

Village of South Glens Falls

46 Saratoga Avenue, South Glens Falls, NY 12803

June 15, 2022

Public Forum and Regular Session

Executive Session

7:00 PM

MAYOR NICHOLAS BODKIN PRESIDING

Attendance:

Mayor Bodkin

Trustee Gutheil

Amy Caswell

Trustee Girard

Samantha Berg

Trustee Carota

TJ Chagnon

Trustee Orlow

Public Forum 7:00 PM- The Mayor calls the meeting to order at 7:00PM and asks the public if anyone wished to address the Board. No one from the public wished to speak and the Mayor closed the public forum.

1. WIIA Water Project, WIIA Sewer Project, GIGP- Trustee Gutheil stated the items should go to Executive Session as things have been going on too long. Trustee Gutheil asked if the Village could bond early on the Carbon Filtration Project. On the GIGP Project, Trustee Gutheil asked what the Village has for flexibility within the grant as far as technology since he could not support a system that costs \$15,000 a year for software to read meters. Mayor Bodkin stated the grant was specific to the technology; he asked the rest of the Board if they were comfortable using the stated technology. Trustee Carota said he felt the Board should not go forward with the way the grant is set up. Trustee Girard said he thought the Board should talk to GIGP to get better information. Trustee Gutheil stated the price went from \$1,000,885 to approximately \$2.25 million based on vendor prices, and much depended on what the Village would contribute toward the project. Trustee Gutheil added he was not interested in technology that would be antiquated in 5 years; Mayor Bodkin stated the technology Trustee Gutheil wanted was already antiquated. Mayor Bodkin asked if the project could go out to bid. Trustee Girard wanted to know how much of the grant the engineers had already spent, because the Village would have to pay that amount back even if the project was scrapped. Mayor Bodkin stated the grant was only for \$1 million and EFC was ready to rescind the offer.

Trustee Gutheil again asked for a meeting with GIGP to find out the rules. Trustee Girard stated the engineers are not doing their job as far as questions. Mayor Bodkin asked for the questions the Board wished to ask. Trustee Girard agreed with Trustee Carota and said the project should be scrapped; Trustee Orlow and Trustee Gutheil said they did not want to jeopardize a \$1 million grant. Trustee Gutheil asked for the information from the EFC to be in writing. Trustee Gutheil asked if there was enough flexibility to do a different meter reading program other than AMI such as AMR. TJ Chagnon said he spoke with a meter company who uses meters equipped for long term use; he asked them to speak to Delaware. TJ added a company affiliated with FW WEBB expressed interest in the meter project. He added it would be better if the Village had hard numbers. TJ Chagnon stated one company could start out with AMR and transition into AMI. He added one company had a system that had an acoustic system that could discover leaks in the line.

Trustee Girard asked about the warranty on the meters; he added the engineers have not answered the Boards questions. Mayor Bodkin asked to get everything on paper. Trustee Gutheil asked for Bond Counsel to look at the bid specs. Trustee Girard said none of the surrounding areas have the proposed system. TJ Chagnon stated Queensbury does. Mayor Bodkin said \$6,000/year for meter reading was also a bid as opposed to \$16,000/year; Trustee Gutheil stated he had only seen the higher amount. Mayor Bodkin said there is flexibility in the bids with how much work/buying the Village will do by itself. Mayor Bodkin stated switching meter systems entailed using a cell phone or installing a tower at approximately \$80,000; the question was whether to spend the money now or later. Trustee Carota asked about a cost analysis. TJ Chagnon stated the Village would not necessarily save money; a conservative user will save money, a high end user will spend more. Trustee Gutheil said the minimum rate would go up to satisfy the debt. Mayor Bodkin said calculations would be done for maintenance, replacement, and ongoing infrastructure improvement. Trustee Girard said he thinks the engineers believe that the Village water rates are too low. The Mayor said the Village is in the black on water each year; Trustee Girard said the Carbon Filtration plant will make the money disappear.

