

## Welcome Public

Village of South Glens Falls  
46 Saratoga Avenue, South Glens Falls, NY12803  
February 16, 2022  
7:00 PM

### Village Board Meeting

MAYOR NICHOLAS BODKIN PRESIDING

#### Minutes

#### Attendance:

Mayor Bodkin	Anthony Mantas, Delaware Engineering
Trustee Orlow	Bill
Trustee Girard	Stephen Petrasovic
Trustee Gutheil	518-409-5100
Trustee Carota	Caller 1
Samantha Berg	518-798-3523
Berry	856-668-6794
Alan D	518-415-7363
Nick	James
Dorothy Ulrich	
Jo Jo	

**Motion 2162022-1** to go into Executive Session. The Mayor motions to go into executive session. Trustee Orlow seconds. All in favor. Motion passes.

**Executive Session Items:** CSEA, PBA, Open Items: George Moss, Glen Gate Plaza, PD Overtime, COVID Policy, Vital Statistics, Bank Accounts, Applications, Performance of an unnamed person or persons, World Wide Update, yearly payment to Fire Company and potential applicant for Deputy Clerk/Treasurer.

**Motion 2162022-2** to adjourn Executive Session and open Public Session with no action taken at 7:00PM. Trustee Gutheil motions. Trustee Orlow seconds. All in favor. Motion passes.

#### Public Forum 7:00 pm.

- A. TJ Chagnon of DPW asks the Mayor and the Board to recognize the passing of Carl "Luke" McCane. He dedicated over 30 years of service to the Village of South Glens Falls. TJ asked for a moment of silence in honor of Luke and his service.
  
- B. Bob Ulrich brought up the meeting minutes and stated that the minutes are not there. He

stated that he knows they are short-staffed but he believes that this is a priority and the minutes need to be typed up and done. He thinks that we need to find out how the PFOA and PFOS are getting into our water supply. Wants to know if there is any way to find this out. There is a wide range of how the PFOAs can travel. Could be as simple as the rain water traveling. Anthony stated that this could be visited further with other engineers at the firm. Bob Ulrich also wanted the water report but cannot find it on our site. The Mayor had asked Bob to email him and he can send this information to him.

#### **1. WIIA Water Project:**

a. **Water Tank Update:** No new updates.

b. **Carbon Filtration Project, next steps:** Received certificates of insurance and performance payment bonds from both contractors. The Board has been cc'd in correspondence with Village counsel. The insurance and bonds were approved. The next step would be to send out a notice of award and once this is accepted we will forward contracts to be signed. Once these are signed, they will be sent to the Village for the Mayor's signature. The Village needs to modify the bond resolution for the project and will need to consult with bond counsel in proceeding with this.

#### **WIIA Sewer Project:**

a. **Sewer I&I Update,** KPI repairs will be made in the spring and liability agreement is in place. No anticipated time yet but Anthony did speak with the contractor to confirm they received the letter that was modified. They have received this and will be responding.

2. **CDBG Project:** Project close out update- The funds should be in our bank account this week and will be ready for disbursement shortly thereafter.

3. **GIGP Update:** Project approval from GIGP/EFC? If so, are we prepared to go to bid?- There is no approval from EFC yet. There is a pending document that needs to be filled out by the Village. They want to see approximately how much work the village is going to do through the force account. The Village needs to know how many people will be used and how many hours and what their rates are. This would just be a starting number to start discussing with EFC. The Mayor has asked if he and Anthony can set up a time to discuss this further.

4. **CDBG Baker Ave, Grant Application:** Trustee Girard and Trustee Guthiel confirm a conference is scheduled for February 23rd at 1 P.M.

#### **5. New Business:**

A. Trustee Gutheil said our electricity bills are horrendous. He thinks we need to look into our options to see what we can do to lower this.

B. Trustee Gutheil wants to make sure that the meetings are noted on our website so that the public is aware of them.

#### **6. Old Business**

A. Trustee Gutheil believes that financial statements need to be added back onto the agenda.

B. Trustee Gutheil stated that we need to look into our reserve accounts.

Motion 2162022-3 that we direct staff to fund the budgeted reserve through the monies that we have appropriated for reserves. Trustee Gutheil Motions. Trustee Girard seconds. All in favor. Motion passes.

C. Bridge Lighting - no response

D. Part Time Police Officers Wanted, please contact Chief Gifford

## 7. Transfers

A. From: A1325.402  
To: A1325.404  
Amount: \$132.56

B. From: A1990.400  
To: A1441.400  
Amount: \$575.62

C. From: A1640.407  
To: A1640.405  
Amount: \$128.48

D. From: A1990.400  
To: A3410.401  
Amount: \$185.00

E. From: A1990.400  
To: A3410.403  
Amount: \$455.00

F. From: 1990.400  
To: A3410.409  
Amount: \$879.28

G. From: A1990.400  
To: A8010.400  
Amount: \$52.46

Discussion: Trustee Gutheil does not think that any of these should be taken out of contingency. We should find another fund for some of the items. He believes that things were posted wrong and need to be corrected. There were adjustments made to some of the transfers. For item A, we changed the from account to A1325.402. For item B, the Trustees are wondering why we are taking the money out of the general fund and how we come up with the breakdown. This was based on the breakdown of the detailed billing. The grant for CDBG does not cover engineering or legal fees. Some of this work was done in November and December so they do not understand why this is just coming up now. The invoice for item B will be pulled for further review before paying it. Will be tabled until the next meeting. For item C, Trustee Gutheil does

