

Welcome Public

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY12803

September 15, 2021

7:00 PM

PUBLIC HEARING

MAYOR NICHOLAS BODKIN PRESIDING

Minutes

Attendance:

Mayor Bodkin
Trustee Orlow
Trustee Girard
Attorney Barktowski
Deputy Clerk Kristen Doyle
David Gifford SGF Police Chief
Alan Dubois
Tom
Nick
JM
Bill
(518)793-1325
(856)686-6794
(518)260-0432
(518)361-1787
(518)879-9098
(518)796-9121
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(518)792-4033
(518)798-3523
(518)745-5328
(518)321-4326

Public Forum: Tim Livingston wanted to address the sewer issue at 57 Wilson Ave. from the chinese restaurant dumping grease, causing a backup in the basement. Susan interveins saying this will be in executive session since it involves litigation. Tim is not happy that this even happened in the first place. Trustee Gutheil would like to hear his concerns and asks if he is the owner, he is not, he is just trying to help. Tim states the

pluggage was on Henry St and that he has pictures to provide if needed. Trustee Gutheil asks if any sanitation has taken place, Tim states the homeowner has some quotes but has not taken action yet.

1. Old Business: Trustee Gutheil would like to mention the following: update on clerk/treasurer position. Cannabis, ok with medical marijuana, the community should decide. Trustee Orlow mentions this has already been discussed and is technically a closed item. Fire department contract, Mayor states he has not seen one. PFOA/PFOS- do we have a claim? Advised this is for an executive session. Gas/diesel analysis for budget. Stimulus money update.
2. New Business: Trustee Gutheil would like to mention the following: PD/DPW code book. 141-17 code book, review overnight parking. HRA, utilization report.
3. Schedule a special meeting for 9/22/21 at 7PM to approve the water/sewer warrant. Motion #091521-1 Trustee Gutheil motioned, Trustee Orlow seconded the motion. All in favor, none opposed. Motion passed.
4. Transfers: A1990.400 to A8010.400 \$205.00. Motion #091521-2 Trustee Orlow motioned to approve as stated, asked if the budget was realistic since it was a small amount. Trustee Girard seconded the motion, suggested maybe discussing another transfer for the 10/6/21 meeting to cover until the end of the year. Trustee Orlow, Trustee Girard and Mayor, yes. Trustee Gutheil abstains from the vote due to not seeing the transfers. Motion passes.
5. Approve the bills: Motion #091521-3 Trustee Orlow Motions to approve the bills as audited. Trustee Girard seconded the motion. Trustee Orlow, Trustee Girard and Mayor vote yes, Trustee Gutheil abstains from the vote due to not seeing the bills. Motion passes.
6. WIIA Water Project: it is projected that work will start the first or second week of November. Will install pressure release valves as needed. Not to exceed limited alterations and be out to bid within the next two weeks. WIIA Sewer: payout app was sent to the Village office. Trustee Gutheil noted that sometimes agencies ask for certification from the treasurer. KPI update: inspection is behind schedule with COVID causing staffing issues.
7. CDBG update: mobilization signs were sent for approval. Expect the end of September; prep, clean, then line beginning of October. Shouldn't take more than a week to finish. The deadline is December 4, 2021 giving us roughly 6 weeks to complete. TJ asked if we could verify the timeline, he is out on vacation the last two weeks of October. Trustee Gutheil asked if Anthony could send him copies of all correspondence to review, he feels things keep getting pushed back instead of moving forward. Tree update: Bobs trees: \$310.95 for selects, \$316.45 for lindens, they also charge a delivery charge on some trees and not others. Barnes landscaping a quote for delivery of \$450. Barnes is Bobs tree delivery services. \$450 is for all 20 trees. Alahan wholesale, \$270 Lindens, Pears \$370, \$900 delivery fee per load. 20 Trees in total, how many of each will be given after he does the placement. Northern Nursery, lindens are going to be \$250 and the flowering pear will be \$209, delivery with a forklift is \$250, delivery without a forklift is \$150. The difference is the caliper of the trees, Northern Nursery is quoting 2-21/2, Alahan 2/12-3, Bobs trees was 2/12-3 caliper. Trustee

Gutheil would like to know if there is any warranty, TJ said usually it is a one year, if they die, he will clarify. Northern Nursery seems to be the most competitive, but the tree caliper is smaller than the others. Attorney Bartkowski would like to see the warranty in writing, and in future to ask for it. Subject to clarification, the Attorney says we can proceed. TJ feels we do not need the forklift, as we have machinery we can use to unload the trees. Mayor asked TJ if he needed any other materials. TJ will need peat moss, cow manure, tree stakes and cabling. Northern Nursery is the most responsible bidder and will usually throw in the supplies we need. Looking for authorization to purchase trees and supplies. The expense for the supplies needed is roughly \$500. Trustee Gutheil would like to know the total we will be spending before deciding. TJ-can we awarded the trees and I can get prices on peat moss and cow manure. Trustee Girard, peat moss is roughly \$10, manure roughly \$4 per bag, for 20 trees probably wouldn't come close to \$1,000. Mayor feels these trees need to be planted as soon as possible to survive the winter. We need to see where to pull the funds from. It will be roughly \$4,650 total for the trees and delivery. Anthony; with New Castle paid we will have about \$9,507 CDBG funds left over. Motion #091521-4 Trustee Orlow says he is comfortable making the motion with all participants to approve. Trustee Girard seconded the motion. All in favor, none opposed. Motion passed. TKC pay app needs to be paid. Mayor will follow up. Anthony sent all communication with Green mountain and KPI to the trustees for approval. TKC- are we paying for undisputed money, was it already approved, do we just need signatures? TKC and New Castle pay apps have to be separate.

