

Village of South Glens Falls  
46 Saratoga Avenue, South Glens Falls, NY12803

April 5th, 2023

7:00 PM

**Regular Village Board Meeting, Organizational Meeting and Public Hearing for Tentative Budget**

MAYOR NICHOLAS BODKIN PRESIDING

Minutes

**Attendance:**

Mayor Bodkin  
Trustee Gutheil  
Trustee Girard  
Trustee Orlow  
Trustee Carota

Samantha Berg  
Alan Dubois  
Molly Devaux  
TJ Chagnon  
Kevin Ostrander  
Chief Gifford  
Attorney Kissane

Bob  
Abc  
User

TJ Wade  
Doug Clingen  
518-791-2878  
Olivia G.

1. The meeting is called to order and the Mayor leads with the Pledge of Allegiance. Trustee Orlow and Carota take the Oath of Office for their reelected Trustee positions.
2. **Public Hearing:** The Public Hearing is opened at 7:02PM.
  - A. TJ Wade noticed the debt service rate fluctuates from 2.5% to 4%. Interest earned is 0.0% sometimes. He asked if the Village is expecting earnings on interest earned on such a small amount. Clerk Treasurer Berg provided we do have multiple investments at a large sum now, some earning almost 5%.
  - B. Trustee Gutheil said the Board was left out of the budget process, we still have an opportunity but this hearing is on the Mayor's Budget. The hearing is on the Tentative Budget, The Mayor's Budget, with no input or meetings scheduled for the Board to make any changes. The

advertisement was placed in the paper and the Board could not make any changes in between. This is completely different than what any Town Board ever did and as far as he knows, the Village Board as well has never done this. There was no dialogue, a meeting was called Friday night at 6:00PM and there were only three Board members who attended. To call a meeting for 6:00PM and expect good input will not happen. Trustee Gutheil said this is disrespectful to the Board members and now it is a question what do we do for line items that need to be changed. The Mayor put a 10% increase for the Board and himself, Trustee Gutheil does not support this. Trustee Gutheil thinks this creates ill feelings with the workforce who is not getting 10%. TJ Wade asked about the DPW getting dental, Trustee Gutheil provided they are under a CSEA contract and receive what is in the contract. Trustee Gutheil said the Board should sit down and go through every line item for revenues and expenditures. The Village Assessment has raised 25 million dollars in one year, we do not have that kind of growth or development. This is the result of the Assessor doing changes themselves. If the Board decides to leave the tax rate the same, we will be raising taxes \$4.99 times 25,000. This Budget raises the tax levy 4.78 percent. If someone's assessment went up 20,000 or 40,000 dollars, their taxes will increase. These things are Board responsibilities and not one person's responsibilities and should not happen again. There is a Public Hearing scheduled on the Budget that we had only Friday night's dialogue and we got nothing done because Trustee Girard motioned and Trustee Gutheil seconded it and the Mayor voted against it. What are we going to get done with three Board members due to scheduling the meeting so quickly on a Friday. Trustee Gutheil is against the Board receiving 10% raises. TJ Wade asked how this will affect the water and sewer rates. Trustee Gutheil said the Mayor wants the Board to look at the water and sewer rates, we keep taking on debt and he can tell us it appears it is being put on the Board to look at raising water and sewer rates. The Tentative Budget should have anticipated what we needed and how much water rent we had to raise. Trustee Gutheil does not like what he sees coming down the road, he is glad some people came to the Public Hearing. TJ Wade asked if Essity gets a big tax rate. Trustee Gutheil provided their assessment was reduced some years ago. Trustee Gutheil provided the Village no longer has their own Assessor and we have no control over this. Trustee Orlow provided he attempted attending but only saw the one car in the parking lot, he then called Clerk Treasurer Berg and she provided the meeting ended quickly. The Mayor provided the meeting started on time at 6:00PM and concluded at 6:05PM. Trustee Gutheil attempted to recess the meeting until Monday night but the motion did not pass. The Mayor provided the meeting held on Friday 3/31/2023 was to satisfy Village Law section 5-508, in which the Board of Trustees was to have a copy of the Mayor's Tentative Budget delivered by the Clerk Treasurer. This was the purpose of the meeting and the copies

were delivered on the 20th and 21st. The Mayor read the cover letter for the Budget into the record.

