

Welcome Public

PUBLIC MEETING
7:00 PM
JANUARY 6, 2020
MAYOR HARRY G. GUTHEIL JR. PRESIDING

Minutes

Attendance:

Mayor Gutheil	Highway Maintenance Supervisor Chagnon
Trustee Bodkin	Clerk Treasurer Kelleher
Trustee Carota	Robert Flores
Trustee Girard	Anthony Mantas
Trustee Orlow	Attorney Bartkowski
Chief Gifford	

Public Forum: None.

Mayor Gutheil announced that today our capital was stormed by protestors and they got inside the rotunda and they recognize the seriousness of the situation.

The UK strain of the COVID-19 virus has reached Saratoga County. In the Town of Moreau there are 257 confirmed cases, 138 active cases, 15 new cases from the day before, 117 recovered and 2 deaths. He asks everyone to use caution and stay healthy.

1. Approve Minutes December 16, 2020

Mayor Gutheil had two additions to the minutes. On page 4, item 4 add the words credit to Worldwide. On page 6, 11 b. add the words Clean Water.

Motion by Trustee Bodkin to approve the December 16, 2020 minutes with the amendments mentioned. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

2. Set Future Meetings – Some coming up on police collaborative reform. Mayor Gutheil will be meeting with Chief Gifford to review.

3. Transfers

Transfer \$760.00 from A3120.403 PD Miscellaneous to A3120.420 PD Computer Support
Transfer \$2,500 from A1990.400 Contingency to A8010.400 ZB Contractual Expense
Transfer \$2,500 from A1990.400 Contingency to A8020.400 PB Contractual Expense
Transfer \$29.80 from G1320.400 Audit Support to G8110.409 Computer Support

Motion by Trustee Girard to approve these transfers. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

4. Approve Bills

Mayor Gutheil has gone over the bills. One bill was maintenance on the firetruck.

Motion by Trustee Girard to approve bills as audited. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

5. December Public Safety, Public Works & Animal Control reports

Motion by Trustee Bodkin to receive and file these reports. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

6. Pandemic Operations Plan

Mayor Gutheil said there is a new law signed last fall. The Village has to adopt a Pandemic Operations Plan. Pursuant to Labor Law Section 27c and this has to get to the unions on or before February 4th.

Attorney Bartkowski stated that this is for a plan going forward in the future. She will put together a basic plan and report back at the next board meeting.

The Police Reform plan is scheduled for April as well. Trustee Girard said Chief Gifford is working on this. He suggested having someone from the public and another board member work on this project. Attorney Bartkowski suggested they send out an invitation to people in the community to see who is interested in being involved. Attorney Bartkowski said they should invite heads of the police union, legal aid, any civil justice, NAACP and clergy.

Chief Gifford asked for one of the Board members to assist so they are on time with this mandate. Trustee Orlow said he would work with the Chief. Mayor Gutheil suggested virtual meetings.

Trustee Orlow would like to meet with Chief Gifford and Mayor Gutheil and come up with a game plan.

7. Revised Water Sewer Warrant

Mayor Gutheil still has questions about the revised warrant. One decision was made on a property in the village with 8 units and the usage seems extremely low. He needs to do more research.

Trustee Girard would like to table this because he too has questions that need to be answered. Will add this item to the agenda for the next meeting.

8. Village Election

Motion by Trustee Girard noting that the Village is not going to hold a Village Registration Day and affirming that the Village election will be held on March 16, 2021 from noon to 9pm tentatively at 46 Saratoga Avenue, South Glens Falls depending on the Governors

Executive Order. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

The Clerk stated the positions open. Two Trustee positions and the Mayor's position all for a 4 year term commencing April 1, 2021.

9. Water Plant Flow Meter

Motion by Trustee Bodkin to approve the purchase of a flow meter for the Water Plant in the amount of \$2,958. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

10. WIIA Water Project

a. Water Tank Update by Robert Flores

1. The tank needs a substantial completion certificate still to be signed. Mayor Gutheil said the Board still has concerns about the roof.
2. Robert Flores said the contractor is asking if a decision has been made on the liquidated damages. Mayor Gutheil said they want to know how many days they could not work because of the pandemic. Robert said they have a letter asking for an extension because of the pandemic but not how many days. The contractor is asking for the full amount because of the situation.

Trustee Girard said they need to provide documentation on the extension request. Robert Flores will request the information. Anthony Mantas said they were having trouble with their deliverables due to the virus.

3. Additional Samples

Robert Flores said the quote is for 5 additional samples taken outdoors. Mayor Gutheil said the containment was breached at least one day and he thinks it would be a good idea to do additional sampling.

Trustee Girard agrees but would like confirmation from the Village Attorney. This will be discussed in executive session.

4. Robert Flores asked the Board if they want Worldwide to clean the membrane roof at Village Hall in addition to the firehouse roof.

Is the Village on board with Worldwide getting on the roof of Village Hall to do the cleaning?

Robert Flores said that a roof ought to be able to handle people walking on it and it is OK to do the cleaning. Delaware believes it will be 2 people working plus an inspector.

First a visual inspection and if reason to believe there is damage then do the next step. Delaware is proposing to use Garland to do the visual inspection. Mayor Gutheil asked if they should do the visual inspection first.

Tomorrow Mike Hughes will be on site to verify Worldwide is on the roof cleaning.

Trustee Girard asked Attorney Bartkowski if they want Worldwide on the roof at all. He would rather have the experts do the cleaning. Trustee Bodkin agrees. This applies to both roofs.

