

Welcome Public

PUBLIC MEETING
7:00 PM
APRIL 21, 2021
MAYOR NICHOLAS BODKIN PRESIDING

Minutes

Attendance:

Mayor Bodkin	Highway Maintenance Supervisor Chagnon
Trustee Carota	Chief Gifford
Trustee Girard	Clerk Treasurer Kelleher
Trustee Gutheil	Robert Flores
Trustee Orlow	Anthony Mantas

Public Forum - None

1. Approve Minutes March 30, 2021
Motion by Trustee Girard to approve the minutes from March 30, 2021. Seconded by Trustee Carota. All were in favor. None opposed. Motion carried.
2. Set Future Meetings
 - a. Wednesday April 28, 2021 at 7:00pm for the Board Meeting to establish reserve funds
3. Transfers
Transfer \$5,304.61 from A5110.201 Street Maint. Equip to A8140.403 Storm Sewers CE Repairs
Transfer \$79.64 from A5142.100 Snow Removal P.S. to A8170.100 Street Cleaning Personal Service
Transfer \$34.12 from FX8340.403 Water Trans Rehab to FX8310.410 Computer Outside Service
Transfer \$449.46 from FX8340.403 Water Trans Rehab to FX8320.404 Water Pump Testing
Transfer \$1,317.19 from G1320.400 Audit City GF Cont. Exp. to G8110.100 Sewer Admin P.S.
Transfer \$119.78 from G1320.400 Audit City GF Cont. Exp. to G8110.800 Sewer Admin Fica/Med
Transfer \$1,293.00 from G8130.402 Sewer Disposal C.E. Elec to G8131.401 Sewer C.E. Reconst.
Transfer \$27,800.00 from G1990.400 Sewer Contingency to G8131.403 GF CE Treatment Facility OM
Transfer \$1,178.00 from G1380.400 Village Engineer Cont. to G8131.403 GF CE Treatment Fac.

Trustee Gutheil said there is enough money in the force work to cover the sewer transfers but it is not in the G Fund yet.

Motion by Trustee Girard to approve these transfers. Seconded by Trustee Carota. All were in favor. None opposed. Motion carried.

4. Approve Bills
Trustee Gutheil said there is a bill in the warrant for quarterly monitoring. It is voucher #832 and the quarters aren't marked on the bill. He thinks the invoice should state the quarters they are paying for. There is a bill for \$580 for water samples but no report of the results. T.J. Chagnon will email the results to the Board.

Mayor Bodkin said there was a core charge for the battery for the police car and he spoke to the Chief about returning the battery so they will receive \$12 back in revenue.

Trustee Gutheil thinks they need to sit down with the City of Glens Falls to review the contract. He thinks they should have an audit done.

Motion by Trustee Orlow to approve the bills as audited. Seconded by Trustee Carota. All were in favor. None opposed. Motion carried.

5. March Financial Statements

Trustee Gutheil wants to make note on the revenue side, Agera Energy did not pay. He did a Google search and it looks like they filed bankruptcy and the company was sold. Need to sit down and look at all the revenues coming in. Need to contact the Public Service Commission to see who is doing business in our area.

Trustee Gutheil said under PD Personal Service account there is \$3,757.69 left in the account. At the rate we have been paying payroll this won't make payroll when we have another whole month to go.

Staff to check out when we pay Glens Falls Transit account A5630.400. Trustee Girard has major concerns with the overtime being paid in the police department.

Motion by Trustee Orlow to receive and file the March 2021 financial statements. Seconded by Trustee Carota. All were in favor. None opposed. Motion carried.

6. New Fire Company Member

Motion by Trustee Carota to acknowledge new Fire Company member John Crossman. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

7. MS4 Report

T.J. Chagnon stated that this report has been reviewed and approved previously and looking for authorization tonight for the Mayor to sign the report. It has been on display and there are no questions or concerns.

Motion by Trustee Orlow to authorize Mayor Bodkin to sign the MS4 Report. Seconded by Trustee Carota. All were in favor. None opposed. Motion carried.

8. HRA Reserve

Newly scheduled meeting for next week to discuss reserves. Table until the reserve fund meeting.

9. Filters for the Water Plant

T.J. Chagnon said it is almost time to do a change on the filters and they need to get the new ones ordered. MSC Filtration is the lowest price at \$16,851 plus shipping. They usually spend around \$900 for shipping. They will be a little short in this account. He anticipates being short approximately \$3,300. Trustee Girard said to take the money out of FX 8340.403 Water Rehab.

Trustee Gutheil asked if they are budgeting in the right account for this. T.J. Chagnon said they have discussed this before in the past couple of years. The Clerk will contact OSC to verify the correct code.

Motion by Trustee Girard to approve the purchase of the filters from MSC and transfer \$3,300 from FX 8340.403 to FX8320.200 Water Pump Station Equipment. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

10. Adopt the Budget

Mayor Bodkin asked if the Board is prepared to adopt the budget tonight as presented.

