

Welcome Public

PUBLIC MEETING
7:00 PM
MARCH 17, 2021
MAYOR HARRY G. GUTHEIL JR. PRESIDING

Minutes

Attendance:

Mayor Gutheil	Attorney Bartkowski
Trustee Bodkin	Robert Flores
Trustee Carota	Anthony Mantas
Trustee Girard	Highway Maintenance Supervisor Chagnon
Trustee Orlow	Clerk Treasurer Kelleher
Chief Gifford	

Public Forum: None

1. Approve Minutes March 3, 2021
Hold and add to the agenda for the next meeting.
2. Set Future Meetings
 - a. Police Reform Collaborative Committee Mtg 3/18 at 5pm at the Moreau Community Center.
 - b. A Public Hearing to adopt the plan is forthcoming. Will call a special meeting for the hearing and the meeting at a later date.
3. Transfers
Transfer \$400.00 from A1640.410 DPW Training/Conf. to A1640.405 DPW CE Bldg Misc.
Transfer \$2,000.00 from FX8340.403 Water Tran Rehab to FX8310.411 Water Adm. CE Eng
Transfer \$5,000.00 from FX8340.403 Water Tran Rehab to FX8320.403 Water Pump Repairs
Transfer \$300.00 from FX8340.403 Water Tran Rehab to FX8320.405 Water Pump Misc.

Motion by Trustee Girard to approve these transfers. Seconded by Trustee Bodkin. All were in favor. None opposed. Motion carried.

4. Approve Bills
Mayor Gutheil requests that they pull vouchers #740, 741 & 742 and have a discussion with Mahoney Notifier about these charges.

T.J. Chagnon said the communication line was the problem. The Mahoney Notifier tech said that the phone lines are so old that the signal that needs to pass through them doesn't work well any longer. The tech reset it so the line can accept the communication. He suggested that the Village upgrade. Verizon takes care of the infrastructure of system and Magna is the phone service carrier.

Motion by Trustee Bodkin to approve bills as audited with the amendment to remove the Mahoney Notifier bills. Seconded by Trustee Carota. All were in favor. None opposed. Motion carried.

5. February Financial Statements

Motion by Trustee Bodkin to receive and file the February financial statements. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

6. COVID Update

Mayor Gutheil reported an update on COVID.

Saratoga County: 151 deaths, 12,557 confirmed cases and 229 active cases

Town of Moreau: 561 confirmed cases, 10 active cases and 12 deaths

Village of SGF: 151 confirmed cases, 4 active cases and no deaths

7. Canvass of Returns

The Clerk has provided a report from the election inspectors. Mayor Gutheil has a couple of questions but it won't change the results of the election.

Motion by Trustee Girard to approve the winners of the election; for Mayor is Nicholas Bodkin and Trustee is Harry G. Guthiel, Jr. and Trustee write in was Anthony Girard. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

8. Subway Project DOT Permit Letter

Mayor Gutheil said that DOT is asking for him to sign a letter they sent stating that the Village is going to accept the sewer main and water line when they put them in. This will require a licensing agreement. They are bringing the sewer along Route 9 and across Route 9 and all the way to the rear of Village property to tie into the sewer pump station.

T.J. Chagnon stated that per Village Code, the Village is responsible for the service line from the main to the curb stop.

Attorney Bartkowski has reviewed the letter and would like to amend some of the language. She said to email DOT back saying that the Village will sign the letter providing that they sign the license agreement she is drafting.

Motion by Trustee Girard to authorize Mayor Gutheil to sign the letter providing DOT sign the attached license agreement prepared by counsel. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

9. Shared Service Agreement NYSDOT

This is a shared service agreement between the State and the Village. If DPW needs help they can come in and help not to exceed \$25,000 in value.

Motion by Trustee Girard to authorize Mayor Gutheil to sign this shared service agreement and if it is beyond his term of office then authorize Mayor Elect Bodkin to sign the agreement. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

10. Fire Company New Members

Motion by Trustee Bodkin to acknowledge new fire company members Jarrod Pierre and Griffen Curran. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

11. MS4 Annual Report

T.J. Chagnon has this report completed but there will be a couple of changes. Page 2 and page 3 will be updated to reflect the proper mayor name. He will post it on the website as of April 1st and will have a copy for viewing up at the DPW garage and the Clerk's office for 30 days.

Motion by Trustee Bodkin to put the Annual MS4 report on display and on the website for the month of April. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

12. Reopening Office

Mayor Gutheil asked the Board how they feel about bringing staff back in the office, bringing the Board back to meet in the conference room and reopening the office to the public. He would still encourage people to put payments in drop box for the upcoming water sewer billing. Mayor Gutheil thinks it is time to bring staff back in the office.

Trustee Girard is in favor of bringing the staff back but said the office should still be closed. Trustee Orlow agrees and supports this. Staff back in the office as of Monday.

13. Change Grant Projects Signatories

Mayor Gutheil said because the end of his term is coming they may want to get ready for the new Mayor to be the signatory on the grant projects.

Motion by Trustee Bodkin to authorize them to take the necessary actions so that the new Mayor can have the authority to sign the grant paperwork. Seconded by Trustee Orlow. Trustee Bodkin abstained. All others were in favor. None opposed. Motion carried.

