

**Welcome Public**

Mayor Gutheil then asks all to stand for the Pledge of Allegiance

PUBLIC MEETING

7:00 PM

JULY 15, 2020

MAYOR HARRY G. GUTHEIL JR. PRESIDING

Minutes

**Attendance:**

Mayor Gutheil	Attorney Bartkowski
Trustee Carota	Robert Flores
Trustee Girard	Highway Maintenance Supervisor Chagnon
Trustee Orlow	Clerk Treasurer Kelleher

**Public Forum – none.**

1. Approve Minutes July 1, 2020

Motion by Trustee Girard to receive and file the minutes for July 1, 2020. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

2. Set Future Meetings

Mayor Gutheil said they need to reschedule the public hearing for Local Law 1 of 2020. Attorney Bartkowski made changes to the proposed local law and emailed it to the Board today.

Motion by Trustee Girard to schedule a public hearing for August 5, 2020 at 7:03 pm on Local Law #1 of 2020 that includes Attorney Bartkowski’s amendments. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

3. Transfers

None

4. Approve Bills

Mayor Gutheil called the vendor and verified the invoice for MSC Filters was still outstanding.

Motion by Trustee Orlow to approve bills as presented. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

5. Sidewalk Request 101 Hudson

Motion by Trustee Orlow to authorize Mayor Gutheil to sign the agreement for the sidewalk request at 110 Hudson. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

6. Bench Request Favreau

Mayor Gutheil asked T.J. Chagnon if he recommends approval of this bench request. He said that he now has 3 bench requests and does recommend approval.

Motion by Trustee Orlow to approve the bench request for Favreau. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

7. Tree Removal Request Tracy

Mayor Gutheil asked the Tree Committee if they had a chance to look at this tree. Trustee Orlow did and recommends removal. T.J. Chagnon stated it is a very large tree and will not be able to be removed by the DPW.

Motion by Trustee Orlow to have this tree removed and the stump ground. Seconded by Trustee Girard. All were in favor. None opposed. Motion carried.

Mayor Gutheil asked if the Tree Committee could come up with a plan to plant some trees in the Village. Trustee Carota offered to work on a plan.

8. Water Meter Pit

- a. Robert Flores sent an email to the Board today with an estimate on the flow meter pit that includes a sketch that shows the location. They are tying into the 16" pipe so will need a shallow manhole and flow meter attached to the pipe. The estimate for this work is approximately \$12,000.

Trustee Girard recommends they do this work. There is no reason to hold this up. The Village will purchase the manhole and meter directly and the money will come out of the water fund.

Motion by Trustee Girard to proceed with the water meter pit. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

- b. Deep Well

Robert Flores reported that they received results yesterday and forwarded them on to DOH. Results show no contamination and low sulfur. Maria at DOH wants to add chlorine to get rid of the sulfur and requested a detailed plan on how it will connect to the well head.

Robert Flores will respond to her request and continue work to put that well in to service. Water will be treated before it gets to the reservoir.

9. Investment Policy

Mayor Gutheil said that interest rates are down and they have CD's maturing. NY Class does investments for municipalities and he will check with them to see if they are competitive and if the investments are secure.

10. Code Enforcement

Mayor Gutheil said he hasn't heard yet if appointments to contiguous counties have been passed by the Governor. He continues to receive complaints that need to be addressed. Mayor Gutheil asked the Board if they want him to interview for a part time position or combined position, Building Inspector and Code Enforcement. The position would be for 20 – 25 hours per week. Mayor Gutheil will talk to applicants.

11. Internet/Phone

Mayor Gutheil stated that the Board had a presentation from Prime Link some time ago and they have followed up with him. They say they are able to save the Village a considerable amount of money on internet and phone services.

Mayor Gutheil will see if he can schedule another presentation for the August 5<sup>th</sup> Board meeting.

12. WIIA Water Project

a. Water Tank Project

Robert Flores stated that they have had several conversations with Sprint and Verizon about relocating their equipment. Worldwide Industries believe they can modify their containment to accommodate Sprint. They think they can modify the enclosure to work underneath the antennas.