Trustee Gutheil said the sewer cost will elevate because of necessary backwashing and pumping. Mayor Bodkin said it would not happen that often per the statement of Anthony Mantas; TJ Chagnon stated it would probably be monthly according to other communities. Trustee Gutheil said it would eliminate the fund balance. Trustee Gutheil added the only way to get certain fund grants under CDBG is to have money to pre-design projects.

Quote for installing and moving power lines for the Carbon Filtration Plant- **Motion #061522-1** to approve the estimate of \$21,945.95 made by Trustee Girard and seconded by Trustee Orlow. Trustee Orlow voted yes, Trustee Girard voted yes, Trustee Carota voted yes, Trustee Gutheil voted yes as did Mayor Bodkin, passing the motion. Trustee Gutheil asked what Attorney Bartkowski got done on the easement; Mayor Bodkin said there had been no progress. Trustee Gutheil further asked if there would be a notice to proceed if the easement was not cleared and stated it had to be run by Bond Counsel as well. Total charges are \$21,945.95 with 90 day validity.

4. New Business- Trustee Gutheil said there was a complaint about the speakers at the Memorial Day Parade that people could not hear what was said and he asked about renting or buying a new system.

5. **Old Business-** Trustee Gutheil asked about meeting minutes. Mayor Bodkin said the individual did not know there was a time frame for completion of work. Trustee Gutheil said he did not want them all at once. Trustee Gutheil asked about the street sweeper. Trustee Girard asked how much CHIP money the Village had for funding. Mayor Bodkin stated the CHIP funds and DPW would supply the money necessary. TJ Chagnon said there was \$150,000 in CHIP money but the Village also had to purchase a truck with the funds and also use reserve funds. Trustee Gutheil asked for a price on the sweeper and the truck combined but TJ said they are not releasing the price but the previous quote was \$72,000. Trustee Girard said the sweeper cost was \$259,000. TJ stated equipment account A5110.200 had funding pulled by the Board.

Trustee Gutheil asked about Police Policies and Procedures being on the agenda for the next meeting; the Mayor said Attorney Paltrowitz was still reviewing it. Mayor Bodkin added there should be a policy on bullet proof vests adopted by the Village in order to get Federal and State funding. If the Board adopted a resolution later the funds would be available. Trustee Carota asked that Chief Gifford write a policy which the Board would act on. Trustee Carota made **motion #061522-2** that Police safety equipment once issued must be worn by the Officers, Trustee Orlow seconded. Trustees Orlow, Carota, Girard, and Gutheil voted yes as did Mayor Bodkin, motion passed.

6. **Transfer for Warrant-** For Workers Comp increase.

From	To	Amount
FX 1990.400	FX9040.800	\$1,765.84

Trustee Carota made **motion #061522-3** to approve the transfers as presented, Trustee Orlow seconded. Trustee Gutheil asked about the A fund and the G fund. Trustee Orlow, Trustee Carota, Trustee Girard, Trustee Gutheil and Mayor Bodkin all voted yes, passing the motion.

7. **Motion to Approve Bills as Audited-** Trustee Carota made **motion #061522-4** to approve the bills as audited, Trustee Orlow seconded. Trustee Carota, Trustee Orlow, and Trustee Girard voted yes, Trustee Gutheil abstained, Mayor Bodkin voted yes, motion passed.

Discussion: Trustee Gutheil asked about a voucher to pay for a death certificate if the record reflected the item being paid for. Mayor Bodkin said it did and would be a revenue received and expensed out. Trustee Gutheil said it should come out of payroll, not a voucher. Trustee Gutheil said cleaning costs have doubled on the building and when would the new employee start. TJ Chagnon said they were waiting on Attorney Bartkowski. Trustee Gutheil brought up G suite bills and that the Village is not getting its money's worth since he himself was not getting quizzed. Mayor Bodkin said it was different to Orbital Fire, and it has been working in the office to ascertain active users, reset accounts, and require participation. Trustee Gutheil asked about the propane bill. TJ Chagnon said there was no leak, and the monitor had not moved since its last filling; he wanted to speak to National Grid to get on gas and off propane since at one point they offered to supply the line and installation free. Trustee Gutheil requested a spreadsheet for the last three year's usage in gallons. TJ said the boiler uses propane as well. Trustee Gutheil said the Board needed to be concerned with fire truck maintenance. Trustee Gutheil added there were bills for trees and tree delivery, and bills should not be paid until the items, including

the truck, were received. Trustee Gutheil said Police officers were still ordering their own uniforms when normally the department ordered the materials.

