

**Welcome Public**

PUBLIC MEETING  
7:03 PM  
MAY 5, 2021  
MAYOR NICHOLAS BODKIN PRESIDING

Minutes

**Attendance:**

|                 |                          |
|-----------------|--------------------------|
| Mayor Bodkin    | John Hoey                |
| Trustee Carota  | Robert Flores            |
| Trustee Girard  | Anthony Mantas           |
| Trustee Gutheil | Clerk Treasurer Kelleher |
| Trustee Orlow   |                          |

**Public Forum**

Amanda Erickson of 21 Harrison Avenue asked for an update on the properties surrounding hers that are dumping garbage.

Mayor Bodkin said the Village Attorney, John Hoey & Chief Gifford are going to present some information to the Board this evening in executive session on this issue. Mayor Bodkin will give her an update via email. Amanda Erickson said she has dealt with this issue with Moss for 5 years now.

1. Approve Minutes April 21, 2021

Trustee Gutheil said one name correction, the DOT person is Matt Haggerty.

Motion by Trustee Girard to approve the minutes from April 21, 2021 with the one correction noted. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

2. Set Future Meetings - none

3. Transfers

Transfer \$174.60 from A1621.200 Village Bldg. Equipment to A1621.400 Village Bldg. Repairs Misc.  
Transfer \$168.11 from A1640.402 DPW Heat/Lights to A1640.404 DPW Telephone  
Transfer \$10,000.00 from A3120.100 Police P.S. Regular to A3120.101 Police P.S. Overtime  
Transfer \$10,000.00 from A3120.100 Police P.S. Regular to A3120.103 Police P.S. Part Time Officers  
Transfer \$3,867.40 from A9060.800 Health & Dental to A9061.800 Medicare Reimburse Benefits  
Transfer \$5,000.00 from G8131.402 City of GF Sewer O&M to G8110.100 Sewer P.S. Administration  
Transfer \$360.00 from G8131.402 City of GF Sewer O&M to G8110.800 Sewer Admin. FICA/Med  
Transfer \$400.00 from G8131.402 City of GF Sewer O&M to G8130.101 Sewage Disposal P.S. OT

Motion by Trustee Girard to approve these transfers. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

4. Approve Bills

Trustee Gutheil said he sees the new timesheets and some of the employees are putting time in and time out but not breaking up the hours so it doesn't show the lunch breaks.

Trustee Gutheil said the National Grid voucher #900 didn't have a number on it.

Motion by Trustee Orlow to approve the bills as audited. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

5. April Public Safety & Animal Control Reports

Motion by Trustee Orlow to receive and file these reports as presented. Seconded by Trustee Gutheil. All were in favor. None opposed. Motion carried.

6. PD Staff Training

Mayor Bodkin said the Chief isn't on the call tonight but they did talk at length about this training. He is proposing special staff training. This is a recommendation that came out of the Police Reform. Chief Gifford has identified trainings he would like mandatory for staff. Upon completion they can print out the certificates. The cost is approximately \$90 per officer per year with a one-time \$300 setup fee. Mayor Bodkin thinks they should support the staff and allow them this training. The online training is called Police One Academy. Trustee Orlow would approve what the Chief has requested.

The police budget does not have enough money in it to cover this training. Mayor Bodkin said they could pay the set up fee out of this budget year. Trustee Gutheil supports this training and is OK with 1 month coming out of this year's budget. There is \$346 remaining in the PD computer hardware budget and \$500 left in the PD computer software budget. Between these 2 accounts that should cover the setup fee.

Trustee Girard is all for the training but would like to know if they pay for this month are they going to use it in this month?

All Board members support the PD doing this online training. Mayor Bodkin will let the Chief know and let him proceed with setting up this training.

7. Community Gardening Program

Mayor Bodkin reported on the idea of working with the Moreau Community Center with a gardening program. Today he received a rendering of an advertisement and he applauds the work that they put into this initiative. Trustee Orlow is on board with this.