8. Sexual Harassment training update- needs to be done as soon as possible to stay within the time frame for NYS.
9. Beach Road update: TJ- been cleared by the engineer, the guardrail is back up, and the road is open again. Thank you's have been drafted to be sent for everyone's timely help.
10. Financial reports: Joy is trying to get them as up to date as possible. She sent one out today, for "as of now".
11. Financial Audit OSC: The letter for audit was filed on 9/14/21, RFP for CPA for audit purposes. Motion #091521-5 Trustee Girard motions to approve the RFP for CPA, Trustee Orlow seconds. All yes, none opposed. Motion passes. Trustee Gutheil questions how far back we are requesting for the audit. Mayor; the last 4 years.
12. DPW, PD and Animal control reports: Approve and file. Motion #091521-6 Trustee Gutheil motions to approve, Trustee Girard seconds the motion. All in favor, none opposed. Motion passes.
13. Fire Department AC has been fixed, it was a loose wire. DPW has only received one quote back so far for a new AC/heater. We will table this until the next board meeting.
14. Security camera quotes Village Hall and Village Park & Gazebo repair updates: So far we are having issues getting pricing from vendors for quotes. Repairs to the gazebo; took the lights down so they can't be damaged. Will the repairs exceed the insurance deductible?-possibly if we need all new fixtures. As for the vandalism, we know who did it, the police department is involved.

15. Noble gas account, Motion #091521-7 Mayor, have you had a chance to review the contract? Attorney said she has a few clauses to update, she will reach out tomorrow. We can approve contingent on the changes. Motion to allow the Mayor to execute the contract once the attorney has a chance to review and update. Trustee Orlow motioned to approve, Trustee Gutheil seconded. All in favor, none opposed. Motion carried.
16. Hero Act: we have no financial liability and will need the notice posted. We cannot just amend the resolution for the emergency closure due to covid. We need a separate resolution, form filed and posted. Attorney Bartkowski will send out a draft for everyone to review. Table until the next meeting.
17. GIGP: there were two submissions, table for executive session.
18. Building & Code enforcement: Trustee Orlow and Trustee Girard are in favor. Trustee Gutheil thinks we should pull together what we need and will work for us, then present to the board.
19. Trustee Reports: Trustee Orlow spoke with Chief Gifford about some issues in the village. Also, feels we should discuss the memorial day parade.
20. Mayor Reports: There was a request from the code enforcement; what is the law of leaving trash outside of homes. Suggest we start a rules/local laws document to update. John Hoey, agrees this needs to be addressed and is happy to help in any way possible. Trustee Orlow supports this, and says he has had complaints about it as well. Trustee Girard supports this as well. Attorney Bartkowski states it is easy to appoint and adopt laws.
Motion #091521-8 Motion to adjourn and move to executive session. Trustee Girard motions, Trustee Orlow seconds. All in favor, none opposed. Motion passes. Meeting adjourned at 8:25PM
21. Motion #091521-9 9:40PM entertain a motion to exit the executive session and reopen the open meeting, with no action taken. Trustee Orlow motioned, Trustee Girard seconded. All in favor, none opposed. Motion passes.
22. Attorney Bartkowski, we have a motion to entertain an application for Glen Gate plaza, a cease and desist order, present to the owners and tenants specifically Lam Fong Yuen and Subway, effective immediately at 9AM on 09/16/2021 the chief will serve the cease and desist at that time. Attorney will contact them and inform them of the intended actions. Motion #091521-10 Trustee Girard motioned, Trustee Orlow seconded. Trustee Gutheil, disclosure with potential conflict with Subway, and will recuse himself from any discussion with Subway and will abstain from voting with Subway but is able to vote on part of the motion not involving Subway. Trustee Orlow, yes, Trustee Girard yes, Trustee Gutheil yes, but not on any matters including Subway, Mayor yes. Motion passes.
23. Motion #091521-11 Motion to go back into executive session for other agenda items. Trustee Girard motioned, Trustee Orlow seconded. All in favor motion passes 9:48PM
24. Motion #091521-12 Motion to adjourn executive session and reopen the public meeting 11:14 PM with no action taken. Trustee Girard motioned, Trustee Gutheil seconded. No discussion. All in favor, motion passes. Trustee Orlow, did not join in executive session that was reopened at 9:48PM

25. Motion #091521-13 Motion to adjourn tonight's meeting, Trustee Girard motioned, Trustee Gutheil seconded. All in favor, motion passed. 11:15 PM