

**DRAFT**

Village of South Glens Falls

46 Saratoga Avenue, South Glens Falls, NY 12803

**PUBLIC MEETING**

6:00 PM Executive Session

7:00 PM Regular Session

April 20th, 2022

**MAYOR NICHOLAS BODKIN PRESIDING**

**Attendance:**

Mayor Bodkin

Trustee Carota

Trustee Gutheil

Trustee Girard

Trustee Orlow

Senior Account Clerk Typist Samantha Berg

Matthew Espey

Attorney Paltrowitz

Anthony Mantas

TJ Chagnon

Glen Mulholland

Attorney Bartkowski

**Agenda**

The Mayor opens the Public meeting at 6:00PM

Motion **#042022-1** to enter Executive Session at 6:02PM to discuss items noted. Trustee Carota motioned, Trustee Orlow seconded. All in favor. Motion passed. Executive Session Items: CSEA, PBA, Open Items: Moss Estate, Glen Gate Plaza, COVID policy, accounting/audit, performance of an unnamed person or persons, World Wide update, Peddlers permit application, foil request, bond council discussion.

Motion **#042022-2** to adjourn Executive Session and reopen the Public Session at 7:02PM with no action taken. Trustee Orlow motioned, Trustee Carota seconded. All in favor. Motion passed.

Trustee Carota made **motion #042022-3** to adopt the resolution rescinding the April 6th 2022 serial bond resolution; Trustee Orlow seconded. Trustees Orlow, Carota, Gutheil, and Girard as well as the Mayor all voted yes to rescind the item and adopt the resolution.

A resolution toward increasing the maximum cost for the Water Treatment Plant and Water Main Project of April 20, 2022 to \$4.7million; Trustee Carota made **motion #042022-4**, Trustee Orlow seconded. Trustee Gutheil voted no, Trustee Girard voted yes, as did Trustees Orlow and Carota. Mayor Bodkin voted yes, motion passed. Trustee Gutheil provided this is a 2 million dollar increase



## Public Forum

Glen Mulholland of 21 Ferry Boulevard brought up an issue with the quality and drinkability of his water. Mulholland questioned whether the water system was capable of supplying water to existing properties as well as to a 12 unit and 8 unit apartment house to be built. Anthony Mantas stated that without a lab sample he had no suggestions but could do an analysis. TJ said the issue could not be fixed without capital improvements as the problem is aging infrastructure and the 5-6 feet deep, 1,000 feet long water main on Ferry Boulevard should be replaced. Mayor Bodkin asked if lining the main would be more cost effective; Anthony Mantas stated he did not know if it was an option for a water main but would look into this situation further. Mulholland further asked why he was not notified of the two story apartment building being built next door to his property. Mayor Bodkin explained it was adopted years prior and was acted upon due to the 2018 zoning change. Mulholland stated his taxes went up but his property value will decrease due to the apartments; Mayor Bodkin stated that was a town issue.

Mayor Bodkin asked if the public had any questions about the 2022-2023 budget. The Mayor stated he would hold the Public Forum open in case there were questions at the end.

**1. WIIA Water Project:** Anthony Mantas stated he did hear from the contractor regarding the Water Tank and the discrepancy with the Department of Labor was resolved and they are in the process of rectifying the error. The Department of Labor was contacted to hear their status update and further instructions. In regard to EFC, since numbers came in lower than originally budgeted, a change order must be signed in order to submit the modification. Trustee Gutheil asked if it was correct that the project was under contract price but still over budget. Anthony Mantas stated the final amount was lower than the bid. Trustee Carota made **motion #042022-5** to allow the Mayor to sign the change order, Trustee Orlov seconded. All Trustees voted yes, the Mayor voted yes, motion passed. In regard to the water treatment plant upgrade Anthony Mantas stated submittals were still being received from the contractor; the GAC filtration system submittal has been reviewed and sent to fabrication. Submittal for the building is still being reviewed and a color selection must be made. Trustee Gutheil inquired about the subsurface soil investigation as to responsibility; Anthony Mantas stated he would look into it. In regard to the Carbon Filtration Project, an approval letter from the Department of Health was received. KPI contractor is looking to schedule the last line to be repaired and to repair the intersection at Fifth Street and Main Street, but at this time they are unable to do the CCTV of Route 9. No additional lining will be made. Anthony Mantas stated Green Mountain or another entity can be contracted to do the CCTV, but not under this project and would require the Village to go to bid. Anthony Mantas said he would find out if the work could be done under a force account.

