

DRAFT

Village of South Glens Falls
46 Saratoga Avenue, South Glens Falls, NY12803
August 17th,2022
7:00 PM

Village Board Meeting

MAYOR NICHOLAS BODKIN PRESIDING

Minutes

Attendance:

Mayor Bodkin
Trustee Gutheil
Trustee Carota
Trustee Girard
Cheryl Lawyer
Cooper
Kevin Ostrander
518-232-8196

Samantha Berg
TJ Chagnon
Bob
Bill
Alan Dubois
Attorney Paltrowitz
518-698-1078

Public Forum 7:00 p.m.

1. Motion #081722-1 to enter Executive Session with FAZ to discuss forensic audit potential personnel applicants. Samantha Berg will participate in this session. 6:00 PM. Trustee Carota motions. Trustee Girard seconds. All in favor. Motion passes.
2. Motion #081722-2 to adjourn Executive Session and open public session at 7:02PM. Trustee Carota motions. Trustee Girard seconds. Trustee Orlow was absent for this vote, rest in favor. Motion passes.
3. **Public forum:** No one from the public wishes to address the Board.
4. **Recognize the resignation of Clerk Treasurer Amy Caswell with an effective date of June 27th, 2022.** The Board accepts. No discussion.
5. **Motion to appoint Samantha Berg as Clerk Treasurer with an annual salary of _____ (upon resignation of any other position).** Item will be tabled for executive session.
6. **Motion to appoint an unnamed person as Deputy Treasurer at an hourly rate of _____.** Motion will be tabled for executive session.
7. **Motion to advertise for a crossing guard for Harrison Ave and Main St.** Trustee

Gutheil would like to look at all intersections. Trustee Girard is not interested. Trustee Carota thinks we should hire one then look at other intersection's traffic. Trustee Girard believes we should run a survey for other intersections. Trustee Orlow recommends putting out radar speed displays. Annual cost is \$4,963.20 for a crossing guard. TJ believes one speed radar will be \$2,500-\$3,000. No Trustee moved. Item is tabled.

8. Motion #081722-3 to engage with FAZ for Jan 1- May 31, 2022 not to exceed maximum amount of \$2,600 on letter. Trustee Carota motions, Trustee Girard seconds. Trustee Gutheil votes no, rest in favor. Motion passes. Trustee Gutheil believes the cost is too high.

9. Motion #081722-4 to approve Invasive Species Remediation Project. Trustee Girard motions, Trustee Orlow seconds. All in favor. Motion passes.

10. No transfers for warrant.

11. Motion #081722-5 to approve the bills as audited. Trustee Orlow motions. Trustee Carota seconds. Trustee Gutheil abstains, rest in favor. Motion passes.

12. Motion #081722-6 to approve CSEA retroactive warrant. Trustee Carota motions, Trustee Orlow seconds. All in favor. Motion passes.

13. Motion #081722-7 to approve last years warrant PO 22001025. Trustee Carota motions, Trustee Orlow seconds. All in favor. Motion passes.

14. **AUD Update 2021-2022 and 2022-2023, EFPR Group update:** The contractor has canceled all agreements and will not be performing any additional services. Now looking for a new audit firm. Trustee Gutheil wants to discuss in executive session. He also believes the Mayor re-negotiated this without Board authority. The scope was changed and then the Board asked for the audit to be completed. There is a \$5,500 bill outstanding with nothing to show. Trustee Gutheil has not seen any paperwork and has not gotten a meeting that was requested. The Mayor believes he acted with Board authorization. The Mayor paused the audit while the accounting firm did their work and the Mayor went back per the Board's request to make sure we did not duplicate services. Trustee Gutheil states we have spent over \$30,000 and do not have an audit or a firm to complete one. The Mayor relayed our situation to OSC and they will allow us time to work on resolving it. The Mayor has reached out to several accounting firms to conduct the audit and file the AUD. The Board supports the mayor sending out an RFP for these services.

15. **Minutes** -: 11/03/2021, 11/17/2021, 12/1/2021, 12/15/2021, 1/5/2022, 1/19/2022, 2/2/2022, 2/16/2022, 3/2/2022. Tabled for later discussion.

16. **Water plant pressure situation and filter discussion:** TJ needs to order filters for their vessels and replace old ones for the annual change. A lot of well water has been pumped and this water is less clean than spring water so this causes more wear and tear. There is currently a drought and immediate action is needed or the plant may shutdown due to pressure issues. They will do some testing. TJ wants to come back to the board before actually purchasing filters. They do currently have enough filters for now.

17. **Old Business:** Item has been tabled.
18. **New Business:** Item has been tabled.
19. **WIIA Water Project:** The Mayor attended a BIL webinar and is working on getting a grant for PFOA PFOS treatment. The deadline is in a month. Delaware has prepared the grant submission. The amount requested will complete the project. The Village responsible amount is not clear at this time. Motion #081722-8 to submit grant application. Trustee Orlow motions, Trustee Girard seconds. All in favor. Motion passes
20. **CDBG - as built plans update:** are complete and submitted
21. **GIGP Update (Water Meters) Review RFP and proceed with Board review and approval.** GIGP has accepted the use of either AMI or AMR. Motion #081722-9 to set a date for bid specs to go out and open the bid. The engineers will recommend a time range for response. Bid specs will be amended to include both as bid alternatives. Trustee Carota motions. Trustee Orlow seconds. All in favor. Motion passes.
Discussion: Trustee Gutheil asks about the engineering firm who recommended we do an RFP instead and if we should do this. The Mayor thinks the grant will require we do the bid spec process. Counsel has reviewed the documents and approves. Trustee Gutheil wants counsels approval in writing. Trustee Girard wants to see the AMI and AMR specs be changed to show as alternate
22. Motion #081722-10 to enter into Executive Session at 7:40 PM to discuss PBA, Open Items: Moss Estate, Glen Gate Plaza, Performance of an unnamed person or persons, job title/job posting/candidates. Salaries. Trustee Carota motions. Trustee Orlow seconds. All in favor. Motion passes.
23. Motion #081722-11 to end Executive Session and reopen the Public Session. Trustee Carota motions. Trustee Orlow seconds. All in favor. Motion passes.
24. Motion #081722-12 to appoint Samantha Berg as Clerk Treasurer with an annual salary of \$54,000 effective upon the resignation of that position and acceptance being filed for the remainder of the term vacated. Upon 3 months of service the board will take an additional financial compensation depending on performance. Trustee Orlow motions. Trustee Girard seconds. All in favor. Motion passes.
25. Motion #081722-13 to appoint unnamed person as deputy treasurer at a salary of \$42,000 and 3 month performance review for additional compensation. Trustee Orlow motions. Trustee Carota seconds. All in favor. Motion passes.
26. The Public addresses the board about the George Moss property property on Main st that had a fire. It is located in her backyard and is becoming a problem. She wants to know what the Board will do about it. The Mayor states they are taking legal action and have paid an attorney to prepare documentation and submit to the board. This is still a pending legal matter.
27. Motion #081722-14 to adjourn tonights meeting 8:54PM. Trustee Carota motions. Trustee Orlow seconds. Trustee Gutheil votes no for skipping old and new business. Trustee Girard was absent at the time of this vote. Rest in favor. Motion passes.