



46 Saratoga Avenue
South Glens Falls, New York 12803-1210
Telephone (518) 793-1455 Fax (518) 793-3063

Public Meeting 7:00 PM
September 24, 2025
MAYOR JOSEPH ORLOW PRESIDING
Agenda

Public Hearing - waiving of penalties

Public Forum

1. Grant Projects Update
 - a. GIGP
 - i. Compound meters (install Octave)
 - ii. Force work
 - iii. Project close out
 - b. CDBG Grant
2. Transfers
 - a.

A 1990.400	A 1430.404	\$927.28	PBA Attorney
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3. Motion to Approve the Bills and Payroll as Audited
 - a. General - \$30,118.06
 - b. Water - \$11,558.81
 - c. Sewer - \$1,597.68
 - d. Payroll -
 - i. 09/03/25 - \$27,033.22
 - ii. 09/10/25 - \$25,715.65
 - iii. 09/17/25 - \$26,098.52
 - iv. 09/24/25 - \$31,634.43
4. Water and Sewer Rate Analysis SDA Proposal
5. Water System Capital Improvement Plan Proposal
6. Local Law #2 - Senior Exemptions
7. Unpaid sidewalk 79 Spring Street
8. Bathroom locks procedure
9. Energy audit contract



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10. Old Business

- a. Paving project Main Street
- b. Update on stop signs (Wilson Ave/Main Ave)
- c. Personnel Committee

11. New Business

- a. Board policy for waiving of penalties
- b. Annual Alarm Inspection Quote

12. Trustee Reports

13. Mayor's Report

14. Executive Session: PBA Negotiations, Grievance received

South Glens Falls		Ammednment #1 - Additional Engineering Cost Estimate						Total Cost	
Water Meters								\$	34,560.00
Task	Sub-task	Employee	Hours	Hourly Rate	Lump Sum Costs		Cost		
Construction Administration	Request for Information Responses (Communications (Include progress meetings, phone calls, and correspondence)			16 \$	165.00		\$	2,640.00	
			160	\$	165.00		\$	26,400.00	
						Subtotal:	\$	29,040.00	
Construction Observation	Inspector - Site			48 \$	115.00		\$	5,520.00	
						Subtotal:	\$	5,520.00	



Environmental Facilities Corporation

TECHNICAL FORCE ACCOUNT CERTIFICATION

I hereby certify on behalf of Village of South Glens Falls
(Recipient)

that it will meet or has met the requirements identified below for the performance of Technical Force

Account work on Project No. C5-7505-02-00 (Grant No. 1872)

Please check the appropriate box(es) and provide the information requested below:

- ☐ For recipient's employees performing engineering services, they will be or were under the direct supervision of an engineer who is licensed to practice professional engineering in the State of New York under the Education Law of the State of New York.
- ☒ For recipient's employees performing construction tasks, they will be or were under the direct supervision of an engineer who is licensed to practice professional engineering in the State of New York under the Education Law of the State of New York who will be or was responsible to inspect work necessary for the construction of the project and determine whether such work is performed in accordance with the approved plans and specifications.

By certifying this form, I attest to the following:

- the work is necessary to complete the project scope defined in the approved engineering report or in support of preparing an engineering report meeting the Engineering Report Outline for New York State Wastewater Infrastructure Projects;
- that the recipient's employees possess or possessed the necessary skills, experience, and managerial resources to accomplish the work;
- that the recipient's employees can complete or completed the work in a timely fashion so that the project schedule will not be delayed or was met; and,
- time sheets for each employee performing or who performed technical work will be completed and kept on file, clearly identifying the task(s) performed, the actual hours spent, hourly rate with fringe benefits and any overhead rates.

Certified by Recipient:

(Signature of Authorized Representative)

Joseph Orlow

(Print Name)

Mayor

(Title)

Certified by Professional Engineer:

(Company/Municipality)

(Title)



(Date)

(Seal, Signature, and Date)



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Re: EPG #1872
Technical and/or Administrative Force Account Proposal

Dear Sir or Madam,

Please find this correspondence as a formal request to set up the Technical and Administrative Force Account for the Engineering Planning Grant Program project listed above. The following is a description of the necessary staff positions.

Technical Force Account:

Operating Engineer A - This position will provide water turn on/off services, curb stop services, and provide assistance with any issues between the curb stop and the main service.

Nicholas Havens - \$35.79/hr

Joel Otruba - \$32.48/hr

Chris Rich - \$33.02/hr

TJ Chagnon - \$43.30/hr

John Rosati - \$27.79/hr

Total estimate cost: \$46,508.00, estimated 1400 hours

Superintendent of Public Works - This position is responsible for monitoring the project inspector and Village personnel. This position provides these services at an hourly rate of \$ 43.30 with an estimate of 200 hours.

Total estimate cost: \$8,660.00

Administrative Force Account:

Clerk Treasurer – This position will provide paperwork and financial processing regarding project payments, document processing, etc. This position provides these services at an hourly rate of \$39.62 with an estimate of 140 hours. Additional expenditures related to project administration that include certified mailings, legal ads, legal services for review of project materials.

Total estimate cost: \$7,046.80

Sincerely,

Samantha Berg
Clerk Treasurer

Employee Name TJ Chagnon FX 8310.100

Date	Hours	Task
9/23/2024	6.00	Reading meters
9/24/2024	6.00	Reading meters
9/25/2024	6.00	Reading meters
9/26/2024	7.00	Reading meters
10/8/2024	2.00	Meetings and scheduling
11/15/2024	2.00	Meetings and scheduling
2/28/2025	2.00	Meetings and scheduling
2/28/2025	2.00	Meetings and scheduling
4/1/2025	2.00	Meetings and scheduling
4/7/2025	3.00	Meetings and scheduling
4/8/2025	3.00	Meetings and scheduling
4/9/2025	2.00	Meetings and scheduling
4/10/2025	2.25	Meetings and scheduling
4/11/2025	2.50	Meetings and scheduling
4/12/2025	2.00	Meetings and scheduling
4/13/2025	3.00	Meetings and scheduling
4/14/2025	2.50	Meetings and scheduling
4/15/2025	2.50	Meetings and scheduling
4/16/2025	2.00	Meetings and scheduling
4/17/2025	3.00	Meetings and scheduling
4/18/2025	2.25	Meetings and scheduling

65.00 2814.65

Employee Name		Nick Havens	
Date	Hours	Task	
06/17/25	1.00	Curb stop 10 Lydia	FX 8340.100
06/18/25	1.00	Curb stop 27 Hudson	FX 8320.100
07/08/25	1.00	Curb stop 11 Fourth	A 8140.100
08/09/25	1.00	Curb stop 37 Hudson	A 8140.100
			4.00