“This year’s tentative budget was especially challenging due to the current economic environment. The budget as presented represents the collective efforts of our staff and myself. It was our intent to create a tentative budget that is based on the best information available to us at this time and the current needs of our departments to best serve our Taxpayers. This year’s budget includes adjustments to salary and wages in an effort to create competitive salaries that reward and retain our valued employees. Our staff is essential and deserve fair wages. I have also included an increase in salary for the Building and Code Enforcement Officer. This will allow for the essential work mandated by NYS to be more consistently applied throughout the Village and in a timely manner. With the addition of a full time Building and Code Enforcement Officer as proposed, the Village will be able to provide village wide fire inspections, review all buildings for Certification of Occupancy, enforce code compliance and pursue action as needed to ensure public health and safety. You will note that non-union salaries are not calculated on a percentage basis this year. That is to create a more fair and equitable system moving forward. With all of the above adjustments, we will be able to stay within the tax cap. There will be a \$0.15 cent per thousand reduction in the tax rate to avoid exceeding the tax cap, due to the increase in assessed value. The Village PD has been active in listening to your concerns regarding traffic control/pedestrian safety and will continue to enforce violations as needed and work with other agencies to help address the daily calls for service. The Village is pursuing other traffic control devices to assist in voluntary compliance through grant opportunities as well. Moving forward, Chief Gifford plans to recruit two full time patrol officers in the coming months to fill our current Vacancies. The Village DPW continues to pursue improvements to our Village by continuing repairs and maintenance to our infrastructure, roads and parks. They will be making improvements to the Betar Trail utilizing a grant that we received last year. Bridge lights are a top priority and we hope to see them replaced in the near future. Water and Sewer rates should be reevaluated to account for the cost associated with the recent improvements made to their systems and we should be planning on continuing improvements to our Village infrastructure. Without taking a hard look at our water and sewer rates and making some adjustments, it will be challenging to pursue funding for future projects which improve water quality. In closing, this tentative budget represents what I hope to be reasonable and conservative, allowing us to invest in our staff and our community to improve the overall quality and character of the Village of South Glens Falls.”

Trustee Gutheil said there are new line items in this budget, some are 4 figures with no explanation what they are or discussion about it. There is \$180,000 in CHIP funds with no breakdown. Trustee Gutheil said

financially we set up reserves, we may have to buy a fire truck that could cost 3 quarters of a million dollars. Last year we couldn't buy a police car but now we have the money to buy one.

The Mayor asked if anyone else from the Public would wish to speak. Trustee Gutheil asked if we should leave the hearing open and not adjourn or schedule another hearing and budget meeting. Trustee Gutheil said we need a budget meeting so we can amend the Tentative Budget, because if we don't amend the Tentative Budget then the Mayor's Budget becomes the Budget. TJ Wade asked what the final day is, Trustee Gutheil provided May 1st. The Mayor proposed that if anyone has any suggestive changes to submit them prior to any workshop to the Board so they can read the information before and have a productive meeting. The Mayor said there will be a budget meeting on April 26th. Trustee Girard asked if there could be a meeting next week. Trustee Carota and Orlow believe the Mayor should be present for a budget meeting. Trustee Gutheil said we will not have time to place a legal ad on a revised or amended budget. Trustee Girard provided we will not have a workshop and can't talk to the department heads. Trustee Orlow said he is not comfortable with the Mayor not being here, it is his Budget and he has the right to support it. The Mayor said we could try April 19th for a Budget Workshop and Public Hearing. Attorney Kissane provided the Public Hearing would have to be before the 15th of April, however changes can still be made after the Public Hearing. Attorney Kissane also provided it is a policy decision to leave this Public Hearing open, legally it does not matter either way in regards to making changes to the Tentative Budget. Trustee Gutheil asked when will we hear from the Fire Department, The Mayor said he has not heard from them. The Village will schedule a meeting for April 19th at 4:30PM. The Mayor asked again if anyone with a proposed change, to please distribute their materials beforehand to help be more efficient at the meeting. Trustee Gutheil said you want to sanitize all my concerns before the meeting. Trustee Gutheil said the Mayor is creating more work for him and he does not receive answers to questions he asks. The Budget has over a million dollars in the fund balance in the water account or H fund and we do not know how much we have. The Mayor provided the CPA is currently working on closing the year end, until this happens we can not rely on the fund balance number being accurate.

The Mayor asked the Public once more if they have any other questions or concerns. Trustee Gutheil said the 19th is too late to have another Public Hearing. Attorney Kissane provided that is correct but regardless we are not required to have another Public Hearing and could still allow Public comment even though there is no Public Hearing. The Mayor now closes the Public Hearing.

