

PUBLIC MEETING**JUNE 3, 2015****7:00 PM****MAYOR JOSEPH ORLOW PRESIDING****PRESENT**

Trustee William Hayes
Trustee Anthony Girard
Trustee Timothy Carota

Brian Abare, DPW Superintendent
Michael Muller, Attorney

Mayor Orlow opened the Public Meeting at 7:00 p.m.

Mayor Orlow asked all to stand for the Pledge of Allegiance. .

Mayor Orlow then asked for a motion to approve the minutes from the May 20, 2015 Board Meeting. Trustee Girard moved to approve the minutes from May 20, 2015. Trustee Carota seconded the motion and the Board unanimously approved.

Mayor Orlow then asked for a motion to approve the bills audited tonight. Trustee Hayes moved to approve the bills.

FY 2014-2015		Adirondack Trust FY 2014-2015		FY 2015-2016	
<u>Vouchers 89876-89923</u>		<u>Vouchers 89585-89860</u>		<u>Vouchers 89924-89928</u>	
General Fund	\$24,164.87	Capital Proj.Fund	\$169,984.20	General Fund	\$135,335.35
Water Fund	2,089.96	Total	\$169,984.20	Water Fund	7,197.51
Sewer Fund	<u>2,741.83</u>			Sewer Fund	<u>3,598.44</u>
Total	\$28,996.66			Total	\$146,131.30

Seconded by Trustee Girard and the Board unanimously approved.

Mayor Orlow stated that at this time he would open the meeting up for Public Forum to be limited to 5 minute intervals.

Harry Gutheil was present and asked what the warrant totals were for the bills that had been audited and approved this evening. Clerk-Treasurer, Danae Bock read aloud the accounts listed above and the totals for each fund. The Clerk-Treasurer misspoke regarding the Warrant for Adirondack Trust and the total was not from General or Water, but as a correction it was from the Capital Project Fund. This warrant reflects the final payments on the Water Treatment project. Even though these vouchers listed on the warrant had previously been paid and the transactions were completed at the end of the closing it was mistakenly left off the agenda at that time. Since it was within the same year this has no effect on the current financial statement. Harry Gutheil then asked about the police full time payroll and part-time payroll transfers listed on the agenda. He then wanted to know what affect there will be on next year's budget regarding those two accounts. Clerk-Treasurer stated that there is no way to tell on the part-time police what the payroll might be. I am sure the Board hopes that the projected amount in the budget is enough, but if not then a transfer needs to be completed. Mr. Gutheil then asked about the Allocated Insurance transfer and it was explained to him that due to the increase in values on the buildings set my NYMIR there is an increase in the yearly premium. Mr. Gutheil then asked for the reason as why NYMIR was the Village insurance carrier, and Ms. Bock explained that in the past the Village had been with agencies, but that Trustee LaFave received quotes and at that time, and NYMIR was the Village's best option. Mr. Gutheil than asked about the Budget Adjustment that is on the agenda. It was explained to him that there was a typo error in the Water Transmission FICA/Med account and that this will correct the error. Clerk-Treasurer Danae Bock misspoke and stated that the Budget was under-stated, but after questions and the review of the 2015-2016 budget it was actually over stated. The adjustment is correct as stated on the agenda.

1) Fire Company Contract – Previously Tabled

- a. Policy Recommendation -Vehicle Operator- the Fire Company will review the policy and it will be discussed on June 11, 2015 7:00 PM Village Complex for a joint meeting with Mayor Orlow, Trustee Carota, and the Fire Company.
- b. Fire Company President, Wayne Palmer also stated that the Fire Company purchased \$200,000 worth of equipment through the NYS Contract pricing.
- c. Fire Company Chief, Keith Dickinson stated that the Fire Company has no problems with the Emergency Vehicle Operator language being placed in the Fire Company contract with the Village.

2) Village Assessor Procedures - Statutory Procedure

This item will be removed from the agenda per the Board until further information has been researched.