35.79



Employee Name John Rosati

Date

06/18/24

Hours

1.00 Curb stop 27 Hudson FX 8320.100

Task

27.19

Employee Name Joel Otruba

Date	Hours	Task
06/17/24	1.00	Curb stop 10 Lydia FX 8340.100
07/08/24	1.00	Curb stop 11 Fourth A 8140.100
08/09/24	1.00	Curb stop 37 Hudson A 5110.100
	3.00	

Employee Name			Chris Rich
Date			
Hours			
Task			
07/08/24	1.00	Curb stop 11 Fourth	A 8140.100
	1.00		

Employee Name Samantha Berg FX 8310.100

Date	Hours	Task
5/22/2024	2.50	Meter Data
5/24/2024	6.25	Meter Data
7/2/2024	8.00	Meter Data
8/2/2024	3.50	Meter Data
8/19/2024	2.75	Meter Data
8/20/2024	8.00	Meter Data
8/21/2024	8.00	Meter Data
8/22/2024	8.00	Meter Data
8/23/2024	3.00	Meter Data
9/23/2024	6.50	Meter Data
9/24/2024	2.00	Meter Data
9/24/2024	1.00	Meter Data
9/25/2024	0.50	Meter Data
9/26/2024	6.00	Meter Data
10/8/2024	8.00	Meter Data
10/9/2024	8.00	Meter Data
10/16/2024	3.00	Meter Data
10/17/2024	2.00	Meter Meeting
10/18/2024	1.00	Meter Data
10/28/2024	2.00	Meter Data
11/15/2024	1.00	Meter meeting
11/26/2024	1.50	Meter Meeting
12/3/2024	0.50	Meter Meeting
12/31/2024	8.00	Meter Data
2/28/2025	8.00	Meter Data
3/10/2025	8.00	Meter Data
3/11/2025	8.00	Meter Data
3/12/2025	8.00	Meter Data
4/10/2025	1.00	Meter Meeting
5/5/2025	1.00	Meter Meeting
6/10/2025	1.00	Meter Meeting
8/7/2025	0.50	Meter Meeting

136.50



September 12, 2025

Claude Middleton
Trustee
Village of South Glens Falls
46 Saratoga Avenue
South Glens Falls, NY 12803
Sent via email only: (trusteemiddleton@sgfny.com)

**RE: Village of South Glens Falls – Water and Sewer Rate Analysis
SDA Proposal #25-085**

Dear Trustee Middleton:

Suozzo, Doty & Associates Professional Engineering, PLLC (SDA) thanks you for the opportunity to submit this professional engineering services proposal for your consideration. We understand that the Village would like SDA to evaluate the potential for changing water and sewer rates based on current and anticipated budgets for both the Water and Sewer Departments. Based on the Village's request we offer the following scope of services:

SCOPE OF SERVICES

TASK 01: WATER AND SEWER RATE EVALUATION

Under this Task, SDA will review existing and projected information for both the water and sewer funds and evaluate rate changes to coincide with the subject changes to the funds. To advance this effort, we anticipate the following:

- The Village will provide SDA with a user-by-user spreadsheet identifying the last full year of usage and charges associated with each users. This will be used to model revenue changes associated with potential new rates.
- We will review the existing budgets and current debts for each to help inform the rate evaluation. Please note that the adopted 2025-2026 budgets for each fund have already been furnished to our office.
- After initial review, we will meet with the Village to discuss preliminary findings. Subsequently and incorporating Village comments on preliminary findings, we will prepare a memorandum outlining recommendations/options regarding rates and presenting the same to the Village for consideration and action.
- Attend and assist the Village in presenting user rate change information at public meetings.

Because the level of effort for this task is not fully known, we propose to advance work under this task on a time and materials basis. We recommend an initial budget of \$11,000 for this effort.



PROFESSIONAL SERVICES FEE AND COMPENSATION

SDA will perform the above-listed professional services on a time and materials basis which will be billed in accordance with our discounted rate schedule in effect at the time of service. Any direct expenses we incur (mileage, overnight mailings, document reproduction, etc.) will be billed under Task 01.

Invoices will be submitted to the Client on a monthly basis. Payment shall be made to Suozzo, Doty & Associates Professional Engineering, PLLC within 30 calendar days of the date of invoice. A 1.5% finance charge will be applied to any invoice unpaid within 30 days. Checks shall be forwarded to Suozzo, Doty & Associates Professional Engineering, PLLC, 4607 Lake Shore Drive, P.O. Box 653, Bolton Landing, NY 12814.

ATTACHMENTS

Endorsement Page & Standard Terms and Conditions
2025 Discounted Municipal Billing Rate Schedule

CLOSING

We thank you for this opportunity to work with the Village! If you find this proposal acceptable, please execute where indicated on the following page. If you have any questions or if you need additional information, please feel free to call me directly at 518-240-6293. Thank you!

Sincerely,

Sean M. Doty, P.E., LEED AP, CPMSM
Principal

cc: Trustee Zach Baxter (via email only)
Samantha Berg, Village Clerk (Via email only)



ENDORSEMENTS

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated below.

**Engineer: Suozzo, Doty & Associates
Professional Engineering
PLLC, (SDA)**

Client: Village of South Glens Falls

By: _____

By: _____

Print name: Kathleen A. Suozzo

Print name: _____

Title: Managing Principal

Title: _____

Date Signed: _____

Date Signed: _____

Address for SDA's receipt of notices:

Address for Client's receipt of notices:

P.O. Box 653, 4607 Lake Shore Drive

Bolton Landing, NY 12814

Email for SDA's receipt of notices:

Email for Client's receipt of notices:

ksuozzo@sdapllc.com



Engineering Services Proposal

PART IV

ENGINEER STANDARD TERMS AND CONDITIONS

- 1) **STANDARD OF CARE** Services shall be performed in accordance with the standard of professional practice ordinarily exercised by the applicable profession at the time and within the locality where the Services are performed. Professional services are not subject to, and Engineer cannot provide, any warranty or guarantee, express or implied, including warranties or guarantees contained in any uniform commercial code.
- 2) **TECHNICAL ACCURACY** Client shall not be responsible for discovering deficiencies in the technical accuracy of Engineer's services. Engineer shall correct deficiencies in technical accuracy without additional compensation, unless such corrective action is directly attributable to deficiencies in Client-furnished information.
- 3) **CONSULTANTS** Engineer may retain such Consultants as Engineer deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objections by Client. Subject to the standard of care set forth in above, Engineer and its Consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- 4) **COMPLIANCE WITH LAWS, REGULATIONS, POLICIES, AND PROCEDURES** Engineer and Client shall comply with applicable Laws and Regulations. Engineer shall comply with any and all policies, procedures, and instructions of Client that are applicable to Engineer's performance of services under this Agreement and that Client provides to Engineer in writing, subject to the standard of care set forth above, and to the extent compliance is not inconsistent with professional practice requirements.