3. **Public Forum:** The Mayor asked if anyone from the Public wishes to speak in the Public Forum to the Board. No one at this time wishes to address the Board. The Mayor closes the Public Hearing.
4. **Common Roots Foundation Volunteer Efforts:** Common Roots Foundation is looking to volunteer time and effort to help clean/repair some of the Betar Byway. They also believe they would have funds near \$3,000 to donate towards the Betar Byway also. They propose restoring some signs and possibly the Kiosk. TJ Chagnon provided they are very appreciative of the volunteers, the DPW has been short staffed and some tasks they have to prioritize over cleaning of the Byway. [Motion #040523-1](#) to approve the presentation and plans by Common Roots Foundation. Trustee Orlow motioned, Trustee Carota seconded. All in favor, motion passed.
5. TJ Wade, from the Public has questions about Code and laws and how it pertains to junk cars on properties. Kevin Ostrander and Chief Gifford will address the concern and provided the code and law to the resident.
6. Douglas Clingen, from the Public, asked about the Animal Control Officer and if they handle dogs. Clerk Treasurer Berg provided he does not handle dogs, these incidents are referred to the Town of Moreau.

#### **Organizational Meeting:**

7. Trustee Orlow and Carota support the Organizational Packet as presented. Trustee Girard motions to remove the Social Media Policy. No one seconded. Trustee Gutheil asked to be told of the changes. The Mayor provided the changes will include appointments for various Board members and Staff. The IRS reimbursement rate for mileage has been updated. A couple items on the fee schedule have been updated, these changes were adopted by the Board. The Zoning Compliance letter/search fee has been changed to \$150. Bank Depository has been increased via resolution. The resolution for MS4 has individuals named. The Mayor said the social media policy was drafted by our Clerk's Office Staff by using other municipality sources, one thing to be noted is that our social media is public record and this policy helps to maintain that public record.
8. Trustee Gutheil said the Committee process has not worked the way it should. The Mayor provided the Committees are the same. Trustee Gutheil also reference page 14, the Board is delegated the responsibility of the investment policies. The Mayor provided this has not been changed as long as he has been involved with the Village Board. Trustee Gutheil does not agree with the amount of money that was not invested. Trustee Gutheil believes we should look into a different way of doing things. He is also concerned with the bank agreement. Trustee Gutheil said the Town never paid for checks and we keep buying checks. Clerk Treasurer Berg provided we have spoken with the bank and this is not a

practice they do. Trustee Gutheil would like to know what they do and what they don't do. Trustee Gutheil said we have half a million dollars of funds on deposit with no interest. Trustee Gutheil thinks we are better off paying fees and investing the money we have on deposit. Trustee Gutheil said the fee schedule was changed for parking tickets. The Mayor said we adopted this fee change already and it is up to the Court to accept or not. The Mayor added we are looking for a Zoning Board member as well as alternates for both Planning and Zoning. Trustee Gutheil said the Board had no input on the Social Media section and it should be taken out. He also asked if this allows the Public to post on our site, The Mayor said he does not believe so. Trustee Gutheil said this is too much information to absorb from receiving the information the day before or day of the meeting. **Motion #040523-2** to remove the Social Media Policy and work on it. Motioned by Trustee Gutheil, seconded by Trustee Girard. All in favor, motion passed.

Discussion: The Mayor feels strongly we do need a social media policy, the intent was to help the Village relay information to the Public and geared to outline an approach for how elected officials, employees, and committee members should interact with the public on social media. The Mayor also provided we have a responsibility for record retention of elected officials, employees, and committee members social media use. Trustee Gutheil noticed mention of first amendment rights, he is worried someone will sue the Village because we do not do our social media site right. Clerk Treasurer Berg provided this policy is aimed at what elected officials, employees, and committee members can and cannot say. Counsel provided this policy could use some revising, Trustee Orlow agrees and supports. The Mayor asked if the Board is okay with having counsel review and refine the policy and present changes. Trustee Guthiel asked for a vote on his motion.

**Motion #040523-3** to have counsel review and clarify the policy to be more understandable. Trustee Orlow motioned, Trustee Carota seconded. All in favor, except for Trustee Gutheil who voted no and Trustee Girard abstained. Motion passed.

