

PUBLIC MEETING

March 4, 2015

7:00 PM

MAYOR JOSEPH ORLOW PRESIDING

PRESENT

Trustee Edward J. LaFave

Trustee Anthony Girard

Trustee William Hayes

Trustee Timothy Carota

Brian Abare, DPW Superintendent

Michael Muller, Attorney

Mayor Orlow opened the Public Meeting at 7:00 p.m.

Mayor Orlow asked all to stand for the Pledge of Allegiance.

Mayor Orlow then asked all for a moment of silence for the Planning Board Chairmen David Linehan and family who recently lost their mother; Police Patrolmen David Gifford and family whom recently lost their father; and Deputy Clerk, Kari Laney and family whom recently lost their grandfather.

Mayor Orlow then asked if there was any matters that the audience would like to address that are not on the agenda. There were no comments.

Mayor Orlow asked that the minutes from the February 18, 2015 meeting be approved. Trustee Carota moved to approve the minutes; seconded by Trustee Girard and the Board unanimously approved.

Trustee Girard moved to approve the Village bills as follows. Mayor Orlow stated that at the last meeting the motion to approve the bills audited included holding Voucher #89273 until additional information was received from the contractor. He then stated that the certified

payrolls have been received by the Clerk-office and asked whether the payment had been issued to them. Clerk-Treasurer, Danae Bock stated that yes the payment was sent upon receiving the certified payrolls.

FY 2014-2015	
<u>Vouchers 89353-89395</u>	
General Fund	\$61,696.79
Water Fund	4,098.33
Sewer Fund	<u>3,328.14</u>
Total	\$69,123.26

Trustee Carota seconded the motion. The Board unanimously approved this decision.

AGENDA

1) Fire Company Contract Report – previously tabled

Trustee Carota stated that the NYS License Event Notification Services (LENS) paperwork and the contract have been delivered to the Fire Company for review. Trustee Carota is hoping to have the Fire Company's comments and additional information available to him for the next meeting

1a) 2015 Cooper's Cave Brouchers

Trustee Hayes stated that he has sent out proposals for the Cooper's Cave Brochures and the following is what he received in return for bids. He stated that all bids are for the quantity of 20,000.

Paper Vendor is Finch Paper for \$395.08

Printing Vendors are GF printing for \$1,121.90 and Kingsbury printing placed no bid.

Distribution Vendors are North County Distribution for \$2,160.00 and Adirondack Brochures Distribution placed no bid.

Trustee Hayes then stated that the total bid amounts for the paper, printing and distribution will be \$3,676.98 and this cost is a 50/50 split with City of Glens Falls.

Trustee Hayes asked if there were any questions regarding the bids and if not he would like to accept the above bids for Finch Paper, North County Distribution and GF printing; seconded by Trustee Carota and the Board unanimously approved.

2) Accept Resignation of Village Deputy Clerk Kari Laney

Trustee Carato asked why the Board would be responsible to accept the resignation. Attorney Muller stated that it is not only a courtesy but also from a legal point, it is the final termination. Trustee Girard asked what happens once accepted by the Board and then the employee wants rescind the resignation. Attorney Muller then added that the employee would have to retract the resignation and the Board would have to accept the retraction. This item will be moved to item #2 of the Executive Session for further discussion. Executive Session action: Trustee Hayes moved with regret to accept the resignation from Kari Laney. Trustee Carota agreed and seconded the motion. The Board unanimously agreed and accepted the resignation

3) Gazebo Request – Adirondack Runners

Trustee Hayes moved to approve the request including a fee waiver for June 7, 2015. An insurance certificate will be requested prior to the event. Trustee Girard seconded the motion and the Board unanimously approved.

4) 2015 Adirondack Water Works Spring Meeting and Workshop

Trustee Carota asked DPW Superintendent Brian Abare if this was required training for the employees. Mr. Abare stated that the employees attending will be getting certification hours for the training session. Trustee Carota moved to approve the following DPW employees John Dixon Jr., Rick Daley, TJ Chagnon and Brian Abare to attend the meeting and workshop on Thursday, March 26, 2015. Trustee Girard seconded the motion and the Board unanimously approved.