This Agreement is based on Laws and Regulations and Client-provided written policies and procedures as of the Effective Date. The following may be the basis for modifications to Client's responsibilities or to Engineer's scope of services, times of performance, or compensation: (1) changes after the Effective Date to Laws and Regulations; (2) the receipt by Engineer after the Effective Date of Client-provided written policies and procedures; (3) changes after the Effective Date to Client-provided written policies or procedures.

Engineer shall not be required to sign any document, no matter by whom requested, that would result in the Engineer having to certify, guarantee, or warrant the existence of conditions whose existence the Engineer cannot ascertain. Client agrees not to make resolution of any dispute with the Engineer or payment of any amount due to the Engineer in any way contingent upon the Engineer signing any such document.

Engineer is not required to provide and does not have any responsibility for surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements. Engineer's services do not include providing legal advice or representation.

- 5) **CHANGE OF SCOPE** The scope of Services set forth in this Agreement is based on facts known at the time of execution of this Agreement, including, if applicable, information supplied by the Client. For some projects involving conceptual or process development services, scope may not be fully definable during initial phases. As the Project progresses, facts discovered may indicate that scope must be redefined.
- 6) **SAFETY** Engineer has established and maintains corporate programs and procedures for the safety of its employees. Unless specifically included as a service to be provided under this Agreement, Engineer specifically disclaims any authority or responsibility for general job site safety and safety of persons other than Engineer employees.

While at the Site, Engineer, its Consultants, and their employees and representatives shall comply with the applicable requirements of Contractor's and Client's safety programs of which Engineer has been informed in writing.

- 7) **DELAYS** If events beyond the control of Client or Engineer, including, but not limited to, fire, flood, explosion, riot, strike, war, process shutdown, act of God or the public enemy, and act or regulation of any government agency, result in delay to any schedule established in this Agreement, such schedule shall be amended to the extent necessary to compensate for such delay. In the event such delay exceeds 60 days, Engineer shall be entitled to an equitable adjustment in compensation.
- 8) **TERMINATION/SUSPENSION** Either party may terminate this Agreement upon 30 days written notice to the other party. Client shall pay Engineer for all Services, rendered prior to termination, plus any expenses of termination.

In the event either party defaults in its obligations under this Agreement (including Client's obligation to make the payments required hereunder), the non-defaulting party may, after 7 days written notice stating its intention to suspend performance under the Agreement if cure of such default is not commenced and diligently continued, and failure of the defaulting party to commence cure within such time limit and diligently continue, suspend performance under this Agreement.

- 9) **OPINIONS OF CONSTRUCTION COSTS** Any opinion of construction costs prepared by Engineer is supplied for the general guidance of the Client only. Since Engineer has no control over competitive bidding or market conditions, Engineer cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to Client.
- 10) **RELATIONSHIP WITH CONTRACTORS** Engineer shall serve as Client's professional representative for the Services and may make recommendations to Client concerning actions relating to Client's other subcontractors, but Engineer specifically disclaims any authority to direct or supervise the means, methods, techniques, sequences or procedures of construction selected by Client.

Engineer shall not at any time supervise, direct, control, or have authority over any of the Client's subcontractors work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Contractor for the Project, or the safety precautions and programs incident thereto, for security or safety at the Site, nor for any failure of a Contractor to comply with Laws and Regulations applicable to that Contractor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Client, Client's subcontractor, and/or Owner's Contractor.

Engineer neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's, failure to furnish and perform the Work in accordance with the Construction Contract Documents.

- 11) **CONSTRUCTION REVIEW** For projects involving construction, Client acknowledges that under generally accepted professional practice, interpretations of construction documents in the field are normally required, and that performance of construction-related services by the design professional for the project permits errors or omissions to be identified and corrected at comparatively low cost. Client agrees to hold Engineer harmless from any claims resulting from performance of construction-related services by persons other than Engineer.

Engineer shall not be responsible for any decision made regarding the



Engineering Services Proposal

Construction Contract Documents, or any application, interpretation, clarification, or modification of the Construction Contract Documents, other than those made by Engineer or its Consultants.

- 12) **INSURANCE** Engineer will maintain insurance coverage for Professional, Comprehensive General, Automobile, Worker's Compensation, and Employer's Liability in amounts in accordance with legal, and Engineer's business requirements. Certificates evidencing such coverage will be provided to Client upon request. For all projects the Client agrees to make the Engineer as an additional insured on its policies related to the project. For projects involving construction, Client agrees to require the Owner's construction contractor, if any, to include Engineer as an additional insured on its policies relating to the Project. Engineer's coverages referenced above shall, in such case, be excess over Client's or Owner's Contractor's primary coverage.
- 13) **HAZARDOUS MATERIALS** Hazardous materials may exist at a site where there is no reason to believe they could or should be present. Engineer and Client agree that the discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the scope of work. Engineer agrees to notify Client as soon as practically possible should unanticipated hazardous materials or suspected hazardous materials be encountered. Client acknowledges and agrees that it shall report to the appropriate federal, state or local public agencies, as required, any conditions at the site that may present a potential danger to the public health, safety or the environment. Client shall make provisions for, or have existing agreements with Owner to execute any manifests or forms in connection with transportation, storage and disposal of hazardous materials resulting from the site or work on the site or shall authorize Engineer to execute such documents as Client's agent. Client waives any claim against Engineer and agrees to defend, indemnify, and save Engineer harmless from any claim or liability for injury or loss arising from Engineer's discovery of unanticipated hazardous materials or suspected hazardous materials.
- 14) **INDEMNITIES** To the fullest extent permitted by law, Client and Engineer each agree to indemnify and hold the other harmless, and their respective officers, employees, agents, and representatives, from and against liability for all claims, losses, damages, and expenses, including reasonable attorneys fees, to the extent such claims, losses, damages, or expenses are caused by the indemnifying party's negligent acts, errors, or omissions. In the event claims, losses, damages or expenses are caused by the joint or concurrent negligence of Client and Engineer, they shall be borne by each party in proportion to its negligence.
- 15) **LIMITATIONS OF LIABILITY** No employee or agent of Engineer shall have individual liability to Client, Owner, or Project Contractor. Client agrees that, to the fullest extent permitted by law, Engineer's total liability to Client for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the Project or this Agreement from any causes including, but not limited to, Engineer's negligence, errors, omissions, strict liability, or breach of contract and whether claimed directly or by way of contribution shall not exceed the total compensation received by ENGINEER under this Agreement ~~or [alternative, in effect if strike through not in place] shall be limited in the aggregate to the amount of Engineer's insurance or if Client desires a limit of liability greater than that provided above, Client and Engineer shall include as an attachment to this Agreement the amount of such limit and the additional compensation to be paid to Engineer for assumption of such additional risk.~~
- 16) **ACCESS** Client shall provide Engineer safe access to any premises necessary for Engineer to provide the Services.
- 17) **REUSE OF PROJECT DELIVERABLES** Reuse of any documents or other deliverables, including electronic media, pertaining to the Project by Client for any purpose other than that for which such documents or deliverables were originally prepared, or alteration of such documents or deliverables without written verification or adaptation by Engineer for the specific purpose intended, shall be at the Client's risk. Further, all title blocks and the Engineer's seal, if applicable, shall be removed if and when Client provides deliverables in electronic media to another entity. Client agrees that relevant analyses, findings and reports provided in electronic media shall also be provided in "hard copy" and that the hard copy shall govern in the case of a discrepancy between the two versions, and shall be held as the official set of drawings, as signed and sealed. Client shall be afforded a period of 30 days in which to check the hard copy against the electronic media. In the event that any error or inconsistency is found as a result of this process, Engineer shall be advised and the inconsistency shall be corrected at no additional cost to Client. Following the expiration of this 30-day period, Client shall bear all responsibility for the care, custody and control of the electronic media. In addition, Client represents that it shall retain the necessary mechanisms to read the electronic media, which Client acknowledges to be of only limited duration. Client agrees to defend, indemnify, and hold harmless Engineer from all claims, damages, and expenses, (including reasonable litigation costs), arising out of such reuse or alteration by Client or others acting through Client.

