

Pledge of Allegiance

PUBLIC MEETING

JANUARY 4, 2017

7:00 PM

MAYOR JOSEPH ORLOW PRESIDING

Approve Minutes from the December 21, 2016 Board Meeting
Approve bills audited tonight

AGENDA

- 1) **Water/Sewer Projects Update**
Well Rejuvenation – Trustee Girard
- 2) **Village Comprehensive Plan and Professional Guidance – Dave Linehan, Planning Board Chairmen**
- 3) **Un-shoveled Sidewalks “Per Code” and Zombie Homes “Under Construction”**
- 4) **Northern Adirondack Code Enforcement Official Association – Joe Particke**
- 5) **Request for Village Complex Meeting Room – Saratoga Partnership, Thursday, March 16, 2017**
5:30pm-7:30pm
- 6) **November 2016 Financial Statements**
- 7) **2017 Animal Control Agreement Between the Village and Ed Robbins**
- 8) **Saratoga & North Creek Railway – Request a Letter of Support**
- 9) **2017 Annual Planning and Zoning conference – January 25, 2017**
- 10) **Account Transfers:**

FROM:	A1990.0400	CE	Contingency	\$113.99
TO:	A7989.0400	CE	Code Book	\$113.99
			Code Update	
- 11) **December 2016 Animal Control Officer Report**
- 12) **DPW Report**
- 13) **Trustee’s Report**
- 14) **Mayor Report**

Public Forum


Danae Bock, Clerk Treasurer

Pledge of Allegiance

PUBLIC MEETING

JANUARY 4, 2017

7:00 PM

MAYOR JOSEPH ORLOW PRESIDING

Trustee William Hayes
Trustee Anthony Girard
Trustee Peter E. Lemery
Trustee Timothy Carota

Brian Abare, DPW Superintendent
Michael Muller, Attorney

Minutes

Trustee Carota moved to approve the minutes from the December 21, 2016; Trustee Girard seconded the motion. The Board unanimously approved.

Bills

Trustee Carota moved to approve the bills; seconded by Trustee Lemery and the Board unanimously approved.

FY 2016-2017		ACH 2016-2017	
<u>Vouchers 93152-93197</u>		<u>Voucher 93151</u>	
General Fund	\$64,073.39	AHC	<u>\$5,235.00</u>
Water Fund	6,502.69	Total	\$5,235.00
Sewer Fund	<u>1,952.48</u>		
Total	\$72,528.56		

AGENDA

1) Water/Sewer Projects Update

Well Rejuvenation – Trustee Girard stated that today the Village Board received an Engineering Proposal. He would like all to review and then asked that this be on the next meeting agenda. Mayor Orlow asked if anyone had any questions for Trustee Girard. There were none.

2) Village Comprehensive Plan and Professional Guidance – Dave Linehan, Planning Board Chairmen

Mayor Orlow stated that he would ask that Dave Linehan, Village Planning Board Chairmen discuss this item with the Board. Mr. Linehan read aloud his concerns of the subdivisions regulations within the commercial districts of the Village. (attached to the minutes). He also commented on the review and the updates needed to the Village Comprehensive Plan in hopes that the Village Board will include funding for this in next year's budget. Mayor Orlow asked if there was a Board member that would like to work with Mr. Linehan to see if his concerns and suggestions can be made whole in the upcoming budget. Trustee Carota stated that the would be willing to work with Mr. Linehan and the Planning Board regarding what Mr. Linehan submitted tonight as part of the minutes. Trustee Hayes stated that at the upcome Saratoga Planning/Zoning conference scheduled to be held in Saratoga on January 25, 2017 a few of the scheduled speakers were instrumental in the Comprehensive Plan currently in effect for our Village. Mr. Linehan encouraged the Village Board to attend even though it is not mandatory to establish credit hours for them; but credit hours are required for the Village Planning/Zoning Board members. Mr. Linehan stated that the Planning/Zoning Board members need 4 hours of credited training each year serve on the Boards. Trustee Carota asked what the next step would be for Mr. Linehan. Mr. Linehan stated that his goal is clarification of the Comprehensive Plan for developers and that the lot size square footage of 4000 sq. ft. minimum which is a typo listed on the schedule appendix in the code book becomes corrected.

