

**VILLAGE OF SOUTH GLENS FALLS  
PLANNING BOARD  
DRAFTpdf PRESENTATION OF MINUTES  
Wednesday **September 14<sup>th</sup>, 2016****

**MEMBERS IN ATTENDANCE      OTHERS IN ATTENDANCE**

David Linehan, Chairman  
Code Enforcement Joe Patricke  
Nick Bodkin  
Thomas Wade Jr. [TJ]

Trustee Tony Girard

**MEMBERS ABSENT or Recused      ALTERNATE IN ATTENDANCE and**

Debbie Fitzgibbon  
Gayle Osborn

**Activated**  
Kim Wilson (participating)

- I.      **The MEETING was CALLED TO ORDER by Chairman Linehan at 7:00 P.M. The chair introduced** all in attendance / presenting written agenda. The chair noting the only business to be addressed tonight would be a review of the August Minutes.
- II.     The Chair asked for a review and approval of (**August 10<sup>th</sup>**) meeting minutes. **TJ Wade moved** to approve **August 10<sup>th</sup>, 2016** **Nick Bodkin seconded** and approval of the minutes passed unanimously.
- III.    **SITE PLAN (S) REVIEW (S) [pursuant to – code Ch. 119 OR SUBDIVISION REVIEW [pursuant to – code Ch. 153-41] & OTHER REVIEWS IN PROGRESS:**

Matters regarding the comprehensive plan:	<b>SEE: OLD BUSINESS</b>
Matters regarding capital improvements to: <u>Commercial Use Property</u> Dwelling, Multiple Family /Residential Use Property Industrial Use Property	<b>Stewart's 202 sq. ft. addition to tax parcel 37.62-1-39</b>
Matters regarding subdivision of land:	
Matters regarding zoning of land:	
Matters regarding other reviews or actions:	<b>2016 DRAFT AMENDMENTS TO PB BY-LAWS. <u>Comprehensive Plan UPDATE WORKSHOP WITH VILLAGE BOARD AND OTHER INVOLVED PERSONNEL SCHEDULE?</u></b>

**IV.      APPLICATIONS and /or Pre-Submissions FOR SITE PLAN REVIEW**

**APPLICATION(S) FOR SITE PLAN REVIEW [pursuant to – Chapter 119] or SUBDIVISION REVIEW [pursuant to 153-41 Village Code.] &/or OTHER Reviews: (Application(s) reviewed  by Zoning Administrator and payments received  by Clerk /Treas. on or before application SUBMITTAL DEADLINES FOR THE CALENDAR YEAR 2016).**

Chair Opened Meeting and presenting agenda

August meeting minutes approved unanimously

Matters regarding the comprehensive plan:	SEE: OLD BUSINESS / Matters regarding other reviews
<b>Matters regarding capital improvements to: <u>Commercial Use Property</u></b>	
Dwelling, Multiple Family /Residential Use Property Industrial Use Property	
Matters regarding subdivision of land:	
Matters regarding zoning of land:	
Matters regarding other reviews or actions:	<b>Update of comprehensive plan Update of Planning Board's Bylaw status</b>

The chair turned to the agenda and a status report of the planning board's bylaw review. He reported review was ongoing that Gayle Osborn had done quite a bit of work on them and it was now in his hands and that he had quite a bit work to get it into a final copy for adoption. All amendments and edits will be considered 2016. He will try and get completed and meet / review with Gayle before October meeting.

Bylaw status – ongoing review

The chair reviewed an email he had received from Marcus Andrew's in response to his email clarifying Stewart's intentions that he had copied members. Marcus Andrews had responded:

The chair reported on email response

"From what I took out of last week's [August] meeting was the "Right Turn Only" sign made the most sense. I am proposing to install (1) "Right Turn Only" sign.

The Chair asked Trustee Girard if the Village Board had discussed the need for a "No Left-hand Turn" sign in the Stewart's / State median in addition to a "Right-Turn Only" sign.

He reported there was no discussion on the "No Left- hand Turn" sign. Kim Wilson stated that she was unaware – until recently that the "No Left- hand Turn" sign on the west side of Rt. 9 was for Stewart's patrons exiting the site. The chair reminded members it can't always be seen due to traffic.

No further resolutions for a "No Left- hand Turn" sign were considered.

## V. OLD BUSINESS

- Village ASH Tree Survey **FOR EAB (Agrilus planipennis or Agrilus marcopoli) using NYS Heritage Program iMapInvasives** Request for supply of 2 Garmin eTrex Venture HC GPS Receiver units made] Chair to attempt to consider recommendations of (1/7/15) CAPMO PRISM Task Force where local governments are now encouraged to conduct surveys of their Ash trees and alerting landowners to the threat of Emerald Ash Borer. [www.emerald-ash-borer-confirmed in SARATOGA Co 6.16](#)

## VI. NEW BUSINESS

1. **Update Planning board Bylaws**
2. Respond to the Village Board's [Trustee Bill Hayes] request in 2016 to UPDATE – 2016?
  - UPDATE WEBSITE
  - Update 2008 Comprehensive Plan Village describing changes in the village since 2008  
[March 2008 DRAFT S.G.F. Comprehensive plan on-line](#)  
[NYS Citizens Guide to Local Budgets](#)
  - [https://en.wikipedia.org/wiki/South\\_Glens\\_Falls,\\_New\\_York](https://en.wikipedia.org/wiki/South_Glens_Falls,_New_York)
  - Edit- by priority - detailed list - Goals / objectives / Tasks of the Matrix [use of Survey Monkey?]
  - Amend PLANNING AND ZONING codes.
  - Amend P.B. Policy/By-laws – set public hearing date

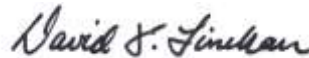
## VII. CHAIR's REVIEW OF CORRESPONDANCE / Resources

1. Various E-Mails, Calls
2. Planning Commissioner's Journal  
**All content on [PlannersWeb.com](#) is now free membership is no longer required. Check out the hundreds of articles on a wide range of planning topics -- especially aimed at the citizen planner.**
3. DFL\_in receipt of Village Board Meeting Minutes
4. Internet Resources:
  - [DOS Opinion-explanation on Alternates](#)
  - [Guide to Planning and Zoning Laws of New York State](#) [p.91-140]
  - South Glens Falls [Village Code Chapters \[153-35 Amendments authorized](#)
  - Saratoga County Map-Viewer <http://www.maphost.com/saratoga/>
  - NYS Local Gov. Handbook [NYS Local Government Handbook](#)
  - Site Plan Reviews Pursuant to sections 7-718 of the Village Law
  - Local Gov. and School Accountability [Local Accountability / Gov. & Schools](#)
  - Governor's Initiative <http://cutpropertytaxes.ny.gov/>

## VIII. REVIEW FUTURE AGENDA ITEMS - ANNOUNCEMENT for next PLANNED Planning Board is scheduled for **Wednesday October 12<sup>th</sup>, 2016.** Submittal Deadline is **Wednesday September 21<sup>st</sup>, 2016.**

## IX. REQUEST OF CHAIR FOR MOTION TO ADJOURN

**Nick Bodkin moved to adjourn** the meeting **T.J. Wade seconded** and the motion passed unanimously. The meeting was adjourned at **7:08 P.M.**



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David F. Linehan, Chairman  
For: SGF Village Planning Board

Meeting  
adjourned at  
7:08 P.M.