14. Funding Reserves

Mayor Gutheil said he and Trustee Girard have been working on reserves. He would like to see more money put in for new roofs and possibly HRA.

Trustee Girard said they should have a discussion at a special Board meeting but his suggestions are to reserve:

DPW Major Renovations \$60,000

DPW Major Equipment \$100,000

Fire Apparatus \$60,000

Police Car \$50,000
Office Building Repairs \$60,000
Fire Company Building \$50,000
HRA \$50,000

15. Police Reform Collaborative

Trustee Orlow said there is a meeting tomorrow at 5pm at the Moreau Community Center. The current committee has 15 members. Tomorrow they will have a view of what they have accomplished and how they will address public comments.

Chief Gifford reported approximately 200 questionnaires were mailed or hand delivered and he has received about 15 back to date.

16. Pandemic Operations Plan

Mayor Gutheil has a question on Page 6, #8. Should they change the word COVID to pandemic? Attorney Bartkowski said yes and will make this change. Attorney Bartkowski will send to the State tomorrow and send a final copy to the Clerk.

Motion by Trustee Girard to adopt the Pandemic Operations Plan. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

17. WIIA Water Project

a. Water Tank Update

Robert Flores asked what the next step is on the roof.

Mayor Gutheil said he had a discussion with Trustee Girard and it will be discussed later in executive session.

b. Carbon Filtration Project

There is nothing new. The bids were rejected at the last meeting.

Have to discuss how the project will continue and if there are additional funds to continue the project.

Trustee Bodkin asked if the stimulus money being raised by the federal government can be used for water and sewer infrastructure. Robert Flores believes it can. Mayor Gutheil said they anticipate receiving somewhere between \$350,000 and \$400,000.

18. WIIA Clean Water (Sewer Project)

a. Pump Station Update

Robert Flores said there is pending change orders to finish the project.

One is a \$4,000 change order to allow O'Connell Electric to use the existing generator to power the channel grinder and pump. This cost is less than renting equipment to do this work. The Board agrees with this change order and Delaware Engineering will direct the contractor to plan and proceed with the work.

Trustee Girard would like to state the change order will not to exceed \$4,000.

- b. Supplemental Certificate #7
Motion by Trustee Bodkin to approve Supplemental Certificate #7. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.
- c. Sewer I & I Update
Robert Flores suggested scheduling a special meeting to review the CCTV work because this will take some time to go through. Trustee Girard recommends the whole Board attend this meeting.

The meeting was scheduled for March 31st at 6:00 pm at Village Hall via Go to Meeting. The Clerk will notify the paper.

19. CDBG

- a. Haviland & Wilson Contract Awards; Sidewalks/Sewer Lining
Robert Flores Reported that they have received bids and recommends the Board to approve:
For the Pipe Lining – Award to Green Mountain Pipeline Services \$59,600
For the Sidewalks - New Castle Paving \$199,932

Motion by Trustee Girard to do a Notice of Award subject to counsel’s review and approval . Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.
- b. Mayor Gutheil said that invoices that the water account paid for from Aqualogics are probably grant eligible. These were to set up the temporary tank. We will email the invoices to Delaware and they will follow up with EFC.
- c. Mayor Gutheil said that they started taking money out of the Village loan instead of grant funds. Robert Flores said they have different rules to how they release funds. The last 25% of the grant is released at the very end of the project because it is based on the overall cost of the project.
- d. T.J. Chagnon has quotes for concrete structures and they came in under budget. Mayor Gutheil and Trustee Bodkin are fine moving forward. T.J. Chagnon will start ordering the structures.

20. Trustee Reports

None

21. Mayors Report

Mayor Gutheil had an inquiry from Valerie Childs of Upstate Agency for insurance opportunities. The service with Rick Leonelli at One Group has been exceptional. Trustee Bodkin is fine with going out for bids but would like to be sure there is time to do this and if not perhaps they could hold off until next year. Mayor Gutheil agrees with this.

Trustee Girard said the current carrier has done well so he agrees with Trustee Bodkin they should do an RFP next year.

Mortgage tax receipts for the month of February for the Town of Moreau is \$29,598.

Need to verify revenue from Agera Energy. None to date. The Clerk's office to research.

The janitorial contract did not work out with Saratoga Janitorial. Mayor Gutheil asked the Board if they want to start over with another RFP or accept the other one that came in from All Pro. Decision was to hire All Pro. Mayor Gutheil suggests an option that either party can cancel in 30 days. Attorney Bartkowski will get them a draft contract to review.

Motion by Trustee Girard to go with All Pro and having a 30 day cancellation option. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

Motion by Trustee Girard to approve the DPW Spring Newsletter with counsel's approval. Seconded by Trustee Bodkin. Trustee Orlow abstained. All others were in favor.

Motion by Trustee Bodkin at 8:46 pm to enter into Executive Session to discuss the work performance of an unnamed person(s). Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

Motion by Trustee Orlow at 9:11 pm to end Executive Session and reopen the regular meeting. Seconded by Trustee Bodkin. All were in favor. None opposed. Motion carried.

Executive Session – No action taken

Motion by Trustee Orlow at 9:12 pm to adjourn the meeting. Seconded by Trustee Bodkin. All were in favor. None opposed. Motion carried.

Meeting adjourned at 9:12 pm.