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Village of South Glens Falls

46 Saratoga Avenue, South Glens Falls, NY 12803

May 31, 2022, 7:00 PM

Special Meeting

MAYOR NICHOLAS BODKIN PRESIDING

Attendance:

Mayor Bodkin	Attorney Bartkowski
Trustee Girard	Samantha Berg
Trustee Gutheil	

Absent: Trustee Carota and Trustee Orlow

Last Board Meeting for 2021-2022 Fiscal Year. Meeting was called by Mayor Bodkin at 7:02 PM to complete a couple transfers for the year's end.

Motion to amend 2022-2023 Budget

1. For insurance, transfer $2,521 from 1900.400 to 1910.400 , due to a quote not covering a new lawnmower or new truck and a small "tweak" in PD coverage. Trustee Girard made motion #053122-1 to approve the transfer of $2,521 from 1900.400 to 1910.400 including an insurance committee meeting with the agent to lower costs, Mayor Bodkin seconded. Trustee Girard voted yes, Trustee Gutheil voted yes, Mayor Bodkin voted yes, motion passed. Trustee Gutheil stated he did not believe the budget should be amended before the year starts; he stated there is unneeded insurance coverage that could be addressed as well as possibly dropping liability to previous levels. Mayor Bodkin stated the insurance policy would expire June 1, thus addressing the issue tonight. Motion #053122-2 was made by Trustee Girard to allow Mayor Bodkin to sign insurance documents, making note of previous motion; Trustee Gutheil seconded. Trustee Gutheil voted yes, Trustee Girard voted yes, Mayor Bodkin voted yes, motion passed. Trustee Girard stated Trustee Gutheil is on the insurance committee and he should talk to insurance agent about lowering costs. Trustee Girard noted the purchase of a new police car would probably raise the budget also.

2. Samantha Berg had a list of items being encumbered, including pump station upgrades. Samantha Berg stated the only thing the Board may not know of is the $8,000 repair to fire trucks. Trustee Girard asked if there was enough money in the account to pay for it; Samantha Berg replied no since they only have half and would need to go to a contingency account. Trustee Girard suggested moving $2,200 from the Contingency account 1990.400 to 3410.404. Trustee Gutheil asked for an accounting of the account and the amount spent on truck repairs including the one in question. Samantha Berg stated the amount was roughly $11,500. Trustee Girard made motion #053122-3 to approve the moving of $3,000 from A1990.400 as well as $2,300 from A3410.201 to A3410.404 to total $8,900. Trustee Gutheil seconded. Trustee Girard voted yes, Trustee Gutheil voted yes, Mayor Bodkin voted yes, passing the motion.

3. Cleaning up H Fund Revenue associated with the Community Block Development Grant on Wilson and Haviland Avenues. The total amount through force account reimbursement to the Village is $110,400.83. $26,182.15 had been borrowed from the 1990.400 Contingency account to cover various payments, and per OSC regulations the funds had to be repaid in the fiscal year, which was done in that amount. Samantha Berg mentioned she had the spreadsheet submitted to EFC which accounted for labor, material, and equipment. Percentages were calculated and expenditure accounts were paid; there was not enough money left to completely satisfy every account. Trustee Gutheil wanted to see an accounting of how it was done. Trustee Girard and Samantha Berg explained the calculations . Trustee Gutheil asked about the FX account in the amount of $3,200. Samantha Berg and Trustee Girard explained it was for material, 128 yards of topsoil; all the work was CDBG Grant. Trustee Gutheil asked about the water tank; Mayor Bodkin explained that it was a completely different project which was still ongoing. Trustee Gutheil said the WIIA water money should be followed up on by auditors. Trustee Girard made motion #053122-4 to approve the beach fund revenue transfer of $26,182.15 to 1990.400 Contingency account to cover various payments, Mayor Bodkin seconded. Trustee Gutheil said he would support it solely relying on information he received at this moment and that it is accurate. Trustee Girard voted yes, Trustee Gutheil voted yes, the Mayor voted yes, motion passed.

4. An employee requested consideration for circumstances regarding the workplace. Trustee Gutheil said the Village had to be careful due to the Union contract and setting a precedent. Mayor Bodkin stated another individual with the same title made the same request. Trustee Girard suggested consulting with Labor Attorney Paltrowitz that it will not be a precedent, he could then support it. Trustee Girard made motion #053122-5 to approve the employees request, Trustee Gutheil seconded. Trustee Girard voted yes, Trustee Gutheil voted yes, Mayor Bodkin voted yes, motion passed.

5. Samantha Berg had transfers for the board to review. She requested to encumber $20,000 for the purchase of new software. Trustee Girard suggested setting up a reserve fund for this as well as insurance once the fund balance is known. Samantha Berg stated there were accounts that were going to be short. Trustee Gutheil said the Attorney fee amount should be able to be done without a transfer. Samantha Berg stated it looked like Labor attorney costs had been going in there. Trustee Girard made motion #053122-6 to accept the first 4 transfers only, as presented; Mayor Bodkin seconded. Trustee Girard suggested Samantha Berg look into the accounts and see where the mistakes were made then make a journal entry. Mayor Bodkin stated that any account that goes deficient is an OSC violation. Trustee Girard and Trustee Gutheil voted yes as did Mayor Bodkin, motion passed. Please see the transfer table listed below.

Trustee Gutheil stated he did not want to feel threatened or coerced into voting due to a potential violation.

Trustee Girard made motion #053122-7 to adjourn the meeting, Trustee Gutheil seconded. Trustee Girard and Trustee Gutheil voted yes as did the Mayor, meeting adjourned at 8:14PM.

Transfers

From	To	Amount
A3120.409	3120.419	$ 300
A5410.800	5410-402	$2,000
A6410.400	7110.402	$ 250
A8020.400	8010.400	$ 500
(A1430.400	1420.401	$4,000) Excluded from motion