

Village of South Glens Falls  
46 Saratoga Avenue, South Glens Falls, NY12803

March 24th,2022

7:00 PM

**Village Board Meeting**

MAYOR NICHOLAS BODKIN PRESIDING

Minutes

**Attendance:**

Mayor Bodkin  
Trustee Gutheil  
Bill  
Trustee Girard  
Alan D  
518-222-1636  
Nick

Samantha Berg  
TJ Chagnon  
Attorney Paltrowitz  
Jamie Johnson  
Nick  
518-361-8161

**Absent:**

Trustee Orlow  
Trustee Carota

**Public Forum 7:00 p.m.**

1. Motion #032422-1 to approve Water and Sewer Warrant \$330,543.52 in Water \$314,607.86 Sewer. Trustee Gutheil motions, Trustee Girard will not second, he believes we should wait for legal counsel and have everything sent out at once. Trustee Gutheil agrees and thinks we should get the Covid information. Trustee Gutheil also wishes we re-visit this item soon and not months later. Motion is tabled. The DPW newsletter for the spring will also be sent out. The Village has enrolled in a water/sewer payment assistance plan that will be in the newsletter. This will be further discussed in Executive Session regarding Covid Relief .
2. Ratification after the fact of motions made during the 3-16-2022 regular Village Board Meeting. Due to concerns stated there is a need to revisit and affirm the decisions that were made for public transparency. The motions were as follows and the votes as indicated.
  - Motion #031622-1 Motion to go into executive session to discuss Executive Session items as noted on the agenda at 6:03 p.m. Trustee Orlow motions, Trustee Girard seconds. All in favor. Motion passes.

- Motion #031622-2 Motion by Trustee Orlow, second by Trustee Girard to return from executive session and reopen the regular session with no action taken at 7:00 p.m. Trustee Orlow motions. Trustee Girard seconds. All in favor. Motion passes.
- Motion #031622-3 to create an agreement with a temp agency to complete past minutes. Trustee Gutheil Motions, Trustee Orlow seconds. Mayor votes no, rest in favor. Motion passes.
- Motion #031622-4 Motion by Trustee Gutheil, seconded by Trustee Orlow; to advertise for a Village Clerk Treasurer by placing an help wanted ad in the Post Star at an expense up to \$300. To be paid out of CT Personal Services All in Favor, Motion Passes.
- Motion #031622-5 Motion by Trustee Guthiel, seconded by Trustee Orlow to transfer \$300 from CT A1325.100 to A1325.300 Advertising. This is to pay for Post Star advertising expenses. All in Favor, Motion Passes.
- Motion #031622-6 to approve the transfers. Motion by Trustee Girard, Seconded by Trustee Orlow. All in favor except Trustee Gutheil who votes no. Motion passes.
- **Discussion:** Trustee Guthiel stated his opinion related to OSC Rules and he doesn't feel that we should transfer funds until the account has been depleted entirely. Therefore he votes no.
  - A. From A 1325.409  
To A 1325.405  
Amount: \$121.36
  - B. From A 1640.10  
To A 1640.404  
Amount: \$70.79
  - C. From A 3120.412  
To A 3120.405  
Amount: \$87.79
  - D. From A 3410.404  
To A 3410.403  
Amount: \$1365.00
  - E. From A 1990.400  
To A 7110.405  
Amount: \$31.49