**Motion #040523-4** to approve the Organizational Meeting Packet, removing pages 23 through 29. Trustee Orlow motioned, Trustee Carota seconded. All in favor, except for Trustee Gutheil who abstained and Trustee Girard voted no due to how the Committee Process is being done. Motion passed.

## 9. **Grant Projects Update:**

### a. **Carbon Filtration:**

- i. **Disbursement Requests #15:** **Motion #040523-5** to approve disbursement request #15 for Spring Electric for \$14,297.79 and Delaware Engineering for \$8,362.50. Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.

Discussion: Trustee Gutheil said we are getting billed for atlantic testing and do not get any results. He also believes we should have daily field reports and are paying for them. Trustee Gutheil is in favor of paying the bill but we should follow up to get the results.

The Mayor is going to follow up on this.

- b. TJ Chagnon provided we need to make a decision quickly on the fence. The Mayor provided contingency allowance is \$40,000, previous charges are \$26,032.65, apparent balance \$13,967.35, fence and gate is \$5,551.00. \$8,416.35 would be the balance leftover. TJ Chagnon provided the location they are proposing is not where we want it, it will cause the Village to purchase additional fencing. TJ Chagnon provided it would be best to have a decision by the next meeting. The Board is okay with TJ Chagnon's plan on where the fence should be.
- c. **GIGP:** The Mayor provided the contractor has not provided the insurance information required by the Board. TJ Chagnon provided he is receiving meter requests and is assuming we will use Master Meters. Trustee Gutheil asked if we are going to bid for the ball valves? This is a \$180,000 item. The Mayor provided we do have to go to bid on the ball valves, and he is working on getting bids, possibly from a local store. TJ Chagnon provided this is as needed, he does not believe buying all the ball valves upfront is what we should do. Trustee Gutheil stated we should not delay purchasing the ball valves so we do not get hit with a delay or change order.

10. **Motion #040523-6** to approve transfers as presented. Motioned by Trustee Carota, Trustee Orlow seconded. All in favor, motion passed.

A 3120.409	A 3120.418	\$300.00	PD Cleaning Supplies/Services
A 3120.424	A 3120.418	\$300.00	PD Cleaning Supplies/Services
A 3120.409	A 3120.410	\$450.00	PD Equipment Maintenance
A 3120.401	A 3120.400	\$1,500.00	PD Computer Support
A 1640.407	A 1640.405	\$650.00	DPW Bldg Misc.
A 1325.413	A 1450.400	\$200.00	Elections
G 8131.401	G 8131.403	\$33.00	2023 GF Sewer Bill
G 8131.402	G 8131.403	\$8,512.00	2023 GF Sewer Bill
G 1990.400	G 8131.403	\$14,829.00	2023 GF Sewer Bill
G 8130.401	G 8110.400	\$25.14	Spring Sewer Mailing
FX 8310.405	FX 8310.400	\$37.86	Spring Water Mailing
FX 8310.405	FX 8320.405	\$350.00	Water Pump Misc.

Discussion: Trustee Gutheil asked how we arrived at these numbers. He is mostly concerned with the \$1,500 for PD Computer Support, he thought there was \$2,000 left. Clerk Treasurer Berg provided the Police Department has about 8 PC's and the Police Department was paying for less of the bill than they should have been. Deputy Treasurer Devaux provided the transfer is to cover the rest of the fiscal year for PD Computer support. Trustee Gutheil believes we should RFP for IT services. Deputy Treasurer Devaux provided the bill is \$1,893.98 a month, \$123.50 per unit along with additional charges are included in this. Trustee Gutheil asked if we are getting our value for Orbital Fire and if people are using it. The Mayor provided we are required to have a policy in place and a program

setup for cyber security training. Clerk Treasurer Berg said the Board needs to set a policy that outlines employees need to be using the program. Trustee Gutheil said he was finally able to log on and did one quiz and had a higher score than half of the users. The Mayor provided we need to be careful with unions and enforcing a policy and hope that we get voluntary compliance to prevent negotiations. Trustee Gutheil believes this is a waste of money.