All Documents are instruments of service, and Engineer shall retain an ownership and property interest therein (including the copyright and the right of reuse at the discretion of the Engineer) whether or not the Project is completed.
- 18) **RECORDS RETENTION** Engineer shall maintain on file in legible form, for a period of three years following completion or termination of its services, all Documents, records (including cost records), and design calculations related to Engineer's services or pertinent to Engineer's performance under this Agreement. Upon Client's request, Engineer shall provide a copy of any such item to Client at cost.
- 19) **PROPRIETARY INFORMATION** Information relating to the Project, unless in the public domain, shall be kept confidential by Client and Engineer and shall not be made available to third parties without written consent of the other party.
- 20) **INDEPENDENT CONTRACTOR** Engineer is an independent Contractor and will maintain complete control of and responsibility for its employees, agents, methods, and operations. Nothing contained in this Agreement will create any contractual relationship between The Owner and Engineer.
- 21) **AMENDMENT** This Agreement, upon execution by both parties hereto, can be amended only by a written instrument signed by both parties.
- 22) **ASSIGNMENT** Except for assignments (a) to entities which control, or are controlled by, the parties hereto or (b) resulting from operation of law, the rights and obligations of this Agreement cannot be assigned by either party without written permission of the other party. This Agreement shall be binding upon and inure to the benefit of any permitted assigns.
- 23) **STATUTE OF LIMITATIONS** To the fullest extent permitted by law, parties agree that, except for claims for indemnification, the time period for bringing claims under this Agreement shall expire one year after Project completion.
- 24) **DISPUTE RESOLUTION** Parties shall attempt to settle disputes arising under this agreement by discussion between the parties senior representatives of management. If any dispute cannot be resolved in this manner, within a reasonable length of time, parties agree to attempt non-

IN NO EVENT AND UNDER NO CIRCUMSTANCES SHALL ENGINEER BE LIABLE TO CLIENT FOR CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL, OR PUNITIVE DAMAGES.

Engineering Services Proposal

binding mediation or any other method of alternative dispute resolution prior to filing any legal proceedings.

- 25) **NO WAIVER** No waiver by either party of any default by the other party in the performance of any particular section of this Agreement shall invalidate any other section of this Agreement or operate as a waiver of any future default, whether like or different in character.
- 26) **NO THIRD-PARTY BENEFICIARY** Nothing contained in this Agreement, nor the performance of the parties hereunder, is intended to benefit, nor shall inure to the benefit of, any third party, including Client's contractors, if any.
- 27) **SEVERABILITY** The various terms, provisions and covenants herein contained shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.
- 28) **AUTHORITY** The persons signing this Agreement warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.
- 29) **CONTROLLING LAW** This Agreement is to be governed by the Laws and Regulations of the state in which the Project is located.
- 30) **NOTICES** Any notice required under this Agreement will be in writing, addressed to the appropriate party at its address on the signature page and given personally, by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt. Email notices shall be sent to the addresses listed on the signature page of the agreement.
- 31) **SURVIVAL** All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.
- 32) **ACCRUAL OF CLAIMS** To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of Substantial Completion.
- 33) **ENTIRE AGREEMENT. ATTACHMENTS. AND WRITTEN AMENDMENTS** This Agreement, including the Attachments hereto and all Change Orders, contain the entire agreement among the parties with respect to the subject matter hereof; all representations, promises and prior or contemporaneous understandings among the parties with respect to the subject matter hereof are merged into and expressed in this instrument and such documents; and any and all prior agreements among the parties with respect to the subject matter hereof are hereby terminated and canceled. This Agreement may be amended only by an instrument in writing duly signed by or on behalf of the parties hereto.
- 34) **COMPENSATION** Engineer will prepare and submit invoices to the Client on a monthly basis. Client shall make payment to the Engineer within 30 calendar days of the date of the invoice.
- 35) **ADDITIONAL SERVICES** Additional services can be provided if deemed necessary and approved by the Client. Compensation for additional services can be negotiated as needed. Additional work will be approved by the Client prior to the execution of the additional tasks.

Services not indicated or included in the above-listed scope of services, or which are subsequently requested, either verbally or in writing, will be considered additional services. The fee will be based upon either a mutually agreed fixed fee or an hourly basis at rates in effect at the time the services are performed, plus subcontracts and reimbursable expenses as outlined in the Rate Schedule for the year in which the work is being performed.



