

Welcome Public

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY12803
December 1,2021
7:00 PM

Village Board Meeting

MAYOR NICHOLAS BODKIN PRESIDING

Minutes

Attendance:

Mayor Bodkin	
Trustee Gutheil	Trustee Girard
Trustee Carota	(518)260-0432
Trustee Orlow	Attorney Bartkowski
Deputy Clerk Treasurer Brittney Flewelling	(518)361-1787
Nick	(518)792-4033
JM	(518)879-9098
Bill	(518)793-1325
Alan	(518)222-1636
Caller 1	(518)798-3523
(518)796-9121	(518)639-8854

Public Forum: None

1. **WIIA Water Project:** Delaware Engineering unable to make the meeting but Anthony did send an email with information. This email was sent to all board members. Mayor Bodkin suggested that any questions be put in the email thread and can be discussed with Delaware engineering.

a. Water Tank Update: No Update.

b. Carbon Filtration Project Update: Trustee Gutheil is concerned with the cost for this project. It was discussed that the spring boxes should be tested before we move forward with this project. It was discussed that all of our pumps need to be interchangeable and compatible with each other. Trustee Gutheil asked if we have done testing on our current spring boxes. To do the PFAS and PFOS test on all the spring boxes would be 275 dollars a piece totalling 5500 dollars. TJ suggested testing every other box instead of testing every single one. The results from this would take a few weeks to get. All in favor of TJ testing every other box . TJ will order the bottles and test and then update the board with the results.

2. **CDBG Project:**



a. Haviland & Wilson: Pay applications review and approve -**Motion # 12121-1** to authorize Mayor Bodkin to sign the pay application. The current amount is \$113,289.16. Trustee Orlow motions, Trustee Carota seconds. All in favor, motion passes.

3. New Business: None

4. Old Business: Trustee Gutheil would like to talk about the bridge lighting. City has gone to a whole new lighting system. A lot of our lights on the bridge are out and have been a maintenance problem for the past several years. Would like to discuss how to improve this. Mayor Bodkin did reach out to the City of Glens Falls to coordinate with them and they said it was a part of a bigger project and told us the vendor we could use. The number that was given by the vendor was well out of our budget. Mayor stated that this could be discussed further outside of the board meeting.

5. Approve Bills: Motion **#12121-2** to approve bills as audited. Trustee Orlow motions, Trustee Carota seconds. Trustee Gutheil abstained. All others in favor. Motion passes. Trustee Gutheil had some concerns. Asked about the Cobra bills and whether or not we have the revenues coming in to match the expenses that we aren't responsible for. Trustee Gutheil had a question about the voucher for a refund to a customer regarding a boundary line adjustment. This was reviewed and the customer did pay twice for something that was not completed so they would be refunded. Trustee Gutheil stated that our Propane bill seems higher so we need to make sure we are getting a competitive price. He also asked about the Magna and RingCentral Bills. RingCentral will be taking over for some of the things for Magna. The Mayor entertained the idea of entering into a contract with Verizon for remaining phone lines. Trustee Gutheil also saw that RingCentral charged us tax. They were not sent our tax exempt for when the paperwork was filed so Joy is working on getting this taken care of. The Richard Sears voucher should be eligible for CDBG money which is something that the Mayor is looking into and has been stated on the voucher. Trustee Gutheil Stated that the Voucher 478 for 6 trees was lacking information. Also had a question about why our disability was paid late, canceled, and asked if there would be something in place so that this does not happen again. Asked about the voucher for a warranty on the server. Stated that they were marked PD and he wanted to know if this meant that they had been paid. Last voucher in question was for the bleach testing kit. TJ explained that this is to test the potency of the chlorine that we had purchased previously and can't get rid of. This kit will allow us to test the chlorine and use it so that it does not go to waste.

6. Transfers: Motion **#12121-3** to approve transferring money from account A3120- 0103 to account 3120-0101 to cover the amount of \$57.95 that we are over in our police department overtime budget. Trustee Orlow motions. Trustee Carota seconds. Trustee Girard and Trustee Gutheil vote no. Mayor voted yes. Motion passes. Trustee Gutheil has asked that we have a time schedule through the year end so that we know where we will be at year end because this has been an ongoing issue. Trustee Girard agrees with Trustee Gutheil as well as the Mayor. This is an issue that has to be addressed.

Motion **# 12121-4** to impose a restriction upon the Chief of any additional overtime until the information requested is presented to the board unless there is an emergency situation. Notify the NYS Troopers and Saratoga County Sheriff to cover as needed. Trustee Girard motions, Trustee Carota seconds. Trustee Orlow abstains. Rest



in favor. Motion passes.

Motion # 12121-5 to transfer money from account A5989-101 to A5110-101 in the amount of \$897.66. Trustee Girard motions, Trustee Orlow seconds. All in favor. Motion passes.