**2. CDBG (Wilson and Haviland Avenue):** Anthony Mantas said he and TJ looked at the trees and sidewalk and they were waiting on TKC to investigate their end.

**3. GIGP:** Mayor Bodkin asked if the Board was willing to unpause and go to bid. The Mayor stated he was informed Phase 2 could be set in motion with potential grants if all work was not completed. Anthony Mantas reiterated that the grant was not meant to fund radio technology, only AMI which is cellular or fixed system, not drive-by. Anthony Mantas suggested he could set up a meeting with EFC, to which



Trustees Gutheil and Girard agreed. Trustee Gutheil stated he would not support an expenditure this large. Anthony Mantas said the EFC would put a date on when a decision would need to be made; he added a bid would be made using the high end of the estimate. Trustee Girard suggested making updated changes, adding them to the bid specifications, then going out to bid. Trustee Orlow made **motion #042022-6** to allow the engineer to amend the bid specifications for approval by the Board and then allow the Village to go to bid. Trustee Carota seconded. All Trustees and the Mayor voted yes, passing the resolution.

4. **New Business:** TJ Chagnon stated that 2023 trucks are approximately \$45-46,000, and the truck is a 2022 3500 Chevrolet at \$44,165, \$50,940 with a plow. Funds for this truck would come from FX 8340.200 at \$23,000, G 8130.200 at \$16,880, and \$11,060 from A5140.200. \$11,060 could be taken from FX 8340.403 instead if the Board wanted. The truck and plow would be broken down into two separate resolutions to keep the amount under \$50,000. A request for more prices on plows was made by Trustee Gutheil. Trustee Orlow made **motion #042022-7** to move forward with attorney's written approval of purchasing the 2022 3500 Chevrolet regular cab truck for \$44,165.00, Trustee Carota seconded; motion was tabled in order to rescind the prior purchase authorizations from the January meeting. Trustee Orlow made **motion #042022-8** to rescind the motion in the January 19th meeting for purchasing a water truck, Trustee Carota seconded; all Trustees voted yes as did Mayor Bodkin, passing motion. Tabled motion was revisited as **motion #402022-7**; Trustee Carota seconded, all Trustees and the Mayor voted yes, passing the resolution. The resolution regarding the purchase of trucks at a previous meeting was rescinded; Trustee Girard made **motion #042022-9** to rescind the motion regarding the 550 truck purchase per Public Works recommendation, Trustee Orlow seconded. Trustees Orlow, Gutheil, Girard and Carota voted yes as did the Mayor, motion passed.

On the MS4 report, TJ asked for approval to post it for viewing for 30 days; Trustee Gutheil made **motion #042022-10** to post the MS4 Report for 30 days, Trustee Orlow seconded. All Trustees and the Mayor voted yes, motion passed.

On the lease of the yard, speaking to Joe Rath, if given 6 months advance notice they could move. There would be no fuel cells or hazardous materials on site as well as having insurance. License agreement would be for 3 years, and start at the same baseline as Northland Industries, and increase on an annual basis. Trustee Orlow made **motion #042022-11** to allow the Mayor to sign license agreement, Trustee Gutheil seconded. Screening, if needed, would be written into the contract. Trustees Gutheil, Girard and Orlow voted yes, Trustee Carota voted no due to the visual appearance of all the equipment, the Mayor voted yes, motion passed.

Application for 50/50 sidewalk program for 196 Main Street; Trustee Gutheil disclosed he had a conflict of interest. Trustee Orlow made **motion #042022-12** to approve, Trustee Carota seconded. Trustee Orlow, Trustee Girard, and Trustee Carota voted yes, the Mayor voted yes, Trustee Gutheil abstained. Motion passed.

The Greek Orthodox Church asked that its garage sale fee be waived for its tag sale. Since the Town of Moreau no longer is doing town garage sale weekend, the Village could do it June 3,4, and 5th, and waive



permit fees. Trustee Orlow made Motion #042022-13 to waive the fees associated with a a garage sale for June 3rd, 4th, and 5th, Trustee Carota seconded; all Trustees and the Mayor voted yes, motion passed.

5. Old Business: The Mayor has a proclamation for 2022 Earth Day. Arbor Day and the state grant for tree purchase would also be recognized. The press release would be on the Village website. A tree would be planted near Fifth Street. The Mayor will separate the proclamation into two, Earth day and Arbor Day.

The RFP on engineering was posted and Trustee Gutheil said mailings should be sent to engineering firms in addition to posting it. Trustee Girard stated the date should be extended.

