

**DRAFT**

Village of South Glens Falls  
46 Saratoga Avenue, South Glens Falls, NY12803  
November 15th, 2023  
7:00 PM

**Regular Village Board Meeting**

MAYOR NICHOLAS BODKIN PRESIDING

Minutes

**Attendance:**

Mayor Bodkin  
Trustee Gutheil  
Trustee Carota  
Trustee Orlow  
Attorney William Nikas

Samantha Berg  
TJ Chagnon  
Nick  
Jim  
Kevin  
Alan Dubois  
Dennis Davall  
Alex Portal  
Mrs. Barody  
Cam Cardinale

The Mayor opens the meeting at 7:00PM.

**Public Forum:**

- a. Cam Cardinale with Southern Adirondack Independent Living provided written information to the Board and asked if they have any questions to reach out.
- b. Dennis Davall thanked the Board for moving forward on the bridge lights, engine brake law, and speed monitors. He asked for an update on the water plant electrical panel and that status of dog control in the Village. The Mayor provided the Town of Moreau hired a new dog control officer and we are working on plans to deal with this. Dennis Davall also asked about the fire burned properties in the Village, the Mayor provided more information on the properties.

**1. Grant Projects Update**

- a. **Carbon Filtration:** The Mayor provided current counsel is working on obtaining files from previous counsel. Trustee Gutheil asked for an update on previous counsel sending files and if one individual or the entire firm would not represent us. The Mayor said they are working on sending the files and he had a verbal conversation that the whole firm will not be representing the Village Board.
- b. **GIGP:** The Mayor and TJ Chagnon provided there are no new updates for the GIGP project. The Water Tower Village is looking into a quote for a meter pit for their property.

- c. **WIIA Financing with EFC:** The Mayor provided the Village is looking to close financing this week and go to long term financing. Trustee Gutheil stated his concerns for this action. The Mayor provided more information
- 2. **Motion #111523-1** to modify the starting date for attorney Mr. William Nikas to November 2, 2023. Mayor Bodkin motioned, Trustee Orlow seconded. All in favor, motion passed.
- 3. **Transfers: Motion #111523-2** to approve the transfers as presented. Trustee Carota motioned, Trustee Orlow seconded. All in favor, except for Trustee Gutheil who voted no. Motion passed.

a.

A 1990.400	A 1910.400	\$175.10	INSURANCE CONTRACTUAL
A 1990.400	A 1430.405	\$2,780.00	LABOR ATTORNEY NON UNION

- 4. **Motion #111523-3** to approve the bills and payroll as audited. Trustee Carota motioned, Trustee Orlow seconded. All in favor except for Trustee Gutheil who abstained. Motion passed.
  - a. **General - \$24,928.69**
  - b. **Water - \$3,884.35**
  - c. **Sewer - \$1,191.52**
  - d. **Payroll -**
    - i. **11/08/23 - \$23,430.30**
    - ii. **11/15/23 - \$24,232.76**

**Discussion:** The Mayor provided the Village established an audit committee since the last meeting per counsel’s recommendation. Trustee Orlow withdrew from the audit committee. Trustee Gutheil asked what are we trying to do. The Mayor provided we are trying to have a more efficient meeting. Trustee Gutheil and the Mayor discussed the new proposed process. Trustee Gutheil stated voucher #440 should have sales tax removed and had several questions about voucher #409 for boots. The Mayor provided we can get a credit for the sales tax.

- 5. **120Water: Motion #111523-4** to authorize the Mayor to enter into agreement with 120Water, funds coming from account FX.8340.403 Water Trans Rehab. Trustee Carota motioned, Trustee Orlow seconded. All in favor except for Trustee Gutheil who abstained. Motion passed.

**Discussion:** TJ Chagnon provided 120 Water will split their payment into installments over three fiscal years. Trustee Gutheil had several questions and the Mayor and TJ Chagnon provided more information.

- 6. **Trees to be Taken Down: Motion #111523-5** to approve the quote for the removal of 5 trees from Adirondack Tree Surgeons for \$14,195. Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.

**Discussion:** TJ Chagnon presented quotes to the Board for removing several trees in the Village. Trustee Gutheil said the Town of Moreau had stumps removed at a lesser price. TJ Chagnon said he attempted to get a quote from the same person the Town used but they did not get back to him.

7. **Special Use Permit (Parades, Block parties, etc.)**
  - a. **Holiday parade:** Motion #111523-6 to authorize the South Glens Falls Holiday Parade. Trustee Orlow motioned, Trustee Carota seconded. All in favor, motion passed.
8. **Establish Committee to review Village Code:** The Mayor provided Kevin Ostrander recommended to establish a committee to review outdated codes. Trustee Gutheil believed this is an elected official's responsibility. Trustee Orlow and Carota will not move on this item at this time.
9. **“Shovel Ready” Grant Project Discussion:** The Mayor suggested to the Board tasking an engineer to develop a “shovel ready” project to pursue grant funds for updating outdated infrastructure. Trustee Orlow supports this. Trustee Carota does not want to take on more debt but supports pursuing a “shovel ready” project. Trustee Gutheil wants to do an RFP for an engineer. The Mayor is going to reach out to Delaware Engineering to prepare a “shovel ready” project proposal.
10. **GGFT Transportation Planning Projects:** The Mayor provided GGFT sent an email regarding their planning projects and are looking for feedback. The Mayor is going to look into a Village wide traffic study. The Board discussed the road work recently done on Main St.
11. **Minutes (11/01/23):** Motion #111523-7 to approve minutes for 11/01/2023. Trustee Carota motioned, Trustee Orlow seconded. All in favor, except for Trustee Gutheil who abstained. Motion passed.  
**Discussion:** Trustee Gutheil abstained for back and forth discussions missing pertinent information and statements.
12. **Old Business**
  - a. **Bridge lights:** The Mayor provided the Village is working on this.
  - b. **Jake Brake Law:** Trustee Gutheil questioned the liability the Village took with the Jake Brake Law.
13. **New Business**
  - a. **Chamber of Commerce Holiday Mixer / Renew Chamber Membership:** The Chamber of Commerce is having a Holiday mixer December 7th at 5:00PM at the Common Roots BierHall. Motion #111523-8 to authorize renewal of the Village’s Chamber of Commerce membership for \$50. Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.
14. **Trustee Reports:** There are no Trustee reports
15. **Mayor’s Report:**
  - a. The Mayor provided the Open Door mission is open during below freezing temperatures for people who need shelter.
  - b. The Mayor provided he has received a letter from Kevin Ostrander, resigning as Public Health and Safety Officer.
16. **Executive Session:** Motion #111523-9 to enter Executive Session at 7:53PM to discuss Fire Department Contract, Notice of Claim, Code Enforcement, Village Parking Fines,

Community Board of Health, Fire Burned Properties, Dog Control, Damage to Water Tank, Food Truck local laws, PFOAs, General Topics and Issues of Discussion, and Board questions. The Mayor invited Clerk Treasurer Berg and counsel into Executive Session until excused. Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.

**Note:** Trustee Orlow did not attend the Executive Session or the Public Session after.

17. **Motion #111523-10** to adjourn Executive Session and reopen the Public Session at 9:06PM with no action taken. Trustee Carota motioned, the Mayor seconded. All in favor, motion passed.
18. **Motion #111523-11** to adjourn tonight's meeting at 9:06PM. Trustee Carota motioned, the Mayor seconded. All in favor, motion passed.