7. **Consent of Lead Agency Status re: South Glens Falls School Project Phase II:** The South Glens Falls School District is doing a number of improvements and because of this they have named themselves as lead agency. They named TJ as the point of contact for this but since he is a coach at the school this might be a conflict of interest. Need to inform them that the new point of contact would be the Mayor and the Village Board of Trustees. Motion #12121-6 To authorize the Mayor to update the contact information and sign the acknowledgement that the South Glens Falls School District is the lead agency. Trustee Gutheil motions. Trustee Girard seconds. All in favor. Motion passes.
8. **Greater Glens Falls Transit Agreement:** This is the agreement that would allow for transportation throughout South Glens Falls. Payment is due by January 30,2022. The total amount is \$6533.00. Motion# 12121-7 to transfer money from A7450.402 to A5630.400 in the amount of 128 dollars to cover the cost. Trustee Girard motions, Trustee Gutheil seconds. All in favor. Motion Passes
Motion # 12121-8 to approve payment to the greater Glens Falls transit agreement. Trustee Orlow moves, Trustee Girard seconds. All in favor. Motion passes.
9. **Quickbooks Update:** Joy has been working on getting everything updated and put into Quickbooks. On track to have this done by January.
10. **Update of local laws:** Continue to view the shared document regarding local laws.
11. **Police Department Request "DT Instructor School":** Chief would like to have this tabled until the next meeting. The mayor found some new information and would like to present this to the board. There is an online training academy for defensive techniques. There are 37 different one hour modules online and over 60 five minute modules. If we choose not to pursue the DT instructor school we are in the position where each officer would have access to these resources online and take the training and be compliant.
12. **DPW Report:** Motion #12121-9 to receive and file the animal control and DPW report. Trustee Orlow Motions, Trustee Gutheil seconds. All in favor. Motion passees.
13. **Security camera installation update:** Water plant is complete. They have not been to the DPW garage yet.
14. **Virtual Meetings:** All municipalities have been asked to take necessary steps to make sure they have the technology and the means to conduct virtual meetings for better public accessibility. The executive order allowing us to meet remotely expires on January 9th. For board members' votes to count the board members would have to be in attendance at the town hall but due to the size of the hall the public would not be able to join so we want to be able to offer the virtual option to them. The Mayor took advantage of Black Friday sales and got microphones and some chromebooks for the Village



trustees to utilize during our board meetings. This will allow everyone to be heard and be seen and effectively communicate with the public. These items did not exceed \$2,000 and items should be here this week.

15. **Trustee Reports:** Trustee Gutheil is still waiting for a name or phone number or time and date so we can move forward with the parade information. Trustee Orlow will set up a time for everyone to get together and meet. He is waiting on everyone's availability. Trustee Orlow spoke with the Chief and he is working on the budget items that have been requested and how to alleviate and have an explanation on how to control this.

16. **Mayors Report:** None.

17. **Executive items:** **Motion #12121-10** to go into executive session at 8:02 PM. Trustee Girard motions, Trustee Orlow seconds. All in favor. Motion passes.
New Hire: Building/Code/Zoning Admin/Water, to be discussed in executive session.

Open Items: George Moss, Glen Gate Plaza, CSEA, Sewer Backup - Williams, Fire Company Contract and repairs, Building and Code Enforcement, Water/Sewer billings

Motion #12121-11 to adjourn executive session and open public session with no action take at 9:23 PM. Trustee Orlow Motions, Trustee Carota seconds. All in favor. Motion passes.

Motion # 12121-12 to reappoint John Hoey as our Assistant Code Enforcement Officer provisionally until January 15th 2022. Trustee Orlow moves, Trustee Girard seconds. All in favor. Motion passes.

Motion #12121-13 to hire a new individual to act as a building inspector, code enforcement officer and zoning administrator working part time until a date to be determined and then full time with 25 hours and an additional 15 hours in the water department. This will be at a rate of 25 dollars per hour. Subject to a background check. Trustee Girard motions, Trustee Orlow seconds. All in favor Motion passes.

Motion #12121-14 to go back into executive session to converse with counsel related to the George Moss property. Trustee Girard motions, Trustee Orlow seconds. All in favor. Motion passes.

Motion #12121-15 to return from executive session no action taken at 9:48 PM. Trustee Carota motions, Trustee Gutheil seconds. All in favor. Motion passes.

Motion #12121-16 to get a court order to condemn the property at 156 Main Street and start the demolition process. The property is under foreclosure and the bank's attorney was notified and given the opportunity to be heard earlier in the executive session. Trustee Carota moves, Trustee Girard seconds. All in favor. Motion passes.

Motion #12121-17 to adjourn tonight's meeting at 9:52 P.M. Trustee Carota moves, Trustee Girard seconds. All in favor. Motion passes.