6. **Transfers:** Trustee Carota made motion #042022-14 to approve all transfers with transfer G amended to not come from contingency (see transfer chart), Trustee Orlow seconded. Trustee Gutheil asked that item G be amended; Trustees Carota and Orlow approved the change. All Trustees voted yes as did Mayor Bodkin, motion passed.

7. Motion to approve bills as audited: Trustee Orlow made motion #042022-15 to approve the bills as audited with the removal of the Finch bill. Trustee Gutheil seconded. All Trustees voted yes as did Mayor Bodkin, motion passed.

Discussion: Trustee Girard asked if the Mayor could get the Finch freight charge of \$150 reduced, he believes this was waived last year. The price of diesel fuel was discussed by Trustee Gutheil and TJ, Trustee Gutheil asked how we decide where to fill up. TJ provided it varies on amount needed and where the crew is working. Trustee Gutheil brought up the price of electricity being too high and we need to look at a consortium. Trustee Orlow amended aforesaid motion to take out the Finch bill.

Trustee Carota left the meeting for a few minutes during discussion and returned to vote for motion #13.

10. Local law for video conferencing: Trustee Gutheil asked Attorney Bartkowski to draw up a draft resolution to allow video conferencing. The Board will revisit this item at the next meeting.

11. Deputy Clerk Treasurer Position: Trustee Orlow made motion #042022-16 to appoint an unnamed person as Deputy Clerk Treasurer/Signatory on bank accounts at an hourly rate of \$18.75 for the remainder term held by the prior Deputy Clerk Treasurer. Trustee Carota seconded; Trustee Orlow, Trustee Carota, Trustee Girard, and Trustee Gutheil voted yes as did Mayor Bodkin, motion passed. Matthew Espey was recognized as the new Deputy Clerk Treasurer. Motion #042022-17 to appoint Matthew Espey as Deputy Registrar of Vital Statistics for the remainder of term of the prior Deputy Clerk Treasurer was made by Trustee Orlow and seconded by Trustee Carota. All Trustees and the Mayor voted yes, motion passed.

Discussion: Trustee Gutheil believes we should hire a Clerk Treasurer first, he will still support this resolution.

12. Building Inspector/Code Enforcement Officer: The Mayor requested a motion to hire a part time Building Inspector at a rate of \$25/hour not to exceed 20 hours on average a week. Trustee Orlow made

**motion #042022-18** to hire a part time Building Inspector at a rate of \$25/hour not to exceed 20 hours on average, Trustee Carota seconded, all Trustees and the Mayor voted yes passing motion. Mayor Bodkin requested a motion to have background checks on all individuals working in the Village Hall; Trustee Orlow made **motion #042022-19** to have background checks on all individuals prior to working in the Village Hall, Trustee Carota seconded. All Trustees and the Mayor voted yes, motion passed.

13. The Mayor mentioned he was waiting for a contract proposal on hiring a contractor to fill in for water plant operators on vacation. TJ Chagnon asked if a RFP should be done and if references had been checked, and if an assistant should be hired instead. Resumes for the position would be reviewed and the Chief Operator consulted.

14. Temp Firm: The Mayor stated the Board wanted Keena to supply help, skill specific, invoicing on a weekly basis, with Samantha assisting in outlining skills necessary. The Mayor provided \$19.80 is about the baseline for an hourly rate we would pay.

15. Bonus: Trustee Orlow made **motion #042022-20** to give a bonus to an employee doing extra work as previously agreed for past work and current on a weekly basis until we have 3 employees and or a Clerk Treasurer, Trustee Carota seconded; all Trustees and the Mayor voted yes, motion passed.

16. DPW Phone- TJ stated he did not need increased speed in internet service; TJ was evaluating Magna versus Spectrum for all Village buildings, with the latter being less expensive.

17. Auditors- Samantha stated the auditors requested May through November 2018 prior to conversion. Trustee Gutheil requested a meeting with the auditor.

18. Update on Local Laws- Attorney Bartkowski stated she will be working on them in the upcoming week.

19. Trustee Reports- Trustee Orlow and Trustee Gutheil are working on the Memorial Day Parade; The Mayor provided in the past, all the expenses total to about \$3,000. Trustee Gutheil provided one of the band's fee has gone up a few hundred dollars. TJ Chagnon provided the DPW will mow and a few other things but typically the Village has someone come in to edge and take care of flowers.

20. Mayor's Report-Mayor Bodkin mentioned his meeting with Delaware Engineering. Moreau Community Center and Common Roots' work on the upcoming Earth Day celebration was praised.

