

Welcome Public

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY12803

March 2, 2022

7:00 PM

Village Board Meeting

MAYOR NICHOLAS BODKIN PRESIDING

Minutes

Mayor Bodkin
Trustee Orlow
Trustee Girard
Jana DeCamilla (Post-Star)
JB
Bill
518-745-5328
518-415-7363
Jojo

Trustee Gutheil
Trustee Carota
518-879-9098
Alan D
JM
Nick
Samantha Berg
518-792-4033

Motion **322022-1** to go into Executive Session at 6:01. Trustee Carota motions. Trustee Orlow seconds. All in favor. Motion passes.

Executive Session Items: CSEA, PBA, Open Items: George Moss, Glen Gate Plaza, PD Overtime, COVID Policy, Accounting/Audit, Performance of an unnamed person or persons, World Wide Update, yearly payment to Fire Company and potential applicant for Deputy Clerk/Treasurer and Clerk/Treasurer, Retirement Benefit.

Motion **322022-2** to adjourn Executive Session and reopen Public Session with no action taken. Trustee Orlow motions. Trustee Girard seconds. All in favor. Motion passes.

Moment of Silence in recognition of Mr. Paul Trombley, Our thoughts and prayers go out to his family at this time.

Public Forum 7:00 pm: No one from the public addresses the Board at this time. Public forum is closed

1. **WIIA Water Project:**

a. **Water Tank Update:** This was discussed in Executive Session with the contractor. Status of as-built plans, Anthony stated he does not have an update on this at the moment. Anthony can put something together for the Board if they would like him to.

b. **Carbon Filtration Project:** The electrical contract was signed last week and the Village should have received that binder with the executed project manual. Mary dropped off a binder to Samantha at the Village earlier today that includes the general

contractor information. We had a review from counsel on the insurances and bonds. The contractor sent in the formal vs the draft. All we really need right now is for the contract to be signed and then we can sign a pre con meeting to issue a notice to proceed and get things in motion. We will need an extension for the EFC which is a lengthy process and this is being worked on. The DOH asked for some clarification of well configurations which we demonstrated to them and they gave verbal approval of the design. They will give written approval once they receive the signed paperwork. The Village needs to reach out to the bond counsel to make a modification based on the reward. Trustee Gutheil asked how much we are looking at borrowing. Anthony does not have this number right now but he can look this up. He believes that the budget analysis has been sent previously and nothing has changed on that since it was sent in. The funding is what it was from the beginning but when it comes to the bonds this is not something that Anthony can advise on. The pre con meeting can be done whenever the Village is ready but sooner would be better so that the contractor can start putting in their orders for the materials that are needed. The only thing that is holding this up is getting an answer from National Grid which Attorney Bartkowski is working on this.

c. WIIA Sewer Project

Sewer I&I Update: KPI Repairs will be made in the spring and liability agreement is in place- There has not been an update on when KPI would be coming in. They will reach out to us. They did acknowledge the liability letter that was requested by the Board.

2.CDBG Project, Project close out update: We have presented all the paperwork for the close out that they require. We have approval of it. We just have to hold tight on the bills. They will do a project overview. If they have any questions, they will reach out to Delaware Engineering. One thing that we need to make a note of is that one of the contractors noticed a discrepancy with their check. It was a clerical error that was made at the beginning of the project. The balance needed has been sent to the Village but they have not received a check for this amount. The Village will need to make sure to get this check to the contractor. CDBG will not have to get involved or anything. The Village is prepared to cut this check tomorrow, sign it and send it to the contractor.

3.GIGP Update, Update Project approval from GIGP/EFC: If so, are we prepared to go to bid?- The Mayor and Anthony need to sit down and come up with a force account figure and an estimate from the DPW that we can provide to the EFC. This is the last item pending for final approval. We can put the project out there to look for bids whenever the Village is ready. Trustee Gutheil does not understand where the numbers came from and talked to another community. They put expansion tanks in. He asked if we have a provision for expansion tanks which we do not. They came up with the numbers based on information that was given to them by the Village to get the number of meters that would be needed. Anthony stated that there is a unit price for these items. If we don't use the items, then we don't pay for it. It is definitely better to have an excess than to not have enough.

