Business
 - a. Welcome Lorie Gollhofer to Clerk's Office
 - i. Motion to Add Lorie as a signer on all bank accounts
 - ii. Motion to appoint Lorie Gollhofer to serve as Deputy Registrar of Vital Statistics for the remainder of Shawwna Clark's term (April 2025)
15. Trustee Reports
16. Mayor's Report
17. Executive Session: Pediatric Dental Rider, SLIC Fiber, HRA, PBA negotiations.

REQUISITION

New York State Environmental Facilities Corporation
Attention: Public Finance Division
625 Broadway
Albany, New York 12207-2997

Re: Project No(s): 18332
Village of South Glens Falls
Series 2023 C

Ladies and Gentlemen:

Pursuant to Section 4.4 of the Project Finance Agreement dated as of November 1, 2023, between the New York State Environmental Facilities Corporation and the Village of South Glens Falls (the "Project Finance Agreement"), the undersigned on behalf of the Recipient hereby requests disbursement in the amount of \$ 2,200.00 for Project Costs. Capitalized terms used but not defined herein have the meaning set forth in the Project Finance Agreement. In connection with this requisition the undersigned does hereby represent and certify the following:

1. This requisition is requisition number 6.
2. Such costs have not previously been paid with the proceeds of any Third-Party Funding, except as specifically described herein:

In the event that the Recipient intends to submit, or has submitted, to a Third-Party Funding Entity the Project Costs requested herein, the Recipient represents that all conditions precedent to such reimbursement required to have been performed as of the date hereof have been so performed. The Recipient covenants to perform all conditions required to be fulfilled subsequent to the date hereof in connection with such reimbursement.

3. The amount of this requisition, together with all prior requisitions, does not exceed the amount of the Financing.
4. A copy of this requisition has been delivered to each of the above named addressees.

5. All amounts requisitioned hereunder are for eligible Project Costs, which have not been included in any previous disbursement from proceeds.
6. The amount requested does not include any costs of construction (other than costs of planning and design) associated with a Minority Women Business Enterprise (MWBE) utilization plan which has not been approved by the Corporation, or, if a MWBE utilization plan has been approved by the Corporation, documentation as may be required by the Corporation to verify compliance with MWBE requirements has been provided; or (ii) the Recipient is in compliance with all MWBE requirements.
7. The Recipient hereby represents and warrants that it is not a debarred or suspended party under 2 CFR Part 180 and 1532. Further, the Recipient has not made any award, contract or agreement for purchases of goods or services with any debarred or suspended party under 2 CFR Part 180 and 1532.
8. The undersigned is duly authorized to execute and deliver this requisition on behalf of the Recipient.
9. The Recipient hereby represents and warrants that it is has obtained a certification in the form of **Exhibit M** to the Project Finance Agreement from each contractor and subcontractor which has a contract financed hereunder which exceeds \$100,000 and that the Recipient has submitted to the Corporation each such contractor and subcontractor certification as required under 40 CFR Part 34.
10. If applicable with respect to Davis-Bacon compliance, the Recipient confirms that for each payroll copy received since the last certification made on any payroll that the project is in compliance with the requirements of 29 CFR 5.5(a)(1) based on the applicable weekly payroll copies.

Date: _____

Signature and Title of Authorized
Representative for Recipient

Cost Summary

South Glens Falls V, D0-18332

Request No. 6

Contractor Name / Cost Description	Contract Date	Contract Amt	Eligible Amt	Disbursed To Date	Project Cost To Date	Elig. Contract Amt. Remaining	Costs Requested
Jersen Construction Group, LLC	02/18/2022	\$1,514,500.00	\$1,514,500.00	\$1,479,298.65	\$1,479,298.65	\$35,201.35	
Construction Contract No. 2G - WTP Upgrades Re-Bid - General Construction	Lump Sum	\$1,514,500.00	\$1,514,500.00	\$1,479,298.65	\$1,479,298.65	\$35,201.35	
New Castle Paving LLC	03/26/2021	\$175,517.32	\$0.00	\$0.00	\$175,517.32	\$0.00	
Construction Contract No. 5 - Wilson and Haviland Improvements - General Construction	Lump Sum	\$175,517.32	\$0.00	\$0.00	\$175,517.32	\$0.00	(non-SRF)
Spring Electric, Inc.	02/10/2022	\$55,325.00	\$55,325.00	\$55,325.00	\$55,325.00	\$0.00	
Construction Contract No. 2E - WTP Upgrades Re-Bid - Electrical Construction	Lump Sum	\$55,325.00	\$55,325.00	\$55,325.00	\$55,325.00	\$0.00	
Tom Kubricky Company, Inc.	07/24/2020	\$573,245.86	\$0.00	\$0.00	\$573,245.86	\$0.00	
Construction Contract No. 3 - Wilson & Haviland Ave. Water & Sewer Upgrades - General Construction	Lump Sum	\$573,245.86	\$0.00	\$0.00	\$573,245.86	\$0.00	(non-SRF)
Worldwide Industries Corp.	05/04/2020	\$1,311,861.88	\$1,311,861.88	\$1,311,861.88	\$1,311,861.88	\$0.00	
Construction Contract No. 2019-01 - Water Tank Rehabilitation - General Construction	Lump Sum	\$1,311,861.88	\$1,311,861.88	\$1,311,861.88	\$1,311,861.88	\$0.00	
Delaware Engineering, D.P.C. (.)	07/10/2019	\$256,055.24	\$256,055.24	\$253,648.09	\$257,545.59	\$2,407.15	
Engineering PFOA Construction Administration and Observation	Not to Exceed	\$33,000.00	\$33,000.00	\$32,181.35	\$35,311.35	\$818.65	\$817.50
PFOA Design	Not to Exceed	\$56,200.00	\$56,200.00	\$55,994.71	\$56,182.21	\$205.29	
Re-bid of PFOA Treatment System	Estimate	\$10,800.00	\$10,800.00	\$9,416.79	\$9,996.79	\$1,383.21	\$1,382.50
Re-bid Tank Construction Administration and Observation	Not to Exceed	\$65,399.49	\$65,399.49	\$65,399.49	\$65,399.49	\$0.00	
Re-bid Tank Design	Not to Exceed	\$6,095.00	\$6,095.00	\$6,095.00	\$6,095.00	\$0.00	
Water Main Construction Administration and Observation	Not to Exceed	\$41,999.30	\$41,999.30	\$41,999.30	\$41,999.30	\$0.00	

Cost Summary

South Glens Falls V, D0-18332

Request No. 6

Contractor Name / Cost Description	Contract Date	Contract Amt	Eligible Amt	Disbursed To Date	Project Cost To Date	Elig. Contract Amt. Remaining	Costs Requested
Delaware Engineering, D.P.C. (.)	07/10/2019	\$256,055.24	\$256,055.24	\$253,648.09	\$257,545.59	\$2,407.15	
Engineering Water Main Design	Not to Exceed	\$42,561.45	\$42,561.45	\$42,561.45	\$42,561.45	\$0.00	
Technical Force Account		\$43,194.08	\$0.00	\$0.00	\$43,194.08	\$0.00	
Technical FA Technical Force Account - Wilson and Haviland Improvements	Lump Sum	\$43,194.08	\$0.00	\$0.00	\$43,194.08	\$0.00	(non-SRF)
Technical Force Account		\$150,400.00	\$0.00	\$0.00	\$0.00	\$0.00	
Technical FA Installation of WTP Upgrade Granulated Activated Carbon Media	Estimate	\$150,400.00	\$0.00	\$0.00	\$0.00	\$0.00	(non-SRF)
Technical Force Account	12/28/2020	\$38,909.58	\$38,909.58	\$0.00	\$38,909.58	\$38,909.58	
Technical FA Technical Force Account - Water Tank Rehabilitation	Lump Sum	\$38,909.58	\$38,909.58	\$0.00	\$38,909.58	\$38,909.58	
Bartlett, Pontiff, Stewart & Rhodes, P.C. (.)	09/19/2019	\$8,100.00	\$8,100.00	\$8,100.00	\$8,100.00	\$0.00	
Bond Counsel Short-Term	Lump Sum	\$4,055.00	\$4,055.00	\$4,055.00	\$4,055.00	\$0.00	
Short-Term (Amended & Restated Note	Lump Sum	\$4,045.00	\$4,045.00	\$4,045.00	\$4,045.00	\$0.00	
Bartlett, Pontiff, Stewart & Rhodes, P.C. (x)	02/21/2024	\$7,995.00	\$7,995.00	\$7,995.00	\$7,995.00	\$0.00	
Bond Counsel Long-Term	Estimate	\$7,995.00	\$7,995.00	\$7,995.00	\$7,995.00	\$0.00	
Miller, Mannix, Schachner & Hafner, LLC	01/01/2023	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	
Local Counsel Local Counsel	Estimate	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	
Miscellaneous	02/05/2019	\$1,000.30	\$1,000.00	\$0.00	\$0.00	\$1,000.00	
Other Miscellaneous (Copies, Postage, Legal Ads, Etc.)	Estimate	\$1,000.30	\$1,000.00	\$0.00	\$0.00	\$1,000.00	

Cost Summary

South Glens Falls V, D0-18332

Request No. **6**

Contractor Name / Cost Description	Contract Date	Contract Amt	Eligible Amt	Disbursed To Date	Project Cost To Date	Elig. Contract Amt. Remaining	Costs Requested
Contingency	05/05/2019	\$87,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
Contingency	Estimate	\$87,000.00	\$0.00	\$0.00	\$0.00	\$0.00	(not releaseable)
New contracts (include copy of contract with request):							
PROJECT TOTALS FOR D0-18332:		\$4,231,104.26	\$3,201,746.70	\$3,116,228.62	\$3,950,992.96		

LESS OFFSETS:

TOTAL NET REQUESTED FOR THIS DISBURSEMENT: \$2,220.00

Summary of SRF Funding for D0-18332 (all financings)	
Total Amount Financed by SRF:	\$ 1,519,243.00
Total Grant:	1,620,000.00
Total Project Costs Disbursed to Date:	3,096,591.62
PLUS: Cost of Issuance Disbursed:	19,637.00
Total SRF Funds Disbursed To Date:	\$ 3,116,228.62

Summary of SRF Funding for D0-18332 (current financing only)	
SRF Financing Amount:	\$ 1,485,743.00
Grant Amount:	0.00
Disbursed To Date:	1,482,365.62
Available Balance:	\$ 3,377.38



Delaware Engineering, D.P.C.