3) Un-shoveled Sidewalks "Per Code" and Zombie Homes "Under Construction"

Mr. John Hoey, Jackson Avenue was present and would like to bring to the Board attention the unsolved sidewalks and construction homes that stay under repair for years. Mayor Orlow asked what can legally be done to enforce that the residents shovel their sidewalks.

Trustee Hayes stated that at this point it has never really been enforced. Trustee Lemery stated that if the DPW were to clear all the sidewalks it would add an extreme amount of work to Brian's department work load. Attorney Muller stated that to start the process there needs to be proper language which will include a penalty imposed. He will supply the needed language to the Board for review if the Board so wishes him to do that. There were several comments about the fines, the court proceedings and the process to get this resolved. It was decided the Board will review what Attorney Muller supply's to them before any decision are made on enforcement

The continuing construction properties were addressed and even though construction may take several years there is a yearly fee for a permit renewal and if the fee is paid then it is still a permitted work in process.

Attorney Muller stated that he has resolved the abundant house issue on Marion Avenue and the home has been purchased and currently being cleaned up. Attorney Muller stated that this has been a long 10 year process but the bank finally walked away from it and discharged the mortgage. So when deceased owners Mr. Whalen's heirs to the property found out that the Bank walked away they signed off on it and it is in the process of being cleaned up by the new owner. Mr. Patricke should be issuing a building permit on the property.

4) Northern Adirondack Code Enforcement Official Association – Joe Patricke

Mr. Joe Patricke, Village Code Enforcement Officer has requested Board permission to attend training March 6 - 9, 2017 in Lake Placid, NY. Trustee Carota moved to approve the expenses for Mr. Patricke to attend; seconded by Trustee Lemery and the Board unanimously approved.

5) Request for Village Complex Meeting Room – Saratoga Partnership, Thursday, March 16, 2017 5:30pm-7:30pm

Trustee Lemery moved to approve the Saratoga County Prosperity Partnership to use the Village Complex meeting room for the purpose of a Small Business Workshop on Thursday, March 16, 2017 from 5:30 – 7:30 pm; seconded by Trustee Hayes and the Board unanimously approved the request.

6) November 2016 Financial Statements

Trustee Carota moved to approve the November 2016 Financial Statements; seconded by Trustee Girard and the Board unanimously approved.

7) 2017 Animal Control Agreement Between the Village and Ed Robbins

Trustee Lemery moved to approve the written agreement between the Village of South Glens Falls and the Village of South Glens Falls Animal Control Officer Edwin Robbins. Trustee Carota seconded the motion and the Board unanimously approved. On file with the minutes

8) Saratoga & North Creek Railway – Request a Letter of Support

Mayor Orlow explained to the Board that the request is only for a letter of support and not a commitment of help or finance in anyway. Attorney Muller stated that the Board does not have to submit a letter but they could pass a resolution that they support the ventures of the organization without any financial commitment or endorsement in the matter. It was decided to have the Clerk-Treasurer submit a letter which will express the Boards views on the topic and that this will be reviewed as part of the Village Comprehensive Plan.

9) 2017 Annual Planning and Zoning conference – January 25, 2017

Trustee Carota moved to approve the Village Board, Planning Board, and Zoning Board to attend the conference in Saratoga on January 25, 2017. The motion includes the course cost, Village meeting stipend and mileage reimbursement. Trustee Girard stated that he would

like to see all Village members involved attend. Trustee Lemery seconded the motion and the Board unanimously approved.