Suozzo, Doty & Associates

PROFESSIONAL ENGINEERING, PLLC

Bolton Landing Office
4607 Lake Shore Drive, Bolton Landing, NY 12814
(518) 240-6293
www.sdapllc.com

September 12, 2025

Claude Middleton
Trustee
Village of South Glens Falls
46 Saratoga Avenue
South Glens Falls, NY 12803
Sent via email only: (trusteemiddleton@sgfny.com)

**RE: Village of South Glens Falls – Water System Capital Improvement Plan
SDA Proposal #25-086**

Dear Trustee Middleton:

Suozzo, Doty & Associates Professional Engineering, PLLC (SDA) thanks you for the opportunity to submit this professional engineering services proposal for your consideration. We understand that the Village would like SDA to develop a capital improvement plan (CIP) for the Village's water system. Based on the Village's request we offer the following scope of services:

SCOPE OF SERVICES

TASK 01: WATER SYSTEM CAPITAL IMPROVEMENT PLAN

Under this Task, SDA will assist the Village in the creation of a CIP for the water system. To develop the same we anticipate the following:

- Participate in an initial meeting with the Village to review which portions/elements of the Village system need to be addressed. We understand from preliminary conversations that approximately 40% of the distribution system is slated for replacement. The proposed meeting will focus on the specific portions of the distribution system requiring replacement, as well as any other elements of the water system that need to be included in the CIP.
- Review of existing record documents, including but not limited to any record mapping and the findings from a recent water model prepared by a separate consulting engineer to help inform the CIP projects.
- Developing cost estimates for each "portion" of the CIP (for example, separate main replacements on each street).
- Prioritizing each "project" in the CIP, based on record information and input from the Village.
- Review of available funding from potential PFAS settlement payments that the Village may use toward implementing the CIP.
- Identifying other funding opportunities to help support execution of the CIP. Additionally, our office will "model" up to 3 scenarios in terms of advancing projects as it relates to annual costs, with input from the Village. They will consider a mix of settlement funding, grant funding and debt, to help the Village evaluate manners to best leverage available funding.

With Offices in Bolton Landing and Lake Placid, New York



Certified
Women-Owned
Business Enterprise



- The CIP will be presented in letter report format, along with accompanying tables and mapping identifying the projects. We will review the first draft with the Village, revise the CIP based on feedback from the Village on same and provide a final CIP.

Because the level of effort associated with developing the CIP is unknown, we propose to provide services under this task on a times and materials basis. We recommend an initial budget of \$17,500.

PROFESSIONAL SERVICES FEE AND COMPENSATION

SDA will perform the above-listed professional services on a time and materials basis which will be billed in accordance with our discounted rate schedule in effect at the time of service. Any direct expenses we incur (mileage, overnight mailings, document reproduction, etc.) will be billed under Task 01.

Invoices will be submitted to the Client on a monthly basis. Payment shall be made to Suozzo, Doty & Associates Professional Engineering, PLLC within 30 calendar days of the date of invoice. A 1.5% finance charge will be applied to any invoice unpaid within 30 days. Checks shall be forwarded to Suozzo, Doty & Associates Professional Engineering, PLLC, 4607 Lake Shore Drive, P.O. Box 653, Bolton Landing, NY 12814.

ATTACHMENTS

Endorsement Page & Standard Terms and Conditions
2025 Discounted Municipal Billing Rate Schedule

CLOSING

We thank you for this opportunity to work with the Village! If you find this proposal acceptable, please execute where indicated on the following page. If you have any questions or if you need additional information, please feel free to call me directly at 518-240-6293. Thank you!

Sincerely,

Sean M. Doty, P.E., LEED AP, CPMSM
Principal

cc: Trustee Zach Baxter (via email only)
Samantha Berg, Village Clerk (Via email only)



Engineering Services Proposal

ENDORSEMENTS

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated below.

**Engineer: Suozzo, Doty & Associates
Professional Engineering
PLLC, (SDA)**

Client: Village of South Glens Falls

By: _____

By: _____

Print name: Kathleen A. Suozzo

Print name: _____

Title: Managing Principal

Title: _____

Date Signed: _____

Date Signed: _____

Address for SDA's receipt of notices:

Address for Client's receipt of notices:

P.O. Box 653, 4607 Lake Shore Drive

Bolton Landing, NY 12814

Email for SDA's receipt of notices:

Email for Client's receipt of notices:

ksuozzo@sdapllc.com



Engineering Services Proposal

PART IV

ENGINEER STANDARD TERMS AND CONDITIONS

- 1) **STANDARD OF CARE** Services shall be performed in accordance with the standard of professional practice ordinarily exercised by the applicable profession at the time and within the locality where the Services are performed. Professional services are not subject to, and Engineer cannot provide, any warranty or guarantee, express or implied, including warranties or guarantees contained in any uniform commercial code.
- 2) **TECHNICAL ACCURACY** Client shall not be responsible for discovering deficiencies in the technical accuracy of Engineer's services. Engineer shall correct deficiencies in technical accuracy without additional compensation, unless such corrective action is directly attributable to deficiencies in Client-furnished information.
- 3) **CONSULTANTS** Engineer may retain such Consultants as Engineer deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objections by Client. Subject to the standard of care set forth in above, Engineer and its Consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- 4) **COMPLIANCE WITH LAWS, REGULATIONS, POLICIES, AND PROCEDURES** Engineer and Client shall comply with applicable Laws and Regulations. Engineer shall comply with any and all policies, procedures, and instructions of Client that are applicable to Engineer's performance of services under this Agreement and that Client provides to Engineer in writing, subject to the standard of care set forth above, and to the extent compliance is not inconsistent with professional practice requirements.

This Agreement is based on Laws and Regulations and Client-provided written policies and procedures as of the Effective Date. The following may be the basis for modifications to Client's responsibilities or to Engineer's scope of services, times of performance, or compensation: (1) changes after the Effective Date to Laws and Regulations; (2) the receipt by Engineer after the Effective Date of Client-provided written policies and procedures; (3) changes after the Effective Date to Client-provided written policies or procedures.

Engineer shall not be required to sign any document, no matter by whom requested, that would result in the Engineer having to certify, guarantee, or warrant the existence of conditions whose existence the Engineer cannot ascertain. Client agrees not to make resolution of any dispute with the Engineer or payment of any amount due to the Engineer in any way contingent upon the Engineer signing any such document.

Engineer is not required to provide and does not have any responsibility for surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements. Engineer's services do not include providing legal advice or representation.

- 5) **CHANGE OF SCOPE** The scope of Services set forth in this Agreement is based on facts known at the time of execution of this Agreement, including, if applicable, information supplied by the Client. For some projects involving conceptual or process development services, scope may not be fully definable during initial phases. As the Project progresses, facts discovered may indicate that scope must be redefined.
- 6) **SAFETY** Engineer has established and maintains corporate programs and procedures for the safety of its employees. Unless specifically included as a service to be provided under this Agreement, Engineer specifically disclaims any authority or responsibility for general job site safety and safety of persons other than Engineer employees.

While at the Site, Engineer, its Consultants, and their employees and representatives shall comply with the applicable requirements of Contractor's and Client's safety programs of which Engineer has been informed in writing.

- 7) **DELAYS** If events beyond the control of Client or Engineer, including, but not limited to, fire, flood, explosion, riot, strike, war, process shutdown, act of God or the public enemy, and act or regulation of any government agency, result in delay to any schedule established in this Agreement, such schedule shall be amended to the extent necessary to compensate for such delay. In the event such delay exceeds 60 days, Engineer shall be entitled to an equitable adjustment in compensation.