28 Madison Ave. Ext.
Albany, NY 12203
(518) 452-1290

Village of South Glens Falls
46 Saratoga Ave.
South Glens Falls, NY 12803

Invoice number 19-1820-34
Date 08/26/2024

Project 19-1820 Village of South Glens Falls -
Water System Upgrades

For Services Rendered Through August 04, 2024

REBID GAC TREATMENT

	Hours	Rate	Billed Amount
Anthony Mantas	8.90	125.00	1,112.50
Karla Nunamann	3.00	90.00	270.00
Phase subtotal	11.90		1,382.50

PFOA CA & CO

	Hours	Rate	Billed Amount
Anthony Mantas	5.82	125.00	727.50
Karla Nunamann	1.00	90.00	90.00
Phase subtotal	6.82		817.50
subtotal	18.72		2,200.00
Invoice total			2,200.00

Invoice Summary

Description	Contract Amount	Remaining	Percent Complete	Prior Billed	Current Billed
PFOA DESIGN	56,200.00	17.79	99.97	56,182.21	0.00
REBID GAC TREATMENT	10,800.00	0.71	99.99	9,416.79	1,382.50
WATER MAIN DESIGN	43,000.00	438.55	98.98	42,561.45	0.00
REBID TANK DESIGN	6,100.00	5.00	99.92	6,095.00	0.00
PFOA CA & CO	33,000.00	1.15	100.00	32,181.35	817.50
H & W WATER MAIN CA & CO	42,000.00	0.70	100.00	41,999.30	0.00
REBID TANK CA & CO	65,400.00	0.51	100.00	65,399.49	0.00
Total	256,500.00	464.41	99.82	253,835.59	2,200.00

Approved by:

Robert Flores



Delaware Engineering, D.P.C.
28 Madison Ave. Ext.
Albany, NY 12203
(518) 452-1290

Village of South Glens Falls

Project 19-1820 Village of South Glens Falls - Water System Upgrades

Invoice number 19-1820-34

Date 08/26/2024

Please remit payment to:
Delaware Engineering, D.P.C.
28 Madison Ave. Ext.
Albany, NY 12203



Delaware Engineering, D.P.C.
 28 Madison Ave. Ext.
 Albany, NY 12203
 (518) 452-1290

Village of South Glens Falls
 Project 19-1820 Village of South Glens Falls - Water System Upgrades

Invoice number 19-1820-34
 Date 08/26/2024

Anthony Mantas

Timesheet Date: 07/28/2024

Project	Phase	Activity	Employee Type	Mon-22	Tue-23	Wed-24	Thu-25	Fri-26	Sat-27	Sun-28	Total
Village of South Glens Falls - Water System Upgrades	PFOA CA & CO	Project Time	Engineer II			1.50					1.50
Regular total				0.00	0.00	1.50	0.00	0.00	0.00	0.00	1.50
Timesheet total				0.00	0.00	1.50	0.00	0.00	0.00	0.00	1.50

Timesheet Date: 07/21/2024

Project	Phase	Activity	Employee Type	Mon-15	Tue-16	Wed-17	Thu-18	Fri-19	Sat-20	Sun-21	Total
Village of South Glens Falls - Water System Upgrades	PFOA CA & CO	Project Time	Engineer II	1.00	1.00			1.40			3.40
Village of South Glens Falls - Water System Upgrades	PFOA CA & CO	Project Time	Engineer II					0.60			0.60
Regular total				1.00	1.00	0.00	0.00	2.00	0.00	0.00	4.00
Timesheet total				1.00	1.00	0.00	0.00	2.00	0.00	0.00	4.00

Timesheet Date: 07/14/2024

Project	Phase	Activity	Employee Type	Mon-08	Tue-09	Wed-10	Thu-11	Fri-12	Sat-13	Sun-14	Total
Village of South Glens Falls - Water System Upgrades	ReBid GAC Treatment	Project Time	Engineer II				2.00				2.00
Regular total				0.00	0.00	0.00	2.00	0.00	0.00	0.00	2.00
Timesheet total				0.00	0.00	0.00	2.00	0.00	0.00	0.00	2.00

Timesheet Date: 07/07/2024

Project	Phase	Activity	Employee Type	Mon-01	Tue-02	Wed-03	Thu-04	Fri-05	Sat-06	Sun-07	Total
Village of South Glens Falls - Water System Upgrades	ReBid GAC Treatment	Project Time	Engineer II		1.00						1.00
Regular total				0.00	1.00	0.00	0.00	0.00	0.00	0.00	1.00
Timesheet total				0.00	1.00	0.00	0.00	0.00	0.00	0.00	1.00

Timesheet Date: 06/30/2024

Project	Phase	Activity	Employee Type	Mon-24	Tue-25	Wed-26	Thu-27	Fri-28	Sat-29	Sun-30	Total
Village of South Glens Falls - Water System Upgrades	ReBid GAC Treatment	Project Time	Engineer II	2.00		0.50					2.50
Village of South Glens Falls - Water System Upgrades	PFOA CA & CO	Project Time	Engineer II				0.32				0.32
Regular total				2.00	0.00	0.50	0.32	0.00	0.00	0.00	2.82
Timesheet total				2.00	0.00	0.50	0.32	0.00	0.00	0.00	2.82

Timesheet Date: 06/23/2024

Project	Phase	Activity	Employee Type	Mon-17	Tue-18	Wed-19	Thu-20	Fri-21	Sat-22	Sun-23	Total
Village of South Glens Falls - Water System Upgrades	ReBid GAC Treatment	Project Time	Engineer II			1.00					1.00
Regular total				0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00
Timesheet total				0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00



Delaware Engineering, D.P.C.
28 Madison Ave. Ext.
Albany, NY 12203
(518) 452-1290

Village of South Glens Falls

Project 19-1820 Village of South Glens Falls - Water System Upgrades

Invoice number 19-1820-34

Date 08/26/2024

Anthony Mantas

Timesheet Date: 06/16/2024

Project	Phase	Activity	Employee Type	Mon-10	Tue-11	Wed-12	Thu-13	Fri-14	Sat-15	Sun-16	Total
Village of South Glens Falls - Water System Upgrades	ReBid GAC Treatment	Project Time	Engineer II					1.00			1.00
Regular total				0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Timesheet total				0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00

Timesheet Date: 06/09/2024

Project	Phase	Activity	Employee Type	Mon-03	Tue-04	Wed-05	Thu-06	Fri-07	Sat-08	Sun-09	Total
Village of South Glens Falls - Water System Upgrades	ReBid GAC Treatment	Project Time	Engineer II		1.40						1.40
Regular total				0.00	1.40	0.00	0.00	0.00	0.00	0.00	1.40
Timesheet total				0.00	1.40	0.00	0.00	0.00	0.00	0.00	1.40

Karla Nunamann

Timesheet Date: 07/21/2024

Project	Phase	Activity	Employee Type	Mon-15	Tue-16	Wed-17	Thu-18	Fri-19	Sat-20	Sun-21	Total
Village of South Glens Falls - Water System Upgrades	PFOA CA & CO	Project Time	Administrative Assistant				1.00				1.00
Regular total				0.00	0.00	0.00	1.00	0.00	0.00	0.00	1.00
Timesheet total				0.00	0.00	0.00	1.00	0.00	0.00	0.00	1.00

Timesheet Date: 07/14/2024

Project	Phase	Activity	Employee Type	Mon-08	Tue-09	Wed-10	Thu-11	Fri-12	Sat-13	Sun-14	Total
Village of South Glens Falls - Water System Upgrades	ReBid GAC Treatment	Project Time	Administrative Assistant	1.00							1.00
Regular total				1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Timesheet total				1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00

Timesheet Date: 06/23/2024

Project	Phase	Activity	Employee Type	Mon-17	Tue-18	Wed-19	Thu-20	Fri-21	Sat-22	Sun-23	Total
Village of South Glens Falls - Water System Upgrades	ReBid GAC Treatment	Project Time	Administrative Assistant	1.00							1.00
Regular total				1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
Timesheet total				1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00

Timesheet Date: 06/16/2024

Project	Phase	Activity	Employee Type	Mon-10	Tue-11	Wed-12	Thu-13	Fri-14	Sat-15	Sun-16	Total
Village of South Glens Falls - Water System Upgrades	ReBid GAC Treatment	Project Time	Administrative Assistant		1.00						1.00
Regular total				0.00	1.00	0.00	0.00	0.00	0.00	0.00	1.00
Timesheet total				0.00	1.00	0.00	0.00	0.00	0.00	0.00	1.00

CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner:	Village of South Glens Falls	Owner's Project No.:	1872
Contractor:	Ferguson Enterprises, LLC dba Ferguson Waterworks	Contractor's Project No.:	
Engineer:	Delaware Engineering, D.P.C.	Engineer's Project No.:	21-2300
Project:	Water Meter Project Re-Bid	Contract Name:	No. 1

This final Certificate of Substantial Completion applies to:

☒ All Work ☐ The following specified portions of the Work:

December 7th, 2024

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows: *[Note: Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.]*

Amendments to Owner's responsibilities: ☒ None ☐ As follows

Amendments to Contractor's responsibilities: ☒ None ☐ As follows:

The following documents are attached to and made a part of this Certificate:

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

EXECUTED BY ENGINEER:		RECEIVED:		RECEIVED:	
By: <u>Robert Jones</u>	By: _____	By: <u>[Signature]</u>	By: _____	By: <u>[Signature]</u>	By: _____
(Authorized signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)		Contractor (Authorized Signature)	
Title: <u>Senior Project Manager</u>	Title: _____	Title: <u>Area Sales Manager</u>	Title: _____	Title: _____	Title: _____
Date: <u>12/16/2024</u>	Date: _____	Date: <u>12/18/24</u>	Date: _____	Date: _____	Date: _____

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DRAFT

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY12803
January 15, 2025
Regular Village Meeting @ 7:00 PM

Village Board Meeting

MAYOR NICHOLAS BODKIN PRESIDING

Minutes

Attendance:

Mayor Bodkin
Trustee Gutheil
Trustee Carota
Trustee Orlow
Trustee Girard
Kevin Gallagher
Jim Edwards- CT Male
Bill
Claude Middleton
CR
Nick
U
Chris Abrams, Highway Superintendent Town of Moreau

Clerk Treasurer Samantha Berg
TJ Chagnon
Alan Dubois
Cheryl Lawyer
Attorney Bill Nikas
Tim Pease
Jim Thatcher-CT Male
Claude Middleton
CR
Eavesdropping
U
Alex Portal- Post star

The Mayor opened the meeting at 7:00 PM.

Pledge of Allegiance

Public Forum:

- Cheryl Lawyer thanked all who were involved in the Tree Lighting Ceremony.