F. From A 1990.400  
To A 8010.400  
Amount: \$13.53

G. From FX 1990.400  
To FX 8320.401  
Amount: \$4307.23

H. From FX 1990.400  
To FX 8320.406  
Amount: \$472.44

I. From G 8130.404  
To G 8130.403  
Amount: \$52.17

- Motion #031622-7 to approve the bills as audited. Motion by Trustee Girard, seconded by Trustee Orlow. All in favor. Motion passes.
- Motion #031622-8 Motion by Mayor Bodkin, seconded by Trustee Girard, Motion to approve Deputy Clerk Treasurer Jamie Johnson as a signatory on all Village bank accounts. Discussion: Trustee Girard asked if the background check is ok. The Mayor stated it was good. All in favor, Motion passes.
- Motion #031622-9 Motion by Trustee Girard, second by Trustee Carota. Motion to Appoint Deputy Clerk Treasurer Jamie Johnson as Deputy Registrar of Vital statistics. All in favor, motion passes.
- Motion #031622-10 Motion by Trustee Orlow, second by Trustee Guthiel, Motion to hire 2 part time Police Officers as submitted by Chief Gifford. Subject to background check. All in favor, Motion passes.
- Motion #031622-11 Motion by Trustee Orlow, second Trustee Carota to purchase equipment for 2 part time officers at an expense of \$1440.00 from account A3120.0215, A3120.0216 and the remainder out of A3120.0411. For the record Jerk was the lowest bid, however they were unable to provide a delivery date. SGF Tactical can deliver sooner. The board would like to pursue the available vendor. All in favor, Motion passes.
- Motion #031622-12 Trustee Girard motions, the Mayor seconds, to open a dedicated checking account for the water fund and sewer funds. Trustee Gutheil yes, Trustee Orlow yes, Trustee Carota yes, Trustee Girard yes, Mayor Bodkin yes. Motion passes.
- Motion #031622-13 Trustee Carota motions, Trustee Girard seconds to engage FAZ as Forensic Accounting firm to help resolve data entry concerns as described in Phase I and Phase II using funds from A1320.400

Trustee Guthiel and Trustee Orlow Abstain. Trustee Girard, Trustee Carota and Mayor Bodkin Yes, Motion Passes.

- Motion #031622-14 Common Roots Park Request. Trustee Girard motions Trustee Guthiel seconds, to allow an annual race with Common Roots Foundation. Insurance indicates the race is with the Foundation as a point of clarification. Trustee Guthiel yes, Trustee Orlow yes, Trustee Carota yes, Trustee Girard yes, Mayor Bodkin yes. Motion passes.
- Motion #031622-15 Trustee Carota motions, Trustee Orlow seconds. Holiday Pole Lights update- Sale pricing has been decreased by normal vendors (Temple Outdoor Decor) to 15%. The only item that is comparable is the candy cane. Total not to exceed \$3500, A7989 -400 for <https://moscadesign.com/product/christmas-scroll-with-bell/>

### ● Christmas Scroll With Bell

- \$505.12 on sale \$363.69 Trustee Guthiel abstain, Trustee Girard, Carota, Orlow and Mayor Bodkin; Yes, Motion Passes.
  - Motion #031622-16 Trustee Orlow motions, Trustee Girard seconds. Motion to create fee schedule for Zoning Determination, \$150 Trustee Guthiel No, Trustee Girard, Carota, Orlow and Mayor Yes. Motion passes.
  - Motion #031622-17 to re-enter into Executive session for CSEA, PBA, Items: Moss Estate, Glen Gate Plaza, COVID Policy, Accounting/Audit, Performance of an unnamed person or persons, World Wide Update, Peddlers permit application, Foil Request, Bond Council discussion. Trustee Girard motions. Trustee Orlow seconds. All in favor. Motion passes.
  - Motion #031622-18 to adjourn Executive Session at 10:15 pm and reopen the public meeting with no action taken. Trustee Girard motions. Trustee Carota seconds. All in favor. Motion passes.
  - Motion #031622-19 to adjourn tonight's meeting at 10:17PM. Trustee Girard motions. Trustee Carota seconds. All in favor. Motion passes.
3. Motion #032422-2 to affirm the decisions made as recorded on 3-16-2022.  
**Discussion:** Trustee Guthiel does not believe he voted yes for motion #3. Trustee Guthiel motions. Trustee Girard seconds. All in favor. Motion passes.

#### 4. WIIA Water Project:

EFC Bond Resolution: Attorney Paltrowitz had a call with EFC and Delaware to confirm amounts of the cost of the water project. Total \$4.7 Million. Increase from prior 2.7 million. CDBG funds \$916,964. Balance of WIIA \$1,620,000. Authorization at a maximum cost of \$4.7 million. This will be offset by any Village funds and grants. Trustee Guthiel will likely not support, he is concerned with the amount of debt we are taking on. It is unclear how much more will be spent on KPI. He is concerned about \$107,000 debt service out of the water account each year. We should contact the senator for extra grant

money. He believes if we authorize this, we are authorizing the Mayor to borrow the large sum of money, in his absence it would fall to the Clerk or Deputy Clerk Treasurer. Trustee Girard agrees and notices the interest rate went from 1.4 to 3 percent and wants to know if it will change again. Trustee Gutheil wants clarification on the interest rate. The Village has requested an extension on approving this. This item will be tabled for the next board meeting.