8. Deferred Payment Plan for Water Utility- Tabled until counsel was present.

Trustee Gutheil had a listing of the accounts that may qualify, there were 8, 4 of which did not have arrearages, 2 of those were \$25 or less, so there were really only 2 to take into consideration.

9. Motion to Approve DWI Contract-Trustee Orlow made **motion #061522-5** for the Chief of Police to sign the agreements, Trustee Carota seconded. Trustee Orlow, Trustee Carota, Trustee Girard, and Trustee Gutheil voted yes as did Mayor Bodkin, passing the motion.

10. Saratoga County Trails Grant- Up to \$10,000 available to update the trail system. TJ Chagnon got estimates for refinishing the Betar Path which were high. Other suggestions were power wash and stain outlooks, Stone Dust for trail, replace damaged benches and update trail signs. Trustee Carota made **motion #061522-6** to allow the Mayor to complete the application for the Saratoga County Trail Grant Trustee Orlow seconded. Trustees Carota, Orlow, and Girard voted yes, Trustee Gutheil abstained, the Mayor voted yes, passing the motion. Trustee Gutheil wanted to see a copy of what the Mayor intended to send to Saratoga County.

11. Police Safety equipment quote and discussion- Mayor Bodkin suggested the bullet proof vests not have initials embroidered on them, just "POLICE". Chief Gifford stated the initials were on Velcro strips which could be removed. Trustee Gutheil wanted to be sure the vests being purchased were covered under the grant which would supply 50% of the funds. Chief Gifford stated the vests were the ones recommended for the area; he said he would verify it. Trustee Gutheil made **motion #061522-7** to approve the purchase of the bullet proof vests that are eligible for the grant, which Trustee Girard seconded. All Trustees voted yes as did the Mayor, motion passed. Trustee Gutheil added the Board should be asking a Senator or Assembly person for assistance in buying vests.

12. Pump Station Internet Quote- Getting Scada System tied into the main system. TJ Chagnon was told the fee for set up was \$99 and \$69 per month. As this was not budgeted, the money would have to come out of a fund. Trustee Orlow made **motion #061522-8** to approve the quote for installation of wifi at 1st St pump station, Trustee Carota seconded. Trustee Girard asked if the \$1,000 from account A1330.404 would be set up in an internet account G8130.400. Mayor Bodkin asked about security cameras for the pump station.

13. Water Plant Maintenance Quote-Chlorine and Filters- Trustee Gutheil made **motion #061522-9** to approve the quote for chlorine system maintenance and filters for the water plant, Trustee Orlow seconded. Trustee Orlow, Trustee Carota, Trustee Girard, and Trustee Gutheil voted yes as did Mayor Bodkin, motion passed. \$5,528 for Chlorine, and the low quote for Filters came in at \$7,635.21. Funds will come from FX 8320.403.

14. **Bobcat Tire Quote-** Trustee Orlow made **motion #061522-10** to approve the \$1,256 Bobcat tire purchase, Trustee Carota seconded. Trustee Orlow, Trustee Carota, Trustee Girard, and Trustee Gutheil voted yes. Mayor Bodkin voted yes, the motion passed.

15. Update of Local Laws-

Parking Ticket Fee-Three tiered structure voted on 08-04-2021 received pushback from the Town of Moreau would now be single tier. \$35 agreed upon.

Traffic Ticket Fee (Village Specific)- Chief Gifford said the fee for the violation depended upon the speed. Mayor Bodkin asked the fee be below court fee.