10) Account Transfers:

Trustee Carota moved to approve the following transfer:

FROM:	A1990.0400	CE	Contingency	\$113.99
TO:	A7989.0400	CE	Code Book	\$113.99
	Code Update			

Trustee Lemery seconded the transfer; and the Board unanimously approved.

11) December 2016 Animal Control Officer Report- on file

12) DPW Report – on file

13) Trustee's Report

Trustee Hayes – None

Trustee Girard – None

Trustee Lemery – None

Trustee Carota – None

14) Mayor Report –

Currently waiting for information regarding the community funding awarded to the Village by both Senator Kathy Marchione and Assemblywomen Carrie Warner.

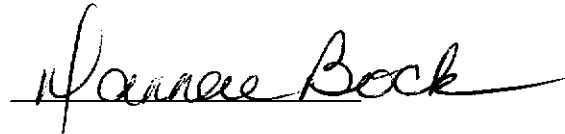
He and Trustee Carota will be working on the 2017 concerts series.

He has also been in contact with NYS regarding the Rt. 9 corridor and whether it is still considered a safety project.

Public Forum – There was a question regarding the Prospect Street project and continuation of lines on the side streets. Trustee Hayes stated that the Village will be dealing with additional work for the side street in the current budget.

01/04/2017

Trustee Girard moved to close the meeting at 7:48 PM; seconded Trustee Hayes and the Board unanimously approved.

A handwritten signature in black ink that reads "Frances Beck". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Clerk-Treasurer

) In my years as winning Board Chairman most of the time has been involved with site plan reviews and subdividing lands within the village (NOT PLANNING not CHANGING) even guiding would be stretching the work of Chairperson. A specific example of where I think an update is required more than ever is the law for subdividing lands within the commercial district. The board over the years has subdivided lands at the Grand Union site now owned by Hannaford Corporation and also the subdivision of lands of the former Joy store site. Both are examples of reducing the size of previous lot configurations. But since those days I have been anticipating subdivisions of land previously approved land in the commercial district to be "merged" - lot lines being altered for new ownership and new uses that include adequate parking for electric cars and the like.

(a) "Subdivision" means the division of any parcel of land into a number of lots, blocks or sites as specified in a law, rule or regulation, with or without streets or highways, for the purpose of sale, transfer of ownership, or development. The term "subdivision" may include any alteration of lot lines or dimensions of any lots or sites shown on a plat previously approved and filed in the office of the county clerk or register of the county in which such plat is located. Subdivisions may be defined and delineated by local regulation, as either "major" or "minor", with the review procedures and criteria for each set forth in such local regulations.

) **HOWEVER** next week the planning board has before it the subdivision of land in the commercial district of 13,394.66 sq. ft. less land than what is required when subdividing land for a single-family home within the village limits.

Frankly I do not think that this existing lot that is to come before us nor certainly the minimum 4000 ft.² lot area that is allowable in the commercial district adjacent to Route 9 looking now more than ever like a super Highway is enough area to accommodate most of the allowable permitted uses and required accessory uses listed including on and off ramps.

Some of the C district's speed limit is 40 miles an hour. My hope is that by next year "the villge" will somehow begin to address / update the comprehensive plan:

- set aside appropriate funding for professional guidance,
- reach out to the community to work to communicate their expectations and share their visions for 2017 and beyond
- adopt an updated strategy / vision
- Legislate the necessary tools - local laws and adopt policies to implement the updated vision.
- HELP to Make the village sane again
- I'm getting anxious
- If not this year God willing I will come before you next year to ask again for the board's leadership to begin a process of a plan renewed.