1. Grant Project Update

- a. Carbon Filtration project update:** TJ provided the procedure for the replacement of the carbon media. The sample has to come from the top of the tank, so they have to look into the rental of a lift to get up to the top. Before the company will accept the carbon back they do need it tested. Mayor Bodkin asked TJ if there was a discussion on the different types of Carbon Media. TJ stated there are 2 different types but one is more expensive and would have to be accepted by the Department of Health



before making a change. Mayor Bodkin asked where it stood currently in the process. TJ stated it is a lengthy process and has worked out to 8 to 12 weeks with delivery. TJ stated where they would like to stand on bidding. There was one other company on the original bid and believe the Board should have this discussion on what they want done. Trustee Guthell asked when the next testing would occur. TJ stated in February that could show that PFOA is at 100%. Mayor Bodkin asked if they can use the original RFP to go back out to bid. TJ thought so but the Board should look at the extended period in the bid because in this recycling you can get 8 to 10 exchanges before it has to be a new material again. Trustee Guthell suggested talking with the engineer on how to structure this agreement.

b. GIGP:

i. **Project update:** TJ stated that he and Samantha have been looking at the information. TJ believes the majority have tried to have the meter installed and had to do some type of repair. TJ believes that the Board should figure out how to handle each one. On the other side, some meters have been installed and aren't reading. TJ stated he would have to work with Ferguson on this issue. TJ stated that some residents have been flagged for leaks. TJ has made a generic letter to send to homeowners if they were flagged on a leak issue.

ii. **Motion 011525-1 to approve Certificate of Substantial Completion:** Trustee Carota motioned, Trustee Orlow seconded. Trustee Guthell-no, Trustee Orlow abstained, Trustee Girard-no, Trustee Carota-no, Mayor Bodkin-no, **motion failed.**
Discussion: Trustee Guthell is not sure about signing this letter. He stated he has not seen a punch repair list and is concerned that the Village is on its own. Trustee Guthell stated that he asked for the warranty information multiple times but a warranty list would be nice so that the Village will know what to expect in a year. Trustee Guthell suggests a meeting to have an exit plan. TJ stated that there were a lot of questions and loose ends. Mayor Bodkin stated he would reach out to Anthony and get the date of the warranty and daily field reports to have it documented. Bill Nikas stated that three issues should be considered before signing the certificate.

c. CBGD Grant Update:

i. **Motion 011525-2 to approve the Engineering Professional Services Agreement and add a completion of work within the time decided by CDBG:** Trustee Girard motioned, Trustee Orlow seconded. All in favor, motion passed.
Discussion: Mayor Bodkin stated there was an implementation call regarding the request of adding the additional 500 feet on Ferry



Blvd. The Office of Community Renewal was agreeable to adding the additional footage. The Village will need to do an update to the drawings and new tribal survey notice along with approval from the Department of Health on the new drawings. Delaware has prepared a professional service agreement to update the drawings and to go out to bid to not exceed ten thousand dollars.

- ii. **Motion 011525-3 to approve the Mayor to sign all the grant paperwork and the grant acceptance agreement:** Trustee Gutheil motioned, Trustee Girard seconded. All in favor, motion passed.
 - iii. **Motion 011525-4 to approve Mayor and Deputy Mayor to be signers on the project:** Trustee Gutheil motioned, Trustee Orlow seconded. All in Favor, motion passed.
 - iv. **Motion 011525-5 to approve the Mayor to sign additional documentation as part of the first step in CBGD grant submission:** Trustee Gutheil motioned, Trustee Orlow seconded. All in favor, motion passed.
2. **CT Male Updates:** Jim Thatcher and Jim Edwards from CT Male presented to the Board regarding grant opportunities for this upcoming year. Jim and TJ have been discussing a project for the humidity issue in the GAC building. Jim requested any documentation regarding this issue to look at over the winter. TJ also mentioned the hydraulic model as well. TJ stated this is just waiting for some favorable weather to do the hydrant flow. Jim stated that CT Male would pursue grants based on what is deemed a priority in the Village. Jim wants to make sure he knows what the Village needs are. Jim reminds the Board the way he gets paid for grant applications is for each contract and stops at submission. If you need help with submission, it's a separate contract and separate fee. Trustee Girard asked about the housing issues and if there was a rehabilitation grant. Jim stated that the state has a new rental property rehab program for vacant spaces. The housing grants are in late spring or early September. Trustee Gutheil asked how CT Male did their billing. Jim stated that he bills in a lump sum and the lump sum depends on the grant. Mayor Bodkin asked the Board if there are other spots that they would like to look into grants. Trustee Gutheil stated the water is at the top of his concerns. Trustee Gutheil suggested that they need to look at Baker Ave as well. Mayor Bodkin would like to look into the vacant Essity property and see what can be done with that.
3. **Motion 011525-6 to approve the transfers as presented:** Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.

A 1430.405	A 1430.403	\$1,925.00	CSEA Attorney
A 1621.400	A 1325.422	\$2,400.00	CT Alarms & Monitoring - End of Fiscal Year
NY-01-1334-0027	A 1320.400	\$24,000.00	Contractual Expenses - RBT Audit - Reserve NYCLASS



4. **Motion 011525-7 to approve the Bills and Payroll as Audited:** Trustee Carota motioned, Trustee Orlow seconded. Trustee Carota-yes, Trustee Orlow-yes, Trustee Girard-yes, Trustee Gutheil-no, Mayor Bodkin-yes, motion passed.

- a. General - \$293,777.72
- b. Water - \$32,781.70
- c. Sewer - \$7,642.64
- d. Payroll:
 - i. 12/18/24 - \$24,371.47
 - ii. 12/24/24 - \$30,164.89
 - iii. 12/31/24 - \$25,739.30

Discussion: Trustee Gutheil was concerned about the bill for Lutz in the last meeting. He was concerned with the billing rate being at two hundred sixty dollars an hour. He had followed up with the Clerk's office and with an e-mail. Trustee Gutheil had concerns with the waste management Ace Hauling bill with how much the bill has increased. Mayor Bodkin stated that he and Samantha have already talked about the increases and the Clerk's Office is already working on getting some quotes. Trustee Gutheil stated he will not be supporting voucher 549 for CSEA vision due to the one account that he believes is not eligible for. Trustee Gutheil had concerns with vouchers 550 and 551 with CT Male for the Hydraulic Model and would have liked to know more about what they had completed. Trustee Gutheil is still concerned with the voucher 555 which is an interest charge on the Village credit card. The bill is paid promptly and believes the Village should not have to pay the interest charge. Trustee Gutheil brought up the voucher 560 for Google Vault with a high cost. Mayor Bodkin stated there are only select programs to pick from. The only other option would be the Microsoft 360 platform with a much higher price structure. Trustee Gutheil stated that there was a voucher from RBT for \$29,000.00. Trustee Gutheil hasn't seen any product and asked for a draft which was received in the mailbox before the meeting.

5. **Motion 011525-8 to approve Minutes 12/11/24:** Trustee Orlow motioned, Trustee Gutheil seconded. Trustee Girard abstained, Trustee Carota abstained, Trustee Orlow-yes, Trustee Gutheil-yes, Mayor Bodkin-yes, motion passed.

Motion 011525-9 to approve Minutes 12/18/24 and 12/27/24: Trustee Carota motioned, Trustee Girard seconded. Trustee Girard abstained, Mayor Bodkin-yes, Trustee Gutheil-yes, Trustee Carota-yes, Trustee Orlow-yes, motion passed.

Discussion: Trustee Gutheil inquired about the Fire Company contract if all parties have signed and if the check had been given. Samantha Berg verified that all has been completed.



6. **Motion 011525-10 to approve a monthly report from Animal Control, Building and Code Enforcement, PD, and DPW:** Trustee Orlow motioned, Trustee Gutheil seconded. All in favor, motion passed.
Discussion: Trustee Gutheil brought up the Buildings & Codes report that 297 Saratoga Ave plans to build apartments on the second floor and is concerned with it being a commercial zone. Mayor Bodkin stated that apartments are allowed as long as it is on the second floor and the ground floor being a business.
7. **Motion 011525-11 to approve Gazebo Rental for a wedding on June 14th, 2025:** Trustee Girard motioned, Trustee Orlow seconded. All in favor, motion passed.
Discussion: There was a correction to the application, the wrong date was written down and corrected to reflect the motion.
8. **Motion 011525-12 to abolish a village registration day:** Trustee Carota motioned, Trustee Orlow seconded. Trustee Gutheil-yes, Trustee Girard-yes, Trustee Carota-yes, Trustee Orlow-yes, Mayor Bodkin abstained, motion passed.
9. **Motion 011525-13 to confirm election date, time, and location being 03/18/25 at 12-9 PM at the Village Hall:** Trustee Orlow motioned, Trustee Girard seconded. All in favor, motion passed.
10. **Motion 011525-14 to approve the PD strip and wax of the tile floors from All Pro for \$ 750.00 and taken from account A 3120.0412:** Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.
11. **Motion 011525-15 to approve water plant repair of circulator pump #2 from C&L Mechanical at \$2,185.00 to come from FX 8320.403 and transfer remainder from FX 8320.405:** Trustee Girard motioned, Trustee Orlow seconded. Mayor Bodkin abstained, Trustee Girard-yes, Trustee Gutheil-yes, Trustee Orlow-yes, Trustee Carota-yes, motion passed.
Discussion: TJ stated some time ago he had mentioned that there was a part that was leaking on the boiler system. TJ finally got the third quote that was needed. TJ suggested that they rebuild the pump at C&L Mechanical at \$2,185.00 which comes from FX 8320.403 and transfer some money from FX 8320.405.
12. **RBT Audit Updates:** Samantha stated that she had not had a chance to review but had given the Board a draft copy. Trustee Gutheil asked if RBT would schedule any type of meeting or comment period with the Board. Samantha stated that she was not sure but believed at some point there would be a meeting scheduled. With this being a draft copy RBT is waiting for comments back on their audit.

13. Motion 011525-16 to approve the Merkari renewal for PD for 1 year: Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.

14. Motion 011525-17 to pass a resolution to allow for a Town and Village IMA for submission of a salt shed grant application: Trustee Gutheil motioned, Trustee Orlow seconded. All in favor, motion passed.

Discussion: Bill Nikas stated he would like to see a lot more go into the agreement based on worst-case scenarios. Who is responsible for what? Chris Abrams shared that it would be as early as April to hear if they get the grant and around June that the fund would be available.

15. Old Business:

- **Increased expenditure in A, FX, and G funds:** Trustee Gutheil stated that all three accounts are already 93% expended and only seven months into the year. Samantha stated that you are seeing significant price increases across the board. Trustee Gutheil clarified he was referring to the money currently spent in the HRA.
- **AED/ CPR Training:** Trustee Gutheil wondering if the office had gotten this taken care of and scheduled. Samantha stated she was unsure if Molly had time to reach out yet.
- **PFAS:** Trustee Gutheil stated that now they have gotten the estimates on the PFAS/ Carbon Media. The Board should look at an additional submission for funding on the class action lawsuit.

16. New Business:

- a. Motion 011525-18 to accept a letter of resignation from Shawwna Clark:** Trustee Orlow motioned, Trustee Girard seconded. All in favor, motion passed.
Discussion: Trustee Gutheil wished her well and she was doing very well in her position.
- b. Policies:** Mayor Bodkin has drafted policies and the mitigation hazmat program for the Board to review. He also has printed out a cyber policy from Orbital Fire and he added the village response claim. Trustee Gutheil and Trustee Carota stated they had not received the printout and requested a copy of the policy. Trustee Girard asked if Counsel had a copy and reviewed it. Bill stated that he didn't but what he heard was generic and believes everyone should receive a copy.
- c. Arbor Day Grant:** Mayor Bodkin brought up the Arbor Day grant that has been posted and asked if the Village would be interested in pursuing this grant. The Board was in favor.

