

Welcome Public

PUBLIC MEETING
7:08 PM
MAY 19, 2021
MAYOR NICHOLAS BODKIN PRESIDING

Minutes

Attendance:

Mayor Bodkin	Attorney Bartkowski
Trustee Carota	Robert Flores
Trustee Girard	Anthony Mantas
Trustee Gutheil	Clerk Treasurer Kelleher
Trustee Orlow	Highway Maintenance Supervisor Chagnon

Public Forum

John Hoey asked if they could look at more police patrol on Jackson & Hudson. Vehicles are speeding in this area; concerns of excessive speed. Trustee Orlow will address this concern with the Chief.

Mr. Hoey hears a lot of loud motor cycles. Is it possible to pass a nuisance law?

Attorney Bartkowski said the Village does have a nuisance noise law after a certain hour.

Trustee Orlow will bring the noise complaints to the Chiefs attention as well.

1. Approve Minutes May 5, 2021
Motion by Trustee Orlow to approve the minutes from May 5, 2021. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.
2. Set Future Meetings -
Special Meeting to approve bills to closeout year-end AP on Wednesday June 9th at 5:30.
3. Transfers
Transfer \$2,712.83 from A1640.403 DPW Gas/Oil to A1640.200 DPW Equipment/Fixtures
Transfer \$196.14 from A3120.400 PD Misc. Supplies to A3120.415 PD Ammunition Supplies
Transfer \$238.06 from A3120.216 PD Software to A3120.420 PD Computer Support
Transfer \$3,000.00 from A5142.100 Snow Removal P.S. to A5010.100 St. Admin Personal Service
Transfer \$5,000.00 from A5142.100 Snow Removal P.S. to A5989.100 St. Construction Personal Serv.
Transfer \$500.00 from A5989.400 Street Construction Asphalt to A8140.403 Storm Sewers CE Repair
Transfer \$100.00 from FX8340.403 Water Trans Rehab to FX8310.410 Computer Outside Services
Transfer \$200.00 from Water Trans Rehab to FX8320.404 Water Pump Testing
Transfer \$119.00 from G8131.402 City of GF Sewer O&M to G8131.404 City of Glens Falls CE Testing

Motion by Trustee Orlow to approve these transfers as presented. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

4. Approve Bills

Motion by Trustee Orlow to approve the bills as audited. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

5. April Financial Statements

Motion by Trustee Girard to receive and file the April 2021 Financial Reports. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

6. April Public Works Report

Motion by Trustee Orlow to receive and file this reports as presented. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

7. Schedule of Fees

Mayor Bodkin said at the last meeting there was a discussion about the fee structures and the numbers presented by Matt French for consideration. At that time Trustee Gutheil wanted more time to review before Board took action.

Trustee Orlow is in favor of accepting the increases as presented.

Mayor Bodkin said they may need counsel's approval because they may need a local law and public hearing.

Motion by Trustee Orlow to accept increase in fees as presented by the Building Inspector. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

Trustee Girard would like to increase the parking ticket fee from \$10 to \$50. It isn't worth the police to give out parking tickets for \$10 because people laugh at it and the judge throws them out. Have to do something so people do not park in areas where they are not supposed to be.

Mayor Bodkin suggested a tiered parking ticket fee. They will have the Police Chief maintain a record of tickets given.

Trustee Orlow suggested \$25 fine for the 1st time, \$50 for the 2nd time and \$75 for the 3rd time.

Trustee Girard suggested starting at \$35 for the 1st time, \$55 for the 2nd time & \$75 for the 3rd time.

T.J. Chagnon said there are some fees in his department that need to be adjusted as well. Will revisit this at a later date.

Mayor Bodkin asked Attorney Bartkowski if this would require a local law.

Attorney Bartkowski asked if they were talking about parking tickets for anywhere within the Village. It depends on where they are parked; in a handicap space, crosswalk, overnight parking, etc.

Trustee Girard said they have places with no parking signs and people still park there. They are trying to address the areas with no parking signs, handicap parking, parking by schools and overnight parking.

Attorney Bartkowski asked if the Board gave any consideration to what happens after the 3rd parking ticket.

Mayor Bodkin said that the intention is about being more of a deterrent and trying to get people to follow parking regulations.

Trustee Orlow said the school area is an area that they have been trying to deter for a number of years. Do they consider making this a target area with a higher fee?