Motion by Trustee Girard to adopt the tentative budget for the 2021/2022 fiscal year based on the revisions as of 4/14/21. Seconded by Trustee Carota. Trustee Orlow abstained. Trustee Gutheil said if someone doesn't like the budget they should make it a point of saying why. All others were in favor. None opposed. Motion carried.

11. Marijuana Legalization

Mayor Bodkin said this is a beginning basis discussion. Some communities have chosen to opt out and some have chosen to participate.

Trustee Guthiel thinks they should opt out by December 31st or else they are locked in. Opt out to the lounge or opt out to the retail.

Mayor Bodkin said it is important for people who are interested in establishing a business that they know the position that the Board is taking.

Trustee Gutheil thinks they should get advice from counsel because he feels they have to have a local law and public hearing.

Trustee Orlow asked if they are eventually giving someone a shot to opening a business in the village. If so, he would support a business opening up in the village with proper guidelines for a potential revenue source. Trustee Carota supports the legalization. Trustee Girard said he has many reasons why he would support it.

Mayor Bodkin said it sounds like there is no need to pursue opting out at this time but they will take the time to learn more facts about this legalization and how it will be implemented. They can take this time to look at the Village code to see how they can update it to include the appropriate language on this new use.

Trustee Orlow would like to work with Chief Gifford on this and report back to the Board.

Mayor Bodkin said any controlled substance when used as regulated should be accessible. If the state allows the use then they should find a way to accommodate the use in a safe and effective manner.

12. Update on Fuel Tank

T.J. reported that both tanks are out of the ground. No contamination around the area. Things went very well. DEC was there today. MCES was there and drained the tank. Tomorrow they will clean them and dispose of them at Hiram Hollow.

13. Update on Deep Well

Robert Flores said they need to coordinate with Maria O'Connell at Department of Health for further instruction. Mayor Bodkin said this is a very big priority and he would like to see this get in place before they end up with drought like conditions and face a shortage. He asked Robert Flores to push this to the front burner. Robert Flores said he understands.

T.J. Chagnon said the pump is in place. The chlorine is in place. Exhaust fan is installed and they are ready for when they get final approval from Maria O'Connell.

Trustee Gutheil asked if it has been disinfected. T.J. Chagnon said no that they are waiting for final approval from Maria. She wants a detailed plan on how they are going to disinfect it with exact dosing method.

Robert Flores said when they run in to high flows and low ground water conditions, they discovered when they operate the system maintaining a steady pressure, the water system draws water continuously throughout the day. Now they have an operational switch that they can now use. They should remember this if dry conditions come back.

T.J. asked if they operate on pressure then do they need to go back to press release valves. Robert said not necessarily because you still have a tank.

Robert said that by running off of pressure they are maintaining a set point in the elevated tank so maintain that elevation throughout the day. So the pumping rate will go up and down. During normal operation the pumps will be on for several hours and then off for several hours.

Mayor Bodkin asked T.J. Chagnon to make sure that the water plant operators are familiar with this concept and if they have any questions or need to formulate a plan, coordinate with Robert or Anthony. T.J. Chagnon said he will.

8:01 returned from brief recess to reset the echoing.

14. DUNS

Mayor Bodkin said that at the time this item was put on the agenda it was unclear if the Village had a DUNS #. The significance of the DUNS # was for the Village to be able to receive the stimulus money when the time came. They have identified that the Village does have a DUNS # and that should be all set up for the disbursements of the federal aid.

15. Memorial Day

Trustee Gutheil wants to know what the Board wants for Memorial Day. At a previous meeting it was decided that there not be a parade.

Trustee Girard doesn't know how they can have a Memorial Day parade with less than a month to plan anything. Trustee Orlow asked about a ceremony or service at the park. Trustee Girard is not against it but has concerns on how are they would regulate the people.

Trustee Gutheil said he was thinking about lining up a speaker and pay respect but would need to break up the gathering so they have the social distancing.

Trustee Orlow agreed that they keep it simple and be more of a tribute and keep it tentative based on what happens a couple of week down the road. Trustee Gutheil and Trustee Orlow will work on this and report back to the Board.

16. WIIA Water Project

a. Water Tank Update

Robert Flores said they are following up on the Aqualogics invoice for reimbursement. They are following up on the invoice from Garland for Worldwide. And they are getting information on the firehouse roof.

b. Carbon Filtration Project

This is on hold and nothing new to report.

17. WIIA Sewer Project

a. Pump Station Update

The generator is schedule for tomorrow to put the new generator in operation.

b. Sewer I&I Update

Based on the Boards decision KPI is underway with lining various pipes that were authorized. Along with that they are starting to plan what is going to happen on Route 9.

Robert Flores said they have to put up vehicle message boards a week ahead. The Village is to rent 2 message boards for the week. This would be included in the force work account. T.J. Chagnon said it is less than \$1,000 for 2 message boards for the week.

Motion by Trustee Orlow to approve the rental of the 2 message boards not to exceed \$1,000. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

Trustee Gutheil asked if they were going to get all the work done on Route 9 during that time so they minimize the number of days of actual traffic control. Robert said yes that is the plan.