5) Account Transfer:

Trustee Girard moved to approve the transfer:

1.FROM: A1910.0400	CE	Unallocated Insurance	\$750.00
TO: A1325.0402	CE	Schools/Conference	\$750.00

*Additional AED Training

Trustee Hayes seconded the motion and the Board unanimously approved.

6) Animal Control Report – on file**7) DPW Report – on file**

DPW Superintendent Brian Abare stated that he would encourage the Board to review the Village laws on all future frozen line issues. Especially for the repeat residents which have totaled 2-3 as of this date. This has been a tough year for frozen lines and there needs to be additional clarification as to who is responsible for what part of the lines. Mr. Abare stated that he does not believe the Village should charge a contractor fee, but it should cover a reasonable cost of the expense. Mr. Abare will give the Board his suggestion of fees. (flat rate or estimate of time and material).

Trustee Carota asked questions regarding the #10 vehicle accident, and if the driver has a track record. Mr. Abare stated that this is his second accident. Trustee Carota asked if the driver has been issued any letters of education regarding the accidents. Mr. Abare stated no and sated when you are in a plow truck and a taxi pulls behind you in an alley-way there is no way to avoid it. Mayor Orlow asked how it is handled if employees have repeated accidents and if there are any Village codes to support it. Mr. Abare will review the codes and then stated that there is no disciplinary action stated in the CSEA contract. Trustee Hayes stated that over 10 years ago the Village offered a Defensive Drive Course to the employees but it was a benefit to the employee's insurance and no cost savings to the Village insurance. Mayor Orlow stated maybe there was no cost saving but it would have offered the

Village employees a training session on vehicle safety and control. Clerk- Treasurer, Danae Bock will contact NYMIR the Village insurance Co. to see what driving programs they have available that will give the Village a discount on their insurance.

8) Trustee's Report

Trustee LaFave – The Memorial Day parade is May 22, 2015 and the agenda for the event is being set with Debbie Wright. The flags have been ordered. Mr. Joe Patricke will be the Master of Ceremonies for the event. There is no grand marshal at this time.

Trustee Hayes – There will be a ZBA meeting on March 12, 2015 at 7 PM for the purpose of dividing property at 2 Wilson Avenue. There were regulations regarding highway distance missed in the original approval.

The Water Treatment Plant loan closing with USDA will be on March 10, 2015 at 10:00 am here at the Village office. The loan payoff to Adirondack Trust will be March 12, 2015.

The Waste Water study program is moving along. On Tuesday, March 10, 2015 at 1:00 pm there will be a meeting to review and update plans

Trustee Carota - None

Trustee Girard- He asked the Mayor if he has had a chance for a follow up on Rt. 9 road/sidwalk design. The Mayor has not followed up with DOT as of yet, but he says he will do it soon.

He stated the Village is in the last quarter for the fiscal year and asked the departments to be cautious on the spending. He stated that he feels the departments have been doing a good job of controlling expenses and if the same pace can continue he thinks the Village can stay within the anticipated revenues.

9) Mayor Report

He is currently working on the budget and has meet with the department heads.

He spoke with Adirondack Gateway Council and will be attending scheduled meetings in the future.

He has had several meetings with Luke Michaels regarding the progress of their development in the Pruyn Crest development.

Mayor Orlow asked if there was any additional business to be brought before the Board,. There were no comments

At 7:42 pm Mayor Orlow asked for a motion to enter into an Executive Session to discuss the following items.1.CSEA Contract Negotiations 2.Deputy-Clerk Position and Hiring Process. Trustee Girard moved to enter into an Executive Session; seconded by Trustee Hayes and the Board unanimously approved.

At 8:15 Mayor Orlow opened back up the Public Meeting and he asked if there was any action to be taken from the Executive Session. Refer to item #2 of the minutes for action taken.

Mayor Orlow then asked for a motion to adjourn the meeting. At 7:58 pm Trustee Hayes moved to adjourn the meeting; seconded by Trustee Carota and the Board unanimously approved.

Clerk-Treasurer