11. **Motion #040523-7** to approve the bills as audited. Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.  
Discussion: Trustee Girard is wondering if anyone reached out to Glens Falls to see why the sewer bill with Glens Falls increased, this would also help with budgeting for next year if we know why. Trustee Gutheil provided this is the biggest bill the Village will get other than a capital account, the bill increased about \$80,000 from last year. The Mayor provided 2 years ago it went down about \$100,000. Trustee Gutheil believes it is time for an audit. Trustee Gutheil said we keep increasing our budget each year, Sewer I&I project with KPI cost about \$700,000 to keep ground water out of the sewer water in hopes it would reduce the bill but it went way up. We need to find out how effective this project was and how accurate the bill is. Trustee Orlow supports having a CPA do an audit. Trustee Gutheil said the 2 month bills are sewer and water meter, everything is charged to the A fund. The bills should be split and legal items could be grant eligible. Clerk Treasurer Berg believes we have used up what was approved legal wise for the grant.

- a. General Fund - \$38,495.29
- b. Water Fund - \$3,996.65
- c. Sewer Fund - \$389,858.47

12. **Flags for Memorial Day:** TJ Chagnon has distributed quotes to the Board. Most reasonable is East Coast Banner for \$2,537.52. This will come out of the parade expense account and Glens Falls will pay half of the bridge expenses. **Motion #040523-8** to approve the purchase of flags for Memorial Day as presented East Coast Banner for \$2,537.52. Trustee Girard motioned, Trustee Orlow seconded. All in favor, motion passed.

13. **Summer Concerts Series in the Park:** The Moreau Community Center and Chamber of Commerce reached out to see if the Board would support a concert series and have food trucks. Trustee Carota supports. The Mayor asked the Board if they are willing to waive the fees associated for a license for a food truck. Trustee Orlow supports this and provided some of the logic behind that is to attract a less mature crowd and a more diversified crowd and bring more people to the Village. The Mayor asked the Board if they would like to cosponsor the event so it falls under the Village's umbrella insurance. Trustee Gutheil said Sorrentinos needs to be notified due to their parking lot. The Mayor will look into the Insurance. Trustee Orlow provided he explained this to the Community



Center and Chamber of Commerce. The Mayor is going to look into the liabilities associated with cosponsoring the Concert and food trucks. Olivia G, who was in attendance, suggested changing the date to a Tuesday so there is no conflict with Sorrentino's parking lot. She referenced pulling in the food truck with no fees to cover the expense of the liability. She said Glens Falls did this with the Shirt Factory because the insurance was an issue. Trustee Orlow said the parties are still working on the planning of the concerts and will take this into consideration. The Mayor provided we currently have a fee of \$500 per day for a service like a food truck in the Village.

14. The Mayor and the Board take this time to welcome and recognize the new Fire Department volunteer, Alex Hankel, and thanks them for their service.
15. **Motion #040523-9** to receive and file DPW, Police Department, Animal Control, and Building/Code Officer Monthly Reports for March. Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.
16. **Parks-Bentley Curb Request:** TJ Chagnon referenced the Parks-Bentley request for a curb cut. Their request would provide more space for event parking and prevent cars from bottoming out. They are also asking for the fee to be waived due to being a nonprofit organization. TJ Chagnon provided this would be no issue. **Motion #040523-10** to waive the fee and approve the curb cut request for Parks-Bentley. Trustee Carota motioned, Trustee Orlow seconded. All in favor, motion passed.
17. **Water Plant Propane Tank:** TJ Chagnon provided the cost to put natural gas in this location is high in cost. He looked into getting a gas main but this would be more difficult and years of legal work for easements. GA Bove provided a quote for the tank. Trustee Gutheil believes we should have more than one quote. TJ Chagnon provided GA Bove has the State contract and will not fill a competitors tank. Trustee Gutheil wants to solicit for tank and gas quotes from local businesses.
18. **Request to move Hydrant at 37 Stewart Ave:** The Mayor said the residents are not interested in paying the full proposed fee of \$1,500. TJ Chagnon provided the previous owners moved it and now the new owners want it to be moved again. TJ Chagnon also provided the \$1,500 is an estimate.
19. **Bridge Lighting:** TJ Chagnon provided he distributed an application last week for National Grid regarding bridge lighting. He is asking this to be completed then National Grid will provide how much the Village can be reimbursed. The Mayor will relay this application to counsel to review. **Motion #040523-11** to authorize the Mayor to put together the information necessary to complete the application. Trustee Orlow motioned, Trustee Carota seconded. All in favor.
20. **Lead Line Inventory Presentation from 120 water:** TJ Chagnon provided 120

Water is looking to do a presentation on what their company offers to help the Village comply with the new regulations. He has attended various meetings with DOH and they are going to be more stringent on regulations and requesting the Village to comply with their format. The Mayor said we will try to get them on the agenda for a meeting in May. TJ Chagnon provided we test for lead and we are not elevated and well below standards.

