

Welcome Public

PUBLIC MEETING
7:00 PM
MARCH 3, 2021
MAYOR HARRY G. GUTHEIL JR. PRESIDING

Minutes

Attendance:

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| Mayor Gutheil | Highway Maintenance Supervisor Chagnon |
| Trustee Bodkin | Attorney Bartkowski |
| Trustee Carota | Robert Flores |
| Trustee Girard | Anthony Mantas |
| Trustee Orlow | Deputy Clerk Riley |
| Chief Gifford | |

Public Forum: None

1. Approve Minutes February 17, 2021

Motion by Trustee Bodkin to approve the February 17, 2021 minutes. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

Mayor Gutheil would like to recognize Pat Girard Jr. and thank for time spent on the Zoning Board.

2. Set Future Meetings

Mayor Gutheil said he believes they set the Organizational meeting for the first Monday in April at noon but can discuss at next meeting.

Mayor Gutheil said they need to get the Police Collaborative Reform off the ground. Trustee Orlow said there is an organizational meeting tomorrow for the participants to put together an agenda and how they want to proceed at the Community Center at 5:30. Trustee Orlow said the meeting concept should be established first and after that they will open to the public. Chief Gifford agreed. Mayor Gutheil said they will have to do outreach, have a public hearing and present a plan. Trustee Orlow said he will let Mayor Gutheil know tomorrow if will there be a dial in number.

3. Transfers

Transfer \$500 from A1930.404 Judgements & Claims to A1910.400 Unallocated Insurance
Transfer \$5,000 from A1990.400 Contingency to A8010.400 ZB Contractual Expense
Transfer \$200 from G1380.400 Sewer Engineering to G8110.409 Computer Support
Transfer \$1,135,074.19 from CDs, \$41,671.29 from FX9730.700 Debt Service and the rest \$17,560.13 from FX1990.400 Contingency for USDA loan payoff.

Motion by Trustee Girard to approve these transfers. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

4. Approve Bills

Mayor Gutheil stated the warrant to include the amount to pay off the loan. Mayor Gutheil questioned one of the professional services bills.

Motion by Trustee Bodkin to approve bills. Seconded by Trustee Carota. All in favor except Trustee Girard, opposed. Motion carried.

5. February Public Safety, Public Works and Animal Control Reports

Motion by Trustee Orlow to receive and file these reports. Seconded by Trustee Bodkin. All were in favor. None opposed. Motion carried.

6. Amend Budget

Mayor Gutheil asked to amend the water fund budget to cover paying off the USDA loan. Need to increase the appropriations to include the amount of the loan from what they had and fund from the CDs as a revenue on your balance sheet and Contingency from water to the bond account.

Motion by Trustee Girard to amend the budget. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

7. DPW Staff Training

DPW requested virtual training by Surpass. They can get credit hours they need and it is recognized by NY State. T.J. Chagnon requested training for two people on Operator Training May 7th and Nov 5th \$120 (\$60 each). He also requested Lab Training for Alan Dubois on June 15th at a cost of \$125. Fee will be taken out of training account A1640.410. The dollar amount for this budget is \$185 for this fiscal year. Lab has to be paid ahead of time. One class is \$30 each.

NY Rural Water training, T.J. said hasn't gone over the NY Rural Water training one yet.

Motion by Trustee Girard to approve these trainings not to exceed \$200. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

8. South High Marathon Dance Alternative

Mayor Gutheil said he thinks everyone has seen the emails and the committee is looking for options on what they can do this year. One of them is a walkathon. They plan to walk from one school to another. Mayor Gutheil is looking for Board support and states the Town is supporting. Chief Gifford said as long as they know the route in advance can help out and T.J. Chagnon said he is fine with this. Mayor Gutheil will contact them tomorrow.

Motion by Trustee Orlow to approve this request to support SHMD. Seconded by Trustee Bodkin. All were in favor. None opposed. Motion carried.

9. Tree Planting

Mayor Gutheil said Dave Linehan has an interest in trees and we had a relief committee meeting through DEC and as a result of the discussion, Dave took it upon himself to do some research on trees. Everyone got an email with the different species and the heights

they grow and they are a bare root tree. Mayor Gutheil said he would like to acknowledge they received it and what the prices are. Everyone can look through it and he thinks can get a substantial amount of trees planted this year. They just have to decide how many and what species and get an order in. Trustee Bodkin sent email today asking for pricing on 3 inch and 5 inch trees. Trustee Carota stated he read it is best to transplant bare root 1-1/2 inch to 5 inch. Will keep on agenda until come to a decision and get order in.