3) April 2015 Financial Statement

Trustee Girard asked how far the revenues were down from the estimated amounts of the budget. Clerk-Treasurer Danae Bock stated that the Board should be looking at the financial report to determine the percentages already received from the budgeted revenue estimates. Ms. Bock then stated that there is still one month of revenue as well as expenditures to take into consideration. Trustee Girard moved to approve; seconded by Trustee Carota and the Board unanimously approved.

4) Government Efficiency Plan

Mayor Orlow stated that there is a Government Efficiency plan put forth by NYS Department Tax and Finance. Municipalities are strongly urged to adopt this plan or join their local county to develop this plan. With the deadline approaching and no Board committee formed

for this development, the Clerk-Treasurer filed the paperwork online with the supervision of the Village Mayor. However Ms. Bock stated that even though the intend to develop the plan with all certifications filed she feels the option of joining with Saratoga County may be the more effective way for the Village to comply with all requirements. She then encouraged the Mayor to make contact with Saratoga County regarding this matter. There was other discussion on how the savings with the County will work which Mayor Orlow will follow-up on and report back to the Board.

5) Resolution- Consolidate Funding Application for Wastewater Engineering Planning Grant

Attorney Muller read aloud the resolution and asked for questions or comments. Trustee Girard moved to approve the resolution. Trustee Hayes seconded the motion and the Board unanimously approved the resolution. Trustee Girard is hoping that if the Village gets the grant it will help with the location of all manholes. There may also be a piece of equipment that can be purchased as part of the grant funds which would help for the future sewer infrastructure of the Village. Trustee Hayes stated that he feels or future televising of the sewer mains that this grant is the next step. Trustee Girard stated that he feels this grant will benefit the Village. Mayor Orlow asked for any additional Board discussion and then stated that audience discussion will take place after.

6) 2015 Farmers Market Request to use Veterans Memorial Park

Trustee Hayes moved to approve the request; seconded by Trustee Carota and the Board unanimously approved.

7) Account Transfers 2014-2015

Trustee Carota moved to approve the following transfers:

1. FROM A1990.0400 CE	Contingency	\$14,137.12
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TO: A3120.0103 CE *Part-time Officer Payroll	Police P/T Officer Reg	\$14,137.12
2. FROM: A1990.0400 CE TO: A3120.0100 CE *Full-time Officer Payroll	Contingency Police Officer Reg	\$104.59 \$104.59
3. FROM: A1990.0400 CE TO: A5142.4000 CE *Nimo	Contingency St. Lights	\$2,498.37 \$2,498.37
4. FROM: A5110.0100 CE TO: A5142.4000 CE *DPW Payroll	St. Maint. Reg St. Admin Personnel	\$186.88 \$186.88
2015-2016 Transfers		
5. FROM: A1990.0400 CE TO: A1910.0400 CE *NYMIR & Selective	Contingency Unallocated Insurance	\$3,164.62 \$3,164.62
6. FROM: A1990.0400 CE TO: A5142.4000 CE *Saratoga County Workmen's Comp	Contingency Self Insurance	\$.62 \$.62

Trustee Girard seconded the motion and the Board unanimously approved.

8) Budget Adjustment 2015-2016

Trustee Girard moved to approve the following adjustment:

FX599	B	Appropriated Fund Balance	\$16,789.00
FX510/600	Rev	Est Revenue	\$16,789.00
FX960/600	B	Water Appropriations	\$16,789.00
FX8340.0800	EXP	Transmission FICA/Med	\$16,789.00
*Budget Typo Error in Account #FX8340.0800			

Trustee Carota Seconded the motion and the Board unanimously approved.

9) Animal Control Report – on file

10) DPW Report – on file

11) Trustee's Report

Trustee Hayes – Museum will be opening soon. Concert posters need to be placed around the Village.

Trustee Girard – Memorial Day Parade went well.

Trustee Carota – None

12) Mayor Report – Enjoyed the Memorial Day Parade and thought it was a great event.

There has been discussion with the Town of Moreau Council regarding improvements to the Village Beach area.

Mayor Orlow then asked if there were any additional questions or comments. There were none.

At 7:44 PM Trustee Girard moved to close the meeting; seconded by Trustee Hayes and the Board unanimously approved.

Clerk-Treasurer