17. Trustee Reports:

- a. The parade committee met on Monday. Cheryl has done a fabulous job with the coordination of it all. Trustee Gutheil stated that they are always looking for more marching bands. Cheryl Lawyer stated she is going to start reaching out now but the problem with getting more school bands is that other schools have their parades that they have to be in as well and are often tough to recruit. TJ stated that the Village should start looking at flowers, etc things for the parade to get a more comparative bid. TJ stated that most of the places would like to know ahead of time to grow the flowers if the Village is looking for specific colors.
- b. Trustee Gutheil asked about the water meter project and the status of Ferguson. TJ stated that there is a need for a meeting with Ferguson over the last couple of meters. Trustee Gutheil also asked about the letter about penalties for the residents who have not installed their meters. Trustee Gutheil asked who was responsible for sending out the letter. TJ stated he believed that Saks was but it is unclear at this point. Mayor Bodkin stated that there would be a follow-up with Anthony to get this all wrapped up.

18. Mayor Reports: NONE

19. **Motion 011525-17 to enter executive session to discuss HRA and Clerk office application, Unnamed person or persons, and Audit:** Trustee Carota motioned, Trustee Orlow seconded. Mayor Bodkin-no, Trustee Girard-yes, Trustee Gutheil-yes, Trustee Orlow-yes, Trustee Carota-yes, motion passed. **Discussion:** The Board invited Clerk-Treasurer Samantha Berg into the executive session to discuss the HRA and Clerk office position.
20. **Motion 011525-18 to adjourn the Executive session and open to public session with no action taken:** Trustee Carota motioned, Trustee Girard seconded. All in favor, motion passed..
21. **Motion 011525-19 to approve an offer of employment to an unnamed person pending a background check for the position of Deputy Clerk-Treasurer at the amount of \$22.00 hr until June 1st in which salary will change to \$23.00:** Trustee Carota motioned, Trustee Girard seconded. All in favor, motion passed.
22. **Motion 011525-20 to adjourn the meeting:** Trustee Carota motioned, Trustee Girard seconded, All in favor, motion passed.



QUOTES RECEIVED

Purchasing (Total Project)

Date: 01/21/2025

State Contract No. PM20820

Quotes received for: New PC for Water Dept

Vendor	Price
Dell - State Contract	\$1174.32
StoredTech - PC Only	\$2543.43

Notes: Paid from FX 8320.0200 \$1168.56, Transfer \$5.76 from FX 8320.0412.

Setup PC and install MS Office - \$697.51 FX 8310.0410.

For all items between \$500 and \$2999, please provide 3 verbal quotes. For all items between \$3000 and \$9999, please provide 3 written/faxed quotes. Anything over \$10,000 will need to go to bid.



JAN 21 2025 AM 10:42

Your quote is ready for purchase.

Complete the purchase of your personalized quote through our secure online checkout before the quote expires on **Jan. 12, 2025**.

You can download a copy of this quote during checkout.

[Place your order](#)

Quote Name:	South Glens Falls Precision 3680 x1	Sales Rep	Brandon Kent
Quote No.	3000184202797.1	Phone	1(800) 4563355, 6178718
Total	\$1,174.32	Email	Brandon_A_Kent@Dell.com
Customer #	27126868	Billing To	SAMANTHA BERG
Quoted On	Dec. 13, 2024		VILLIAGE OF SOUTH GLENS FALLS
Expires by	Jan. 12, 2025		46 SARATOGA AVE
	NYS OGS Aggregate		SOUTH GLENS FALLS, NY 12803-4837
Contract Name	Hardware Buy 23-01 Agreement		
Contract Code	C000001104009		
Customer Agreement #	NYS Aggregate Buy Hardware 23-01, PM20820		

Message from your Sales Rep

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,
Brandon Kent


Shipping Group

Shipping To	Shipping Method
SAMANTHA BERG	Standard Delivery
VILLIAGE OF SOUTH GLENS FALLS	
46 SARATOGA AVE	
SOUTH GLENS FALLS, NY 12803-4837	
(518) 793-1455	

Product	Unit Price	Quantity	Subtotal
Precision 3680 Tower	\$1,174.32	1	\$1,174.32

Subtotal:	\$1,174.32
Shipping:	\$0.00
Non-Taxable Amount:	\$1,174.32
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00

Total:	\$1,174.32
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Shipping Group Details

Shipping To

SAMANTHA BERG
VILLAGE OF SOUTH GLENS FALLS
46 SARATOGA AVE
SOUTH GLENS FALLS, NY 12803-
4837
(518) 793-1455

Shipping Method

Standard Delivery

Precision 3680 Tower

Estimated delivery if purchased today:

Dec. 31, 2024

Contract # C000001104009

Customer Agreement # NYS Aggregate Buy Hardware 23-01, PM20820

Description	SKU	Unit Price	Quantity	Subtotal
Precision 3680 Tower CTO Base	210-BLLP	-	1	-
Intel Core i7 14th Gen 14700 (33 MB cache, 20 cores, 28 threads, 2.1 GHz to 5.4 GHz, 65W)	338-CNTR	-	1	-
Windows 11 Pro, English, Brazilian Portuguese PT-BR, French, Spanish	619-ARSB	-	1	-
Activate Your Microsoft 365 For A 30 Day Trial	658-BCSB	-	1	-
Precision 3680 Tower with 500W (80 Plus Platinum) PSU, DAO	321-BKRQ	-	1	-
Standard CPU Air Cooler	412-ABBU	-	1	-
32GB: 2 x 16 GB, DDR5, 4400 MT/s, non-ECC	370-BBVZ	-	1	-
NVIDIA T1000 8GB, 8 GB GDDR6, 4 mDP to DP adapters	490-BKBG	-	1	-
C1 M.2 SSD Boot + SSD	449-BBXF	-	1	-
No SATA/SAS RAID	780-BBCJ	-	1	-
512 GB, M.2 2280, Gen 4 PCIe NVMe, SSD	400-BRCM	-	1	-
Thermal Pad	412-AAZW	-	1	-
No Hard Drive	400-AKZR	-	1	-
No Hard Drive	400-AKZR	-	1	-
No Hard Drive	400-AKZR	-	1	-
No Hard Drive	400-AKZR	-	1	-
No Additional Network Card Selected (Integrated NIC included)	555-BBJO	-	1	-
8x DVD+/-RW/RAM 9.5mm Slimline Optical Disk Drive	429-ABDW	-	1	-
Bezel ODD	429-ABMR	-	1	-
CMS Essentials DVD no Media	658-BBTV	-	1	-
Intel Management Engine Disabled	631-BBTX	-	1	-
Dell KB216 Wired Keyboard English	580-ADJC	-	1	-
Dell Optical Mouse - MS116 (Black)	570-ABIE	-	1	-
ENERGY STAR Qualified	387-BBLW	-	1	-
EPEAT 2018 Registered (Gold)	379-BDZB	-	1	-
Dell Precision TPM	340-ACBY	-	1	-
System Power Cord C13 (US 125V, 15A)	450-AH DU	-	1	-
SERI Guide (ENG/FR/Multi)	340-AGIK	-	1	-

Quick Setup Guide, Precision 3680	340-DMVD	-	1	-
Ship material - EPEAT Certification	340-CZQO	-	1	-
Shipping Material (DAO)	340-CBUU	-	1	-
500W Platinum PSU Label	389-FGRT	-	1	-
Intel Core i7 Processor Label	340-CUEQ	-	1	-
Internal Speaker for Precision	520-AAVW	-	1	-
No External ODD	429-ABGY	-	1	-
Dell Additional Software	634-CHFN	-	1	-
Intel Rapid Storage Technology Driver, Precision 3680T	409-BCYF	-	1	-
Dell PremierColor 6.2	640-BBSW	-	1	-
Custom Configuration	817-BBBB	-	1	-
Dell Limited Hardware Warranty Plus Service	997-2808	-	1	-
ProSupport Plus: 7x24 Technical Support, 3 Years	997-2859	-	1	-
ProSupport Plus: Keep Your Hard Drive, 3 Years	997-2868	-	1	-
ProSupport Plus: Accidental Damage Service, 3 Years	997-2877	-	1	-
ProSupport Plus: Next Business Day Onsite, 3 Years	997-6820	-	1	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit www.dell.com/contactdell or call 1-866-516-3115	997-8367	-	1	-

Subtotal:	\$1,174.32
Shipping:	\$0.00
Estimated Tax:	\$0.00
Total:	\$1,174.32

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@ dell.com or ARSalesTax@ emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud-as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

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Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offerspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

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Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

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100 Great Oaks, Suite 116
Albany, NY 12203
United States
t. 518-793-1111 f. 518-670-0120

QUOTE

Number STSQ22537
Date Jan 20, 2025

JAN 21 2025 10:45

Sold To

Village of South Glens Falls
Nick Bodkin
46 Saratoga Avenue
South Glens Falls, NY 12803
United States

Phone 518-793-1455
Fax

Your Sales Rep



Barbara Jones
Account Executive
(518) 417-4120 x4103
quote@storedtech.com

Here is the quote you requested.

Qty	Description	Unit Price	Est. Price
	Replacement Workstation		
1	Dell Precision 3680 Workstation	\$2,543.43	\$2,543.43
	Processor: Intel Core i7 14700 (33 MB cache, 20 cores, 28 threads, up to 5.4 GHz Turbo, 65 W)		
	Windows 11 Pro		
	Memory: 32GB (2 x 16 GB), DDR5, 4400 MT/s, non-ECC		
	Storage: 512 GB, M.2 2280, Gen 4 PCIe NVMe, SSD		
	Nvidia RTX A1000, 8GB GDDR6, 4 mDP		
	8x DVD+-RW/RAM 9.5mm Slimline Optical Disk Drive		
	Dell Multimedia Wired Keyboard - KB216 Black - US English		
	Dell Optical Mouse - MS116		
	ProSupport Next Business Day Onsite Service after remote diagnosis with HW-SW Support, 36 Month(s)		
	Scope of Work		
	<i>Pre-stage and deploy replacement workstation for water department. Copy files, mapped drives, printer settings, bookmarks, passwords, etc. from existing machine to new.</i>		
	<i>Estimated 2-3 hour(s) of labor per device to be deducted from client's time bank. If no time is available, labor to be billed to client at standard T&M rate (\$225/hr).</i>		
	<i>StoredTech will perform the following:</i>		
	- Pre-stage workstations/laptops prior to delivery		
	- Join PC to network		

** Balance of total due upon delivery of hardware/software to client site.

Prices subject to change. Prices based upon total purchase. All delivery, training or consulting services to be billed at published rates for each activity involved. Generally all hardware components proposed above are covered by a limited one-year warranty, covering parts and labor for hardware only and on a depot basis. We specifically disclaim any and all warranties, express or implied, including but not limited to any implied warranties or with regard to any licensed products. We shall not be liable for any loss of profits, business, goodwill, data, interruption of business. Nor for incidental or consequential merchantability or fitness of purpose, damages related to this agreement. Minimum 15% restocking fee with original packaging. If either party brings any legal proceeding or lawsuit in connection with an alleged breach of this Agreement, the prevailing party in such proceeding or lawsuit shall be entitled to recover its costs, legal fees and disbursements from the other party.