Robert will tell Worldwide to hold off on the roof and have Garland inspect it first.

b. Supplemental Certificate #5

Mayor Gutheil said they want to know what the situations on the roofs are before approving the pay application in this Supplemental Certificate.

c. Fencing on the roof

Robert Flores said that Worldwide won't provide a quote on the fencing until they get an answer on the liquidated damages. Worldwide told Anthony Mantas that even if they do the fence they would sub it out because they don't do fences. Anthony said \$11,200 was the price for the fence the 1st time the job was bid.

Robert will check with Sprint so see if they have a contractor that does that work.

d. Carbon Filtration Project

This project is out to bid. Bid date is January 28th.

Last estimate by Delaware was \$1.3 million. Another \$50,000 was added by the vendor for his equipment budget number. They did put in bid alternates in the bid and will know some hard numbers by the end of the month.

e. Worldwide offered to give the Village a credit to do the grass. T.J. Chagnon said he believes \$1,000 should be sufficient if DPW staff replaces the grass.

f. Mayor Gutheil asked where they are on National Grid. Robert Flores said they are carrying an allowance in the bid for moving the electric.

11. WIIA Sewer Project

a. Pump Station Update

Credit on the gates – The project included replacing gates that are embedded in the concrete channels. Once everything got cleaned out, they noted that the frame that is embedded in the concrete is still in good condition. The contractor offered the Village a credit of \$3,500 in labor not to replace this. (\$5,000 for materials) Robert Flores will verify cost of materials and then the Board will make a decision next meeting.

Contractor had asked if the Village wanted to replace the entire fence and he provided a cost of \$12,400. Mayor Gutheil said he needs more information on it.

The wet well inflow meter was not scheduled to be replaced as part of this project. Mayor Gutheil would like to have more information. Robert Flores will get a price to replace it if the Board would like him to.

Level sensor in the wet well - Been having problems with this getting false readings. Robert Flores said there are two ways to measure the depth of water in the wet well. You can have a sensor high that shoots a beam down to the wet well or you can have a sensor at the bottom of the wet well and measures the water above it. He recommends switching to a pressure transducer (submerged under water) to solve the problem. They have asked for a price on this and will report back to the Board once they receive it.

Robert Flores reported on the electrical contract for the pump station. In order to install the electric to code they have to move the main shutoff and auto transfer switch outdoors. O'Connell gave them a price of \$17,185 to do this work and relocate the transformer. This would be charged to the allowance that is in their contract.

b. Sewer I & I Update

KPI contracts still need to be signed. Attorney Bartkowski said they were going to drop off the changes to the contract tomorrow. At this point Mayor Gutheil will sign them.

12. CDBG

a. Haviland & Wilson Update

Mayor Gutheil said he would like to see Kubricky get their payment. Mark Blauer has reached out to follow up but as of today they have not heard back from OCR. Robert Flores suggested Mayor Gutheil call Charlie Phillion or Savitry Kola tomorrow.

b. Haviland & Wilson Improvements

DPW staff will be doing some force work. Delaware needs direction from the Village. Only 8 returned letters on the sidewalks and only 2 of them want the sidewalks.

Robert Flores said there are a couple of grant opportunities out there. One is GIGP for installing water meters. He asked if the Village is interested in applying for this grant. Trustee Bodkin is interested. Robert Flores reported it is a 70% grant, 30% match. This would cost approximately \$1,200 - \$2,000 for Delaware to put the grant together.

Trustee Girard would like to proceed. Trustees Bodkin and Orlow support this as well.

Motion by Trustee Girard to authorized Delaware Engineering to do a grant application with a not to exceed of \$2,000. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

13. PD Staffing - This will be discussed in executive session.

14. Trustee Reports

Trustee Orlow reported that he hand delivered the Zoning Board packets in an effort to expedite this. Trustee Bodkin thanked Trustee Orlow for doing that and stated that there is a ZBA meeting scheduled for the end of the month.

Trustee Bodkin wants to discuss the planning of the 2021 Memorial Day parade. Given the current circumstances and vaccination schedules for most people he wanted to know how the Board felt moving forward with planning for the parade. Trustee Orlow would like to see them plan for the parade.

Mayor Gutheil said it would be nice to have the parade but they have to be careful with commitments in case they can't have it.

Trustee Bodkin said there is a lot involved. He will reach out to the school bands to verify their policy and see if they want to participate. If they can't get them to participate this would be a deciding factor.

Trustee Girard suggested if the bands say no then they don't move forward with planning.

Mayor Gutheil said they have to protect the health of the community.

Trustee Bodkin wanted to note the agreement between the Town and the Village for water is at the end of the 6 month contract. The Village will need to negotiate a new contract. Trustee Bodkin will work on putting this together.

15. Mayors Report

They just funded the HRA account tonight.

He attended a Greater Glens Falls Transit meeting.

The return date on the Cleaning RFP is January 13th.

Motion by Trustee Girard at 9:25 pm to enter into Executive Session to discuss the CSEA contract, the Arch Environmental report, union things by Larry Paltrowitz, the particular performance of an unnamed person(s) and the qualification of a job applicant. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

Motion by Trustee Girard at 10:42 pm to end Executive Session and reopen the regular meeting. Seconded by Trustee Bodkin. Trustee Bodkin, Trustee Girard and Mayor Gutheil were in favor. None opposed. Motion carried.

Executive Session – No action taken.

Motion by Trustee Girard to approve Supplemental Certificate #5 on the WIIA Water project. Seconded by Trustee Bodkin. Trustee Bodkin, Trustee Girard and Mayor Gutheil were in favor. None opposed. Motion carried.

Motion by Trustee Girard at 10:43 pm to adjourn the meeting. Seconded by Trustee Bodkin. Trustee Bodkin, Trustee Girard and Mayor Gutheil were in favor. None opposed. Motion carried.

Meeting adjourned at 10:43 pm.