21. Approval of Tentative Budget- Trustee Carota made **motion #042022-21** to approve the final Tentative Budget as presented. Mayor Bodkin seconded Trustee Carota's prior motion to approve. Trustees Gutheil and Girard stated more cuts could be made. Trustee Carota voted yes, Trustee Gutheil voted no, Trustee Girard voted no, Trustee Orlow abstained, Mayor Bodkin voted yes, motion did not pass. The budget was turned over to the board.

Discussion: Trustee Orlow stated he hadn't had enough time to look at it. Trustees Girard and Gutheil said they would not approve until the tax rate was lowered. Trustee Girard asked when the budget would be lowered, he does not believe his suggestions and changes are being considered. The Mayor stated he





revised the budget as much as he can while being fiscally responsible, Trustee Girard does not believe this is true and more cuts can be made. Trustee Gutheil stated the budget had not been amended. Attorney Bartkowski said the higher, original tentative budget still stood since the amendments had not been approved. Trustee Girard stated the Mayor has not allowed the Trustees to bring out their motions, there are other ways to lower taxes and make cuts. Trustee Girard believes the Mayor will not listen to Trustee's opinion and is doing the Budget his way. The Mayor provided he has made changes and is asking the Board to approve the budget and establish a base. The Board can then vote to make further changes. The Mayor said the last meeting, the public made it aware there are certain items they want to see. He believes some of the proposed cuts will deter the public's wants. Trustee Girard said this is incorrect, there is a \$19,000 cut in healthcare that can be done, as well as a \$5,000 cut in maintenance.

Trustee Orlow left the meeting at 9:52 PM.

Trustee Gutheil stated he could not support the capital budget due to the \$580,000 fund balance put in the capital budget. The Mayor stated it was in the prior budget. Trustee Gutheil said that was fine in the prior year but this year he does not know the amount in fund balance. Trustee Girard made **motion #042022-22** that A5110.201 could be reduced to \$5,000, with the \$5,000 being used to reduce taxes and not to reduce the appropriate fund balance. Trustee Girard added to the motion to reduce A A9060.800 health and dental benefits from \$390,168 to \$380,000 with the \$19,168 reduction going toward tax reduction. Trustee Carota seconded, Trustees Girard, Carota and Gutheil voted yes, the Mayor voted no, motion passed. Trustee Gutheil questioned A1325.402, Clerk Treasurer school & conferences; Mayor Bodkin stated this is to allow the 3 new staff members to receive more training. The Mayor provided that with our developmental plans, we can anticipate going over these proposed amounts. Trustee Gutheil made **motion #042022-23** to amend A1325.402 to \$7,000, \$1,500 toward cutting taxes. He added, A1430.401 be reduced to \$3,000, A1430.402 to \$1,500, A1430.403 to \$5,000, and A1430.405 to \$1,000. A1440.100 reduced to \$26,000. A6410.406 be reduced to \$6,000. A7110.100 reduced to \$6,600. A7110.406 reduced to \$5,000. Trustee Girard asked for adjustments of A1440.100 to stay at \$35,000, and 7110.404 to receive \$2,400 for cleaning bathrooms and seconded the motion. Trustee Gutheil amended his motion to include Trustee Girard's suggestion. Trustee Gutheil reserves on fund balance and tax rate, he wants to reduce the rate from \$5.09 to \$4.99 and total revenue of \$1,518,438, anything left will go to reducing the appropriate fund balance. All in favor except for the Mayor who voted no. Motion passed.

The Board discussed the Capital project budget was discussed and no action was taken.

Trustee Carota made **motion #042022-24** to adopt the Tentative Budget as amended with tonight's action, Trustee Girard seconded; all Trustees voted yes, the Mayor voted no, the motion passed.

Trustee Carota made **motion #042022-25** to adjourn, Trustee Girard seconded, all Trustees and the Mayor voted yes. Meeting is adjourned at 10:43PM.

Transfers



	From	To	Amount
A.	A1325.409	A1325.405	\$ 121.36
B.	A1640.10	A1640.404	\$ 70.79
C.	A3120.412	A3120.405	\$ 87.79
D.	A3410.404	A3410.403	\$1365.00
E.	A1990.400	A7110.405	\$31.49
F.	A1990.400	A8010.400	\$13.53
G.	G8340.403	A8320.401	\$3995.69
H.	FX1990.400	FX8320.406	\$472.44
I.	G8130.404	G8130.403	\$52.17

