

## **Welcome Public**

Village of South Glens Falls  
46 Saratoga Avenue, South Glens Falls, NY12803

October 20, 2021

7:00 PM

### **Village Board Meeting**

MAYOR NICHOLAS BODKIN PRESIDING

Minutes

#### **Attendance:**

Mayor Bodkin	
Trustee Gutheil	Trustee Girard
Trustee Carota	Attorney Bartkowski
Anthony Mantas	
Deputy Clerk Kristen Doyle	
Nick	
JM	
Bill	
Alan	
Caller 1	
(518)793-1325	
(518)792-0285	
(518)361-1787	
(518)222-1636	
(518)792-4033	
(856)668-6794	
(518)796-9121	
(518)879-9098	
(518)260-0432	

Absent: Trustee Orlow

Public Forum: none

1. New Business: none
2. Old Business: Trustee Gutheil: we have been short staffed in the office for almost 14 weeks now, Mayor - yes positions are posted and we are working on it. Trustee Girard and Mayor have narrowed it down, Mayor and Clerk/Treasurer Joy will start to conduct interviews next week.
3. Transfers: From A1990.400 Contingency to A5410.402 Sidewalk contractual in the amount of \$841.28, from A1990.400 contingency to A8010.100 ZBA

contractual in the amount of \$585.00 and from A1990.400 to A5410.403 in the amount of \$760.85. Motion #102021-1 Trustee Gutheil motioned, Trustee Girard seconded. All in favor, none opposed. Motion carried.

4. Approve bills: There are questions regarding A5410.800 the CDBG fica/medicare GL account. Mayor suggested setting up time to review financials with Joy. Mayor asks for a motion to make a transfer to A5410.800 from contingency if needed to make the account positive. Motion #102021-2 Trustee Girard motioned to approve, Trustee Gutheil seconded. All in favor, none opposed. Motion passes. Trustee Gutheil had discussion about a few vouchers, Delaware Engineering voucher 339 and 340 are vague in their description of work, feels they should say what exactly was done that we are paying for, suggests pulling the vouchers out and getting clarification. Trustee Girard amended his motion to approve with pulling the Delaware engineering vouchers and Trustee Gutheil seconded his amended motion. Trustee Gutheil had a few other comments such as: Voucher 355 did not have the trucking slips with the invoice, wex cards and upstate agency. TJ and Trustee Gutheil spoke about a possible new vendor for rags. Attorney Bartkwoski said she will look into it and let them know Thursday or Friday. Voucher 334 for Aqualogics, they travel from Syracuse, is there another option maybe closer. The trees that we planted some are smaller than what we had asked for. No further discussion. All in favor, none opposed. Motion passes.
5. WIIA Water Project
  - a. Worldwide will be delivered by Garrison enterprises on Nov. 11, 2021, Anthony will coordinate with TJ to make sure the hydrant is ready. It will take 4-5 days to complete granted the weather cooperates.
  - b. The Carbon Filtration Project is out to bid. It was sent to 11 contractors, 8 general and 3 electrical. Some are the same that participated in the original bid. Addendum #1 was released and DOH notes were reviewed.
  - c. Pump Station update. Close out was signed today.
  - d. Sewer I&I update: KPI plans received on 5th and Main and approved. Mobilization plans to be the third week in November.
6. CDBG Project: Green Mountain completed work on October 18, 2021, sewer lining for both streets. No complications, should give us a pre and post video. Expect a pay app from them soon. That will affect the project budget slightly. Should know where we stand with the contingency fund, once we receive a pay app from them. The contingency amount is \$5,000. TKC, the board had approved the settlement of the dispute, nothing pending as of now. Have not processed payment yet, trying to settle New Castle then pay, we can only process one disbursement per 30 days. Trying to do them on the same disbursement.
7. GIGP update: all required documentation has been submitted for review.
8. Sexual Harassment and workplace violence training update: Trustee Carota will verify with deputy clerk, who still needs to complete this training, quiz and acknowledgement but we think it is only a few people.
9. Cannabis Discussion Trustee Gutheil motioned to opt out of both retail and lounges. There was no second to the motion, motion did not stand. Trustee Gutheil made a motion to opt out of the cannabis lounge's in the area. Per

Attorney Bartkowski, you cannot opt out of nurseries, but can opt out of the lounges or sales. Mayor would like to make a local law for businesses to possess a license to sell cannabis. The fee for the license would then be circulated back to the police department to help with public safety interest. Possible zoning to set boundaries for sales, not around schools, churches. Would like to see a sort of business license for this type of establishment. Could control hours of operation, but need to be reasonable. You can add onto the already in place laws. DOL has issued a notice that you cannot test employees for marijuana. If regular drug testing though, you do not have to stop that. Motion #102021-3 Trustee Gutheil motioned to opt out of the lounges, but allow the sales, Trustee Girard seconded. All in favor, motion passes. Revisit at the next meeting, in regards to potential fees.

10. Ring Central: phones are on their way, will start with PD installation then village hall, then DPW
11. Quickbooks: working on vendor input, then GL. Also working with edmunds to get everything transferred correctly.
12. Local laws: Mayor reminded everyone we established a shared file to update for local laws we want to look into.
13. New hire PT Police Officer: Currently do not have a vacancy yet, has not formally turned in a resignation. Action is contingent on resignation from the other officer. Would have to buy additional firearms and uniforms. Trustee Girard, Attorney, can they use the firearm they have from a different department, no they can not. What happens to firearms when someone leaves the force. Chief was not one to comment. Understanding is that all are accounted for. Motion #102021-4 Trustee Gutheil motioned to approve the unnamed applicant contingent on their background check, references and recommendation from the chief. Trustee Girard seconded the motion. All in favor, none opposed. Motion passes.
14. HRA Utilization report: just for review
15. Financial reports: For review
16. RFP for CPA- audit: it has been posted for a while now, and still so far we have not had any submissions.
17. Chlorine surplus: Currently the value of the jugs are \$4.49 per gal. At this time no one has expressed interest in chlorine. Per Alan we have roughly 64, 5 gallon jugs. We do not have the equipment to test the potency of the chlorine which doesn't give us many options to use elsewhere.
18. Water treatment code update: no update as of yet
19. Blacktop at the Fire Department: looks like it will have to wait until the spring
20. Security Camera Installation update: John Daley is aware. The Fire Department will get theirs installed first. Currently we are waiting on a backlog of supplies. Hopefully by the end of October.
21. Hero Act: Attorney circulated draft at last meeting, union approval research, this law only applies to the private sector, not state agencies. Just copies the preparedness plan that we did in February, we do not need to do anything.
22. Trustee Reports: none
23. Mayor Reports: Mayor did a walk through Pete Corlew from the Fire Department, he will touch base with TJ then report back. Moreau Community Center and Time

Warner cable are holding an event on Saturday October 23, 2021. Mayor would like to engage the community more, how would we feel about creating a fillable form to post on the website as a business outreach program. Also, the Mayor would like to entertain a motion to allow him to post the position for a Zoning administrator/building inspector. Motion #102021-5 Trustee Girard motioned, Trustee Gutheil seconded. All in favor, none opposed. Motion carried.

24. Motion #102021-6 Motion to adjourn the public meeting and move into executive session. Trustee Girard motioned, Trustee Gutheil seconded. Motion passed 8:31PM