Qty	Description	Unit Price	Ext. Price
	<ul style="list-style-type: none"> - Transfer any user data to new hardware - File/Folder workshop - Install needed applications - Reconnect printers <p>General Assumptions:</p> <ul style="list-style-type: none"> - One single user will be setup/migrated on each machine. - Client will provide physical access to all machines on day of on-site replacement - Client has access to their licensing keys, active support (where needed) and passwords for software transfer (Adobe, MS Office, etc). - Client LOB applications being used will be compatible with Windows 10. <p>Occasionally, extended troubleshooting is needed directly with software vendors to install custom software and/or to make all business functions operate properly on a new machine. Some examples; bank deposit check scanner communication, peripheral troubleshooting between external devices and applications (printer, scanner, signature pad, cameras), software setup for lab/exam equipment, etc. Additional labor hours may apply.</p>		
<p>Acquire the technology you need today! Leasing options may be available for any quotes greater than \$5,000. Please contact your Sales representative if you would like more information.</p>		SubTotal	\$2,543.43
		Tax	\$0.00
		Shipping	\$0.00
<p>Deposit Required: \$0.00</p> <p>Monthly Total: \$0.00</p>		Total	\$2,543.43

**** Balance of total due upon delivery of hardware/software to client site.**

Prices subject to change. Prices based upon total purchase. All delivery, training or consulting services to be billed at published rates for each activity involved. Generally all hardware components proposed above are covered by a limited one-year warranty, covering parts and labor for hardware only and on a depot basis. We specifically disclaim any and all warranties, express or implied, including but not limited to any implied warranties or with regard to any licensed products. We shall not be liable for any loss of profits, business, goodwill, data, interruption of business. Nor for incidental or consequential merchantability or fitness of purpose, damages related to this agreement. Minimum 15% restocking fee with original packaging. If either party brings any legal proceeding or lawsuit in connection with an alleged breach of this Agreement, the prevailing party in such proceeding or lawsuit shall be entitled to recover its costs, legal fees and disbursements from the other party.





100 Great Oaks, Suite 116
Albany, NY 12203
United States
t. 518-793-1111 f. 518-670-0120

QUOTE

Number STSQ22533

Date Jan 17, 2025

Sold To

Village of South Glens Falls
Nick Bodkin
46 Saratoga Avenue
South Glens Falls, NY 12803
United States

Phone 518-793-1455
Fax

Your Sales Rep



Barbara Jones
Account Executive
(518) 417-4120 x4103
quote@storedtech.com

Here is the quote you requested.

Qty	Description	Unit Price	Ext. Price
Software and Workstation Setup			
1	Microsoft Office 2021 Home and Business - Box Pack - 1 PC	\$247.51	\$247.51
Professional Services (Not to Exceed)			
1	Storedtech Professional Services	\$450.00	\$450.00
Scope of Work			
Objective: <i>Pre-stage and deploy client-provided workstation for water department. Install Home and Business.</i>			
Tasks: <i>- Pre-stage workstations/laptops prior to delivery - Join PC to network - Transfer any user data to new hardware - File/Folder workshop - Install needed applications (Home and Business software) - Reconnect printers</i>			
General Assumptions: <i>- One single user will be setup/migrated on each machine. - Client will provide physical access to all machines on day of on-site replacement - Client has access to their licensing keys, active support (where needed) and passwords for software transfer (Adobe, MS Office, etc). - Client LOB applications being used will be compatible with Windows 10.</i>			
<i>Occasionally, extended troubleshooting is needed directly with software vendors to install custom software and/or to make all business functions operate properly on a new machine. Some examples; bank deposit check scanner communication, peripheral troubleshooting between external devices and applications (printer, scanner, signature pad, cameras),</i>			

** Balance of total due upon delivery of hardware/software to client site.

Prices subject to change. Prices based upon total purchase. All delivery, training or consulting services to be billed at published rates for each activity involved. Generally all hardware components proposed above are covered by a limited one-year warranty, covering parts and labor for hardware only and on a depot basis. We specifically disclaim any and all warranties, express or implied, including but not limited to any implied warranties or with regard to any licensed products. We shall not be liable for any loss of profits, business, goodwill, data, interruption of business. Nor for incidental or consequential merchantability or fitness of purpose, damages related to this agreement. Minimum 15% restocking fee with original packaging. If either party brings any legal proceeding or lawsuit in connection with an alleged breach of this Agreement, the prevailing party in such proceeding or lawsuit shall be entitled to recover its costs, legal fees and disbursements from the other party.



Qty	Description	Unit Price	Ext. Price
	software setup for lab/exam equipment, etc. Additional labor hours may apply.		
<p><i>Acquire the technology you need today! Leasing options may be available for any quotes greater than \$5,000. Please contact your Sales representative if you would like more information.</i></p> <p><i>Deposit Required: \$0.00</i></p> <p><i>Monthly Total: \$0.00</i></p>		SubTotal	\$697.51
		Tax	\$0.00
		Shipping	\$0.00
		Total	\$697.51

**** Balance of total due upon delivery of hardware/software to client site.**

Prices subject to change. Prices based upon total purchase. All delivery, training or consulting services to be billed at published rates for each activity involved. Generally all hardware components proposed above are covered by a limited one-year warranty, covering parts and labor for hardware only and on a depot basis. We specifically disclaim any and all warranties, express or implied, including but not limited to any implied warranties or with regard to any licensed products. We shall not be liable for any loss of profits, business, goodwill, data, interruption of business. Nor for incidental or consequential merchantability or fitness of purpose, damages related to this agreement. Minimum 15% restocking fee with original packaging. If either party brings any legal proceeding or lawsuit in connection with an alleged breach of this Agreement, the prevailing party in such proceeding or lawsuit shall be entitled to recover its costs, legal fees and disbursements from the other party.



SOUTH GLENS FALLS ANIMAL CONTROL REPORT

JANUARY REPORT

9 calls on felines and 4 calls on canines. 2 calls on raccoons into garbage, 1 call on a porcupine on Chestnut St., 2 calls on grey squirrels.

5 calls on incidents in the town (referred to ENCON or DCO).

Call from SGFPD (information only) on a sighting of a possible rabid on Myron Road.

Several calls for information.

E.G. Robbins, ACO

January 31st, 2025



DEPARTMENT OF PUBLIC WORKS
46 Saratoga Avenue

South Glens Falls, New York 12803-1210
Telephone (518) 792-4033
Fax (518) 792-0299

FEB 3 2025 PM 2:49

BOARD MEETING February 5, 2025

WATER/WASTE WATER TOTALS:

WATER: 11,171,000

WASTEWATER: 9,120,000

Avg. day: 360,000

Avg. day: 294,000

Max. day: 381,000 1/26

Max. day: 430,000 1/6

Min. day: 332,000 1/28

Min. day: 150,000 1/25

Town Water: 000

- 1) Emergency Water Shut Offs: 1/15 4 Charles St, 1/16 1 Stewart Ave,**
- 2) Emergency Sewer Calls: 1/18 19 McHugh St, 1/23 11 Stewart Ave**
- 3) 1/2 Take down Holiday decorations.**
- 4) 1/6 Excavate 38 Spring St. water service to show that it is not lead.**
- 5) Pick up X-Mass trees.**
- 6) Working on various shop projects, cleaning, organizing, repairing, and taking inventory.**
- 7) Begin total rehab of the Bobcat skidsteer.**
- 8) Winter snow & Ice management is our priority throughout the month.**
- 9) Property, building, equipment, and infrastructure maintenance continues.**



TJ Chagnon
Public Works Superintendent

Water System Operation Report

Public Water System Name	Reporting Month/Year	Date Report Submitted	Source Water Type(s)
Village of South Glens Falls	January-25		
Public Water Supply ID#	County	Town, Village, or City	
4500170	Saratoga	Village of South Glens Falls	
Treatment Plant(s) Identification #1 Beach Road WTP			

