

Welcome Public

SPECIAL MEETING
7:00 PM
SEPTEMBER 30, 2020
MAYOR HARRY G. GUTHEIL JR. PRESIDING

Minutes

Attendance:

Mayor Gutheil	Attorney Bartkowski
Trustee Bodkin	Clerk Treasurer Kelleher
Trustee Girard	Highway Maintenance Supervisor Chagnon
Trustee Orlow	

Public Forum: None.

1. Approve Bills
Vouchers #248 to #260 in the amount of \$39,819.82.
Motion by Trustee Bodkin to approve the bills as audited. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.
2. Water Sewer Warrant
Motion by Trustee Orlow to approve the September 30, 2020 Water Sewer Warrant.
Seconded by Trustee Bodkin. All were in favor. None opposed. Motion carried.
3. Supplemental Certificate #2 Sewer Projects
Supplemental Certificate #2 for the WIIA Clean Water projects is for \$51,268.25.

Motion by Trustee Bodkin to approve Supplemental Certificate #2 in the amount of \$51,268.25. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.
4. Supplemental Certificate #2 Water Projects
Supplemental Certificate #2 for the WIIA Water DWSRF projects is for \$13,575.43.

Motion by Trustee Bodkin to approve Supplemental Certificate #2 in the amount of \$13,575.43. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.
5. Haviland & Wilson Pay Application #1
Mayor Gutheil said this has been signed by the engineer for payment. There is a question if the 5% retainage will be held. Bill submitted is for \$211,233.43. Retainage is \$10,561.67.

Motion by Trustee Orlow to approve Pay Application #1 in the amount of \$211,233.43. Seconded by Trustee Bodkin. All were in favor. None opposed. Motion carried.

6. Mayor Gutheil said they need to get the sexual harassment training done. He received an email that NYMIR had an online course. Maybe some interactive communication is available. Should try to get it in before the year is up on October 9th.
7. Attorney Bartkowski summarized an email reminder sent out from the insurance company about the Families First Coronavirus Response Act (FFCRA).
 - A. Changes came out and took effect on September 16th. Employees can only take their leave if there is no work available for them. Have to work from home and not eligible for benefits.
 - B. If the employee wants to take leave intermittently they have to ask.
 - C. Documentation – if a school has hybrid schedule and the school is closed then the parent is allowed to take 2 weeks of unpaid leave and 10 weeks of paid leave.
 - D. If taking the leave, it does need to be provided in writing.
 - E. Additional guidance is available.
8. Haviland & Wilson Change Orders
Mayor Gutheil said they are waiting to hear from Kubricky. They wanted a profile from the engineer to make sure that no gas, water or sewer laterals run in to the proposed storm sewer line.

They are still waiting for information on the ADA sidewalks.

There have been conversations on if they should pave this fall or wait until spring.

T.J. Chagnon talked to Tom Kubricky about having a plow able surface. T.J. Chagnon suggested that if they decide to delay paving until spring, having Tom Kubricky send a letter to the residents communicating that the paving will be in the spring.

9. Sewer I&I Force Account Work
Waiting to hear from Kenyon on if their subcontractor wants to do the excavation.

DPW to do the repair on 1st Street down by the gazebo? The rest of the pipe looks good up to the offset.

10. Reservoir Level Sensor

Motion by Trustee Girard to accept Aqua Logics quote of \$6,270 and \$1,600 for materials needed for a maximum not to exceed of \$7,900. Seconded by Trustee Bodkin. All were in favor. None opposed. Motion carried.

There was a discussion about the reservoir meter pit.

Motion by Trustee Girard to approve the quote from The Fort Miller Co., Inc. not to exceed \$925. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

11. Finances & Sales Tax Revenues

Mayor Gutheil reported that as of September the sales tax revenue was down \$35,000 compared to 1 year ago. It was down another \$8,495 for the month of September. Losing the assessment on SCA Tissue doesn't help.

Mayor Gutheil said they have already talked to department heads. Depends on where you want to go with fund balance. They can talk about in executive session tonight and come up with a plan.

Trustee Orlow asked if they needed to have an executive session tonight.

Trustee Bodkin said he has done his research and he is prepared to have a discussion about this tonight.

Motion by Trustee Girard at 7:38 pm to enter Executive Session to discuss finances and sales tax revenues, the performance of a particular unnamed person(s) and an update on CSEA negotiations. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

Motion by Trustee Bodkin at 8:58 pm to end Executive Session and reopen the special meeting. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

Executive Session – No action taken.

Motion by Trustee Orlow at 8:58 pm to adjourn the meeting. Seconded by Trustee Bodkin. All were in favor. None opposed. Motion carried.

Meeting adjourned at 8:58 pm.