

Welcome Public

PUBLIC MEETING
7:00 PM
FEBRUARY 17, 2021
MAYOR HARRY G. GUTHEIL JR. PRESIDING

Minutes

Attendance:

Mayor Gutheil	Highway Maintenance Supervisor Chagnon
Trustee Bodkin	Clerk Treasurer Kelleher
Trustee Carota	Robert Flores
Trustee Girard	Anthony Mantas
Trustee Orlow	Attorney Bartkowski

Public Forum: None

1. Approve Minutes February 3, 2021
Motion by Trustee Bodkin to approve the February 3, 2021 minutes. Seconded by Trustee Girard. Trustee Orlow abstained. All others were in favor. None opposed. Motion carried.
2. Set Future Meetings – None
3. Transfers – None
4. Approve Bills
Mayor Gutheil thinks they need to assess the Orbital Fire value and participation. Need to find a way to get the Gmail bill down since people aren't using it. And considering the cyber security attack on the water plant he would not suggest reducing their cyber security.

Trustee Bodkin said the Orbital Fire is part of our cyber security insurance process and we should keep it and enforce people are using it. We acknowledged with NYMIR we have this policy in place.

Trustee Girard said some people are not using it and some people on the list are no longer working for the Village. He thinks they need to have an interpretation from the insurance company to let them know.

Mayor Gutheil said we probably have exposure just because of people not using it and he is not sure how much value they are getting out of it. Check with Rick Leonelli and NYMIR for their opinion and suggestions.

Motion by Trustee Bodkin to approve bills as audited. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

5. January Financial Statements

Motion by Trustee Bodkin to receive and file these reports. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

Mayor Gutheil said regarding financials, they are still waiting for the audit and AUD.

6. Appoint Election Inspectors

The Clerk has submitted a revised list dated 2/12/21.

Trustee Bodkin acknowledged he is a candidate and he does not see any conflict of interest. Mayor Gutheil said he is a candidate for trustee.

Motion by Trustee Bodkin to approve the election inspectors as presented. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

Mayor Gutheil said that the Clerk has the ability to appoint election inspectors if she has to.

7. Meraki License Renewal

Trustee Bodkin explained that the Village updated the router systems with Meraki routers. At that time the Board went with a 3 year licensing agreement. They are at the end of the agreement and StoredTech has reached out with renewal options. A 1 year licensing renewal is \$481.38 or a 3 year renewal option is \$962.77 which covers all Meraki routers and Gateway subscriptions. If they don't renew the licensing agreement then the equipment will not be operational.

Motion by Trustee Bodkin to approve the STSQ13424 quote from StoredTech for the 3 year license renewal in the amount of \$962.77. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

8. Pandemic Operations Plan

Mayor Gutheil said this has to be adopted by April 1st.

Attorney Bartkowski sent it out to the unions and she has not heard anything back.

T.J. Chagnon stated that the essential work at the water plant was pretty vague.

Add this to the agenda for the next meeting.

9. Consider Payoff USDA Loan

Mayor Gutheil said there has been interest in paying this off. He did check with Larry Paltrowitz and he confirmed there is not a problem paying this off if the Board chooses to.

Trustee Girard said they should pay this off with the approval of the attorney.

Trustee Bodkin asked for clarification of where the money is coming from to pay off this loan.

Mayor Gutheil replied that it would have to come out of the water fund and they have CDs that mature in 7 days and there is additional money in the bank account. Mayor Gutheil said to pay it out of the CDs and add what cash they have to and invest what cash they have left.

Trustee Girard suggested using the funds as itemized on the payoff letter.

Mayor Gutheil said they are paying off a loan that was taken out for 39 years and paying interest at the rate of 2.25% and only getting around .10% on investments now.

Motion by Trustee Girard to payoff this USDA loan on or before the March 1st close out letter and subject to counsel's approval. Seconded by Trustee Bodkin. All were in favor. None opposed. Motion carried.

10. Holiday Decorations

Trustee Bodkin reported that Temple is offering 33% off their holiday decorations. Non-denominational decorations are wire framed design consistent with fuzzy look of existing decorations.

Cheapest one is the candy cane. Same one that we currently have is a skinny candy cane with LED lights which is on sale for \$198.99 per candy cane.

If they went with the wider candy cane, they are \$252.59 each. With the budgeted \$3,500 for decorations, would give us 13 pieces.

For a few dollars more there is a LED toy soldier on sale for \$578.21 and the current budget would allow to purchase 6 of these.

Then there is a LED Snowman on sale for \$585 which would allow to purchase 5 of these.

Mayor Gutheil said with what they are going through he doesn't think they should spend all that was budgeted this year.

Trustee Girard suggested buying 5 of each candy cane.

T.J. Chagnon suggested buying a variety of the decorations. Currently have 40 pole decorations.

Consider buying 2 snowman and 2 toy soldiers for approximately \$2,326.00.

Trustee Bodkin suggested going to local business to see if they wanted to purchase a decoration direct and have our DPW put up in front of their business each year. All thought this was a good idea.

Motion by Trustee Girard to authorize Trustee Bodkin to buy holiday decorations not to exceed \$2,500. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

11. FEMA Advisory

Mayor Gutheil said he is getting advisories from FEMA a couple of times per week. Vaccine still doesn't seem to be readily available to people.

The County had a press conference this afternoon with a list of how many people want the vaccine that they are posting on their website.

12. Saratoga Co. Planning & Zoning Training

Mayor Gutheil said they are not having their face to face training this year. They are encouraging people to do the training on line.

13. Invasive Species

Mayor Gutheil said he had a letter from a woman and they have discovered an invasive species vine called porcelainberry and they found a line of it along the Byway.