10. Cleaning Contract

Mayor Gutheil said the RFP did not have the insurance limits in it. The low proposer did not carry the limits that came through in the draft contract. Mayor Gutheil said their exposure on the cleaning contract is nowhere near as great as it is on other things. Mayor Gutheil asked do they accept the revised proposal with the higher limits of insurance and extra coverages, or do they stay with the one first proposed and limits. The one he didn't have was automobile. Trustee Carota said he would be willing to accept limits on contract and accept lowest bid. Trustee Bodkin seconded. Mayor Gutheil said the limits were not on the RFP and neither bidder knew what they were. Mayor Gutheil added the contract should be on a monthly basis. Attorney Bartkowski said it should show the policy on the truck and that used for commercial purposes. Attorney Bartkowski said is a business decision and if they want to take that risk. Trustee Carota rescinded his motion and Trustee Bodkin agreed. Attorney Bartkowski stated motion should be to accept vendor as contract awardee subject to showing the auto insurance and adding the Village as an additional insured.

Motion by Trustee Carota to accept policy limits on commercial end and will provide auto policy subject to Attorney approval. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

11. Pandemic Operations Plan

Attorney Bartkowski sent to both Unions for comments. She stated she has comments from CSEA and they were minor but received nothing from PBA. Attorney Bartkowski said will make CSEA changes but the Board still needs to vote on them. Mayor Gutheil said it will be on agenda for next meeting and we have to approve a plan. Mayor Gutheil asked Attorney Bartkowski to follow up with the PBA and copy the Board on the copy of CSEA changes. Attorney said received changes from Moulthrop. Mayor Gutheil stated Moulthrop was PBA and asked Attorney to call him tomorrow to see who the changes came from.

12. Police Reform Collaborative

Trustee Orlow again mentioned the meeting tomorrow at the Community Center at 5:30 to set up a plan, discuss how to present it. Also they will be discussing developing a format for canvassing and will decide if sending out mailings or how they want to handle it. Mayor Gutheil asked if the Board has to approve the committee. Attorney Bartkowski said no it is a committee of volunteers. Mayor Gutheil asked if anyone from NAACP was on board. Trustee Orlow said he is working on it. They have put together a group that can provide

good direction. No student on board yet; using tomorrow's meeting as a think tank. Mayor Gutheil said it is important to get timelines with dates and meetings and put in paper.

13. WIIA Water Project

- a. Water Tank Update - Robert Flores mentioned the roof inspection and the Board was copied. Robert mentioned a discussion on Monday, a couple of things, permission to share report with Worldwide. Mayor Gutheil asked if Attorney Bartkowski has seen the report. Attorney Bartkowski said will take a look but should be fine as long as no privileged information. Robert said he will wait to hear from Mayor Gutheil or Attorney Bartkowski before forwarding. Attorney Bartkowski added no motion is needed if she doesn't object once she reviews.

- b. Carbon Filtration Project – Robert Flores said the 45 days to accept the bid is not up yet and the Board can hold bids until 45 days runs out or do they want to reject the bids. Anthony Mantas stated March 14th will be 45 days. Mayor Gutheil said he has no problem rejecting the bids from what he hears the prices are up and wants to know more about steel, prices and masonry. Robert said all of the discussions they have had are on different options. Robert said they can bid unit and media separately. The different options might save money beyond what can do with negotiating with the low bidder. To combine both bids, it is up around 1.7 or 1.8 minimum. Mayor Gutheil said didn't have enough money to even do it. Robert said the additional money would be an additional loan. Mayor Gutheil asked how much additional? Robert said the drinking water can be extended to cover the difference, about \$800,000 on top of the loan. Mayor Gutheil said he was not going to support it. Trustee Bodkin asked how much time was left for grant money. Robert said they have more than three years to go so there is no time crunch. Trustee Bodkin also asked about the impact COVID has had on building costs if wait 6 or 8 months to go out to bid does Robert anticipate better rate? Robert said he would hope so but doesn't know for sure. Trustee Bodkin said he is fine with rejecting bids for chance to get better bids if wait a few months. Mayor Gutheil asked if they can wait 45 days and ask to extend bids and Robert said yes, don't have to make a decision tonight. Trustee Girard and Trustee Orlow are fine with rejecting the bids.

Motion by Trustee Bodkin to reject bids. Seconded by Trustee Orlow. All were in favor. Mayor Gutheil voted yes. None opposed. Motion carried.

14. WIIA Sewer Project

- a. KPI Change Order #1- No change to incorporate Federal Wage rates to KPI contract. When time exceeds 90 days have to reissue. No cost to the village.

Motion by Trustee Bodkin to approve Change Order #1. Seconded by Trustee Carota. All were in favor. None opposed. Motion carried.

CCTV work to be completed on Route 9. Single main connecting to 5th not done. Anthony Mantas said everything else has been viewed and sent to the Board today.

Labeled by manhole numbers not street names. Robert said can also add street names and add column for depth. Mayor Gutheil asked which are worst. Robert said priorities come from that cable. Mayor Gutheil asked what Delaware's evaluation is. Robert said it is not a recommendation as he hasn't received KPIs so haven't reviewed it. New information has been done and are tabulating what they are finding and will give recommendation with this project. Mayor Gutheil said they are waiting for one block of film to be done. Turned out to be 6500 instead of 5500 feet. Discussion about not doing River Street. Anthony said not going to do it out of one pocket. They consider it as billable work. Anthony said may have told him something different. Trustee Bodkin asked to know depth and projected cost if didn't line. Robert said he will put a dollar value to lining versus open cut repair.