- 8) **TERMINATION/SUSPENSION** Either party may terminate this Agreement upon 30 days written notice to the other party. Client shall pay Engineer for all Services, rendered prior to termination, plus any expenses of termination.

In the event either party defaults in its obligations under this Agreement (including Client's obligation to make the payments required hereunder), the non-defaulting party may, after 7 days written notice stating its intention to suspend performance under the Agreement if cure of such default is not commenced and diligently continued, and failure of the defaulting party to commence cure within such time limit and diligently continue, suspend performance under this Agreement.

- 9) **OPINIONS OF CONSTRUCTION COSTS** Any opinion of construction costs prepared by Engineer is supplied for the general guidance of the Client only. Since Engineer has no control over competitive bidding or market conditions, Engineer cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to Client.
- 10) **RELATIONSHIP WITH CONTRACTORS** Engineer shall serve as Client's professional representative for the Services and may make recommendations to Client concerning actions relating to Client's other subcontractors, but Engineer specifically disclaims any authority to direct or supervise the means, methods, techniques, sequences or procedures of construction selected by Client.

Engineer shall not at any time supervise, direct, control, or have authority over any of the Client's subcontractors work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Contractor for the Project, or the safety precautions and programs incident thereto, for security or safety at the Site, nor for any failure of a Contractor to comply with Laws and Regulations applicable to that Contractor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Client, Client's subcontractor, and/or Owner's Contractor.

Engineer neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's, failure to furnish and perform the Work in accordance with the Construction Contract Documents.

- 11) **CONSTRUCTION REVIEW** For projects involving construction, Client acknowledges that under generally accepted professional practice, interpretations of construction documents in the field are normally required, and that performance of construction-related services by the design professional for the project permits errors or omissions to be identified and corrected at comparatively low cost. Client agrees to hold Engineer harmless from any claims resulting from performance of construction-related services by persons other than Engineer.

Engineer shall not be responsible for any decision made regarding the



Engineering Services Proposal

Construction Contract Documents, or any application, interpretation, clarification, or modification of the Construction Contract Documents, other than those made by Engineer or its Consultants.

- 12) **INSURANCE** Engineer will maintain insurance coverage for Professional, Comprehensive General, Automobile, Worker's Compensation, and Employer's Liability in amounts in accordance with legal, and Engineer's business requirements. Certificates evidencing such coverage will be provided to Client upon request. For all projects the Client agrees to make the Engineer as an additional insured on its policies related to the project. For projects involving construction, Client agrees to require the Owner's construction contractor, if any, to include Engineer as an additional insured on its policies relating to the Project. Engineer's coverages referenced above shall, in such case, be excess over Client's or Owner's Contractor's primary coverage.
- 13) **HAZARDOUS MATERIALS** Hazardous materials may exist at a site where there is no reason to believe they could or should be present. Engineer and Client agree that the discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the scope of work. Engineer agrees to notify Client as soon as practically possible should unanticipated hazardous materials or suspected hazardous materials be encountered. Client acknowledges and agrees that it shall report to the appropriate federal, state or local public agencies, as required, any conditions at the site that may present a potential danger to the public health, safety or the environment. Client shall make provisions for, or have existing agreements with Owner to execute any manifests or forms in connection with transportation, storage and disposal of hazardous materials resulting from the site or work on the site or shall authorize Engineer to execute such documents as Client's agent. Client waives any claim against Engineer and agrees to defend, indemnify, and save Engineer harmless from any claim or liability for injury or loss arising from Engineer's discovery of unanticipated hazardous materials or suspected hazardous materials.
- 14) **INDEMNITIES** To the fullest extent permitted by law, Client and Engineer each agree to indemnify and hold the other harmless, and their respective officers, employees, agents, and representatives, from and against liability for all claims, losses, damages, and expenses, including reasonable attorneys fees, to the extent such claims, losses, damages, or expenses are caused by the indemnifying party's negligent acts, errors, or omissions. In the event claims, losses, damages or expenses are caused by the joint or concurrent negligence of Client and Engineer, they shall be borne by each party in proportion to its negligence.
- 15) **LIMITATIONS OF LIABILITY** No employee or agent of Engineer shall have individual liability to Client, Owner, or Project Contractor. Client agrees that, to the fullest extent permitted by law, Engineer's total liability to Client for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the Project or this Agreement from any causes including, but not limited to, Engineer's negligence, errors, omissions, strict liability, or breach of contract and whether claimed directly or by way of contribution shall not exceed the total compensation received by ENGINEER under this Agreement or ~~alternative, in effect if strike through not in place~~ shall be limited in the aggregate to the amount of Engineer's insurance or if Client desires a limit of liability greater than that provided above, Client and Engineer shall include as an attachment to this Agreement the amount of such limit and the additional compensation to be paid to Engineer for assumption of such additional risk.
- IN NO EVENT AND UNDER NO CIRCUMSTANCES SHALL ENGINEER BE LIABLE TO CLIENT FOR CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL, OR PUNITIVE DAMAGES.
- 16) **ACCESS** Client shall provide Engineer safe access to any premises necessary for Engineer to provide the Services.
- 17) **REUSE OF PROJECT DELIVERABLES** Reuse of any documents or other deliverables, including electronic media, pertaining to the Project by Client for any purpose other than that for which such documents or deliverables were originally prepared, or alteration of such documents or deliverables without written verification or adaptation by Engineer for the specific purpose intended, shall be at the Client's risk. Further, all title blocks and the Engineer's seal, if applicable, shall be removed if and when Client provides deliverables in electronic media to another entity. Client agrees that relevant analyses, findings and reports provided in electronic media shall also be provided in "hard copy" and that the hard copy shall govern in the case of a discrepancy between the two versions, and shall be held as the official set of drawings, as signed and sealed. Client shall be afforded a period of 30 days in which to check the hard copy against the electronic media. In the event that any error or inconsistency is found as a result of this process, Engineer shall be advised and the inconsistency shall be corrected at no additional cost to Client. Following the expiration of this 30-day period, Client shall bear all responsibility for the care, custody and control of the electronic media. In addition, Client represents that it shall retain the necessary mechanisms to read the electronic media, which Client acknowledges to be of only limited duration. Client agrees to defend, indemnify, and hold harmless Engineer from all claims, damages, and expenses, (including reasonable litigation costs), arising out of such reuse or alteration by Client or others acting through Client.
- All Documents are instruments of service, and Engineer shall retain an ownership and property interest therein (including the copyright and the right of reuse at the discretion of the Engineer) whether or not the Project is completed.
- 18) **RECORDS RETENTION** Engineer shall maintain on file in legible form, for a period of three years following completion or termination of its services, all Documents, records (including cost records), and design calculations related to Engineer's services or pertinent to Engineer's performance under this Agreement. Upon Client's request, Engineer shall provide a copy of any such item to Client at cost.
- 19) **PROPRIETARY INFORMATION** Information relating to the Project, unless in the public domain, shall be kept confidential by Client and Engineer and shall not be made available to third parties without written consent of the other party.
- 20) **INDEPENDENT CONTRACTOR** Engineer is an independent Contractor and will maintain complete control of and responsibility for its employees, agents, methods, and operations. Nothing contained in this Agreement will create any contractual relationship between The Owner and Engineer.
- 21) **AMENDMENT** This Agreement, upon execution by both parties hereto, can be amended only by a written instrument signed by both parties.
- 22) **ASSIGNMENT** Except for assignments (a) to entities which control, or are controlled by, the parties hereto or (b) resulting from operation of law, the rights and obligations of this Agreement cannot be assigned by either party without written permission of the other party. This Agreement shall be binding upon and inure to the benefit of any permitted assigns.
- 23) **STATUTE OF LIMITATIONS** To the fullest extent permitted by law, parties agree that, except for claims for indemnification, the time period for bringing claims under this Agreement shall expire one year after Project completion.
- 24) **DISPUTE RESOLUTION** Parties shall attempt to settle disputes arising under this agreement by discussion between the parties senior representatives of management. If any dispute cannot be resolved in this manner, within a reasonable length of time, parties agree to attempt non-