Date	Treated water volume (1,000 gallons/day)	Chlorination										PH	Water Temp.	Phosphate
		Gas Cl ₂		Free Chlorine Residual at Entry Point (mg/l)										
		Cylinder weight remaining (lbs.)	Chlorine used per day (lbs.)	0000	0400	0800	1200	1600	2000	Max.	SU	°C	PPM	
1	368.7	153.0	123.0		1.08	1.09	1.17	1.18	1.08	1.08	1.18	7.08	11.3	1.38
2	376.8	152.6	119.6	3.8	1.08	1.05	1.19	1.14	1.09	1.08	1.19	7.07	11.2	1.44
3	366.1	152.1	115.6	4.4	1.09	1.09	1.21	1.19	1.11	1.10	1.21	7.1	11.2	1.17
4	343.5	151.7	112.0	4.0	1.10	1.10	1.20	1.19	1.04	1.07	1.20	7.06	11.2	1.19
5	344.5	151.1	108.0	4.6	1.08	1.14	1.26	1.22	1.12	1.12	1.26	7.07	10.9	1.15
6	357.2	150.3	104.0	4.8	1.06	1.19	1.25	1.26	1.19	1.18	1.26	7.12	10.9	1.17
7	343.6	150.6	100.8	3.2	1.09	1.18	1.28	1.20	1.23	1.16	1.28	7.05	10.7	1.81
8	359.3	150.5	97.4	3.5	1.10	1.19	1.30	1.23	1.16	1.16	1.30	7.12	10.6	1.3
9	355.8	150.7	94.2	3.2	1.12	1.21	1.20	1.19	1.16	1.15	1.21	7.11	10.7	1.55
10	358.0	150.9	90.8	3.4	1.09	1.17	1.26	1.25	1.18	1.15	1.26	7.08	10.7	1.15
11	353.1	151.2	87.6	3.2	1.13	1.19	1.19	1.27	1.14	1.11	1.27	7.05	10.8	1.17
12	369.4	151.3	84.2	3.4	1.14	1.23	1.21	1.23	1.17	1.09	1.23	7.05	10.8	1.17
13	360.1	151.6	81.0	3.2	1.14	1.11	1.26	1.19	1.15	1.10	1.26	7.12	10.9	1.1
14	359.1	151.3	77.4	3.8	1.14	1.19	1.22	1.22	1.19	1.12	1.22	7.14	10.9	1.33
15	364.7	151.0	73.6	4.2	1.16	1.10	1.27	1.22	1.19	1.12	1.27	7.13	10.8	1.21
16	358.1	151.1	70.2	3.4	1.14	1.09	1.26	1.21	1.17	1.14	1.26	7.17	10.9	1.55
17	368.7	151.3	66.8	3.4	1.15	1.12	1.26	1.21	1.19	1.12	1.26	7.12	11	1.21
18	367.9	151.9	64.0	2.8	1.14	1.12	1.24	1.25	1.13	1.10	1.25	7.17	11.1	1.22
19	358.9	151.7	60.2	4.0	1.14	1.14	1.28	1.24	1.12	1.08	1.28	7.15	11.3	1.18
20	364.6	150.8	55.8	5.3	1.09	1.15	1.29	1.19	1.17	1.16	1.29	7.13	11.1	1.14
21	358.7	149.9	51.6	5.0	1.11	1.22	1.24	1.26	1.23	1.22	1.26	7.17	10.8	1.72
22	375.8	149.5	47.8	4.2	1.18	1.27	1.26	1.24	1.23	1.16	1.27	7.17	10.6	1.29
23	351.4	149.9	44.6	3.2	1.18	1.14	1.28	1.26	1.20	1.18	1.28	7.24	10.7	1.72
24	356.0	150.1	41.2	3.4	1.15	1.24	1.24	1.24	1.20	1.16	1.24	7.19	10.5	1.15
25	358.8	150.5	37.8	3.4	1.17	1.26	1.22	1.24	1.22	1.14	1.26	7.23	10.7	1.14
26	381.4	151.3	34.8	3.0	1.19	1.17	1.28	1.25	1.13	1.13	1.28	7.22	10.9	1.28
27	342.7	151.5	31.8	3.0	1.15	1.15	1.28	1.25	1.15	1.14	1.28	7.23	11	1.12
28	332.1	151.3	28.2	3.8	1.14	1.16	1.27	1.18	1.15	1.14	1.27	7.13	11.1	1.84
29	371.7	151.6	24.6	3.6	1.07	1.19	1.25	1.19	1.14	1.13	1.25	7.19	10.9	1.57
30	372.1	151.1	20.6	4.4	1.09	1.20	1.22	1.24	1.18	1.18	1.24	7.19	10.8	1.84
31	372.1	151.6	17.2	3.4	1.15	1.24	1.23	1.22	1.19	1.13	1.24	7.2	10.8	1.14
Total	11,171		112.09								221.25	337.8	40.98	
AVG.	360		3.736333333								7.1371	10.8968	1.32194	
MAX	381		5.35								7.24	11.3	1.81	
MIN.	332		2.81								7.05	10.5	1.1	

Reported by: Alan Dubois Jr Title: Operator in Charge NYS DOH Operator Number: NY0041732

Signature: [Signature] Date: 2/1/25 Operator Grade Lev: IIA, IIB, C, D

South Glens Falls Sewer Totals 2025

Wednesday, January 01, 2025	JR	310	X 1000 Gallons
Thursday, January 02, 2025	AD	310	X 1000 Gallons
Friday, January 03, 2025	AD	310	X 1000 Gallons
Saturday, January 04, 2025	AD	330	X 1000 Gallons
Sunday, January 05, 2025	AD	330	X 1000 Gallons
Monday, January 06, 2025	JR	430	X 1000 Gallons
Tuesday, January 07, 2025	JR	210	X 1000 Gallons
Wednesday, January 08, 2025	JR	350	X 1000 Gallons
Thursday, January 09, 2025	AD	270	X 1000 Gallons
Friday, January 10, 2025	AD	390	X 1000 Gallons
Saturday, January 11, 2025	AD	180	X 1000 Gallons
Sunday, January 12, 2025	AD	310	X 1000 Gallons
Monday, January 13, 2025	JR	380	X 1000 Gallons
Tuesday, January 14, 2025	JR	300	X 1000 Gallons
Wednesday, January 15, 2025	JR	300	X 1000 Gallons
Thursday, January 16, 2025	AD	190	X 1000 Gallons
Friday, January 17, 2025	AD	280	X 1000 Gallons
Saturday, January 18, 2025	AD	290	X 1000 Gallons
Sunday, January 19, 2025	AD	300	X 1000 Gallons
Monday, January 20, 2025	JR	330	X 1000 Gallons
Tuesday, January 21, 2025	JR	300	X 1000 Gallons
Wednesday, January 22, 2025	JR	250	X 1000 Gallons
Thursday, January 23, 2025	AD	280	X 1000 Gallons
Friday, January 24, 2025	AD	370	X 1000 Gallons
Saturday, January 25, 2025	AD	150	X 1000 Gallons
Sunday, January 26, 2025	AD	310	X 1000 Gallons
Monday, January 27, 2025	JR	310	X 1000 Gallons
Tuesday, January 28, 2025	JR	250	X 1000 Gallons
Wednesday, January 29, 2025	JR	300	X 1000 Gallons
Thursday, January 30, 2025	AD	250	X 1000 Gallons
Friday, January 31, 2025	AD	250	X 1000 Gallons
			X 1000 Gallons
	TOTAL:	9120	X 1000 Gallons
	TOTAL:	9120000	
	AVERAGE:	294.1935484	
	MIN:	150	
	MAX:	430	

Water Returned to the Earth

Village of South Glens Falls
Water Plant

Date:	Total Gallons:	Clear Well Gallons:	Pumped Gallons:	Returned Gallons:
January 1, 2025	790,826	357,672	368,651	433,154
January 2, 2025	792,779	365,788	376,801	426,991
January 3, 2025	787,923	353,780	366,118	434,143
January 4, 2025	777,639	329,255	343,510	448,384
January 5, 2025	780,455	341,802	344,480	438,653
January 6, 2025	787,603	344,118	357,219	443,485
January 7, 2025	782,688	327,441	343,552	455,247
January 8, 2025	783,389	353,629	359,274	429,760
January 9, 2025	775,696	343,523	355,796	432,173
January 10, 2025	778,638	347,803	358,016	430,835
January 11, 2025	777,998	341,424	353,128	436,574
January 12, 2025	776,763	357,603	369,446	419,160
January 13, 2025	768,087	348,935	360,088	419,152
January 14, 2025	773,565	347,722	359,089	425,843
January 15, 2025	773,742	353,507	364,724	420,235
January 16, 2025	764,095	346,817	358,074	417,278
January 17, 2025	770,300	357,613	368,651	412,687
January 18, 2025	774,874	352,253	367,851	422,621
January 19, 2025	767,752	346,813	358,922	420,939
January 20, 2025	765,430	361,762	364,638	403,668
January 21, 2025	756,842	346,812	358,706	410,030
January 22, 2025	774,658	363,694	375,842	410,964
January 23, 2025	781,393	339,635	351,355	441,758
January 24, 2025	792,259	343,845	355,984	448,414
January 25, 2025	751,074	346,513	358,810	404,561
January 26, 2025	761,874	369,351	381,402	392,523
January 27, 2025	768,566	325,641	342,746	442,925
January 28, 2025	765,892	327,583	332,139	438,309
January 29, 2025	787,579	360,243	371,722	427,336
January 30, 2025	782,738	360,368	372,144	422,370
January 31, 2025	795,031	360,499	372,079	434,532
Totals:				13,244,704



Department of Public Safety

Division of Police

5 West Marion Avenue

South Glens Falls, NY 12803

Phone: (518) 792-6336 (518) 792-4173

Fax: (518) 792-6481

David J. Gifford, Chief of Police

FEB 3 2025 04:10:55

MONTHLY REPORT FOR JANUARY 2025

Calls / Services Total	276	
Investigations	0	
Alarms	5	
Funeral Escorts	0	
Personal Injury Accidents	0	
Property Damage Accidents	5	
Open Doors & Windows	0	
House Checks	3	
Assist Other Agencies (Police, Fire, or EMS)	15	
Uniform Traffic Tickets	53	
Parking Tickets	10	
D.W.I. Arrests	0	
Penal Law Arrests		
		Violations 0
		Misdemeanors 3
		Felonies 5
		Warrant 4
Traffic Details	18	
Larcenies Reported	3	
Criminal Mischief Reported	1	
Burglaries Reported	0	
<u>Vehicle Mileage:</u>		
7G275:	2297	
7G276 (Old):	100	
7G276 (New):	238	
7G277:	0	
Total:	2635	

Respectfully submitted,

David J. Gifford
Chief of Police

cc: Mayor & Trustees



46 Saratoga Avenue
South Glens Falls, New York 12803-1210
Telephone (518)793-1455 Fax (518) 793-3063

BUILDING INSPECTOR AND CODE ENFORCEMENT MONTHLY REPORT

Subject: Monthly Building and Codes Department Activity Report

Date: January 1st- 31st 2025

Status Update:

- The owners of 6-8 Riverview street applied for a variance to subdivide the lot with two homes on it.
- The court date for 183 Main Street was withdrawn. The property was sold and the village attorney will contact the new owner.
- New business coming at 67 Main St- Monahan Custom Cut Meats & Smokehouse
- Boundary Annexation survey filled out 1/24/25
- Hazard mitigation plan letter sent to Saratoga county for flood zone survey 1/21/25
- 43 main Street will need column and carrier beam repair for structural support issues in the basement.
- There are also several other small building projects going on, some of which started before I took over. These projects must be inspected and some will be closed out this month.

Mileage Driven:

- 103 Miles For January

Certificate of Occupancy: (1)

- 9 Haviland Ave permit # 2448

Certificate of Completion: (0)

Permits: (5)

- 131-135 Saratoga Ave / Sign Permit #2462
- 38 Harrison Ave / Building Permit #2463
- 131 Saratoga Ave / Building Permit #2464
- 110 Main Street / Building permit # 2500
- 110 Main Street / Sign permit # 2501

Site Inspections: (5)

- 110 Main Street P.H.M. interior renovation needs permit
- 43 Main Street-Inspection of support columns in basement
- 67 Main Street- Fire Safety Inspection
- 4 Brentwood Drive-Complaint
- 9 Haviland Ave -Final for a bathroom addition

Fire Safety Inspections: (1)

- 67 Main Street new business coming / Fire inspection done 1/14/25



46 Saratoga Avenue
South Glens Falls, New York 12803-1210
Telephone (518)793-1455 Fax (518) 793-3063

Site Plan Review: (3)

- 297 Saratoga Ave
- 131-135 Saratoga Ave
- 136 Main Street

Zoning Compliance: (0)

Municipal Search Letters: (0)

Citations/Violations: I continue to work with our residents to clean up yard debris, junked cars, and general property maintenance. I am pleased with the overall resident's cooperation and compliance when made aware of violations. Consistent progress is being made on properties that have received notice of violation. Communication with all residents obtaining a violation has been positive and constructive.