not think that we would need a transfer if staff would just make changes and pull some things from the account. TJ thinks that we should just leave it the way it is and then they will look into it further after and credit the correct account. Item D, we will take the money from A3410.405 and move it to A3410.401. Item E, from the account will be changed to 3410.404. Item F, from the account will be changed to A3410.404. Item G is fine to be kept the way it is. We will be taking \$1,000 dollars from A1990.400 and putting it into account A8010.400. **Motion 2162022-4** to approve the transfers as amended. Trustee Orlow motions. Trustee Carota seconds. All in favor. Motion passes.

**8. Motion to approve Bills as audited.** Chief Gifford is “requesting a transfer of \$2,000 from A3120-0103 to A3120-0101 which should be enough to cover emergency OT for a while.” Trustee Carota moves. Trustee Gutheil has a question on voucher 682 where we are reimbursing a police officer. He does not think that we should be paying sales tax on this voucher. The Mayor will inform the Chief that in the future if the officers need to purchase anything they should reach out to the Chief or the office to avoid having to pay sales tax. The Chief will try to have the sales tax removed from this. Trustee Gutheil stated that the invoice 716 from Delaware Engineering does not have any breakdown of what we are being charged for. Trustee Girard thinks that this invoice should be pulled until we get the funds from the grant for the project. **Motion 2162022-5** to approve the bills with the removal of vouchers of 716 and 717. Trustee Carota Moves. Trustee Girard seconds. All in favor. Motion passes.

**9. June 12th: Adirondack Runners Park/Gazebo request.** **Motion 2162022-6** to accept this request. Trustee Orlow motions. Trustee Girard seconds. All in favor. Motion passes.

**10. Recognize Clerk Treasurer Bartholomew’s Resignation and thank her for her service, effective 2-22-22.** **Motion 2162022-7** to not accept the resignation. Trustee Girard motions. Trustee Gutheil seconds. Trustee Orlow abstains. Rest in favor. Motion passes.

**11. Motion 2162022-8** to appoint Samantha Berg as Registrar of Vital Statistics. Trustee Orlow motions. Trustee Girard seconds. The term ending will be 2/15/2023. All in favor. Motion passes.

**12. Motion 2162022-9** to allow Samantha Berg to access the Village Bank Accounts and to be added as signatory if allowed. (NYCOM is providing the answer) and add Trustee/Deputy Mayor, Timothy Carota, as signatory on grant accounts. Trustee Carota motions. Trustee Orlow seconds. All in favor. Motion passes.

**13.** Motion to appoint an unnamed person as Deputy Clerk Treasurer subject to background check at a salary between \$17-\$19 an hour, (Resume is included in agenda folder) subject to a favorable conclusion to the interview process. A special meeting will need to be held to discuss this further. No Trustees entertained the motion

**14. Magna 5 / Verizon State Contract Update:** Item tabled no response yet

**15. RFP: Trash services, Engineering and IT Services** - Tabled. Storedtech stated that there would be a 10% increase on the IT services because we were never notified that we could lock in our rate. The Mayor will look into this further. Trustee Gutheil states that the Engineering RFP needs to be done.

16. **Holiday Pole Lights on sale 33% off.** The Mayor has found additional vendors and is currently working on complete proposals. We can probably get 9-10 different decorations. There will be an update at the next meeting.

17. Budget update and request to set up a budget workshop date. The Mayor and Samantha have been working on this for the last 2 weeks and are getting closer to having the numbers. A tentative budget needs to be submitted by March 20th. A budget workshop will be scheduled for March 30th at 6 P.M.

18. **Update of local laws:** These will be discussed at the next meeting.

19. **Fire Department Repairs exhaust fan quote:** Tabled, no proposals submitted. TJ reached out to 4 vendors and received two prices. One vendor will not give pricing and the other will be in touch with TJ prior to our next meeting. TJ will have the 3 bids by the next meeting. The Mayor has asked TJ to send in email with what he is anticipating the possible cost will be.

20. **COVID Policies:** These do not need to be approved yet. The final ones just need to be circulated. It is only a tentative policy at this time.

21. **Trustee Reports:** Trustee Gutheil and Trustee Orlow will be working on the parade.

22. **Mayor's Report:** They have been conducting interviews and working on the budget.

23. **Additional Executive Session:** Personnel to address the board. Samantha Berg would like to address the board. **Motion 2162022-10** to go into an additional Executive Session at 8:37 to allow Samantha Berg to address the Trustees. Trustee Orlow motions. Trustee Girard seconds. All in favor. Motion passes.

24. **Motion 2162022-11** to return from Executive Session and reopen Public Session with no action taken. Trustee Carota motions, Trustee Girard seconds. All in favor, motion passes.

25. **Motion 2162022-12** to adjourn tonight's meeting at 9:39. Trustee Orlow motions. Trustee Girard seconds. All in favor. Motion passes.