**5. GIGP Update (Water Meters):**

- a. Budget from Capital Projects page of the Draft Budget 2022-2023: The mayor presented a two option budget. If we are able to receive the \$1 million dollar grant and \$333,000 would be the Village's responsibility. One is to keep the project in house and use a force account. The other option is to hire an outside firm. Trustee Gutheil hasn't gotten answers for a \$118,000 cellular charge for maintenance of our technology. Trustee Gutheil is not in favor of the new technology. Trustee Gutheil is not in favor of the budget item \$124,000 for engineering services towards the water meter project. This item has been tabled for a future meeting. Trustee Gutheil stated they never had a meeting to discuss not using the AIM system.
6. Motion #032422-3 to transfer \$150 from A7110-401 to 7110-402. Trustee Girard motions, Trustee Gutheil seconds. All in favor, motion passes.
7. **Coopers Cave Brochures:** Trustee Girard listed the pricing: North country \$2,628, last year was \$2,380. Finch paper \$588, last year was \$506.88. Glens falls printing \$1,296 last year was \$1,225. Total \$4,512 half would be paid by the City of Glens Falls. Trustee Girard will order from Finch and hopes someone else will take this over to come up with a new brochure. Motion #032422-4 to approve purchasing brochures through North country, Finch, and Glens falls printing for a total of \$4,512. Trustee Girard motions, Trustee Gutheil seconds. All in favor, motion passes.  
Trustee Gutheil asks how much is in the budget for brochures. This will come from Coopers Cave A7110-402 budget with a budgeted amount of \$4,500. Trustee Gutheil wants us to look and evaluate the value the brochures bring to us and the functioning of our counter at the office.

**8. Transfers:**

A. From A 1325.409  
To A 1325.405  
Amount: \$179.09

B. From A 1640.407  
To A 1640.404  
Amount: \$104.42

C. From A 3120.412  
To A 3120.405  
Amount: \$189.17

D. From G 8130.404

To G 8130.403  
Amount: \$25.21

E. From A 1990.400  
To A 7110.405  
Amount: \$31.49

Motion #032422-5 to approve transfers as presented. Trustee Girard motions, the Mayor seconds. Trustee Gutheil will not support. Motion does not pass.

Trustee Gutheil will not support transfers until we correct what we should. There should have been enough money budgeted for these accounts. The new phone system should not have come from these accounts. The telephone bills should not come short so many months in a row. The Mayor states we need the transfers to pay the warrant. Phone bills can be put off except for RingCentral. We may incur late payment fees. The Mayor has three signatures to approve the AP warrant but now we do not have funds available to pay the warrant. Counsel will need to advise how to proceed with the signed warrant. There was no vote and the motion has been tabled.

Motion #032422-6 to pay vouchers that don't require a transfer (Guardian insurance for \$987.14) Trustee Gutheil motions. Trustee Girard seconds. All in favor. Motion passes.

9. Motion #032422-7 to approve Water and Sewer Warrant \$330,543.52 in Water \$314,607.86 Sewer. Contingent upon Covid relief form advising an eligible refund being sent along with bill and DPW newsletter. Trustee Girard motions. Trustee Gutheil seconds. All in favor, motion passes.
10. Motion #032422-8 to enter into Executive Session at 7:24 PM to discuss a village complaint. Trustee Gutheil motions. Trustee Girard seconds. All in favor, motion passes.
11. Motion #032422-9 to adjourn the Executive Session and reopen the public session at 7:43 PM with no action taken. Trustee Girard motions, Trustee Gutheil seconds. All in favor. Motion passes.
12. Motion #032422-10 to adjourn the Public Session at 7:43 PM. Trustee Girard Motions, Trustee Gutheil seconds. All in favor, Motion passes.