Attorney Bartkowski suggests starting at the moderate level and see if there is a change.

Motion by Trustee Girard to increase the parking fine from \$10 to \$35 for the first offense, \$55 for the 2nd offense and \$75 for the 3rd offense and have a penalty imposed for failure to pay after 10 days which would result in a double the fine. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

8. M&M Printing Proposal

Mayor Bodkin reported that M&M Digital Printing offer services they may want to consider. Each year staff is folding bills, stuffing and stamping.

He reached out to them to see if they could provide a time savings and financial savings for the Village.

With an anticipated 800 direct mailing to residents they will print with our return address for \$107.17 or \$.64 a piece for the folding stuffing and \$.13 for mailing so total of \$.77 each piece.

Once we print in house and they are sorted we can bring them the bills and they will stuff, seal, stamp and mail.

Motion by Trustee Orlow to accept M&M Digital Printings proposal to mail the tax bills. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

9. NIRMIR Renewal

Mayor Bodkin said the insurance policy with an effective renewal date of 6/1/21 needs approval.

Motion by Trustee Orlow to authorize the Mayor to sign the NYMIR policy and schedules associated with this policy. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried

10. Goose Control

Mayor Bodkin said the school had these dog decoys out in the field. They are designed to scare geese from areas where you don't want them. This might be a consideration to deter the geese.

Trustee Orlow said 4 people have already mentioned this issue to him so he supports this idea.

Trustee Girard said it is worth trying. Trustee Carota thinks it is a good idea.

Mayor Bodkin said there is a 5 pack for fixed rate. They could go with 10 for less than \$500. He will reach out to see if they are eligible for a municipal discount.

Trustee Gutheil joined the meeting at 7:47pm.

Motion by Trustee Orlow to purchase 10 of these decoys as stated per the discussion. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried

11. Grant for Water Meters

Mayor Bodkin said the Village has been selected to receive another GIGP grant for water meters. A few months back the Board had Delaware Engineering prepare the grant application.

Mayor Bodkin thanked Delaware Engineering for their hard work in obtaining another grant for the Village. It is a Green Innovation Grant at 70/30. There is an informational meeting is coming up to learn more about this grant. They do have to keep in mind the debt service and be aware of how they move forward.

Trustee Gutheil is hard pressed to support this grant if the numbers stay where they were in the application.

Mayor Bodkin said there is strategy behind grant proposals. At the very least they would be looking at \$300,000.

12. WIIA Water Project

a. Water Tank Update

Robert Flores said they want to confirm the color selection. Mayor Bodkin said he has no objection to the proposed color selection. Trustee Orlow is comfortable with this. As is Trustee Carota and Trustee Girard.

13. WIIA Sewer Project

a. Pump Station Update

Robert Flores said they are getting to the end of the project. Have to finish connecting the control panel, remove the old generator and install a new exhaust fan.

Anthony Mantas said there was mention of the privacy fence. Need to take down existing fence. They have asked the contractor to provide the privacy fence.

Cost seems excessive. Going to let the Village purchase their own privacy fence and put it up on their own. Mayor Bodkin supports this approach; take the credit and deal with the privacy fence afterwards. Trustee Orlow said the DPW is more than capable of doing this work.

b. Sewer I&I Update

Robert Flores said the lion's share of the lining work has been done. Anthony Mantas sent the summary of the cost as they now stand out to the Board for review.

Mayor Bodkin said they need to review projection of debt service.

Trustee Gutheil asked where are they on the deformed liner on Saratoga Avenue. Anthony Mantas reported they have approval from DOT to go back in and fix it but has not received info from KPI on when they are going to do the repair.

Robert Flores said they need to confirm how they are going to fix it. The contractor will propose the fix and Delaware will make a recommendation to the Board.

Anthony Mantas will reach out to the contractor tomorrow to confirm a hard date. They have told him they can do this in one day. Possibility that technical difficulties could happen on the 2nd day. He will forward their response to the Board once received.

c. Supplemental Certificate #9

This supplemental certificate is not complete. The Clerk will contact Delaware for the required information and add to the agenda for the next meeting.

14. CDBG Project

a. Haviland & Wilson Sidewalks/Sewer Lining

T.J. Chagnon said the sidewalk is done. Poured almost 1,000 feet today and more tomorrow.

Next week he has to back off and clean the village streets. First week in June they will be back in to the force work.