14. Zoning Board Member Resignation

Mayor Gutheil said that Patrick Girard, Jr. resigned from the ZBA so they will have a vacancy and are looking for names of people who want to serve on the Zoning Board.

15. WIIA Water Project

a. Water Tank Update by Robert Flores

1. Inspection of the water tank: Anthony Mantas said he had Verizon's contractor email the Board their insurance information and Rick Leonelli had reviewed the insurance submitted. This was also filed with the Building Inspector at permitting time. He asked if there has been any updates on this?

Mayor Gutheil said he doesn't remember seeing their insurance but will follow up tomorrow. A&S Advanced Services, Verizon's contractor, emailed insurance information to the entire Board.

Anthony Mantas said that Rick Leonelli did review the insurance and responded.

b. Supplemental Certificate #7

Robert Flores recommends paying Pay App #5 for Worldwide in the amount of \$72,627.50. The balance to finish is \$148,572. Retainage is \$63,522.

Motion by Trustee Bodkin to approve payment of Supplemental Certificate #7. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

c. Carbon Filtration Project

Robert Flores said as discussed last time that the bids came in high. Reject bids, negotiate with the low bidder or rebid?

Mayor Gutheil said the price of steel is up and they should explore all of their options.

Trustee Bodkin would like to get the easement situation sorted out with National Grid before they get too far down the road.

Mayor Gutheil said the plans have not been approved by DOH yet.

Robert Flores said everything is leaning towards rejecting the bids and rebidding later.

Trustee Girard would have liked to see a little more work done on the alternate.

Robert Flores said purchasing the media and the filter are the largest cost. Every GC that bid the job carried the price of only 1 supplier. If the Village purchases the media then the manufacturer of vessels can compete on vessels only. This would generate a cost savings in the area of \$100,000.

Decision was to talk about this at the next water meeting.

16. WIIA Clean Water (Sewer Project)

a. Pump Station Update

Robert Flores said the generator was delivered today.

b. Want the contractor to finish the original scope of work there.

T.J. Chagnon had a conversation with Dave from O'Connell today. They can put in a temporary switch box and use our generator and wire into the pump smart. They will be sending in a quote in the next couple of days. They will need Emerick on hand and 2 septic trucks. This work would happen in about a month.

c. Sewer I & I Update

Anthony Mantas received a response today from DOT and he has spoken to KPI about required information. He is hoping to have this resolved by the end of the week.

Mayor Gutheil said the written report and 2 CDs came today. He said they included the video of Riverview. Waiting for the highway permit.

d. Robert Flores reminded the Board of the offer of a credit of \$3,500 on the slide gates, not to install them. Trustee Bodkin is fine with taking the credit. Trustee Girard is fine with this if it is a fair credit. As is Trustee Orlow. This will be submitted through the pay application.

17. CDBG

a. Haviland & Wilson Update

Robert Flores said the project was advertised and several contractors have picked up plans. Currently have 8-10 plan holders.

Anthony Mantas said they had a revision to the bid specs. When they do an addendum he will do a revision to that one document.

Has a March 3rd bid opening.

18. Trustee Reports

Trustee Girard asked Susan Bartkowski about people putting furniture out for trash pickup and asked if they can communicate this isn't within our code. Attorney Bartkowski will draft a notice for Code Enforcement to distribute.

Trustee Girard thinks the Board needs to think about bringing the clerks office employees back in the office at the same time. If can't have all 3 back in the office they should at least have 2 people back with one person answering the phone.

Mayor Gutheil said it is easier to get some cross training if you have more than one person in the office. If they are essential workers they should be able to get the shot.

Attorney Bartkowski said they still have to follow all the protocols, wear their mask, disinfect, wash their hands and social distance.

The Clerk said she would feel safer if they all had an opportunity to have the vaccine first.

Trustee Orlow said he would feel more comfortable if they wait until everyone has been inoculated.

Trustee Bodkin understands staffs concerns and knows that other communities are able to find a way to serve the public. He would like to see what can be done to make the staff feel safe returning to a modified work schedule. And he asks if there are things that can be done like put up a Plexiglas barrier to satisfy the concerns that the Clerks Office has?

Mayor Gutheil said it is a separate issue whether they open the building to the public. Could possibly have a Plexiglas barrier at the front counter for when the office does open to the public. He thinks they should schedule a good cleaning for the day after the election.

Will start with the Clerk having a meeting with the Clerks Office staff and come up with a recommendation for staff to return to work in the office.

Trustee Girard said the staff will still need to mask up even after vaccinations and the Board will need to figure out how we deal with staff that won't receive the vaccination.

Mayor Gutheil said they will need to have a good plan in place for how they open to the public.

19. Mayors Report

The meter grant application is filed and he wanted to speak to Robert Flores about this.

Mayor Gutheil received a mailing from the state on their canal way trails. They now have about 750 miles of trails connecting. This is to promote tourism and healthy activities.

He received a letter from Agricultural Stewardship Association that was forwarded to the Board. Their mailing did not include Saratoga County.

There was a substantial mortgage tax revenue for the month of January.

They received testing perimeters from DOH and what they have to do for the year.

Trustee Girard asked about the contract for cleaning services.

Mayor Gutheil said Attorney Bartkowski has made some edits and revised the contract. He is going to review it and they should be able to get them scheduled to do the cleaning.

Motion by Trustee Bodkin at 8:49 pm to enter into Executive Session to discuss possible encroachment on village property, an inquiry on possibly purchasing village land and the particular performance of an unnamed person(s). Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

Motion by Trustee Bodkin at 9:17 pm to end Executive Session and reopen the regular meeting. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

Executive Session – No action taken.

Motion by Trustee Bodkin at 9:17 pm to adjourn the meeting. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

Meeting adjourned at 9:18 pm.