- **New Violations Issued** – 4 Brentwood Drive, Large hedge is blocking visibility.
- **New Violation letter Sent**-4 Brentwood Drive, first notice was sent out 1/15/25
- **Violations Resolved** – NONE
- **Violations Outstanding:**
 - 183 Main Street - Appearance Ticket served, Court Date was withdrawn, property was sold, village attorney will contact new owner.
 - 48 Harrison Ave - Working with Village Attorney
 - 29 Spring Street - 2nd Notice sent (Will send appearance ticket soon)
 - 11 Jackson Ave - Tall grass, Final Notice sent/Owner who lives out of state has not responded to our notice.
 - 18 Hudson Ave - Tall grass, 2nd Notice sent/ unable to contact the owner

Resident Questions, Concerns, Follow Ups Complaints:

- 14 Hudson Ave - two recliners out by curb, Final notice sent
- 14 Woodcrest Drive - in foreclosure, two recliners out by curb. House in foreclosure working with the bank to resolve the issue. The bank has an upcoming court date and will evict tenants.

January 23, 2025

RBT CPAs, LLP
11 Racquet Road
P.O. Box 1009
Newburgh, NY 12552-009

This representation letter is provided in connection with your audit of the basic financial statements of the Village of South Glens Falls, New York (the Village) as of and for the year ended May 31, 2023, for the purpose of expressing an opinion on whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

We confirm, to the best of our knowledge and belief, that as of January 23, 2025:

Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated May 1, 2024, for the preparation and fair presentation of the financial statements referred to above in accordance with U.S. GAAP.
2. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
3. We acknowledge our responsibility for the design, implementation, and maintenance of controls to prevent and detect fraud.
4. The methods, data, and significant assumptions used by us in making accounting estimates and their related disclosures are appropriate to achieve recognition, measurement, or disclosure that is reasonable in the context of U.S. GAAP, and reflect our judgment based on our knowledge and experience about past and current events, and our assumptions about conditions we expect to exist and courses of action we expect to take.
5. Related-party transactions have been recorded in accordance with the economic substance of the transaction and appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP. Types of related party transactions engaged in by the Village include:
 - a. Those with the primary government having accountability for the Village.
 - b. Those with component units for which the Village is accountable.
 - c. Those with other organizations for which the nature and significance of their relationship with the Village are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.
 - d. Those with joint ventures in which the Village has an interest.
 - e. Those with jointly governed organizations in which the Village participates.
 - f. Interfund transactions, including interfund accounts and advances receivable and payable, sale and purchase transactions, interfund transfers, long-term loans, leasing arrangements and guarantees.

6. The financial statements properly classify all funds and activities in accordance with GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, as amended.
7. The Village followed either its established accounting policy regarding which resources (that is, restricted, committed, assigned or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available or followed paragraph 18 of GASB Statement No. 54 to determine the fund balance classifications for financial reporting purposes.
8. All events subsequent to the date of the financial statements, and for which U.S. GAAP requires adjustment or disclosure, have been adjusted or disclosed.
9. The financial statements include all fiduciary activities required by GASB Statement No. 84, *Fiduciary Activities*, as amended.
10. The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
11. Management has followed applicable laws and regulations in adopting, approving and amending budgets.
12. Risk disclosures associated with deposit and investment securities and derivative transactions are presented in accordance with GASB requirements.
13. Provisions for uncollectible receivables have been properly identified and recorded.
14. The government properly separated information in debt disclosures related to direct borrowings and direct placements of debt from other debt and disclosed any unused lines of credit, collateral pledged to secure debt, terms in the debt agreements related to significant default or termination events with finance-related consequences and significant subjective acceleration clauses in accordance with GASB Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*.
15. Components of net position (net investment in capital assets, restricted, and unrestricted) and classifications of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
16. Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
17. Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
18. Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
19. The Village's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and appropriately disclosed and that net position is properly recognized under the policy.
20. The government disclosed the names of entities with which it has a tax abatement agreement, the total gross amount of taxes abated during the period, the specific taxes that were abated and whether any commitments other than to reduce taxes were made as part of any tax abatement agreement as required by GASB Statement No. 77, *Tax Abatement Disclosures*.

21. The government disclosed tax abatements entered into by other governments that affect its revenues, including the names of the governments that entered into the agreements, the specified taxes being abated, and the gross dollar amount of taxes abated during the period, as required by GASB Statement No. 77.
22. We have no direct or indirect legal or moral obligation for any debt of any organization, public or private, or to special assessment bond holders, that is not disclosed in the financial statements.
23. We have complied with all aspects of laws, regulations and provisions of contracts and agreements that would have a material effect on the financial statements in the event of noncompliance. We have disclosed all instances of identified or suspected noncompliance with laws, regulations, and provisions of contracts and grant agreements whose effects should be considered by management when preparing the financial statements.
24. We have concluded that GASB Statement No. 75, *Other Postemployment Benefits* would have a material impact on the basic financial statements but have elected not to implement.
25. We believe the implementation of the following Statement listed below is appropriate:
 - a. GASB Statement No. 87, *Leases* – Leases receivable were added to the General Fund.
26. We have no knowledge of any uncorrected misstatements in the financial statements.

Information Provided

27. We have provided you with:
 - a. Access to all information of which we are aware that is relevant to the preparation and fair presentation of the basic financial statements such as records, documentation, and other matters.
 - b. Additional information that you have requested from us for the purpose of the audit.
 - c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - d. Minutes of the meetings of the governing board and committees, or summaries of actions of recent meetings for which minutes have not yet been prepared.
28. All transactions have been recorded in the accounting records and are reflected in the basic financial statements.
29. We have disclosed to you the results of our assessment of risk that the basic financial statements may be materially misstated as a result of fraud.
30. It is our responsibility to establish and maintain internal control over financial reporting. One of the components of an entity's system of internal control is risk assessment. We hereby represent that our risk assessment process includes identification and assessment of risks of material misstatement due to fraud. We have shared with you our fraud risk assessment, including a description of the risks, our assessment of the magnitude and likelihood of misstatements arising from those risks, and the controls that we have designed and implemented in response to those risks.
31. We have no knowledge of any allegations of fraud or suspected fraud affecting the Village's basic financial statements involving:
 - a. Management.
 - b. Employees who have significant roles in internal control.

- c. Others where the fraud could have a material effect on the basic financial statements.
32. We have no knowledge of any allegations of fraud or suspected fraud affecting the Village's basic financial statements received in communications from employees, former employees, analysts, regulators, or others.
 33. We have no knowledge of noncompliance or suspected noncompliance with laws and regulations.
 34. We have disclosed to you all known actual or possible, if any, litigation and claims whose effects should be considered when preparing the financial statements.
 35. We have disclosed to you the identity of all of the Village's related parties and all the related-party relationships and transactions of which we are aware.
 36. We are aware of no deficiencies in internal control over financial reporting, including significant deficiencies or material weaknesses, in the design or operation of internal controls that could adversely affect the Village's ability to record, process, summarize and report financial data that we have not already disclosed.
 37. We are aware of no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
 38. It is our responsibility to inform you of all current and potential affiliates of the Village as defined by the "State and Local Government Client Affiliates" interpretation (ET sec. 1.224.020). Financial interests in, and other relationships with, affiliates of the Village may create threats to independence. We have:
 - a. Provided you with all information we are aware of with respect to current and potential affiliates, including degree of influence assessments and materiality assessments.
 - b. Notified you of all changes to relevant considerations that may impact our determination of the existence of current or potential affiliates involving (i) changes in the determination of the materiality of an entity to the Village's financial statements as a whole, (ii) the level of influence the Village has over an entity's financial reporting process or (iii) the level of control or influence the Village or a potential or current affiliate has over an investee that is not trivial or clearly inconsequential, sufficiently in advance of their effective dates to enable the Village and RBT CPAs LLP to identify and eliminate potential impermissible services and relationships between RBT CPAs LLP or its associated entities and those potential affiliates, prior to the effective dates.
 - c. Made you aware, to the best of our knowledge and belief, of any nonaudit services that the Village or any of our affiliates has engaged RBT CPAs LLP or any of its associated entities to perform.
 39. We agree with the findings of the specialists in evaluating the pension asset/liability and related deferred outflows and inflows of resources and have adequately considered the qualifications of the specialists in determining the amounts and disclosures used in the financial statements and underlying accounting records. We did not give instructions, or cause any instructions to be given, to the specialists with respect to the values or amounts derived in an attempt to bias their work, and we are not otherwise aware of any matters that have had an impact on the independence or objectivity of the specialists.
 40. We believe that the actuarial assumptions and methods used by the actuary for funding purposes and for determining accumulated Plan benefits are appropriate in the circumstances. We did not give instructions, or cause any instructions to be given, to the actuary with respect to the values or amounts derived in an attempt to bias their work, and we are not otherwise aware of any matters that have had an impact on the independence or objectivity of the plan's actuary.

41. We believe that the information obtained from the audited financial statements of, and other participant information provided by the New York State Employee Retirement System and Police & Fire Retirement System is appropriate in the circumstances. We did not give instructions, or cause any instructions to be given, to the plan or its auditor in an attempt to bias their work, and we are not otherwise aware of any matters that have had an impact on the independence or objectivity of the plan or its auditor.
42. During the course of your audit, you may have accumulated records containing data that should be reflected in our books and records. All such data have been so reflected. Accordingly, copies of such records in your possession are no longer needed by us.

Supplementary Information

43. With respect to supplementary information presented in relation to the basic financial statements as a whole:
 - a. We acknowledge our responsibility for the presentation of such information.
 - b. We believe such information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America.
 - c. The methods of measurement or presentation have not changed from those used in the prior period.
 - d. When supplementary information is not presented with the audited basic financial statements, we will make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance of the supplementary information and the auditor's report thereon.
44. With respect to management's discussion and analysis, schedule of funding progress – postemployment benefits, schedule of proportionate share of net pension liability and related ratios, schedule of employer contributions, and budgetary comparison information presented as required by the Governmental Accounting Standards Board to supplement the basic financial statements:
 - a. We acknowledge our responsibility for the presentation of such required supplementary information.
 - b. We believe such required supplementary information is measured and presented in accordance with guidelines prescribed by U.S. GAAP.
 - c. The methods of measurement or presentation have not changed from those used in the prior period.

Compliance Considerations

In connection with your audit conducted in accordance with *Government Auditing Standards*, we confirm that management:

45. Is responsible for the preparation and fair presentation of the financial statements in accordance with the applicable financial reporting framework.
46. Is responsible for compliance with the laws, regulations and provisions of contracts and grant agreements applicable to the auditee.