Mayor Bodkin said they are working on formulating a budget and hopefully get off the ground and running soon.

8. PO for Ammunition for Training

Mayor Bodkin said they ordered a couple of new rifles and each officer has to fire the weapon at the range to be proficient in use. In review of the amount of ammunition received, there is a need for the Village to purchase additional ammunition.

The Chief pulled together 3 quotes. Eagle Point Gun for 1,000 rounds with the earliest ship date between 9-12 months is \$336.40. Calamity Jane's price is \$899.50 and they don't know when it will ship. SGF Tactical for 1,000 rounds the cost is \$640 and they have it available here right now. They

would take \$392.64 out of A3120.415 PD Ammunition Supply and the remainder out of A3120.200 PD Equipment.

Trustee Orlow supports purchasing now so they can use it now.

Motion by Trustee Orlow to purchase ammunition now from SGF Tactical. Seconded by Trustee Carota. All were in favor. None opposed. Motion carried.

9. Create Deputy Clerk Treasurer Position

Mayor Bodkin said this is going to be a different office structure. He would like the Board to consider creating a Deputy Clerk Treasurer position and approve his appointment.

Would like to create a new position of Deputy Clerk Treasurer that will be the same duties as the current Deputy Clerk position.

Trustee Gutheil asked if they know what the salaries will be for both positions. To be discussed in executive session.

The appointment term would be a 1 year term.

Motion by Trustee Girard to create a Deputy Clerk Treasurer position in the Village of South Glens Falls. Seconded by Trustee Carota. All were in favor. None opposed. Motion carried.

10. Appoint Deputy Clerk Treasurer

Mayor Bodkin said he would like to appoint an applicant to this new position. Trustee Orlow asked why these were changed to 1 year appointments since they were always 4 year terms.

Motion by Trustee Carota to appoint the applicant to the Deputy Clerk Treasurer position to fill the remainder of the term pending a favorable background check. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

11. Senior Account Clerk Position

Mayor Bodkin said he would like the Board to consider creating this position which would be a Civil Service job.

Motion by Trustee Girard to approve the creation of a Senior Account Clerk position in the Village of South Glens Falls. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

12. Schedule of Fees

Mayor Bodkin said he had tabled this discussion at the organizational meeting. He had a discussion with Matt French this week and Matt provided him with some recommendations.

Under Code 69 Fire Prevention he suggested changing:

House Permit from \$.10/SF to \$.25/SF with a minimum of \$250.

Additions Permit from \$.10/SF to \$.25/SF with a minimum of \$100.

Duplex Permit from \$.15/ SF to \$.30/SF with a minimum of \$400.

Addition Permit for Duplex from \$.15/SF to \$.30/SF with a minimum of \$400.

On the Commercial/Industrial Permits the Village is out of sync than other communities. Where the Village charges \$100 other communities might charge up to \$5,000.

This is based on the dollar amount:

Up to \$5,000 cost of \$250

\$5,000 - \$10,000 cost of \$500

\$10,000 - \$50,000 cost of \$1,000

Above \$50,000 cost of \$3,000

Chapter 69 Solar Permit from \$50.00 to \$100.

Solar Permit Commercial \$150

Demolition Commercial/Industrial from \$.15/SF to \$.30/SF with a minimum of \$250

There is a need to adjust this fee schedule.

Trustee Orlow is in favor of changing the rates.

Trustee Gutheil would like to study them and don't think they should be voting on it tonight.

Trustee Girard says the Village fees have been low for so long and they should raise them. He suggested raising the parking ticket fee from \$10 to \$50.

Trustee Gutheil said there was talk about raising the Planning and Zoning Board fees as well.

Mayor Bodkin will type up this list up and present it to the Board at the next meeting.

Trustee Orlow said that as Trustee Girard pointed out, they have been so low for so many years that any increase will seem like a large percentage.