The Village will need to let Worldwide start work in order to confirm the plan with Sprint will work.

Motion by Trustee Girard to authorize the notice to proceed once they have a satisfactory plan with Sprint, receive the insurance certificate and have Attorney Bartkowski's approval. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

b. Robert Flores reported they have not resolved the insurance issue yet but have made progress. As soon as the Village receives the insurance certificate they can issue notice to proceed.

13. WIIA Sewer Project

a. First Street Pump Station

Robert Flores reported on the July 7<sup>th</sup> bid and Delaware Engineering is recommending the Board award the General contract to MJC Construction with a base bid of \$390,300. They recommend not awarding the bid alternate #1 and award based on the base bid.

Delaware Engineering is recommending the Board award the Electrical contract to O'Connell Electric Company, Inc. with a bid of \$185,880.

Motion by Trustee Girard to authorize Mayor Gutheil to issue the notice of award for Electrical contract and General contract for the First Street Pump Station project per Delaware Engineering's recommendations. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

b. Sewer I & I Project

Mayor Gutheil reported on viewing the video of the lines and he encouraged the Board to view it as well. There was a lengthy discussion on grease build up in certain areas. Trustee Girard recommended having a meeting to review deep pipe areas and grease deposit areas.

Mayor Gutheil would like to video more line to see what they have before getting started on the project.

Robert Flores will reach out to Kenyon Pipeline Inspection to see if they need a separate contract to do the filming and report back to the Board.

14. CDBG Project

Robert Flores reported on the July 7<sup>th</sup> bid for the Haviland & Wilson sewer upgrades project. Delaware Engineering recommends awarding the contract to Tom Kubricky Company, Inc. for \$655,034.30.

Motion by Trustee Girard to award the bid to Tom Kubricky Company for \$655,034.30. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

15. Trustee Reports

16. Mayors Report

Mayor Gutheil said he has a draft form from the labor attorney because of the new Executive Order 205 regarding people going in and out of high risk states will have to self-quarantine. It is a two part form. When an employee is going on vacation they will complete part one indicating if they are going to one of the high risk states. When they come back they will need to certify they did not go to one of those states. This is to protect our people.

We should also do this with any vendors coming to the village buildings.

Trustee Carota recommended revising the screening sheet. Trustee Girard recommends using the form with the screening sheet. Trustee Orlow supports this.

Trustee Carota said if you go to a high risk state you have to be tested upon return and show results to your employer.

Mayor Gutheil reported there was an irritant in the building. Workers were coughing and had nausea. He has instructed everyone not to go in the building until they get the air tested to make sure it is safe to work there. He would like to get someone in to do the testing right away. Started with a sweet smell in the office and a neighboring business smelled it outside as well.

T.J. Chagnon reported he has spoken to 4 firms who do this testing and 2 are sending in proposals. He has not heard back from Atlantic Testing Lab.

Mayor Gutheil said they will need a contract with Monahan & Loughlin to do the PD roof. T.J. Chagnon has obtained an updated insurance certificate. Mayor Gutheil asked Attorney Bartkowski to draft a written agreement.

Regarding COVID, Mayor Gutheil said he is looking to the Personnel Committee to ride herd on this and wants to make sure the Village stays in compliance.

The mortgage tax report shows the Town of Moreau at \$42,579 for June.

Mayor Gutheil has looked up the COVID dashboard and reviewed the deaths in the county.

Mayor Gutheil has received a couple of complaints about a property on Lewis & Lydia. The sewer backup is not a Village issue but a landlord issue. In regards to the street flooding, this area always floods in heavy rains but dissipates in about 15 minutes. They could put in a larger diameter pipe.

Motion by Trustee Girard at 8:46 pm to enter Executive Session to discuss the work performance and history of an unnamed person(s). Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

Motion by Trustee Girard at 9:17 pm to end Executive Session and reopen the regular meeting. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

**Executive Session** – No action taken.

Motion by Trustee Girard at 9:17 pm to adjourn the meeting. Seconded by Trustee Orlow. All were in favor. None opposed. Motion carried.

Meeting adjourned at 9:17 pm.