A side note

I do plan on attending the 2017 Saratoga County planning conference and I will be attending

agenda

ROBERT T. FARRELL

ATTORNEY AT LAW
Oak St. Professional Building
38 Oak Street
Warrensburg, NY 12885-1328
e-mail: robert@robert-t-farrell-law.net
Telephone: 518-623-2020
Facsimile: 518-623-2317

21 December, 2016

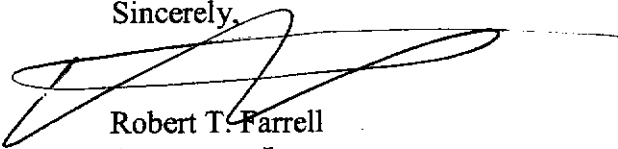
Village of South Glens Falls
Attn: Joseph Orlow, Mayor
46 Saratoga Avenue
South Glens Falls, New York 12803-1210

**RE: Robbins, Edwin G. – General
File No. 13-0881**

Dear Mayor Orlow:

I represent Edwin Robbins, your Animal Control Officer, who asked me to look at the letter you had sent to contract with him to act as your animal control officer. Your letter did not say what job he was to do. Knowing Ed, to shut him up, I suspect you hurriedly prepared the letter which did not include some important information. I redid the letter to include that missing information and hope that it will better suit both your and Ed's needs. If you wish, please check this with your Village Attorney. I have sent this to Ed and asked him to sign, I have asked him to bring them to you at your office for you to sign. If it is acceptable, please sign both copies where I have placed your name, you keep one, give one to Ed and return one to my office in the enclosed self-addressed envelope. Thank you.

Sincerely,



Robert T. Farrell
Attorney at Law
RTF: svg
Cc: Edwin Robbins
Enclosures (4)

The agreement should say:

WHEREAS, The Village of South Glens Falls wished to engage the services of Edwin G. Robbins to serve as its Animal Control Officer and on 7 September 2016 the Village Board voted unanimously to rescind his resignation and engage his services effective 30 September 2016 as a Contractor at a specific yearly amount;

WHEREAS, The South Glens Falls Code, Chapter 61 pertaining to: Dogs and Other Animals pursuant to §61-3. Defines the Animal Control Officer – as “Any individual appointed by the village to assist in the enforcement of this chapter”;

WHEREAS, the Village Board of Trustees has determined that Edwin R. Robbins may continue to serve as the Village Animal Control Officer;

NOW, THEREFORE, be it agreed that:

The Village of South Glens Falls does hereby Contract with Edwin R. Robbins and effective 30 September 2016 appoint him to serve as its Animal Control Officer pursuant to the provisions of South Glens Falls Code, Chapter 61 pertaining to: Dogs and Other Animals pursuant to §61-3. Definitions describes the Animal Control Officer – as “Any individual appointed by the village to assist in the enforcement of this chapter”. The Village will pay him a total of **Two Thousand Seven Hundred and no/100's Dollars (\$2,700.00)** annually for the 2016-2017 Budget Year as a gross pay rate and as an independent contractor he will be responsible for the payment of any and all taxes. He will receive an IRS Form 1099 at the conclusion of the calendar year from the Village for tax reporting purposes. He will submit any required reports and submit a voucher to the Village for approval at its bi-monthly meetings. This Agreement shall be submitted to Danae Bock, The Village Clerk-Treasurer at the Village Complex.

Dated: 4 January 2017
~~December 2016.~~



JOSEPH ORLOW, Mayor

EDWIN R. ROBBINS, Contractor

Reviewed RTF-13-0881-12/21/2016 12:12:39.



DEPARTMENT OF PUBLIC WORKS
46 Saratoga Avenue

South Glens Falls, New York 12803-1210
Telephone (518) 792-4033
Fax (518) 792-0299

BOARD MEETING JANUARY 4, 2017

WATER TOTALS: WATER 13,540,000 WASTEWATER: 9,360,000
Avg. day: 437,000
Max. day: 689,000
Min. day: 370,000

TOTAL FOR 2016: Water: 195,339,000 Wastewater: 110,960,000

- 1) Equipment maintenance ongoing.
- 2) Snow removal ongoing.
- 3) S/S 12/26, 28, 29. 1/1,2017.
- 4) Christmas tree pickup ..ongoing.
- 5) Plowed 12/29.
- 6) Rt9 snow removal 12/30.

Superintendent of Public Works