Mayor Bodkin wants to make sure that residents that are trying to do something simple to their house still have reasonable fees.

13. Hach Contract

Mayor Bodkin said the need a motion from the Board to renew this contract for \$3,550.92.

Motion by Trustee Gutheil to authorize the Mayor to sign the contract in the amount of \$3,550.92 subject to counsel review and approval. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

14. WIIA Water Project

a. Water Tank Update

Robert Flores said there is no update to report. Will be discussed in executive session.

15. WIIA Sewer Project

a. Pump Station Update

Robert Flores said tomorrow is the switch over of service.

Anthony Mantas said that T.J. Chagnon has scheduled for an emergency pump truck to be there at 9:00. O'Connell was requested to be there at 8:00 and Emerick will be there also.

Mayor Bodkin will connect with the Working Foreman tomorrow to verify that everything is aligned. Rick Daley will be available tomorrow as well.

b. Sewer I&I Update

Robert Flores said the sewer project is progressing well. Next weeks planned work is on Route 9. Don't have an approved utilization plan from KPI yet and Delaware is working with them to get it.

For the next DOT operations next week, the message boards are in place as of this past Friday. DOT does have a crew for the location. Robert Flores said the work has progressed as planned. Anthony Mantas reported that he has forwarded the post lining footage with everything they have done to date.

Mayor Bodkin asked Rick Daley how they are doing with the chlorine supply. Rick thinks they will be fine with what he has ordered.

Mayor Bodkin thanked Rick Daley for all his work on that project.

16. CDBG Project

a. Haviland & Wilson Sidewalks/Sewer Lining

The sidewalk project has started. Work will continue.

Mayor Bodkin said the DPW has everything prepped on Haviland and they made a lot of progress this week on Wilson. All of the sidewalk has been pulled.

b. Haviland & Wilson Improvements

Mayor Bodkin said he received a contract on Green Mountain for the sewer lining. He will sign the contracts so Delaware can prepare the Notice to Proceed.

Motion by Trustee Orlow to authorize the Mayor to sign the contract from Green Mountain subject to counsel's review and approval and issue a Notice to Proceed on day of preconstruction meeting. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

17. Trustee Reports

Trustee Orlow said he met with Chief Gifford and discussed the dispensary guidelines. He got back to Mark Monahan with a report and he and the Chief will continue to work on this.

Trustee Gutheil said they should have Attorney Bartkowski advise them on late charges for Water Sewer relievis.

18. Mayors Report

Mayor Bodkin reported that he was able to get the NYS Municipal Zero Emissions Grant Program information and he has provided copies to the Board.

This may be a perfect opportunity to secure grant funds for electric vehicles.

The grant application period is open until the deadline of October 29<sup>th</sup>. Trustee Girard would be happy to work with the Mayor on this grant. Trustee Orlow and Trustee Carota are fine with this. Trustee Gutheil said a lot of red tapes goes along with this and he feels that CDTA should put some in that parking lot.

Mayor Bodkin said that this grant program is for charging stations *and* electric vehicles. Trustee Girard and Mayor Bodkin will report back to the Board by the end of June.

Mayor Bodkin recognized Noble Gas as they had their ribbon cutting today. Welcome Noble Gas Solutions to the Village.

Motion by Trustee Orlow at 8:11pm to enter into executive session to discuss potential legal action against code violations, contract issues with a vendor, talk about notice of a proposed project, talk about timesheets and talk about salary as suggested by Trustee Gutheil. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

#### **Executive Session**

Motion by Trustee Gutheil at 8:47 pm to end executive session and reopen public meeting. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

No action taken.

Motion by Trustee Girard to give the Building Inspector a 2% raise effective June 1, 2021. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

Motion by Trustee Orlow at 8:49 pm to adjourn the meeting. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

Meeting adjourned at 8:49 pm.

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Clerk Treasurer Kelleher