4.CDBG Baker Ave, Grant Application: Trustee Girard and Trustee Guthiel contribute the following; The meeting was held on February 23rd. The following day a letter was sent to the Board detailing some of the explanations we received from CDBG. There have been some changes in the grant process but the changes are significant. They did encourage the Village to reapply. CDBG wants to be the last organization that a municipality applies to fund the project. So next time we apply to CDBG, we need to show that we have applied to other agencies. They

also want to show Village participation so the Village would need to demonstrate that we do have an account with savings that we do intend to put into the project and match part of the cost. The Village would also need a separate account with funds that would be dedicated to maintenance of the infrastructure that would be built. They want the project ready within 60 days of the grant award so that construction can begin. These changes would mean up front costs. These are just a few of the items but there will be a lengthy letter that would be sent out with all of the information. Trustee Gutheil asked why we weren't approved for the previous things we applied for. Anthony explained that we do not meet any of the criteria that were talked about during this meeting. These criteria will make it more difficult for us to apply for a grant through CDBG.

5. New Business: None

6. Old Business:

- A. Bridge Lighting: no response
- B. Part Time Officers Wanted: No discussion
- C. Trustee Gutheil wants to see financial statements on the agenda and minutes to approve every month.

7. Transfers: None at this time

8. Motion [322022-3](#) to approve bills as audited. Trustee Girard motions. Trustee Orlow seconds. Trustee Gutheil has a question about payroll. There was a department head that had more than 40 hours on the payroll and he wanted to know what they were paid for. There is also a voucher for purchasing uniforms for the defensive tactic training. He wants to know if this is something every officer will have to purchase and if so they need to look into this. All in favor. Motion passes.

9. Motion [322022-4](#) to appoint Clerk Treasurer, subject to a favorable conclusion to the interview process at a salary of \$60,000 dollars a year. Mayor Motions. Trustee Orlow seconds. Trustee Gutheil votes no because we are outside of the range of what the position was advertised at and this will cause issues throughout the rest of the workforce. Trustee Girard votes yes but has some issues when it comes to the budget as well. 4 yes and 1 no. Motion passes.

10. Motion [322022-5](#) to appoint Deputy Clerk Treasurer, subject to a favorable conclusion to the interview process at a rate of \$18.75 per hour. Mayor Motions. Trustee Orlow seconds. Trustee Gutheil voted yes but he stated that we really need to watch the budget. All in favor. Motion passes.

11. **RFP - Trash services, Engineering and IT Services:** Tabled until next meeting. We located the original engineering one but it needs some tweaking.

12. **Holiday Pole Lights on sale 33% off:** The Mayor has found additional vendors and is currently working on complete proposals.

13. **DPW Report, Water Department Training Request:** Motion [322022-6](#) to approve the request as submitted. Trustee Girard motions. Trustee Orlow seconds. All in favor. Motion passes.

Discussion: TJ asked about the line striping. He has to have this in by the 7th and wants to

know if anyone has an objection on what he has to do. No objection.

14. Motion **322022-7** to approve proceeding with the benches. Trustee Orlow Motions. Trustee Gutheil seconds. All in favor. Motion passes. TJ has three benches that were requested. He spoke to all three people and told them the cost and they are all fine with the cost.

15. Motion **322022-8** to receive and file the DPW Report, Police Department Report, and Animal Control Report. Trustee Orlow Motions, Trustee Girard seconds. Trustee Girard had a question about the police report. There was something about traffic stops, but they did not say where they were. We will need this information. All in favor. Motion passes.

16. Update of local laws:

- A. Plumbing- Update this to include PEX Piping. The attorney sent out a draft amending section 149-4. Table this until the next meeting to discuss further.
- B. Roadside debris- Attorney Bartkowski is looking into this still to determine what should be in the legislation.

17. **Fire Department Repairs exhaust fan quote:** TJ sent the quotes to the Board that he has received. Motion **322022-9** to approve the quote of \$4,400. Trustee Girard motions. Trustee Orlow seconds. All in favor. Motion passes.

18. **COVID Policies:** The Village still has the right to require masks inside the building. After March 16th, all meetings will have to be in person in order for votes to count. A final decision will be made at the next meeting regarding wearing masks.

19. **Trustee Reports:** Trustee Gutheil; Motion **322022-10** that we approve the purchase of the trees as outlined in the grant application. Trustee Girard seconds. All in favor, motion passes. Parade committee met and there is another meeting that will be held.

20. **Mayor's Report:** Trying to do our best to keep on top of everything and go from there.

21. **Executive Session if needed:** Trustee Gutheil believes we should.

Motion **322022-11** to go into Executive Session at 8:21 PM. Trustee Gutheil motions. Trustee Girard seconds. All in favor. Motion passes.

Motion **322022-12** To return from Executive Session at 8:54 PM with no action taken. Trustee Girard motions. Trustee Carota seconds. All in favor. Motion passes. Note, Trustee Orlow was not present for the Executive Session.

Motion **322022-13** to adjourn the meeting at 8:56 PM. Trustee Girard motions. Trustee Carota seconds. All in favor. Motion passes.