47. Has identified and disclosed to the auditor all instances of identified and suspected fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements.
48. Is responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
49. Acknowledges its responsibility for the design, implementation and maintenance of controls to prevent and detect fraud.
50. Has taken timely and appropriate steps to remedy identified or suspected fraud or noncompliance with provisions of laws, regulations, contracts, and grant agreements that the auditor reports.
51. Has a process to track the status of audit findings and recommendations.
52. Has identified for the auditor previous audits, attestation engagements and other studies related to the objectives of the audit and whether related recommendations have been implemented.
53. If applicable, has identified for the auditor any investigations or legal proceedings that have been initiated with respect to the period under audit.
54. Has provided views on the auditor's reported findings, conclusions and recommendations, as well as management's planned corrective actions, for the report.
55. Acknowledges its responsibilities as it relates to non-audit services performed by the auditor, including that it assumes all management responsibilities; that it oversees the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge or experience; that it evaluates the adequacy and results of the services performed; and that it accepts responsibility for the results of the services.
56. If applicable, management has disclosed all contracts or other agreements with service organizations.
57. If applicable, management has disclosed to the auditor all communications from service organizations relating to noncompliance at those organizations.
58. Samantha Berg, Clerk Treasurer, who has sufficient skills, knowledge, and experience, has supervised, reviewed, and approved, and we take full responsibility for, the financial statements and related notes and acknowledge the auditor's role in the preparation of this information.
59. During the course of your audit, you may have accumulated records containing data that should be reflected in our books and records. All such data have been so reflected. Accordingly, copies of such records in your possession are no longer needed by us.

Village of South Glens Falls

Nicholas Bodkin, Mayor



LIMITED LIABILITY PARTNERSHIP
CERTIFIED PUBLIC ACCOUNTANTS BUSINESS DEVELOPMENT CONSULTANTS

January 23, 2025

Board of Trustees
Village of South Glens Falls
46 Saratoga Avenue
South Glens Falls, NY 12803

Attention: Nicholas Bodkin, Mayor

RBT will honor the rate presented in the May 31, 2023 audit engagement letter for the fiscal year ending May 31, 2024 audit, provided that the following items are completed and ready:

1. Only legitimate interfund loans are recorded to due to/from accounts.
2. Capital project expenses are to be recorded to capital projects.
3. Budgets in system should be balanced.
4. No journal entries should be recorded to fund balance accounts.
5. Provide RBT with a basis for any invoice allocations between funds.
6. Reverse any 5/31/23 accruals recorded.
7. Record all 5/31/24 accrual: accounts payable, prepaid, accounts receivable.
8. Retirement accruals need to be recorded at 5/31/24.
9. Accrued payroll needs to be recorded.
10. GASB 84 needs to be recorded (TA items in general fund).
11. EFC grants and loans need to be recorded in capital projects funds.
12. Provide a schedule of invoices recorded to accounts payable that match the TB and were paid in June or July of the next year.
13. Provide a schedule of receipts recorded to accounts receivable that match the TB and were received in June or July of the next year.
14. Provide a schedule of due to/from balances tied to the TB with explanation on why these exist.
15. Provide a debt roll forward schedule.
16. Fund balance in the trial balance needs to agree to prior year audit fund balance amounts.

Sincerely,

RBT CPAs, LLP

Shannon M Mannese, CPA, CFE

Shannon Mannese, CPA, CFE
Partner



QUOTES RECEIVED

JAN 27 2025 AM 10:50

Purchasing (Total Project)

Date: 01/27/2025

State Contract No. _____

Quotes received for:

Parts + labor to swap out computer and two radios from old SUV to new SUV.

Vendor

Price

Adirondack Two-Way Radio (56F)

\$1090.00

Capital DigiTronics (Hudson Falls)

No response as of 1/27/2025.
(Tech. came to PD 2 weeks ago
to look at the job and to
provide a quote) - Nothing
heard

Notes: No other local vendors located.

Use A-3120-0404 - Communication Repair

For all items between \$500 and \$2999, please provide 3 verbal quotes. For all items between \$3000 and \$9999, please provide 3 written/faxed quotes. Anything over \$10,000 will need to go to bid.

Adirondack 2-Way Radio Inc.
291 Fort Edward Rd.
South Glens Falls, NY, 12803
Phone: 518-792-8449
Fax: 518-792-0353
www.adk2way.com

Proposal: ADK08603
Sales Contact: Mike Atwood
Email: mike@adk2way.com

Date: Dec 12, 2024 11:10
Valid Till: Jan 12, 2025

BILL TO:

SHIP TO:

South Glens Falls Police Dept Acct #577
PO Box 1210
South Glens Falls, NY, 12803

South Glens Falls Police Dept Acct #577

Contact Name: David Gifford
Contact Email:

Phone: Ext:
Fax:

Install Computer Mount and Swapping out Radios in New Car

Model Number	Description	Qty	Unit Price	Total
Part	- Labor for installing Computer Mount and Swapping 2 radios in a New Car	8	\$ 105.00	\$ 840.00
Part	- Parts for Radio Swapping	1	\$ 250.00	\$ 250.00
Sub Total				\$ 1,090.00
Sales Tax				\$ 0.00
Total				\$ 1,090.00

Accepted by:

Print:

Date:

P.O.:

Terms and Conditions: All information contained in this proposal is valid for the next 30 days. Afterwards all prices are subject to change. There is a 20% restocking fee with original packaging. Adirondack 2-Way Radio Inc. bears no responsibility for customer compliance with FCC Licensing Rules and Regulations this responsibility falls solely on the end user of this equipment.

Payment Terms: Payment is due in full within 30 days of invoice. 50% deposit may be required to begin the project. Deposit may be waived at the discretion of management.

Please call or email me with any questions - Thanks Mike Atwood - mike@adk2way.com

ONLINE AUCTION CONTRACT - AGREEMENT FOR SALE OF GOVERNMENT ASSETS BY ONLINE AUCTION

This Agreement made on ____ / ____ / 20____, between _____, hereafter called "Seller", and Auctions International, Inc., 11167 Big Tree Road, East Aurora, NY 14052, hereafter called "Auctioneer":

The Auctioneer hereby agrees to use professional skills, knowledge, and experience to the best advantage of both parties in preparing for and conducting the sale. All auction items will be sold "as is, where is", subject to the Seller's terms.

The Seller agrees to provide titles, keys in all other proof of ownership to customers who present a paid invoice from Auctions International, and release the purchased items once the Auctioneer has received full payment for the goods listed and described in detail on provided condition reports, and / or provided by the electronic means to the Auctioneer.

GOVERNMENT VEHICLES, MACHINERY, EQUIPMENT AND ALL OTHER SURPLUS ASSETS

The Seller agrees to provide merchantable title (with no liens or encumbrances) for motor vehicles, and agrees to write-in the purchase information on the back of any titles issued to purchasers (as required by law). The Seller furthermore agrees not to sell listed merchandise before the term of the online auction is complete, under any circumstances.

The auction is to be held online at www.AuctionsInternational.com, beginning and closing on mutually agreed-upon dates and times. The terms and prices of this contract shall remain in effect for two years after the agreement is executed based on the means of the Seller. Notwithstanding the foregoing, the Seller may terminate this contract at any time for convenience.

It is agreed that all listed merchandise be sold to the highest bidder, "as is, where is", with no warranty, expressed, implied or otherwise, and with the government Seller retaining the right to reject any bids that are insufficient. The Seller agrees to specify a minimum acceptable price on each rejected bid, which will be posted on the past prices page of the Auctioneer's website.

Purchasers will be required to pay a 4% buyer's premium for vehicles and equipment sold within two (2) years of the manufacture date, a 5% buyer's premium for vehicles and equipment within three (3) years of the manufacture date, or a 10% buyer's premium for any vehicles/older equipment to be added to the successful high bid prices, which will constitute the Auctioneer's compensation for these services. There is no commission charged to the Seller.

The Seller agrees to provide photographs and description of the auction merchandise to conduct the auction. In the event that the Seller cannot provide this information, the Auctioneer's staff will travel to the Seller's facilities to obtain photos and condition reports of the Seller's items for the following fee: \$30 for each motorized vehicle/equipment item, and \$5 for each general merchandise auction lot. Listing fees are deducted from the net sale proceeds, before final payment is made to the Seller.

The Auctioneer will mail a check to the Seller for all proceeds collected within 15 business days after the Seller approves the bids for the sale items, and all monies are collected, along with an accounting summary. In the event of a bidder's refusal or failure to pay for their invoiced items, the Auctioneer will offer the unsold merchandise to the backup bidder, and the reneging bidder will be banned from future auctions. If the backup bidder does not take the merchandise for the backup bid price, then the merchandise will revert back to the possession of the Seller, after a reasonable time has been allowed for the backup bidder to get their payment to the Auctioneer. At the request of the Seller any unsold merchandise can be re-listed in the future online auction at no cost to the Seller.

INDEPENDENT STATUS. That during the existence of this agreement, the Auctioneer shall remain an individual, independent contractor, retaining its separate identity and shall in no way be considered a division, department or agent of the Seller's agency or organization.

WAIVER. No waiver of any breach of any condition of the agreement shall be binding unless in writing and signed by the party waiving said breach. No such waiver shall in any way affect any other term or condition of this agreement or constitute a cause or excuse for a repetition of such or any other breach unless the waiver shall include the same.

ENTIRE AGREEMENT. This Agreement constitutes the entire agreement among the parties with respect to the subject matter of this Agreement, and supersedes any and all prior understandings and agreements, whether written or oral, and all prior dealings of the parties with respect to the subject matter of this Agreement.

(x) _____
Seller's Authorizing Signature Printed Name and Agency Title Telephone Number

(x) _____
Seller's Agency Payment Address (Check will be made out and mailed to Seller, from Auctioneer, for payments received)

(x) _____
Seller's E-Mail Address

(x) _____
Auctioneer's Signature Auctioneer's Printed Name Date

NEW YORK ELECTION LAW SECTION 3-224

STATE OF NEW YORK

SS:

COUNTY OF SARATOGA

WITNESSETH:

Whereas Samantha Berg, Village Clerk of the Village of South Glens Falls, N.Y. having made application to the Board of Elections of Saratoga County, N.Y. for the use of two (2) voting machines to be used by the Village of South Glens Falls on Tuesday, March 18, 2025 and,

Whereas the Board of Elections, Saratoga County is agreeable to the said use of such machines:

NOW, THEREFORE, the parties agree as follows:

Permission is hereby granted and approved by the Board of Elections of Saratoga County, N.Y. under the following conditions:

The Village of South Glens Falls shall pay all expenses for the preparation and moving of said machines, if any, and shall be solely responsible for the production of ballots to be used in the election. The Village of South Glens Falls shall be responsible to protect and safeguard the machines at all times the machines are off County premises and shall be solely liable for any loss or damage to the machines, regardless of fault.

February 4, 2025

Village Clerk

Commissioners of Elections
Saratoga County, N.Y.

STATE OF NEW

SS:

COUNTY OF SARATOGA

On the ____ day of _____, 2025, before me came _____, to me known to be the person described herein (or who provided sufficient proof of identification) and s/he did acknowledge to me that s/he did execute the foregoing in his/her official capacity by authority of the Village of South Glens Falls listed above.

Notary Public