21. **Parks Bentley House:** Parks Bentley house has reached out and expressed interest in reestablishing the Village wide Garage Sale, waiving the normal requirements associated for a garage sale in the Village. **Motion #040523-12** to waive the normal requirements associated for a garage sale in the Village for the Village/Town wide sale on June 2nd to June 4th. Trustee Orlow motioned, Trustee Girard seconds. Trustee Gutheil has abstained due to a family member volunteering for the Historical Society. Rest in favor, motion passed.
  
22. **Motion #040523-13** to approve minutes 04/13/2022, 2/1/2023, 3/1/2023, and 3/15/2023 as presented. Trustee Orlow motioned. All in favor except for Trustee Girard who abstained and Trustee Gutheil who abstained for going back and testing his memory for almost a year ago. Motion passed.  
Discussion: Trustee Gutheil said page 1 on 4/13/2022 regarding the Carbon Filtration, should have the county water authority stated. Trustee Gutheil is not sure of item 7 on page 2 and if this was the Mayor's intent. The Mayor provided we should increase the price per thousand on water used on overage. Trustee Gutheil said page 3 talks about filters and it should say filter sets. Trustee Gutheil said on page 3 for another set of minutes, they were talking about PD overtime, the minutes said this account was up about 80% but should say to 80%. Trustee Gutheil voted no on the minutes presented in this set because they are a year old and he will not test his memory from a year ago. Trustee Carota provided that approving the minutes will help us get up to date. The Mayor said the majority of minutes are drafted and published as so, the Board just needs to approve them. Trustee Gutheil said on April 13th of 2022 minutes, they do not state what the Public Hearing was on. Clerk Treasurer Berg provided this was for last year's Tentative Budget and it does state this in item number one on those minutes.
  
23. **Old Business:** Trustee Gutheil would like an update on closing out the sewer project. The Mayor provided they have met with EFC on closing out the short term finance and converting it to long term a week ago. The Mayor provided there is a bond pool we are in the queue for hearing what the rates are. This will not be decided until August or September. The Mayor said this was for the water and should conclude in July. The sewer side just has a few items to be finished up. The Mayor has nothing definitive on the Sewer side. Clerk Treasurer Berg said they cannot get answers on the sewer debt and in regards to going to long term in December. Trustee Gutheil asked how we will fund the GIGP Meter Project. The Mayor said we reserved all rights to finance how the Village chooses. He also said we do not have exact numbers until some work on the books is finalized. The Mayor would like to thank staff for balancing the trial

balance recently for the first time in a while. Clerk Treasurer Berg provided she even had to go back to 2019 and 2020 records to balance.

24. New Business: No new business at this time.

25. Trustee Reports:

A. Trustee Orlow would like to thank the Police Department for how they handled an incident a few weekends ago at Stewarts. He also appreciated their quick response to the scene as well.

B. Trustee Girard was asking about presenting the hiring of a CPA and why it wasn't on the agenda. He added they charge \$150 an hour. **Motion #040523-13** to hire a CPA for \$150 an hour from account A 1990.400. Trustee Girard motioned, The Mayor seconded. All in favor. Motion passed.

Discussion: Trustee Gutheil wants to know what account code this will come out of. Trustee Gutheil would also like to meet with the CPA once they are in the office.

C. Trustee Gutheil reported the Parade Committee met and will meet again on the 17th and the Community Center. They were speaking about a sound system and speakers, they are looking to use other organization's but also wondering if the Board is interested in purchasing one. They are also wondering who from the Village will be marching in the Parade.

26. Mayor's Report: The Mayor has observed that the Village has been left out of the discussion for Saratoga Biochar Project while other local municipalities were included. He has drafted a letter to DEC and brought to their attention the Village and its residents have been left out of the Public process. Under SEQ, the Mayor believes the Office and Residents should have been notified. The Mayor would like the Trustees to review this letter he drafted as well as the Public if they wish. TJ Chagnon also provided this project could increase industrial truck traffic on Main St. **Motion #040523-14** to accept and recognize the Mayor's letter for Saratoga Biochar and to send it to DEC. Trustee Orlow motioned, Trustee Carota seconded. All in favor, motion passed.

27. **Motion #040523-15** to adjourn tonight's meeting. Trustee Orlow motioned, Trustee Carota seconded. All in favor. Motion passed. Meeting is adjourned at 9:30PM.