Update Speed Limits 141-14 around Village Parks, Beach Road, River Street/First Street, Veterans Park- People are trying to avoid traffic and are speeding around River St. and First St. Mayor Bodkin suggested 10 mph; Trustee Gutheil said the Village should check with counsel since he thought the limit had to be no less than 25 mph. Mayor Bodkin said there are 15 mph zones around schools. Beach Road needed to be included in the code. Veterans Park needed a decreased speed as well.

Nuisance and Abatement Law- Would give the Village leverage to address issues as well as landlords to address troubled tenants. Trustee Gutheil asked about the building inspector. Mayor Bodkin said he was a part time employee. Trustee Girard stated he felt the Village should be Policing Route 9, and pedestrians crossing the road, especially by the churches. Chief Gifford said he would check with Hudson Falls and see how their system was working as well as the Saratoga County Sheriff.

16. **Oliver W. Winch Middle School fee waiver for use of Cooper's Cave Gazebo-** Trustee Gutheil made **motion #061522-11** to approve the Middle School's use of the Gazebo and waive the fee, Trustee Orlow seconded. Trustee Orlow, Trustee Carota, Trustee Girard, and Trustee Gutheil voted yes. Mayor Bodkin voted yes, passing the motion.

17. **FAZ Auditor Update-** Phase 1 of the audit was finished for records from 06-01-2019 through 12-31-2021 in which there were 1,000 errors. Journal entry adjustments will be made and the books will be back in order. Samantha Berg said the rest of the books are in order. Trustee Girard said the supplemental could possibly create a change in funds; he thought water and sewer were higher than normal and needed to be adjusted. Trustee Carota asked about recommendations on this part of the audit. Trustee Girard said they recommended three accounts, stop putting money into the general fund instead of water and sewer, and write a procedure. Monthly reviews should have been and should be made. Trustee Gutheil asked about backup information, and if it was forthcoming. Mayor Bodkin answered yes. Trustee Gutheil asked about a spreadsheet regarding money put in the general fund. Samantha Berg said she could send it to the Board. Trustee Gutheil said the money coming in now was going in the wrong accounts; Samantha Berg said that was not true, the money was going in the correct accounts.

18. **Trustee Reports-** Trustee Orlow said he was approached by JD Donohue for sponsors for concerts. Mayor Bodkin said the Village was expected to co-sponsor the concert through insurance. The Chamber

group is currently on sabbatical. Trustee Orlow made [motion #061522-12](#) to co-sponsor the concert, Trustee Carota seconded. Trustee Orlow, Trustee Carota, Trustee Girard, and Trustee Gutheil voted yes as did the Mayor passing the motion. Trustee Girard brought up Common Roots parking potentially blocking the fire trucks. Trustee Orlow said the Parade Committee is already planning for next year.

19. **Mayor's Report-** Mayor Bodkin mentioned West Marion Avenue needs to be widened to accommodate emergency vehicles. Trustee Gutheil brought up the grant for the electric chargers. Mayor Bodkin said there are grants and incentives for electric vehicles and charging stations, a 50/50 grant with the Clean Energy Communities. Trustee Gutheil asked if CDTA might be interested in putting one in.

20. **Executive Session Items:** Trustee Carota made [motion #061522-13](#) to go into Executive Session at 8:58 PM, Trustee Orlow seconded. All Trustees and the Mayor voted yes, passing the motion. PBA, Open Items; Moss Estate, Glen Gate Plaza, Health Insurance Deduction, Performance of an unnamed Person or Persons.

Mayor Bodkin dismissed Clerk Treasurer Amy Caswell at 9:12PM after discussing Health Insurance Disbursements. Trustee Orlow made [motion #061522-14](#) to end Executive Session and reopen the public session at 9:18 PM with no action taken, Trustee Carota seconded. Trustee Orlow, Trustee Carota, Trustee Girard and Trustee Gutheil voted yes as did the Mayor, passing the motion.

Trustee Orlow made [motion #061522-15](#) to adjourn the Public Session at 9:19 PM, Trustee Carota seconded. All Trustees voted yes as did the Mayor, motion passed, meeting adjourned.