Engineering Services Proposal

binding mediation or any other method of alternative dispute resolution prior to filing any legal proceedings.

- 25) NO WAIVER No waiver by either party of any default by the other party in the performance of any particular section of this Agreement shall invalidate any other section of this Agreement or operate as a waiver of any future default, whether like or different in character.
- 26) NO THIRD-PARTY BENEFICIARY Nothing contained in this Agreement, nor the performance of the parties hereunder, is intended to benefit, nor shall inure to the benefit of, any third party, including Client's contractors, if any.
- 27) SEVERABILITY The various terms, provisions and covenants herein contained shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.
- 28) AUTHORITY The persons signing this Agreement warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.
- 29) CONTROLLING LAW This Agreement is to be governed by the Laws and Regulations of the state in which the Project is located.
- 30) NOTICES Any notice required under this Agreement will be in writing, addressed to the appropriate party at its address on the signature page and given personally, by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt. Email notices shall be sent to the addresses listed on the signature page of the agreement.
- 31) SURVIVAL All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.
- 32) ACCRUAL OF CLAIMS To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of Substantial Completion.
- 33) ENTIRE AGREEMENT, ATTACHMENTS, AND WRITTEN AMENDMENTS This Agreement, including the Attachments hereto and all Change Orders, contain the entire agreement among the parties with respect to the subject matter hereof; all representations, promises and prior or contemporaneous understandings among the parties with respect to the subject matter hereof are merged into and expressed in this instrument and such documents; and any and all prior agreements among the parties with respect to the subject matter hereof are hereby terminated and canceled. This Agreement may be amended only by an instrument in writing duly signed by or on behalf of the parties hereto.
- 34) COMPENSATION Engineer will prepare and submit invoices to the Client on a monthly basis. Client shall make payment to the Engineer within 30 calendar days of the date of the invoice.
- 35) ADDITIONAL SERVICES Additional services can be provided if deemed necessary and approved by the Client. Compensation for additional services can be negotiated as needed. Additional work will be approved by the Client prior to the execution of the additional tasks.

Services not indicated or included in the above-listed scope of services, or which are subsequently requested, either verbally or in writing, will be considered additional services. The fee will be based upon either a mutually agreed fixed fee or an hourly basis at rates in effect at the time the services are performed, plus subcontracts and reimbursable expenses as outlined in the Rate Schedule for the year in which the work is being performed.

Village of South Glens Falls

AP Warrant

I certify that I have reviewed the warrant attached and you are hereby directed to pay each of the claimants in the amount show opposite their name.

WARRANT DATE: 09/24/25

General Fund (A) Total: \$30,118.06

Vouchers	26000274	26000275	26000276	26000277	26000280
	26000282	26000283	26000285	26000287	26000288
	26000290	26000291	26000292	26000293	26000294
	26000295	26000296	26000297	26000298	26000299
	26000300	26000301	26000302	26000303	26000305
	26000306	26000309	26000310	26000311	26000314
	26000316	26000319	26000320	26000321	26000322
	26000323	26000325	26000326	26000327	26000328
	26000330	26000331	26000332	26000333	26000334
	26000335	26000336	26000338	26000339	

Water Fund (FX) Total: \$11,558.81

Vouchers	26000277	26000278	26000279	26000284	26000286
	26000289	26000295	26000296	26000299	26000303
	26000305	26000313	26000329	26000332	26000335
	26000337	26000338	26000339		

Sewer Fund (G) Total: \$1,597.68

Vouchers	26000277	26000281	26000299	26000308	26000312
	26000315	26000317	26000318	26000332	26000335

BOARD OF TRUSTEES

Joseph Orlow, Mayor _____

Timothy M. Carota, Trustee: _____

Claude Middleton, Trustee: _____

Keith Comstock, Trustee: _____

Zachary Baxter, Trustee: _____

Village of South Glens Falls

Payroll Warrant

I certify that I have audited the attached timesheets in the amounts shown on the September 24, 2025 warrant.
You are hereby directed to pay the employees in the amounts shown per department.

WARRANT DATE: 9/24/25

Payroll Week Ending:	<u>August 30, 2025</u>
Check Date:	<u>September 3, 2025</u>
Clerks:	<u>\$3,554.11</u>
DPW:	<u>\$12,103.00</u>
Police:	<u>\$10,610.21</u>
Mayor/Board/Bldg. Inspector:	<u>\$765.90</u>
Total Payroll:	<u>\$27,033.22</u>

Payroll Week Ending:	<u>September 6, 2025</u>
Check Date:	<u>September 10, 2025</u>
Clerks:	<u>\$3,525.48</u>
DPW:	<u>\$10,144.00</u>
Police:	<u>\$11,513.66</u>
Mayor/Board/Bldg. Inspector:	<u>\$532.50</u>
Total Payroll:	<u>\$25,715.64</u>

Payroll Week Ending:	<u>September 13, 2025</u>
Check Date:	<u>September 17, 2025</u>
Clerks:	<u>\$3,647.09</u>
DPW:	<u>\$11,091.08</u>
Police:	<u>\$10,619.35</u>
Mayor/Board/Bldg. Inspector:	<u>\$741.00</u>
Total Payroll:	<u>\$26,098.52</u>

Payroll Week Ending:	<u>September 30, 2025</u>
Check Date:	<u>September 24, 2025</u>
Clerks:	<u>\$4,343.67</u>
DPW:	<u>\$9,826.49</u>
Police:	<u>\$11,059.28</u>
Mayor/Board/Bldg. Inspector:	<u>\$6,404.99</u>
Total Payroll:	<u>\$31,634.43</u>

BOARD OF TRUSTEES

Joseph Orlow, Mayor	<u></u>
Timothy M. Carota, Trustee:	<u></u>
Claude Middleton, Trustee:	<u></u>
Keith Comstock, Trustee:	<u></u>
Zachary Baxter, Trustee:	<u></u>

Senior Citizens Tax Exemption

(adopted 11-16-1983 by Local Law 5-1983) ??why not 1975??