Mayor Gutheil asked T.J. Chagnon about River Street/KPI. T.J. said he was told they would do on their own dime. T.J. said he thought it was because Trustee Girard thought all manholes were welded shut but it is only one. Attorney Bartkowski asked if they can put it in writing or email. Anthony will send an email confirming the conversation.

- b. Pump Station Update – Mayor Gutheil asked if there was anything new on the pump station? Robert said they are waiting on a price. It requires using existing backup generator and a temporary disconnect box. Mayor Gutheil said they have been waiting for a while and Robert said has been about 10 days so they will keep following up with them.
- c. Supplemental Certificate #7 – Trustee Bodkin said this one was just sent out yesterday. Mayor Gutheil said wait till next meeting. Trustee Bodkin said he's not seeing it in email chain.

15. CDBG

- a. Haviland & Wilson Update – Bid results, Robert said they are not ready for a recommendation. Big difference on sidewalk between the low bidder and second. Email went out today with an overall summary of finances for that project. If things work out it is an extra \$50,000 potentially on the low bid for sidewalk; have to confirm if it is a good bid. Mayor Gutheil said plus \$15,000 in contingency between two contracts and \$2 per foot between the two. Robert asked for the dollar amounts for the bids 26 by Green Mountain and 28 by KPI. Hopefully be able to make a recommendation for next the meeting. Mayor Gutheil said one came in late will be sent back unopened.

Mayor Gutheil asked if T.J. was squared away with WMBE? T.J. said just have to send out a solicitation email. Robert said essentially and he will coordinate with Mark Blauer. Robert said Mark will work on that with T.J. because he has the list. T.J. will reach out to Mark.

Anthony Mantas asked about updates on the chain link fence on the tower and insurance with the Verizon sub. Mayor Gutheil said they have not come back. T.J. said

the only thing they did was put the structure back up that connects to the water tower and did a test on the lines.

16. Trustee Reports

Trustee Bodkin met with Jill Enck at Clean Energy Outreach and said Christine spoke with her couple years ago about energy incentives. There are several opportunities to capitalize on. Points can be earned for Code Enforcement to go to training free. Electric vehicle charging programs are funded with National Grid and maybe some ongoing expenses with software licensing fees. He can explore further if the Board is interested. Opportunity for electric vehicles grant that will cover 80% purchase price of a police cruiser. Will keep digging and want to know how the Board feels about him reaching out to National Grid to get a quote on cobra head replacements. If replace 50% of cobra heads older often no cost. If newer, small cost. He wants to submit a form letter to see if they can get a proposal to see if they want to pursue that type of energy improvement. Replace with LED heads. Mayor Gutheil thinks it is a way to save money and he supports it. Mayor Gutheil thinks they should go to CDTA to foot some of the bill for a electric charge station. In addition, once hit three benchmarks are eligible for \$5000 energy grant. Work to improve on Village owned pole lights. Maybe an opportunity to fix with help from Glens Falls; to LED. Trustee Bodkin will try to update more and move forward and submit the letter to National Grid if no one is opposed. All Trustees said they were ok with him submitting a letter.

Trustee Bodkin said he reached out to a decoration company and they haven't returned his phone call but he will reach out again.

17. Mayors Report

Received a memo from Ed Robbins about school crossings. It sounds like the school is down to one crossing but people are crossing in three places. Ed thinks they may be able to put up a couple of signs and might be most cost effective. T.J. said when redid the school had two crossings at Oliver Winch at first but then said no, to have one. Then T.J. spoke with Christine Orr and they blacked out one. T.J. said parents stop in middle of road and let kids out and he doesn't know what the Village can do. T.J. said they took down the old signs to show there was only one crosswalk.

By next meeting will propose to take a look at financials and recommend putting more money in reserves. Have some major capital expenses coming up. Finding out age of roofs. We know what we spent on PD recently but nothing for the Firehouse roof or Village. Look at fund balance accounts and look to put some in reserves.

Put \$10,000 in budget for police car. Plan to buy car fiscal year end and if not purchased this year will be next year and money put into reserve so not drop into fund balance.

Mayor Gutheil said he would like to enter into Executive Session to discuss an unnamed person(s) performance and job history, an update on the CSEA negotiations and to discuss the roof inspection with Attorney Bartkowski.

Motion by Trustee Bodkin at 8:53 pm to enter into Executive Session. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

Motion by Trustee Bodkin at 9:32 pm to end Executive Session and reopen the regular meeting. Seconded by Trustee Girard. Trustee Carota did not make the entire executive session. Trustee Orlow did not participate in any of the executive session. Trustees Bodkin, Trustee Girard and Mayor Gutheil voted yes. Motion carried.

Executive Session – No action taken

Motion by Trustee Bodkin at 9:33 pm to adjourn the regular meeting. Seconded by Trustee Girard. Trustee Bodkin, Trustee Girard and Mayor Gutheil voted yes. Motion carried.

Meeting adjourned at 9:33 pm.