Has to put cross connection from storm drain on the corner of Haviland and Prospect. This should be a 1 day event.

Robert Flores said they need a signed contract on Green Mountain to do the sewer line. Village received it on May 5th. Rick Leonelli weighed in on May 11th. Mayor Bodkin is waiting for Attorney Bartkowski's review to sign the contract. Attorney Bartkowski will review first thing tomorrow.

T.J. Chagnon had a question for the Board. He said a lot of residents that had the small walkway from lead out to the curb that want it put back in. Does he have authority to do this or will they have to ask the Board. They were taken out but there was no plan to put them back in.

Mayor Bodkin told the one resident that the Village would do their best to restore it back to how it was prior to the work. Technically, his driveway was not converted to part of a sidewalk.

T.J. Chagnon would like to tie this into the sidewalk work he has left over from last year.

Mayor Bodkin said any resident that had anything altered by our work they should do their best to restore it back to what it was prior to the Village work.

T.J. Chagnon reported on one driveway that they have shortened. The resident did not have a sidewalk before but now his vehicle sticks out into the sidewalk and he is concerned that he could get ticked for parking on part of the sidewalk. Mayor Bodkin said they will not take away someone's ability to park in their driveway.

Attorney Bartkowski will research and report back to the Board at the next meeting.

Trustee Gutheil thanked T.J. Chagnon for getting the trees down and getting residents to agree to let them put in the sidewalks. Mayor Bodkin agreed. Trustee Orlow thanked the entire DPW staff for their work.

15. Trustee Reports

Trustee Orlow stated that he and Trustee Gutheil have discussed paying tribute to veterans with a ceremony. He has called the Town to see if the Town Board would want to participate. He reached out to the Moreau Community Center and Father Tony said he will attend. He is looking for direction from the Board.

Mayor Bodkin sent out earlier today the new NYS Guidance Summary. This is probably something they should reference while making the decision.

Trustee Gutheil said he would be comfortable if they invite the Town Board and Village Board and have one speaker. He does not want to promote a mass gathering.

Trustee Orlow said there is 7 days to plan and it may be hard to get a guest speaker. It was suggested he try Daphne Jordan and Carrier Woerner. The event will be held outside at the Village Park with social distancing.

Mayor Bodkin said in the past they were doing something on Fridays at 6:30. They may want to consider doing it at noon time. He asked T.J. Chagnon if the DPW staff would be able to assist in the setup of the sound system and pull the wreaths out of storage.

Trustee Orlow asked for the Board to email him any suggestions or input on what they would like. He will call the local VFW to notify them of the ceremony.

Mayor Bodkin summarized saying they are considering a 5:30 ceremony at Veterans Park on 5/28 with a small gathering of public officials and 1 speaker.

16. Mayors Report

Mayor Bodkin reported that he attended a class on accounting; doing encumbrances. He sent the link out to everyone with the slides.

Motion by Trustee Orlow at 8:37 pm to enter into executive session to discuss CSEA contract negotiations and employment opportunity for unnamed person(s). Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

Executive Session

Motion by Trustee Orlow at 9:14 pm to end executive session and reopen public meeting. Seconded by Trustee Gutheil. All were in favor. None opposed. Motion carried.
No action taken.

Mayor Bodkin stated there are 3 action items for after executive session.

1st Mayor Bodkin would like to appoint an unnamed person to the position of Deputy Clerk Treasurer for an appointment period to align with the April Organizational Meeting of 2022 subject to a favorable background check.

Motion by Trustee Orlow to approve and authorize the Mayor to act on the appointment of the unnamed person. The Board authorizes the Mayor to act. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

Mayor Bodkin would like to appoint an unnamed person to the position of Deputy Treasurer for an appointment period that aligns with the Organization Meeting of 2022 subject to a favorable background check.

Motion by Trustee Girard that the Board authorizes the Mayor to act on the appointment of the unnamed person to the position of Deputy Treasurer. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

Mayor Bodkin asked if the Board would like to make a recommendation to take action on a request.

Motion by Trustee Orlow in recognition of his long time service and continued commitment to the Village of South Glens Falls that the Board authorizes an additional week of vacation for T.J. Chagnon, Highway Maintenance Supervisor, for the 2021/2022 fiscal year. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

Motion by Trustee Orlow at 9:18 pm to adjourn the meeting. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

Meeting adjourned at 9:18 pm.

Clerk Treasurer Kelleher