

PUBLIC MEETING

JANUARY 20, 2016

7:00 PM

MAYOR JOSEPH ORLOW PRESIDING

OPEN

2016 Tree Removal/Pruning Bid

Mayor Orlow asked all to stand for the Pledge of Allegiance.

Mayor Orlow stated that the first item to address this evening would be the opening of the 2016 Tree removal /Pruning Bids. The following bids were received from Adirondack Tree Surgeons for \$6,337.00, High Peaks Tree Removal Inc. for \$4,000.00 and Tree Care by Stan Hunt for \$4,445.00 Attorney Muller and Trustee Carota will review the bids and then this item will be discussed as Item #1 of this agenda.

PRESENT

Trustee William Hayes
Trustee Anthony Girard
Trustee Timothy Carota
Trustee Edward J LaFave

Brian Abare, DPW Superintendent
Michael Muller, Attorney

Mayor Orlow opened the Public Meeting at 7:00 p.m.

Mayor Orlow then asked for a motion to approve the minutes from the January 6, 2016 Board Meeting. Trustee Hayes moved to approve the minutes from January 6, 2016. Trustee Carota seconded the motion and the Board unanimously approved.

Mayor Orlow then asked for a motion to approve the bills audited today. Trustee LaFave moved to approve the bills.

FY 2015-2016		FY 2015-2016	
<u>Vourches 91177-91225</u>		<u>Voucher JBP 30</u>	
General Fund	\$41,715.14	JBPF	<u>\$761.53</u>
Water Fund	9,937.63	Total	\$761.53
Sewer Fund	<u>2,431.91</u>		
Total	\$54,084.68		

Seconded by Trustee Girard and the Board unanimously approved.

Mayor Orlow stated that at this time he would open the meeting for Public Forum to be limited to 5 minutes.

Brigid Martin, Marion Ave. was present and commented on a tree cutting problem that was recently an issue in the Village. She stated that communication may have been the problem and the residents were not notified of what was going to happen to the trees in their residential area.

AGENDA

1) 2016 Tree Bids

Trustee Carota stated that after reviewing the bids he would make a motion to table this item until the February 3, 2016 meeting. He would like additional time for review of the lowest bid. Trustee LaFave seconded the motion and the Board unanimously approved to table this until the February 3, 2016 meeting.

2) Heating System Proposals – Village Complex

Mayor Orlow stated that the Village has received proposals for the replacement of the non-working heating system and a new zoning control unit. Mayor Orlow then stated that all

Trustees and the Attorney have reviewed the following proposals: Northern Mechanical for a Carrier roof top unit for \$12,800.00 and zoning control unit for \$12,600.00; Simons Heating & Cooling for a Lennox roof top unit for \$12,750.00 and the zoning control unit \$10,550.00; Lapan's Precision for a Lennox roof top unit for \$15,300.00 and the zoning control unit \$15,000.00 and Jack Hall Plumbing for a Daikin roof top unit for \$11,748.00 and the zoning control unit \$9,884.00. Trustee LaFave stated he has expressed to all that placed proposals that the priority would be to install the unit on the roof as quickly as possible which will generate heat into the building. Trustee Hayes stated that due to budget reasons he would like see the purchase of a roof top unit at this time and that a Lennox product would be less invasive to the roof, because it would not require a curb adapter. He then stated that he would like to add the control system to the next budget. Trustee Girard stated that after reviewing the proposals there was one proposal that stuck out to him. Trustee LaFave moved to approve the expenditure \$12,750.00 for the proposal from Simons Heating and Cooling. He also moved that Simons Heating & Cooling be the supplier of the zoning control unit for the next budget year; seconded by Trustee Carota and the Board unanimously approved. The new roof top unit will be funded from General Contingency A1990.0400 to Building Equipment A1621.0200.

3) Chazen Companies

Mayor Orlow then asked Trustee Hayes and Trustee Girard to discuss the following items:

A. Engineer's Summary Report

Trustee Hayes stated that this was information only for the Board. This report provides the statuses of the projects that the Village has ongoing with Chazen companies.

B. Phosphate System Equipment – Quotes

Trustee Hayes stated that the Village has received price quotes from Slack Chemical Company for \$ 2,144.24 and Cyclops Process Equipment \$ 1,829.80 for the phosphate system equipment for the water treatment plant. Trustee Hayes stated that there were items missing from the Cyclops Quote that would add an additional amount of around \$939.00. With the error in quote from Cyclops Trustee Hayes moved to accept the quote from Slack Chemical Company for \$2,144.24. Trustee Girard seconded the motion and the Board unanimously approved. The Village Water Operator John Dixon Jr. is coordinating everything with Aqualogics for the required modification for the existing control panel.

C. Proposal for Professional Services – Prospect Street Water Improvements

Trustee Girard stated that the proposal presented is the beginning of the process for the replacement of the Village water line on Prospect Street which runs from Catherine Street to McHugh Street. Trustee Girard moved to approve the Chazen Companies professional service fee of \$50,850.00. Trustee Hayes seconded the motion and the Board unanimously approved. Trustee Hayes stated that Prospect Street is the main trunk of the Village water lines in that area of the Village.

