

PUBLIC MEETING

DECEMBER 2, 2015

7:00 PM

MAYOR JOSEPH ORLOW PRESIDING

PRESENT

Trustee William Hayes
Trustee Anthony Girard
Trustee Timothy Carota

Brian Abare, DPW Superintendent
Michael Muller, Attorney

Mayor Orlow opened the Public Meeting at 7:00 p.m.

Mayor Orlow asked all to stand for the Pledge of Allegiance.

Mayor Orlow then asked for a motion to approve the minutes from the November 18, 2015 Board Meeting. Trustee Hayes moved to approve the minutes from November 18, 2015.

Trustee Girard seconded the motion and the Board unanimously approved.

Mayor Orlow then asked for a motion to approve the bills audited today. Trustee Girard moved to approve the bills.

FY 2015-2016		FY2015-2016	
<u>Vourches 90907-90948</u>		<u>Vouchers 90949-90950</u>	
General Fund	\$245,947.63	AHC	\$3,600.00
Water Fund	13,990.87	Total	\$3,600.00
Sewer Fund	<u>6,502.33</u>		
Total	\$266,440.83		

Seconded by Trustee Carota and the Board unanimously approved.

Mayor Orlow stated that at this time he would open the meeting for Public Forum to be limited to 5 minutes. There were no comments.

AGENDA

1) Proposal for Professional Services – First Street Pump Station Improvement

Trustee Girard moved to approve for the professional agreement and for the Mayor to sign it; with the exemption of Task 1 Engineering Design – Pump Hoist System for \$2,950.00. Trustee Girard also moved that the exact amount needed to meet the expense of \$6,700.00 will be transferred from Sewer Contingency. Trustee Hayes moved to approve both motions proposed by Trustee Girard. The Board unanimously approved. On file with the minutes

2) Proposal for Professional Services – DPW Garage Wash Bay

Trustee Carota moved to approve the Professional Services for the design of the DPW Wash Bay; seconded by Trustee Girard and unanimously approved by the Village Board. On file with the minutes

3) Back-up Water Treatment Plant Operator – Jake Fort

DPW Superintendent Brian Abare supplied the Board with a copy of a resume from Jake Fort. The Village is in need of back-up operator for the Water Treatment Plant. Mr. Fort has agreed to fill the position on an as need basis. Mr. Abare will schedule a meeting in which Trustee Hayes and Trustee Girard to meet with him and Mr. Fort to review the resume and job description.

4) Capital District Physician Health Plan (CDPHP) – 2016 Village Health Insurance

Mayor Orlow stated that the Board has been given a copy of the Health Insurance Plan for the Village Employees for the 2016 year. The current CDPHP plan carried by the Village has been retired and therefore the Village chooses the replacement plan. Along with the CDPHP plan the Village will also provide the Health Reimbursement Account to the

employees again this year. Trustee Carota moved to approve both plans for the 2016 year; seconded by Trustee Hayes seconded the motion and the Board unanimously approved.

5) Quote – Yearly Water Treatment Plant Maintenance

The Village has received a quote from HACH, Inc. for the servicing of the Water Treatment Plant. This is a company that is already familiar with our system and already does our repair services on an as needed basis. If a maintenance agreement were established then it might prohibit more costly repairs. Trustee Carota would like to know the pros and cons to the agreement. Mr. Abare stated that it would establish preventative maintenance. Mr. Abare will be reviewing the past maintenance needed and report back to the Board. This item will be tabled until the December 16, 2015 meeting.

**6) Set Public Hearing Date –Water Chapter 149, ARTICLE IV
Billing Procedures and Provisions §149-20 Penalty Charges for Nonpayment**

Attorney Muller stated that a much needed amended is needed to the Village Code for the Water/Sewer collection periods. Attorney Muller drafted language for the Village Board to review. Trustee Hayes set the date of December 16, 2015 as the Public Hearing date for the Water Chapter 149 changes; seconded by Trustee Carota and the Board unanimously approved.

7) Account Transfer

Trustee Carota moved to approve the following transfers:

A. FROM:	A9015.0800	CE	Police Retirement	\$10,294.00
TO:	A9010.0800	CE	Employee Retirement	\$10,294.00
B. FROM:	A1990.0400	CE	Contingency	\$4,291.00
TO:	A9010.0800	CE	Employee Retirement	\$4,291.00
C. FROM:	FX1990.0400	CE	Contingency	\$1,326.00
TO:	FX9010.0800	CE	Employee Retirement	\$1,326.00

D. FROM:	G1990.0400	CE	Contingency	\$663.00
TO:	G9010.0800	CE	Employee Retirement	\$663.00

Trustee Girard seconded the motion and the Board unanimously approved.

8) Animal Control Report – on file

9) DPW Report – on file

#7- Trustee Girard moved to approve DPW Superintendent, Brian Abare to advertise on an Auction website an old bucket truck, old dump bodies and radios for sale; seconded by Trustee Hayes and the Board unanimously approved. A reserve amount will be set on the items at the time of advertisement.

Trustee Hayes asked if it was true that the timeline on the filter changes at the Water Treatment Plant is better than expected Mr. Abare stated he is not sure, but can check into it. Mr. Abare stated that he has the chemical results from the Zinc Orthophosphate study and will be putting a copy in the Board mailboxes soon.

10) Trustee's Report

Trustee Girard – None

Trustee Carota – The tree bids packets were mailed to 5 companies with an open bid date of December 16, 2015. All bids will be opened after the scheduled Public Hearing.

Trustee Hayes – Water discoloration problem is still being worked on. The engineers hired by the Village will be generating a letter to NYS DOH; which is the first step in the process. The letter will outline the scope of the process and will also include and an estimate of materials. When the letter and reports are available the Board will receive a copy. The Village Department of Public Works will be performing some the work needed as part of the project.

11) Mayor Report

He thanked Kathleen the Post Star for attending our meeting.

Mark Moholland of Channel 13 news held a news session regarding the discoloration of water in the Village. Mayor Orlow stated that the interview went well and some of the infrastructure in the Village is extremely old. The Village is offering fresh water to the residents from the water treatment plant.

DEC has been contacted regarding a foul smell in the Village per a question from the November 18, 2015 meeting. Suggestions were made by DEC and it covers a wide range of orders from Lehigh Cement, SCA, Finch Pruyn and the Glens Falls Waste Treat Plant.

Thanked the DPW and Police for their work on the recent Holiday Parade.

The Michael's Group development will not be effected by the Village water problem
Shelter Planning meeting regarding the AHC grant that is underway.

Mayor Orlow asked if there were any additional Public Comments. Mr. Charles Granger would like to comment on the foul smell in the Village. He has been able to follow a yellow truck with a side dumper and it has a foul smell coming from it. Mr. Granger will try to find out where the trucks are coming from and going to.

There were no additional public comments.

At 7:48 PM Trustee Hayes moved to close the meeting with no additional discussion; seconded by Trustee Carota and the Board unanimously approved.

Clerk-Treasurer