135-16 Income limitations.

[Amended 12-1-1993 by LL no. 2-1993; 2-1-1995 by LL No. 1-1995; 10/18-2000 by LL 2-2000]

A Local Law of the Village of SGF to amend local Law 1 of 2000, and act retroactively, to increase allowable income and grant partial tax exemptions to persons 65 years of age or over.

In an effort to correct and lawfully grant to Senior Citizens Exemption savings to the village of SGF residents, the Village hereby retroactively sets the RP-467 Senior Citizens sliding to reflect these limits as to these times:

Whereas, the income used to determine eligibility so set by the New York States Dept of Taxation and Finance states in localities where the taxable status date is prior to April 15, the applicable income tax year is the second most recent calendar year.

For reflection on the 2022 Assessment roll; income pursuant to the following schedule:

Annual Income	Percentage of Assessed Valuation Exempt from Taxation
Up to but not more than and including \$24,000	50%
\$24,001 but less than \$25,000	45%
\$25,000 but less than \$26,000	40%
\$26,000 but less than \$27,000	35%
\$27,000 but less than \$27,900	30%
\$27,900 but less than \$28,800	25%
\$28,800 but less than \$29,700	20%
\$29,700 but less than \$30,600	15%
\$30,600 but less than \$31,500	10%
\$31,500 but less than \$32,400	5%

For reflection on the 2024 Assessment roll pursuant to the following schedule:

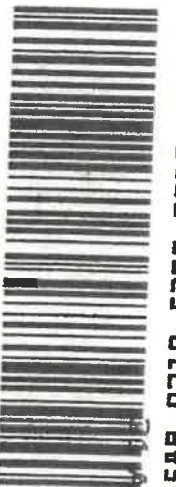
Annual Income	Percentage of Assessed Valuation Exempt from Taxation
Up to but not more than and including \$26,000	50%
\$26,001 but less than \$27,000	45%
\$27,000 but less than \$28,000	40%
\$28,000 but less than \$29,000	35%
\$29,000 but less than \$29,900	30%
\$29,900 but less than \$30,800	25%
\$30,800 but less than \$31,700	20%
\$31,700 but less than \$32,600	15%
\$32,600 but less than \$33,500	10%
\$33,500 but less than \$34,400	5%

For reflection of the 2025 Assessment roll and subsequent assessment rolls:

Annual Income (for use in 2025 and subsequent assessment rolls)	Percentage of Assessed Valuation Exempt from Taxation
Up to but not more than and including \$29,000	50%
\$29,001 but less than \$30,000	45%
\$30,000 but less than \$31,000	40%
\$31,000 but less than \$32,000	35%
\$32,000 but less than \$32,900	30%
\$32,900 but less than \$33,800	25%
\$33,800 but less than \$34,700	20%
\$34,700 but less than \$35,600	15%
\$35,600 but less than \$36,500	10%
\$36,500 but less than \$37,400	5%

VILLAGE OF SOUTH GLENS FALLS
46 Saratoga Avenue
South Glens Falls, New York 12803

ST 0684 DT0E 0225 DTLD ALBANY NY 120
AUG 2025AM 11



UNCLAIMED

CERTIFIED MAIL
PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT
OF THE RETURN ADDRESS, FOLD AT DOTTED LINE

8/25
ML

NAME
1ST NOTICE 25 2025
2ND NOTICE 9/12
RETURN 9/12

Ron Peltier
79 Spring Street
South Glens Falls, NY 12803

U.S. Postal Service
CERTIFIED MAILSM RECEIPT
Domestic Mail Only

OFFICIAL USE

For delivery information, visit our website at www.usps.com

Certified Mail Fee	\$ 5.30
Extra Services & Fees (check box, add fee)	
<input checked="" type="checkbox"/> Return Receipt (hardcopy)	\$ 2.90
<input type="checkbox"/> Return Receipt (electronic)	\$ 0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$ 0.00
<input type="checkbox"/> Adult Signature Required	\$ 0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$ 0.00
Postage	\$ 0.74
Total Postage and Fees	\$ 10.44

Sent To: Ron Peltier
Street and Apt. No., or PO Box No.: 79 Spring Street
City, State, ZIP+4: South Glens Falls NY 12803

Date this was out: CH

Postmark Here: SOUTH GLENS FALLS



INVOICE

VILLAGE OF SOUTH GLENS FALLS

46 Saratoga Avenue
South Glens Falls, New York 12803
Phone 518-793-1455 Fax 518-793-3063

DATE: 7/3/2024
INVOICE # 3338

Ron Peltier
79 Spring Street
South Glens Falls, NY 12803

DESCRIPTION	AMOUNT
50/50 Sidewalk Program Installation of 200 square feet of sdiewalk at 79 Spring Street	650.00
TOTAL	\$ 650.00

Make all checks payable to **Village of South Glens Falls**

Foresight Electronic Monitoring Sys, Inc.

25 Connecticut Avenue

Queensbury, NY 12804

(518) 793-0622

NYS License / ID 12000076730

Quote

DATE	ESTIMATE NO.
8/11/2025	3111

NAME / ADDRESS
Village of South Glens Falls 46 Saratoga Avenue South Glens Falls, NY 12803

PROJECT
Annual Inspections

ITEM	DESCRIPTION	QTY	TOTAL
An. Inspect	Annual Inspection of Fire Alarm to include 100% of all initiating and audible devices- Village of South Glens Falls	1	240.00T
An. Inspect	Annual Inspection of Fire Alarm to include 100% of all initiating and audible devices- Fire Department 7 Marion Ave	1	240.00T
An. Inspect	Annual Inspection of Fire Alarm to include 100% of all initiating and audible devices- DPW	1	240.00T
An. Inspect	Annual Inspection of Fire Alarm to include 100% of all initiating and audible devices- Water Plant	1	240.00T
	The above estimate is to do an annual inspection on the above locations. The 4 locations listed above should be inspected on an annual basis to ensure everything is working properly. The Water plant is a wireless system and the batteries should be changed every 2-3 years. No Sales Tax		0.00
TOTAL			\$960.00

Your signature is your acceptance of this quotation and our terms of Net 30!

SIGNATURE _____