D. Proposal for Professional Services – Water System Improvements for an Income Survey and CDBG Funding Application

Trustee Girard stated that the proposal for professional service for the Income Survey and the CDBG funding application will cost the Village \$13,350.00. Chazen Companies and sub-consultants Tedord Consulting will target an area in the Village which will include approximately 450 residents. A mass mailing will be sent to those in the targeted area. If no return response from the residents is received then a door to door survey attempt will be made. This data, once compiled, will be valid for up to five years. The data received

form the mailings will be used to prepared and support the CDBG application for a selected water project. Trustee Girard moved to approve the expense for \$13,350.00 for this process of professional services to begin; seconded by Trustee Carota and the Board unanimously approved.

4) December 2015 Financial Report

Trustee LaFave moved to approve the December 2015 Financial Statement; seconded by Trustee Carota and the Board unanimously approved.

5) NY Planning Federation Conference – April 17-19, 2016, Saratoga Springs, NY

This was informational only. This schooling/training does not apply for required credited hours for Planning and Zoning Board members.

6) Fire Company Membership – Acknowledgement

Trustee Hayes moved to acknowledge the following Fire Company members.

- A. Eric Fitzgerald
- B. Kerry Bateman
- C. Gregory Farnham
- D. Peter Lemery

Trustee Carota seconded the motion and the Board unanimously approved.

7) Betar Byway Request – Fox Trot 5K, April 23, 2016

Trustee LaFave moved to approve the By-Way request for April 23, 2016; seconded by Trustee Girard and the Board unanimously approved.

8) SGF Marathon Dance Advertisement

This will be an expense to the Board members and not an ad placed by the Village. Attorney Muller stated that this should not be supported by tax payers' money, but should be an individual choice if the Board choses to place an ad in support of the event.

9) Request Use of Village Complex Meeting Room – Community Coalition for Family Wellness on February 2, 2016 and February 4, 2016

Trustee LaFave moved to approve the request and Trustee Hayes seconded the motion. The Board unanimously approved. The cleaning lady will be notified of the Tuesday date; since that is the office cleaning day. Mayor Orlow will open and close the building for the approved use.

10) Building Inspector Training

Trustee LaFave moved to approve the training and reimbursable expenses for the Village Building Inspector, Joe Patricke to attend the training in Lake Placid from February 29 – March 3, 2016. Trustee Girard seconded the motion and the Board unanimously approved.

11) DPW Report - on file

Trustee Girard asked if DPW Superintendent, Brian Abare would look into the progress on the water tower rehabilitation quote. Mr. Abare will have information for the Board for the next meeting

12) Trustee's Report

Trustee LaFave - The Memorial Day parade planning has started. The parade will take place at 6:00 PM on May 27, 2016.

Trustee Carota – He will be looking into a tree removal request and report back to the Board at a later date.

Trustee Girard – Would like to know what is being done to clean-up and secure the building at 3 Gansevoort Rd; which was recently a Sunoco Station/Deli Mart. The building with all contents inside was suddenly closed/locked up a few months ago. The neighborhood is concerned because of the food products that were left inside the building. Mayor Orlow stated he will give an update during his Mayor's report.

Trustee Hayes – The Annual Saratoga County Planning and Zoning training will take place on January 27, 2016. This is an all-day event in which the Village Planning and Zoning Board members will obtain their state required credit hours to be qualified as planning/zoning board member on the Village boards. He stressed that attendance is important.

Trustee Hayes will be scheduling a meeting with the Glens Falls City tourism director for the Cooper's Cave proposals for brochures (printing and distribution).

Trustee Hayes met with Common Roots regarding the water quality and the water treatment updates.

13) Mayor Report –

Will be looking into an over flow parking request from Common Roots.

The Sunoco/Deli Mart water and power have been shut off. The South Glens Falls/Town of Moreau Board of Health has been informed of the situation. At this point there is perishables food items inside the building. Mayor Orlow will be contracting the mortgage holder regarding this.

Mayor Orlow stated that he wanted to put his phone number 798-3523 out there for anyone who wishes to speak with him regarding any Village issue. He encourages all to communicate with him whether they feel the Village is doing something right or wrong.

There was a department head meeting in which the Post Star attended for a report on the Village financial situation.

Mayor Orlow opened the meeting back up for Public Forum.

Brigid Martin apologized for the earlier interruption during the Board conversations.

She stated that she attended the Town of Moreau Board meeting and it was a suggestion from a Town Board member, Alan Vantessel that a committee be formed for the purpose of development in a web page which will create communication between many. Ms. Martin suggested that a Board member reach out to Mr. Vantesseel regarding this. Ms. Martin also suggested High School children become involved.

Ms. Martin then stated that she appreciates how the Village Board meetings are run and that the Mayor and Board do a good job.

At 7:58 pm Mayor Orlow asked for a motion to go into Executive Session for the purpose of an employee contractual benefit. Trustee Carota moved to enter into the Executive Session; seconded by Trustee LaFave and the Board unanimously approved.

At 8:16 PM Mayor Orlow reopened the Public Meeting and asked if there was any new business to conduct at this time. Mayor Orlow then stated that he would like to invite Trustee Girard to the next department head meeting. He suggested to Trustee Girard that he get back to the Village office with a day and time that works for him. The meetings are typically held on a Tuesday or Thursday morning.

At 8:20 PM Mayor Orlow asked to close the Public Meeting Trustee Hayes moved to close the meeting; seconded by Trustee Carota and the Board unanimously approved.

Dannae Bock