Trustee Gutheil asked about the change order received on March 31st. Anthony Mantas reviewed what the CO #2 from KPI was for. He said it is labeled as a proposal.

Trustee Gutheil said he did not get a reply from Matt Haggerty at DOT.

Trustee Girard asked Anthony Mantas about the most recent revision to the spreadsheet. Anthony said this should be increased by \$13,950.

Anthony Mantas said the confirmed price for 2 service connections on Saratoga Avenue is \$13,950 bringing the total to \$524,725 with the WIIA running total up to \$1,568,505. Mayor Gutheil said they have decided no spot lining. Anthony Mantas confirmed.

T.J. Chagnon asked if he has approval to call and move forward with getting 2 message boards. Mayor Bodkin confirmed.

c. Supplemental Certificate #8

Motion by Trustee Orlow to approve payment of Supplemental Certificate #8. Trustee Gutheil abstained. Seconded by Trustee Girard. All others were in favor. None opposed. Motion carried.

18. CDBG Project

a. Haviland & Wilson

Robert Flores said the contracts for New Castle Paving are in place and the preconstruction meeting is scheduled for next Tuesday. Village has to do the removal work first.

Working on getting the sewer lining contracts from Green Mountain to the Board for signatures. Anthony said they will forward the certificate of insurance and insurance bonds to Rick Leonelli for review.

Trustee Gutheil has concerns on the amount of work they are doing for force work on Haviland. Robert Flores said now they are coordinating with the contractor. Basics are that the Village needs to remove so that they can install. They may find areas that are greater than 6" and due to grading they may find areas that are less than 6".

Trustee Gutheil asked Robert Flores to explain item #3. It says contractor will be responsible for prep and sub base of the new walks. He asked if the Village should be digging the 6 inches of dirt out. Robert said in the process of removing the sidewalk they will have to dig down some.

Anthony Mantas said the crusher run the contractor is providing.

Trustee Gutheil does not want the Village to be in a position to do an unconstitutional gift to the contractor. He thinks Attorney Bartkowski needs to advise the Board on this one.

T.J. Chagnon said he was under the understanding that they would be pulling panels. He could have pulled the whole street by now but instead they are ¾ of the way down one side. He was planning on pulling the panels with the forks and pulling the aprons with the backhoe and cleaning a little bit of the width as they went. But certainly not prepping the sub base.

Trustee Girard asked T.J. Chagnon who told him to do it differently why not just follow what we were supposed to do. He understands if the roots are there you would need to go deeper. The contractor is responsible for the other.

Trustee Gutheil said that in a meeting with the contractor, Trustee Gutheil said they don't want to be responsible for the grades.

Robert Flores said they are following existing grade. Contractor would go from point to point and maintain existing grade so the new sidewalk will have the same grade as the old sidewalk.

Mayor Bodkin confirmed T.J. Chagnon is acting as inspector on this project and he will coordinate everything.

T.J. confirmed but said the issue is that the contractor is already starting to complain about the grade. This is not what he anticipated his men doing. T.J.'s estimate was to pull the sidewalks;

remove the concrete and the aprons. That was it. The contractor bid so low because he didn't realize that he was supposed to do the sub grading.

Robert Flores said the best thing to do is follow the contract. Stick to the limits of the bid. Remove what needs to be removed and the contractor preps what needs to be prepped. Robert will serve as intermediary between the DPW and the contractor.

19. Trustee Reports

Trustee Gutheil is curious as a follow up on the USDA Loan. The Village paid this off and they should be getting the promissory note sent back mark paid. The Clerk Treasurer will notify the Board with this confirmation.

20. Mayors Report

Mayor Bodkin reported that he had an opportunity yesterday to meet with representatives from the Moreau Community Center to discuss an idea to start a community gardening program. He met Donna Nichols and Eric down at the gazebo to discuss cultivating the flower beds and maintaining some of the outdoor spaces. He asked if the Board had any problem with them working with the Community Center to establish a relationship where they can coordinate a crew of volunteers to clean and maintain the flower beds at the gazebo area.

Trustee Orlow is in favor of this. Trustee Girard is in favor. Trustee Gutheil thinks it is a great idea and perhaps the Village could provide some of the plants.

Mayor Bodkin will go back to the Community Center and see what kind of budgetary request might be involved and he will report back at the next meeting.

Trustee Gutheil suggested a lawn sign that said it is maintained by the Moreau Community Center.

Trustee Bodkin would like to find ways to engage the community and this is a great start.

Motion by Trustee Girard at 8:42 pm to enter executive session to discuss the performance of unnamed person(s) and CSEA contract negotiations. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

Executive Session

Motion by Trustee Girard at 9:42 pm to end executive session and reopen public meeting. Seconded by Trustee Gutheil. All were in favor. None opposed. Motion carried.

No action taken.

Motion by Trustee Girard at 9:42 pm to adjourn the meeting. Seconded by Trustee Gutheil. All were in favor. None opposed. Motion carried.

Meeting adjourned at 9:42 pm.